

RIBBLE VALLEY BOROUGH COUNCIL INFORMATION

REPORT TO HEALTH & HOUSING COMMITTEE

Agenda Item No

meeting date: 12 NOVEMBER 2009
 title: REVENUE MONITORING 2009/10
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To report on the progress of revenue expenditure and income for the period 1 April to 30 September 2009.

1.2 Relevance to the Councils ambitions and priorities:

- In accordance with corporate plan objective 2.3, this report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall overspend of £103,358 on the net cost of services.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance	
CTBEN	Council Tax Benefit Administration	37,850	-41,372	-171,144	129,772	R
HGBEN	Housing Benefits	50,390	-263,923	-17,096	-246,827	R
COMNL	Common Land	12,480	1,132	22	1,111	G
CLCEM	Clitheroe Cemetery	10,920	-15,587	-12,842	-2,745	A
ENVGR	Grants & Subscriptions - Health & Housing	1,810	258	545	-287	G
CLAIR	Clean Air	3,360	460	122	338	G
DOGWD	Dog Warden & Pest Control	81,000	-161	-3,578	3,417	A
ENVHT	Environmental Health Services	311,380	-9,765	-5,668	-4,097	A
CLAND	Contaminated Land	8,890	-50	0	-50	G
HSASS	Housing Associations	13,460	0	0	0	G
HSADV	Housing Advances	980	300	150	150	G
SUPPE	Supporting People	7,730	150	0	150	G

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance	
CLMKT	Clitheroe Market	-31,730	-78,722	-76,330	-2,392	A
JARMS	Joiners Arms	620	-2,358	-14,245	11,887	R
HOMEG	Homelessness General	62,030	706	0	706	G
HOMES	Homelessness Strategy	-10,460	-20,498	-15,283	-5,215	R
IMPGR	Improvement Grants	47,620	-252	-10,396	10,144	R
HOMEE	Home Energy Conservation	22,840	1,200	678	522	G
GRAGE	Non-Dwelling Rents	-26,870	-17,454	-17,429	-25	G
HSTRA	Housing Strategy	52,220	2,370	2,287	83	G
	Total net cost of services	656,520	-443,566	-340,207	-103,358	

2.2 The variations between budget and actual have been split into groups of red, amber and green variances. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of concern and green variances are areas that currently do not present any significant concern.

Key to Variance Shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holders' comments and agreed action plans in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an overspend for the first six months of the financial year 2009/10. Most of this relates to benefit payments due to the increased demand on the benefits section through a high level of claim changes and also a rise in the number of cases. However, this will not impact on the council by way of the variance shown as this additional cost will be reimbursed to the council by way of subsidy.

A handwritten signature in cursive script, appearing to read "Neil Sanayana".

SENIOR ACCOUNTANT

H14-09/NS/AC
2 November 2009

Annex 1

**Monthly Budget Monitoring - April 2009 to September 2009
Health and Housing Committee - RED Variances**

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to end of period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
CTBEN/4653	Council Tax Benefit Administration/Council Tax Rebates	2,076,000	1,038,414	905,235	133,179	R	Demand is ahead of expectations	A mid year estimate has been made requesting funding for an additional £122,000 of costs. This should be received in October
CTBEN/8004z	Council Tax Benefit Administration/Council Tax Benefit Subsidy	-2,091,500	-1,046,168	-1,038,000	-8,168	R	Grant received is less than budget expectations	Grant will be adjusted as a result of the mid year estimate.
HGBEN/4652	Housing Benefits/Rent Allowance Payments	4,930,170	2,279,711	2,581,362	-301,651	R	Demand has increased beyond expectations. The case load has increased above last year's levels	A mid year estimate has been submitted requesting funding for an additional £579,000 of costs. This should be received in October
HGBEN/8002z	Housing Benefits/Rent Allowances Grant	-4,966,170	-2,484,078	-2,522,099	38,021	R	Grant is ahead of expectations.	The budget will be adjusted at revised estimate to reflect the increased level of grant.

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to end of period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
HGBEN/8009z	Housing Benefits/Housing Benefit & CT Benefit Admin Grant	-167,600	-83,832	-95,673	11,841	R	Actual income is ahead of budget expectations	Notification has been received of additional grant this year.
HOMES/3079	Homelessness Strategy/Other Contract Payments	19,000	9,502	15,959	-6,457	R	A number of grants totalling £9,850 have been paid earlier than expected e.g. St Vincent (£5,250).	No budget change is planned as the profile will correct the overspend during the remainder of the financial year.
IMPGR/8717n	Improvement Grants/Admin Charge - Improvement Grants	-5,000	-2,502	-7,891	5,389	R	Extent of fee work is beyond budget expectations.	Some large schemes have reached a conclusion (Waterloo House) and fees have been charged. The budget is likely to be exceeded this year and will be adjusted at revised estimate
JARMS/8615z	Joiners Arms/Service Charges	-15,340	-7,672	-18,650	10,978	R	Additional income has been received from LCC to provide a handyman service	This service is to be provided by St Vincent Housing Association who will bill us for the income received. The budetary effect will be nil.

Annex 2

**Monthly Budget Monitoring - April 2009 to September 2009
Health and Housing - AMBER Variances**

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to the end of period	Variance		Reason for Variance
CLMKT/8824n	Clitheroe Market/Cabins	-89,550	-89,550	-92,215	2,665	A	A change has been made to the method of collection this year as invoices are now sent to market traders. To date income exceeds budget expectations
CLMKT/8825n	Clitheroe Market/Stalls	-25,270	-13,228	-8,386	-4,842	A	Income is behind budget expectations. This is as a result of some long term traders who have not been replaced.
CTBEN/8009z	Council Tax Benefit Administration/Housing Benefit & CT Benefit Admin Grant	-67,210	-33,618	-38,379	4,761	A	Notification has been received of additional grant this year

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to the end of period	Variance		Reason for Variance
ENVHT/8415u	Environmental Health Services/Envir Protect Registration Fees	-12,600	-11,221	-9,184	-2,037	A	Improvements to companies' environmental performance have resulted in annual PPC permit fees being progressively reduced.
IMPGR/3085	Improvement Grants/Consultants	6,000	3,000	540	2,460	A	Lower level of usage of external consultants on improvement grants work
IMPGR/8716m	Improvement Grants/Admin charge - Disabled Facilities Grant	0	0	-2,909	2,909	A	Some grant income (associated with disabled facilities work) has been reclassified for VAT purposes and a new budget will be created.