



Clitheroe Castle

Temporary Exhibitions at The Steward's Gallery, Clitheroe Castle Museum

With the redevelopment of Clitheroe Castle Museum, in 2009, new facilities were added to the site; a café, a learning suite and a dedicated temporary exhibition space – The Steward's Gallery.

These guidance notes explain how exhibitions are programmed at The Steward's Gallery and what you should do if you are interested in exhibiting your work at this exciting new venue. Please read through this information.

How exhibitions are programmed

The Clitheroe Castle Museum site is owned by Ribble Valley Borough Council; Lancashire County Museum Service manages the museum, learning suite and temporary exhibition gallery.

Approaches from potential exhibitors are made through the Museum staff. Individuals and groups are welcome. Please note that an approach will not automatically guarantee you 'a place on a waiting list'.

The Steward's Gallery exhibition programme is agreed by the Clitheroe Castle Museum Exhibition Programming Group. This group is made up of representatives from Ribble Valley Borough Council and Lancashire County Museum Service. Its aim is to programme a broad range of exhibitions – art, photography, social history, archaeology, etc for a wide audience. In many cases local links will be key criteria but these will not preclude regional, national and international issues being considered.

The group works closely with The Platform Gallery. The Steward's Gallery and The Platform Gallery look to complement – rather than duplicate – each other's work. Consequently it is unlikely The Steward's Gallery will mount many craft exhibitions.

Once the draft programme is agreed, it has to be endorsed by Lancashire County Museum Service's own Exhibitions Group to ensure adequate resources are available to devote to the programme. We are generally working 1-2 years in advance.

3 Simple Steps - follow these if you want to show your work at The Steward's Gallery

1 Visit the gallery and view the space available. There are two distinct areas at slightly different floor levels, one leading from the other. There are a series of freestanding 'walls' that can be arranged in various configurations as well as three built-in show cases that are available or can be boarded over for additional hanging space for 2D material.

2 Send you exhibition proposal, with a CD of images and a CV to:-

Rachel Jackson, Site Manager, Clitheroe Castle Museum, Castle Hill, Clitheroe BB7 1BA

You can email this material through as long as the images are low resolution. However, high resolution reference images on a CD are preferred – ***NB USB 'memory sticks' CANNOT be accepted.***

Email clitheroecastlemuseum@lancashire.gov.uk

NB There is no formal exhibition form to complete (at present) but your proposal should include information on:-

- the ideas behind your work and your exhibition (ie is there a particular theme or message)
- the medium/media you work in
- an idea of the number of works you have available with rough sizes
- whether you would be looking to sell your work through the exhibition

3 Rachel Jackson will acknowledge receipt of your proposal. She will let you know when the next Clitheroe Exhibition Programming Group is scheduled and when you would be likely to hear about the outcome of your proposed exhibition. She will then work with you to realise your exhibition at The Steward Gallery or will inform you that your work will not be included in the forthcoming programme. She may be able to suggest other venues to approach or give you feedback about your proposal to assist you with future submissions.

Thank you for your interest in The Steward's Gallery.

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