CORPORATE MANAGEMENT STRUCTURE

Marshal Scott
Chief Executive (CE)

The CE is the Council's principal policy adviser and "head of the paid service".
The CE is the returning officer for elections and the electoral registration officer.
The CE is also responsible for the management of the Chief Executive's Department and the strategic housing function. The CE is also the Council's safety officer.

Diane Rice
Head of Legal & Democratic Services (HLDS)

The HLDS provides legal advice and services to the Council on matters such as planning, environmental health, drainage, licensing etc and represents the Council in the Magistrates' and County Courts. The HLDS also acts as the Council's Monitoring Officer, and manages the following services: legal, land charges, certain licensing functions, democratic services, and electoral registration.

James Russell
Head of Environmental Health Services (HEHS)

The HEHS is responsible for the management and development of environmental health functions carried out by the council, including the management and development of the Clitheroe market and Clitheroe cemetery. The EHM is also responsible for Emergency Planning and for the building control team who enforce building regulations across the district.

Colin Hirst
Head of Regeneration & Housing (HRH)

The HRH's main duty is the preparation of planning policy and the creation of the Local Development Framework for the Borough. The HRH is also responsible for the Council's regeneration and Housing functions. The Local Strategic Partnership Officer works within the HRH's section.

John Heap
Director of Community Services (DCS)

The DCS is responsible for the management, co-ordination and development of community services carried out by the council. The DCS is also responsible for engineering and surveying functions including waste management, parks, tourism, art, leisure, sport and healthy lifestyles. The DCS is also responsible for the Council's planning services functions.

Terry Longden
Head of Engineering Services (HES)

The HES is responsible for the overall management of all the Council's Engineering, Surveying, Refuse, waste management, and General Works services.

Chris Hughes
Head of Cultural & Leisure Services (HCLS)

The HCLS is responsible for increasing participation in sport, for arts and tourism, leisure and health and fitness, and other recreational and cultural activities. The HCLS is also responsible for amenity cleansing and grounds maintenance.

John Macholc
Head of Planning Services (HPS)

The HPS is responsible for the management of the development control section, which deals with the determination of planning applications to develop land, extend property and change the use of buildings. The HPS heads the enforcement arm of planning legislation and built conservation duties and deals with major planning proposals and subsequent planning appeals. . In addition, the HPS is responsible for managing the team that provides census and statistical information and the Council's Countryside section.

Jane Pearson
Director of Resources (DR)

The DR is responsible for the management, co-ordination and development of the Resources Department. The DR is the Council's principal financial advisor and statutory finance officer.

Lawson Oddie
Head of Financial Services (HFS)

The HFS is responsible for the planning and management of the accountancy and audit services. He is also responsible for the development and administration of our financial systems and for ICT. The HFS is responsible for the management of the Resources Department in the Director of Resource's absence.

Michelle Smith
Head of HR (HHR)

The HHR is responsible for strategic HR matters across the Council. The HR Manager also has overall responsibility for personnel and for typing, printing, health and safety, communications, corporate policy and reception services.

Mark Edmondson
Head of Revenues & Benefits (HRB)

The HRB is responsible for the management of the revenues and benefits section, including council tax, business rates, collection, billing and recovery. The HRB is also responsible for the contact centre.