

RIBBLE VALLEY BOROUGH COUNCIL INFORMATION

REPORT TO HEALTH & HOUSING COMMITTEE

Agenda Item No 13

meeting date: 23 JULY 2009
 title: REVENUE MONITORING 2009/10
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To report on the progress of revenue expenditure and income for the period 1 April to 30 June 2009.

1.2 Relevance to the Councils ambitions and priorities:

- In accordance with corporate plan objective 2.3, this report provides members with information to ensure that budget allocation and expenditure is in line with corporate priorities.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall overspend of £141,315 on the net cost of services.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance	
CTBEN	Council Tax Benefit Administration	37,850	-20,682	6,848	-27,530	
HGBEN	Housing Benefits	50,390	-123,961	-24,099	-99,862	
COMNL	Common Land	12,480	569	22	547	
CLCEM	Clitheroe Cemetery	10,920	-8,304	-4,570	-3,734	
ENVGR	Grants & Subscriptions - Health & Housing	1,810	129	545	-416	
CLAIR	Clean Air	3,360	231	122	109	
DOGWD	Dog Warden & Pest Control	81,000	924	1,371	-447	
ENVHT	Environmental Health Services	311,380	-8,814	-6,266	-2,548	
CLAND	Contaminated Land	8,890	0	0	0	
HSASS	Housing Associations	13,460	0	0	0	
HSADV	Housing Advances	980	300	0	300	

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance	
SUPPE	Supporting People	7,730	75	0	75	Green
CLMKT	Clitheroe Market	-31,730	-79,301	-77,001	-2,300	Amber
JARMS	Joiners Arms	620	-799	-1,844	1,045	Green
HOMEG	Homelessness General	62,030	354	0	354	Green
HOMES	Homelessness Strategy	-10,460	-25,248	-19,262	-5,986	Red
IMPGR	Improvement Grants	47,620	-126	-799	673	Green
HOMEE	Home Energy Conservation	22,840	600	711	-111	Green
GRAGE	Non-Dwelling Rents	-26,870	-11,080	-9,199	-1,881	Green
HSTRA	Housing Strategy	52,220	1,185	788	397	Green
	Total net cost of services	656,520	-273,948	-132,633	-141,315	

2.2 The variations between budget and actual have been split into groups of red, amber and green variances. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of concern and green variances are areas that currently do not present any significant concern.

Key to Variance Shading	
Variance of more than £5,000 (Red)	Red
Variance between £2,000 and £4,999 (Amber)	Amber
Variance less than £2,000 (Green)	Green

2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holders' comments and agreed action plans in Annex 1.

2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.

3 CONCLUSION

- 3.1 The comparison between actual and budgeted expenditure shows an overspend for the first three months of the financial year 2009/10. Most of this relates to benefit payments due to the increased demand on the benefits section through a high level of claim changes and also a rise in the number of cases. However, this will not impact on the council by way of the variance shown as this additional cost will be reimbursed to the council by way of subsidy.

A handwritten signature in black ink, appearing to read "Neil Sanayana". The signature is written in a cursive style with a large initial 'N'.

SENIOR ACCOUNTANT

H8-09/AC
13 July 2009

Annex 1

**Monthly Budget Monitoring - April 2009 to June 2009
Health and Housing Committee - RED Variances**

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to end of period	Variance		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
HGBEN/4652	Housing Benefits/Rent Allowance Payments	4,930,170	1,139,363	1,259,267	-120,326		Demand has increased beyond expectations. The case load has increased by 5% above last year's levels	In August we will be asked to revise our estimated costs. This will be reflected in the revised estimate and the budget will be brought into line with costs. The additional costs will be recovered through grant.
CTBEN/4653	Council Tax Benefit Administration/Council Tax Rebates	2,076,000	519,414	543,333	-23,919		Demand is ahead of expectations	In August we will be asked to revise our estimated costs. This will be reflected in the revised budget to account for the take up of benefits
HOMES/3079	Homelessness Strategy/Other Contract Payments	19,000	4,752	11,776	-7,023		A number of grants totalling £9,850 have been paid earlier than expected e.g. St Vincent (£5,250).	No budget change is planned as the profile will correct the overspend during the remainder of the financial year.

CTBEN/8004z	Council Tax Benefit Administration/Council Tax Benefit Subsidy	-2,091,500	-523,293	-518,251	-5,042		Grant received is less than budget expectations	In August we will be asked to revise our expectations of grant and the budget will then be more in line with actual.
HGBEN/8002z	Housing Benefits/Rent Allowances Grant	-4,966,170	-1,242,536	-1,255,081	12,545		Grant is ahead of expectations.	The budget will be adjusted at revised estimate to take account of the increase.

Annex 2

**Monthly Budget Monitoring - April 2009 to June 2009
Health and Housing - AMBER Variances**

Ledger Code	Ledger Code Name	Budget for Full Year	Budget to end of period	Actual including Commitments to the end of period	Variance	Reason for Variance
CLCEM/0110	Clitheroe Cemetery/Wages	7,140	1,103	4,494	-3,391	Some costs normally charged as grounds maintenance, have been charged to this account. These costs will be transferred to grounds maintenance.
CLMKT/8825n	Clitheroe Market/Stalls	-25,270	-6,211	-3,758	-2,453	Income is behind budget expectations as a result of the loss of some long-term traders who have not been replaced.
ENVHT/8415u	Environmental Health Services/Envir Protect Registration Fees	-12,600	-11,345	-9,184	-2,161	Improvements to companies' environmental performance have resulted in annual PPC permit fees being progressively reduced.

CLMKT/8824n	Clitheroe Market/Cabins	-89,550	-89,550	-92,215	2,665		A change has been made to the method of collection this year as invoices are now sent to market traders. To date income exceeds budget expectations
HGBEN/8009z	Housing Benefits/Housing Benefit & CT Benefit Admin Grant	-167,600	-41,931	-45,459	3,528		Actual income is ahead of budget expectations. Notification has been received of additional admin grant this year.