

MINUTES OF THE CORE STRATEGY WORKING GROUP HELD ON WEDNESDAY 23 JANUARY 2013

PRESENT: Cllr R Sherras (Chairman) Marshal Scott
 Cllr S Bibby John Heap
 Cllr G Mirfin Jane Pearson
 Colin Hirst
 John Macholc
 Olwen Heap

APOLOGIES

Apologies for absence were submitted on behalf of Cllrs Rogerson, Thompson and Allan Knox.

MINUTES OF LAST MEETING

These were circulated and approved as a correct record. All actions had been completed

- Council's letter and Inspector's response circulated
- Opinion Research commissioned to provide GTAA update
- HYDER commissioned to deal with Natural England response and provide Audit of the LA
- Quotes received for SHMA work

They would now be forwarded to P & D committee for information.

CURRENT PROGRAMME

Colin reported that the session spent with PAS had provided a model that our headline tasks and key milestones could be fed into. Colin explained each of the headline tasks and highlighted the progress made to date.

Marshal asked that columns for 'estimated cost' and 'estimated days for internal staff time' be added to the programme.

CH ACTION: Colin would do this before the meeting on 30 Jan.

Sue expressed some concern as to how all the tasks are going to be done and whether we would be overwhelmed in the middle of April as renewed evidence came to fruition and there was the need to highlight any differences there might be between the current Core Strategy and the new evidence. It was felt that as the renewed evidence came in we should ensure work was progressed to look at any implications. Colin reassured the group that time had been allowed for the 'team' to do this, and it would be necessary for the working group to be kept informed as issues emerged.

MS/JP ACTION: A report to P & F re: staffing and a report to Sp P & F re: budget

SHLAA

Colin reported on the progress made with the SHLAA and outlined the next steps that would be taken. This included a 'call for new sites' that would go out next week on the Council's website. Any new sites would then need to be completely assessed against the SHLAA model.

The main issue was that of viability – it was felt that this piece of work should be done externally. However a methodology needed to be decided upon first eg inclusion of consideration of minerals; following recent experience with planning applications.

SHMA

Colin had received a quote from NLP that also included for a 'Re-Run of the Headroom Housing Requirements with new Census Data' as an update. He had also received estimates from both Drummond-Hey and DCCoottie that were much less but needed some further discussions.

CH ACTION : The group agreed that Colin should commission NLP to carry out the Headroom refresh as this was considered vital.

CH ACTION : The group agreed that Colin should commission Drummond-Hey to carry out the SHMA update, subject to confirming details.

CH ACTION : Colin to do a brief report for BWG on the work commissioned to date.

VIABILITY

Colin reported upon the session with PAS. Their discussion notes were circulated for information. The session had been very informative and useful. This work would include 'sample sites'; overall viability and CIL and although it could be carried out in-house there may be a resource problem so it was felt that quotes should be sought from Drummond-Hey + 2 others.

CH ACTION : Quotes to be sought for the viability work.

TOWN CENTRE HEALTH CHECKS

Colin circulated a note on the health checks that would be carried out in the main 'town centre' sites of Clitheroe, Longridge and Whalley.

He also referred to the 'Town Centre – Facilities plus' headline task that cover the other populated areas of the Borough. These would be based on the village surveys although the level of detail had yet to be decided. The group asked that this headline be given another title.

AOB

CH ACTION : It was agreed that Colin should have a discussion with PAS about the overall plan review to check what the Inspector is asking for.

NEXT MEETING

The next meeting is scheduled for **Wednesday 30 January 2013 @ 2.30pm**