



## APPLICATION FOR PRIVATE HIRE OPERATOR'S LICENCE

(If insufficient space to any reply, please continue on separate sheet of paper and attach to this form.)

1.	APPLICANT'S SURNAME: _____ FORENAMES: _____ Do you intend to operate the business above? YES / NO
2.	NAME OF PROPOSED COMPANY: _____ REGISTERED COMPANY N°: _____ REGISTERED ADDRESS: _____ _____ OPERATING ADDRESS: _____ _____ TELEPHONE N°: _____ EMAIL: _____
3.	NAMES AND HOME ADDRESS OF APPLICANT, ALL PARTNERS, AND DIRECTORS: NAME: _____ ADDRESS: _____ TEL N°: _____ EMAIL: _____ NAME: _____ ADDRESS: _____ TEL N°: _____ EMAIL: _____
4.	(a) Have you ever been refused a licence to operate private hire vehicles with this or any other authority? <b>OR</b> (b) Have you ever held such a licence, but had it suspended or revoked? If so, give details: _____ _____
5.	If you are, or at any time have been, the Director or Secretary of a Company (other than that named above): (a) Give details of any convictions recorded against that Company at any time: _____ _____ (b) Give details of the trade or business activities carried out by that Company: _____ _____ (c) Give details of any previous applications made by that Company for an operator's licence: _____ _____ (d) Give details of any revocation or suspension of that licence: _____ _____

6.	If you propose to operate the business in partnership with any person, give the same information as that required in 5 above in respect of each such person:																												
7.	If you are making application on behalf of a Company, give the same information as that required in 5 above in respect of the Secretary or any Director of that company:																												
8.	If you are to operate the business alone, give details of any sentences (including fines) imposed on you in respect of offences <u>of any kind whatsoever</u> :																												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date of Conviction</th> <th style="width: 30%;">Offence</th> <th style="width: 30%;">Court</th> <th style="width: 25%;">Sentence or Order of the Court</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td><td>_____</td><td>_____</td></tr> </tbody> </table>	Date of Conviction	Offence	Court	Sentence or Order of the Court	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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9.	<p><b>PLANNING PERMISSION</b></p> <p>(a) Have you discussed this matter with an Officer in the Council's Planning Department? YES / NO</p> <p>(b) If "YES", please state the name of the Officer and the date of discussion: _____</p> <p>Please give a summary of the advice given by the Planning Officer: _____ _____ _____</p> <p>If the matter has been the subject of correspondence with the Planning Department, please submit relevant copies.</p>																												
10.	<p><b>PUBLIC LIABILITY INSURANCE</b></p> <p>Please supply a copy of the Insurance Certificate. (This must cover your operating base.)</p>																												
11.	<p>Give details of car parking provision for your private hire vehicles: _____ _____</p>																												
12.	<p>How many vehicles do you propose to operate? _____</p>																												

I hereby apply for a Private Hire Operator's Licence. I declare that the details given on this form are true and I undertake to comply with all the licence conditions and other legal requirements should the licence be granted.

Signed: ..... Dated: .....

**NOTES**

1. It is an offence, punishable on summary conviction by a fine not exceeding four hundred pounds knowingly or recklessly to make a false statement or omit any material particular in the completion of this form. The making of such false statements or omission may also result in the immediate suspension or revocation of the licence.
2. This form must be completed and returned to Taxi Licensing, Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe, BB7 2RA.
3. The form must be accompanied by the correct licence fee, the statement of fares normally to be charged in vehicles operated by you.