# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COUNCIL

**DECISION** 

Agenda Item No 7

meeting date: 2 MARCH 2010

title: ANNUAL BUDGET submitted by: DIRECTOR OF RESOURCES

principal author: JANE PEARSON

#### 1. PURPOSE

- 1.1. To decide the budget for 2010/11 and to set the different amounts of council tax for different parts of the area where special items apply (parish precepts).
- 2. THE PRUDENTIAL CODE FOR CAPITAL FINANCE IN LOCAL AUTHORITIES
- 2.1. The Prudential Code for Capital Finance and the prudential indicators are set out in Annex 1 (YELLOW).
- 2.2. The Code and the indicators are intended to inform the Council, in setting the capital programme, that the programme is both affordable and sustainable. The indicators also include the maximum and operational borrowing levels for the Council

### 3. CAPITAL PROGRAMME

- 3.1. At their meeting on 9 February 2010, Policy and Finance Committee considered the five-year capital programme. The result of their deliberations is a capital programme for the years 2010/15 totalling £3,579,050. This is set out at Annex 2 (BLUE) pages 25 to 30.
- 3.2. Comprehensive evaluation plans will be produced, giving a detailed description of each scheme and reported to service committees, for all new schemes before they commence.

#### 4. MINIMUM REVENUE PROVISION

4.1. The Council is now required each year to agree a Minimum Revenue Provision (MRP) Policy Statement setting out how the Council will make a charge to revenue in respect of previous capital expenditure. This Policy Statement is also set out in Annex 1.

#### REVENUE BUDGET

### 2009/10 Revised

5.1. We originally budgeted to spend £7.300 million (before use of balances). The revised estimate is that net expenditure will be higher at £7.466 million. Details are set out in Annex 2 (BLUE) with a summary at page 17. The revised budget for 2009/10 is:

	£000	£000
Net Committee Budget		8,249
Less - Net Adjustment for Capital Charges	-612	
- Business Rate Growth Income	-14	
- Area Based Grant	-23	
- External Interest Payable	30	
- Interest on Balances	-15	
- Net Transfers From and To Reserves	-149	- 783
		7,466
Use of General Balances		-412
Agreed Budget for year		7,054

We estimate this will leave general fund balances at 31 March 2010 of £1,610,000.

#### Final Grant Settlement

- 5.2. The Government confirmed the final settlement for local government on 20 January 2010. This confirmed the figures originally announced in January 2008 as part of a three year grant settlement. This is the final year of the three year period and therefore we are uncertain as to what future government support we can expect to receive.
- 5.3. The settlement for 2010/11 is shown below compared with our allocation for 2009/10.

	Settlement 2009/10 £000	Settlement 2010/11 £000
Four Block Allocation (After Damping)	3,996	4,141
Formula Grant:		
Revenue Support Grant	749	525
NNDR Redistributed	3,247	3,616
Total Formula Grant	3,996	4,141

5.4. These figures have been incorporated into the following budget and council tax calculations.

### Forecast Budget 2010/11

5.5. Special Policy and Finance Committee have recommended a net budget of £7,275,847. Details are shown in Annex 2 (BLUE) at page 17. This results in the following budget requirement:

	£
Borough Requirement	7,275,847
Parish Council Requirement	373,143
Total Borough and Parish Requirements	7,648,990

6. ROBUSTNESS OF THE ESTIMATES AND BALANCES AND RESERVES

#### Robustness of the Estimates

- 6.1. It is a specific requirement of section 25 of the Local Government Act 2003 for the chief financial officer to report on the robustness of the budget and the adequacy of the Council's balances and reserves.
- 6.2. Throughout the budget process all practical steps have been taken to identify and make budgetary provision for all likely commitments facing the Council in 2010/11. The preparation of the base committee estimates remains a vital part of ensuring the robustness and financial integrity of the budget and ensures that all service committees are aware of the resource allocation and budgetary pressures facing their service areas.

#### Balances and Reserves

- 6.3. The Council needs a reasonable level of balances to provide funds to:
  - Finance levels of inflation in excess of those provided in the budget;
  - Provide for unforeseen expenditure;
  - Finance expenditure in advance of income; and
  - Allow flexibility as the year progresses
- 6.4. The availability of balances has increased in importance since the Local Government Finance Act 1982 revoked local authorities' power to issue supplementary precepts.

### General Fund Balances

6.5. General fund balances are estimated as follows:

	£000
Opening Balance 01/04/09	2,022
Estimated Amount to be Taken from Balances in 2009/10	-412
Estimated Balances in Hand 31/03/10	1,610
Recommended amount to be taken in 2010/11	-41
Estimated Balances in Hand 31/03/11	1,569

- 6.6. The level of balances to retain is a matter of professional judgement but should be set in the context of the authority's medium term financial strategy and the risks facing the authority.
- 6.7. When the medium term financial strategy was recently reviewed the minimum level of balances to retain was confirmed to be £700,000 bearing in mind our record of strong budgetary control.
- 6.8. In 2010/11 £41,000 will be taken from balances to support the budget. This is considerably less than amounts in recent years, however in my opinion, given the economic uncertainty facing councils it is important we set a balanced budget which is broadly self supporting. This will place the council in a stronger financial position to face the difficult challenges that lie ahead in future years.
- 6.9. It is predicted, based upon our forward forecast of income and expenditure, balances are unlikely to reach the minimum amount recommended until 2015 at the earliest. However this assumes that the savings required as per the Medium Term Financial Forecast are achieved. The savings needed in 2011/12 total £550,000 and in 2012/13 total £669,000. Achieving these savings will be extremely challenging and the Council's Budget Working Group will have a vital role to play in the coming year to ensure we continue to hold a strong financial base.

#### Earmarked Reserves

- 6.10. The Council holds a number of reserves earmarked for specific purposes. The movements in these reserves, forecast for 2009/10 and for the 2010/11 financial years, were reported to Policy and Finance Committee.
- 6.11. The earmarked reserves are judged to be adequate to meet the commitments and forecast expenditure facing the Council.
- 7. COLLECTION FUND SURPLUS/DEFICIT
- 7.1. The position on the collection fund has been estimated and details are set out in Annex 2 (BLUE) page 19.
- 7.2. I forecast that there will be a **deficit** on the collection fund at 31 March 2010 of £106,000. This will be recovered from the precepting authorities in 2010/11.

#### 8. RECOMMENDED THAT COUNCIL

- 8.1. Approve the following submitted by the Policy and Finance Committee:
  - a) The revised revenue estimates for 2009/10 and the revenue estimates for 2010/11.
  - b) The revised capital programme for 2009/10 and the forward five year capital programme for 2010/15.
- 8.2. Approve the prudential indicators, borrowing limits and MRP Policy Statement as set out in Annex 1.
- 8.3. Note that I have determined the following amounts for 2010/11, in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992:
  - a) 22,357 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2003, as its council tax base for the year.
  - b) Part of the Council's area:

440
200
198
2,155
477
59
83
82
400
480
524
5,141
39
56
105
209
364
44
73
2,746
8
1,011
20
143
105

Paythorne	40
Pendleton	107
Ramsgreave	286
Read	557
Ribchester	663
Rimington & Middop	226
Sabden	511
Salesbury	175
Simonstone	507
Slaidburn & Easington	152
Thornley with Wheatley	156
Twiston	34
Waddington	448
West Bradford	370
Whalley	1,466
Wilpshire	999
Wiswell	455
Worston	43
	22,357

being the amounts calculated by the Council, in accordance with Regulation 6 of the regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

8.4. Calculate the following amounts for 2010/11, in accordance with Sections 32 to 36 of the Local Government and Finance Act 1992:

a)	£26,254,260	Being the aggregate of the amounts which the Council estimates for the items set out in Section 32(2) (a) to (e) of the Act;
b)	£18,605,270	Being the aggregate of the amounts which the Council estimates for the items set out in Section 32(3) (a) to (c) of the Act;
c)	£7,648,990	Being the amount by which the aggregate at 8.4(a) above exceeds the aggregate at 8.4(b) above, calculated by the Council in accordance with Section 32(4) of the Act as its budget requirement for the year;
d)	£4,130,407	Being the aggregate of the sums which the Council estimates will be payable for the year into its general fund in respect of

redistributed non domestic rates and revenue support grant and adjusted by the amount which the Council estimates will be transferred in the year to/from its collection fund from/to its general fund pursuant to the collection fund directions under

Sections 97(3);

- e) £157.38 Being the amount at 8.4(c) above less the amount at 8.4(d) above all divided by the amount at 8.3(a) above, calculated by the Council in accordance with Section 33(1) of the Act as the basic amount of council tax for the year;
- f) £373,143 Being the aggregate amount of all special items referred to in Section 34(1) of the Act;
- g) £140.69 Being the amount at 8.4(e) above less the result given by dividing the amount at 8.4(f) above by the amount at 8.3(a) above, calculated by the Council in accordance with Section 34(2) of the Act as the basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates;

### h) Parts of the Council's area:

	Band D £
Aighton, Bailey & Chaigley	150.92
Balderstone	147.19
Bashall Eaves, Great Mitton & Little Mitton	146.07
Billington & Langho	152.75
Bolton by Bowland, Gisburn Forest & Sawley	159.56
Bowland Forest Higher	170.05
Bowland Forest Lower	155.15
Bowland with Leagram	150.45
Chatburn	165.91
Chipping	155.27
Clayton le Dale	144.51
Clitheroe	159.82
Dutton	153.07
Gisburn	159.83
Grindleton	161.29
Hothersall	150.96
Longridge	162.66
Mellor	155.53
Newton	158.17
Osbaldeston	147.83
Pendleton	153.77
Ramsgreave	146.63
Read	153.26
Ribchester	152.37
Rimington & Middop	157.50
Sabden	169.26
Salesbury	150.98

	Band D £
Simonstone	155.29
Slaidburn & Easington	152.20
Thornley with Wheatley	150.31
Waddington	167.48
West Bradford	156.10
Whalley	162.58
Wilpshire	154.70
Wiswell	152.78
All other parts of the Council's area	140.69

being the amounts given by adding to the amount at 8.4(g) above the amounts of the special item relating to dwellings in those parts of the Council's area mentioned above, divided in each case by the amount in 8.3(b) above, calculated by the Council in accordance with Section 34(3) of the Act as the basic amount of its council tax for dwellings in those parts of its area to which the special item relates;

# i) Parts of the Council's area:

	VALUATION BANDS							
	£	B £	£	£	£	F £	G £	£
Aighton, Bailey & Chaigley	100.61	117.39	134.15	150.92	184.45	218.00	251.53	301.84
Balderstone	98.12	114.49	130.84	147.19	179.89	212.61	245.31	294.38
Bashall Eaves, Great Mitton & Little Mitton	97.38	113.61	129.84	146.07	178.53	210.99	243.45	292.14
Billington & Langho	101.83	118.81	135.78	152.75	186.69	220.64	254.58	305.50
Bolton by Bowland, Gisburn Forest & Sawley	106.37	124.11	141.83	159.56	195.01	230.48	265.93	319.12
Bowland Forest Higher	113.36	132.27	151.16	170.05	207.83	245.63	283.41	340.10
Bowland Forest Lower	103.43	120.68	137.91	155.15	189.62	224.11	258.58	310.30
Bowland with Leagram	100.30	117.02	133.74	150.45	183.88	217.32	250.75	300.90
Chatburn	110.60	129.05	147.48	165.91	202.77	239.65	276.51	331.82
Chipping	103.51	120.77	138.02	155.27	189.77	224.28	258.78	310.54
Clayton le Dale	96.34	112.40	128.46	144.51	176.62	208.74	240.85	289.02
Clitheroe	106.54	124.31	142.06	159.82	195.33	230.85	266.36	319.64
Dutton	102.04	119.06	136.06	153.07	187.08	221.10	255.11	306.14
Gisburn	106.55	124.32	142.07	159.83	195.34	230.87	266.38	319.66
Grindleton	107.52	125.45	143.37	161.29	197.13	232.98	268.81	322.58
Hothersall	100.64	117.42	134.19	150.96	184.50	218.05	251.60	301.92
Longridge	108.44	126.52	144.59	162.66	198.80	234.95	271.10	325.32
Mellor	103.68	120.97	138.25	155.53	190.09	224.66	259.21	311.06
Newton	105.44	123.03	140.60	158.17	193.31	228.47	263.61	316.34
Osbaldeston	98.55	114.98	131.41	147.83	180.68	213.53	246.38	295.66
Pendleton	102.51	119.60	136.69	153.77	187.94	222.11	256.28	307.54
Ramsgreave	97.75	114.05	130.34	146.63	179.21	211.80	244.38	293.26
Read	102.17	119.21	136.23	153.26	187.31	221.38	255.43	306.52
Ribchester	101.58	118.51	135.44	152.37	186.23	220.09	253.95	304.74
Rimington & Middop	105.00	122.50	140.00	157.50	192.50	227.50	262.50	315.00
Sabden	112.84	131.65	150.46	169.26	206.87	244.49	282.10	338.52
Salesbury	100.65	117.43	134.21	150.98	184.53	218.08	251.63	301.96
Simonstone	103.52	120.79	138.04	155.29	189.79	224.31	258.81	310.58
Slaidburn & Easington	101.46	118.38	135.29	152.20	186.02	219.85	253.66	304.40
Thornley with Wheatley	100.20	116.91	133.61	150.31	183.71	217.12	250.51	300.62
Waddington	111.65	130.27	148.87	167.48	204.69	241.92	279.13	334.96
West Bradford	104.06	121.42	138.76	156.10	190.78	225.48	260.16	312.20

		VALUATION BANDS						
	A £	B £	C £	Đ	£	F £	G £	£ H
Whalley	108.38	126.46	144.52	162.58	198.70	234.84	270.96	325.16
Wilpshire	103.13	120.33	137.51	154.70	189.07	223.46	257.83	309.40
Wiswell	101.85	118.83	135.81	152.78	186.73	220.68	254.63	305.56
All other parts of the Council's area	93.79	109.43	125.06	140.69	171.95	203.22	234.48	281.38

being the amounts given by multiplying the amounts at 8.4(g) and 8.4(h) by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

8.5. Note, that for 2010/11 Lancashire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A B C D E F G H							Н	
£	£	£	£	£	£	£	£	
738.87	862.01	985.16	1,108.30	1,354.59	1,600.88	1,847.17	2,216.60	

8.6. Note, that for 2010/11 Lancashire Police Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

	Valuation Bands							
Α 4	Вч	h O	D۷	η	ь д	h 0	Н	
L	L	L	L	L	L	L	L	
97.51	113.77	130.02	146.27	178.77	211.28	243.78	292.54	

8.7. Note, that for 2010/11 Lancashire Combined Fire Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
Α	В	C	D	E	F	G	Н
£	£	£	£	£	£	£	£
42.43	49.51	56.58	63.65	77.79	91.94	106.08	127.30

8.8. Having calculated the aggregate in each case of the amounts at 8.4(i), 8.5, 8.6 and 8.7 above, the Council, in accordance with Section 30(2) of the Local Government

Finance Act 1992, hereby sets the following amounts as the amounts of council tax for 2010/11 for each of the categories of dwellings shown below:

	VALUATION BANDS							
	A £	B £	C £	D £	E £	F £	G £	H £
Aighton, Bailey & Chaigley	979.42	1,142.68	1,305.91	1,469.14	1,795.60	2,122.10	2,448.56	2,938.28
Balderstone	976.93	1,139.78	1,302.60	1,465.41	1,791.04	2,116.71	2,442.34	2,930.82
Bashall Eaves, Great Mitton & Little Mitton	976.19	1,138.90	1,301.60	1,464.29	1,789.68	2,115.09	2,440.48	2,928.58
Billington & Langho	980.64	1,144.10	1,307.54	1,470.97	1,797.84	2,124.74	2,451.61	2,941.94
Bolton by Bowland, Gisburn Forest & Sawley	985.18	1,149.40	1,313.59	1,477.78	1,806.16	2,134.58	2,462.96	2,955.56
Bowland Forest (High)	992.17	1,157.56	1,322.92	1,488.27	1,818.98	2,149.73	2,480.44	2,976.54
Bowland Forest (Low)	982.24	1,145.97	1,309.67	1,473.37	1,800.77	2,128.21	2,455.61	2,946.74
Bowland with Leagram	979.11	1,142.31	1,305.50	1,468.67	1,795.03	2,121.42	2,447.78	2,937.34
Chatburn	989.41	1,154.34	1,319.24	1,484.13	1,813.92	2,143.75	2,473.54	2,968.26
Chipping	982.32	1,146.06	1,309.78	1,473.49	1,800.92	2,128.38	2,455.81	2,946.98
Clayton le Dale	975.15	1,137.69	1,300.22	1,462.73	1,787.77	2,112.84	2,437.88	2,925.46
Clitheroe	985.35	1,149.60	1,313.82	1,478.04	1,806.48	2,134.95	2,463.39	2,956.08
Dutton	980.85	1,144.35	1,307.82	1,471.29	1,798.23	2,125.20	2,452.14	2,942.58
Gisburn	985.36	1,149.61	1,313.83	1,478.05	1,806.49	2,134.97	2,463.41	2,956.10
Grindleton	986.33	1,150.74	1,315.13	1,479.51	1,808.28	2,137.08	2,465.84	2,959.02
Hothersall	979.45	1,142.71	1,305.95	1,469.18	1,795.65	2,122.15	2,448.63	2,938.36
Longridge	987.25	1,151.81	1,316.35	1,480.88	1,809.95	2,139.05	2,468.13	2,961.76
Mellor	982.49	1,146.26	1,310.01	1,473.75	1,801.24	2,128.76	2,456.24	2,947.50
Newton	984.25	1,148.32	1,312.36	1,476.39	1,804.46	2,132.57	2,460.64	2,952.78
Osbaldeston	977.36	1,140.27	1,303.17	1,466.05	1,791.83	2,117.63	2,443.41	2,932.10
Pendleton	981.32	1,144.89	1,308.45	1,471.99	1,799.09	2,126.21	2,453.31	2,943.98
Ramsgreave	976.56	1,139.34	1,302.10	1,464.85	1,790.36	2,115.90	2,441.41	2,929.70
Read	980.98	1,144.50	1,307.99	1,471.48	1,798.46	2,125.48	2,452.46	2,942.96
Ribchester	980.39	1,143.80	1,307.20	1,470.59	1,797.38	2,124.19	2,450.98	2,941.18
Rimington & Middop	983.81	1,147.79	1,311.76	1,475.72	1,803.65	2,131.60	2,459.53	2,951.44
Sabden	991.65	1,156.94	1,322.22	1,487.48	1,818.02	2,148.59	2,479.13	2,974.96
Salesbury	979.46	1,142.72	1,305.97	1,469.20	1,795.68	2,122.18	2,448.66	2,938.40
Simonstone	982.33	1,146.08	1,309.80	1,473.51	1,800.94	2,128.41	2,455.84	2,947.02

	VALUATION BANDS							
	A £	B £	£ O	£	£	F £	G £	£
Slaidburn & Easington	980.27	1,143.67	1,307.05	1,470.42	1,797.17	2,123.95	2,450.69	2,940.84
Thornley with Wheatley	979.01	1,142.20	1,305.37	1,468.53	1,794.86	2,121.22	2,447.54	2,937.06
Waddington	990.46	1,155.56	1,320.63	1,485.70	1,815.84	2,146.02	2,476.16	2,971.40
West Bradford	982.87	1,146.71	1,310.52	1,474.32	1,801.93	2,129.58	2,457.19	2,948.64
Whalley	987.19	1,151.75	1,316.28	1,480.80	1,809.85	2,138.94	2,467.99	2,961.60
Wilpshire	981.94	1,145.62	1,309.27	1,472.92	1,800.22	2,127.56	2,454.86	2,945.84
Wiswell	980.66	1,144.12	1,307.57	1,471.00	1,797.88	2,124.78	2,451.66	2,942.00
All Other Parts of the Council's Area	972.60	1,134.72	1,296.82	1,458.91	1,783.10	2,107.32	2,431.51	2,917.82



**DIRECTOR OF RESOURCES** 

C1-10/JP/AC 22 FEBRUARY 2010

#### COUNCIL

#### PRUDENTIAL CODE FOR CAPITAL FINANCE

1. The actual capital expenditure that was incurred in 2008/09 and the estimates of capital expenditure to be incurred for the current and future years that are recommended for approval are:

	Capital Expenditure					
	2008/09 Actual £000	2009/10 Revised Estimate £000	2010/11 Estimate £000	2011/12 Estimate £000		
Community	3,217	1,086	650	365		
Planning & Development	24	20	0	0		
Policy & Finance	113	442	32	20		
Health & Housing	473	594	396	405		
Total	3,827	2,142	1,078	790		

2. Estimates of the ratio of financing costs to net revenue stream for the current and future years, and the actual figures for 2008/09 are:

Ratio of Financing Costs to Revenue Stream						
2008/09   2009/10   2010/11   2011/12   2012/13   Actual   Estimate   Estimate   Estimate   Estimate						
3.68%	2.07%	2.18%	2.31%	2.48%		

The estimates of financing costs include current commitments and the proposals in the Council's recommended revenue and capital budgets.

3. Estimates of the end of year capital financial requirement for the authority for the current and future years and the actual capital financing requirement at 31 March 2009 are:

Capital Financing Requirement						
31/03/09	31/03/10 Revised	31/03/11	31/03/12	31/03/13		
Actual	Estimate	Estimate	Estimate	Estimate		
£000	£000	£000	£000	£000		

4. The capital financing requirements measures the authority's underlying need to borrow for a capital purpose. In accordance with best professional practice, the Council does not associate borrowing with particular items or types of expenditure.

The authority has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. We have, at any point in time, a number of cash flows, both positive and negative, and manage our treasury position in terms of our borrowings and investments in accordance with our approved treasury management strategy and practices. In day-to-day cash management we make no distinction between revenue cash and capital cash. External borrowing arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. In contrast, the capital financing requirements reflects the authority's underlying need to borrow for a capital purpose.

5. CIPFA's Prudential Code for Capital Finance in local Authorities includes the following as a key indicator of prudence:

"In order to ensure that over the medium term net borrowing will only be for a capital purpose, the local authority should ensure that net external borrowing does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years."

I can report that the authority had no difficulty meeting this requirement in 2008/09, nor are any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans and the proposals in the Council's budget report.

6. In respect of our external debt, it is recommended that the Council approves the following authorised limits for our total external debt, gross of investments, for the next three financial years and agrees the continuation of the previously agreed limit for the current year since no change to this is necessary. These limits separately identify borrowing from other long-term liabilities such as finance leases. The Council is asked to approve these limits and to delegate authority to me, within the total limit for any individual year, to effect movement between the separately agreed limits for borrowing and other long-term liabilities, in accordance with option appraisal and best value for money for the authority. Any such changes made will be reported to the Council at its next meeting following the change.

	Authorised Limit for External Debt					
	2010/11 £000	2011/12 £00	2012/13 £000			
Borrowing	11,231	11,255	11,255			
Other Long-Term Liabilities	0	0	0			
Total	11,231	11,255	11,255			

7. I can report that these authorised limits are consistent with the authority's current commitments, existing plans and the proposals in this budget report for capital expenditure and financing, and with our approved treasury management policy statement and practices. I can also confirm that they are based on the estimate of most likely, prudent but not the worst-case scenario, with in addition sufficient headroom over and above this to allow for operational management, for example unusual cash movements. Risk analysis and risk management strategies have been taken into account, as have plans for capital expenditure, estimates of the capital financing requirement and estimates of cash flow requirements for all purposes.

8. The Council is also asked to approve the following operational boundary for external debt for the same time period. The proposed operational boundary for external debt is based on the same estimates as the authorised limit but reflects directly my estimate of the most likely prudent but not worst case scenario, without the additional headroom included within the authorised limit to allow for example for unusual cash movements, and equates to the maximum of external debt projected by this estimate. The operational boundary represents a key management tool for in year monitoring by my staff and me. Within the operational boundary, figures for borrowing and other long-term liabilities are separately identified. The Council is also asked to delegate authority to me, within the total operational boundary for any individual year, to effect movement between the separately agreed figures for borrowing and other long term liabilities, in a similar fashion to the authorised limit. Any such changes will be reported to the Council at its next meeting following the change.

Operational Boundary for External Debt						
	2010/11 £000	2011/12 £00	2012/13 £000			
Borrowing	6,589	6,553	6,467			
Other Long Term Liabilities	0	0	0			
Total	6,589	6,553	6,467			

- 9. The Council's actual external debt at 31 March 2009 was £0.65 million, comprising £0.65 million borrowing and £0 million other long-term liabilities. It should be noted that actual external debt is not directly comparable to the authorised limit and operational boundary since the actual external debt reflects the position at one point in time.
- 10. In taking its decisions on this budget report the Council is asked to note that the authorised limit determined for 2010/11 (see paragraph 6 above) will be the statutory limit determined under section 3(1) of the Local Government Act 2003.

#### Consideration of Options for the Capital Programme

- 11. In considering its programme for capital investment the Council is required, within the Prudential Code, to have regard to:
  - Affordability, eg implications for council tax
  - Prudence and sustainability, eg implications for external borrowing
  - Value for money, eg option appraisal
  - Stewardship of assets, eg asset management planning
  - Service objectives, eg strategic planning for the authority
  - Practicality, eg achievability of the forward plan.
- 12. The Prudential Code requires the estimated revenue impact of Capital investment decisions in Band D Council Tax. These are shown below:

	2010/11	2011/12	2012/13
	£	£	£
For the Band D Council Tax	1.03	2.17	2.90

The above figures exclude the borrowing costs required to meet commitments from 2009/10 and earlier year's programmes.

The focus is therefore on the cost of future years Capital Programmes.

13. It is important to note that the figures above do not represent annual increases in Council Tax. Both the 2011/12 and 2012/13 figures will include the full year effects of decisions taken in 2010/11 and already included in the revenue budget.

#### Minimum Revenue Provision

- 14. The Council is required each year to pay off an element of its accumulated General Fund capital expenditure through a revenue charge, the Minimum Revenue Provision (MRP).
- 15. The Department of Communities and Local Government (DCLG) issued regulations which require Full Council to approve a MRP Policy Statement in advance of each financial year. A variety of options are provided to councils to replace the existing regulations, so long as there is a prudent provision. The following MRP Policy Statement is recommended for 2010/11.

# Minimum Revenue Provision Policy Statement

- a) For capital expenditure incurred before 1 April 2008 or which in the future will be Supported Capital Expenditure, the MRP Policy will be to follow the existing practice outlined in former DCLG regulations.
- b) From 1 April 2008, for all Unsupported Borrowing the MRP Policy will be to follow the Asset Life Method (Equal Charge approach), i.e. the MRP will be based upon the estimated life of the assets financed from borrowing.

# COUNCIL

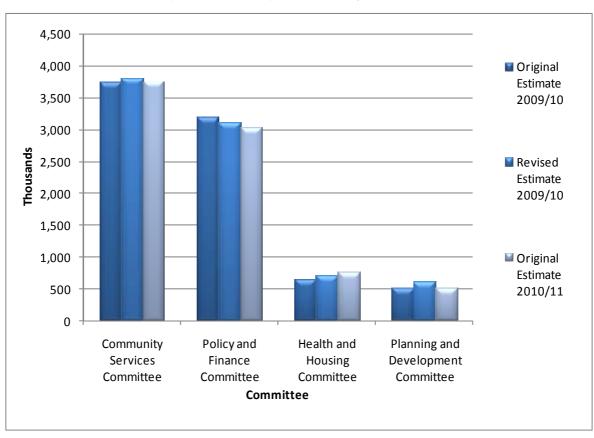
# **REVENUE BUDGET SUMMARY**

	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Community Services Committee	3,743,050	3,812,680	3,757,510
Policy and Finance Committee	3,196,970	3,108,740	3,023,740
Health and Housing Committee	656,520	714,470	771,090
Planning and Development Committee	514,900	613,140	526,550
Committee Net Requirements	8,111,440	8,249,030	8,078,890
Capital Charges Adjustment			
-Remove Depreciation	-768,720	-728,420	-777,150
-Replace with Minimum Revenue Provision	245,252	116,190	132,460
Total Expenditure	7,587,972	7,636,800	7,434,200
External Interest – Payable	29,520	29,520	26,250
Interest – Earned	-125,000	-15,000	-15,000
Business Rate Growth	-20,000	-13,730	
Area Based Grant – Climate Change	-22,500	-22,810	-28,820
Less Added to/(taken from) Earmarked Reserves			
Elections	19,000	43,890	4,290
Risk Management	-2,810	-5,820	
Building Control Fee Earning	-71,600	-90,060	-87,850
Single Status		-750	
Community Enhancement		-1,060	
Ribble Valley in Bloom/Christmas Lights		-1,850	-1,710
Concurrent Functions		14,140	-14,140
Parish Grants		-2,900	
Longridge Schemes	-94,900	-94,900	
IT Equipment		-2,700	
Conservation		-6,840	
General Balances	-245,794	-412,042	-41,373
Net Expenditure	7,053,888	7,053,888	7,275,847
Parish Precepts	367,952	367,952	373,143
Budget Requirement	7,421,840	7,421,840	7,648,990
Less Formula Grant – Revenue Support Grant	-749,476	-749,476	-525,133
- NNDR Share	-3,247,113	-3,247,113	-3,616,386
Council Tax (Surplus)/Deficit	9,471	9,471	11,112
Precept	3,434,722	3,434,722	3,518,583
Taxbase	22,342	22,342	22,357
Council Tax	137.26	137.26	140.69
Council Tax (including Parishes)	153.73	153.73	157.38

## **Links to Council Ambitions and Priorities**

Committee	Original Estimate 2009/10 £	Revised Estimate 2009/10 £	Original Estimate 2010/11 £
Community Services Committee	3,743,050	3,812,680	3,757,510
Policy and Finance Committee	3,196,970	3,108,740	3,023,740
Health and Housing Committee	656,520	714,470	771,090
Planning and Development Committee	514,900	613,140	526,550
Committee Net Requirements	8,111,440	8,249,030	8,078,890

# **Comparison of Requirements by Committee**



#### **Collection Fund**

The Council is responsible for collecting the Council Tax to pay for services provided by Lancashire County Council, the Borough Council and its Parishes, Lancashire Police Authority and Lancashire Combined Fire Authority.

The Council is also responsible for collecting the non-domestic rates, known as business rates. Business rates are the means by which businesses and others who occupy non-domestic property make a contribution towards the cost of local services.

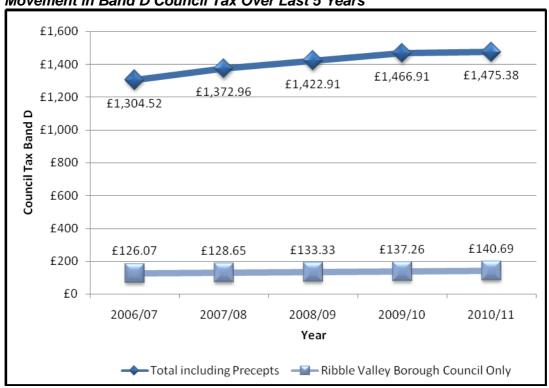
The Collection Fund shows the income received from Council Tax payers and Business Rate payers. It also shows how the income is distributed between Lancashire County Council, the Borough Council and its Parishes, Lancashire Police Authority and Lancashire Combined Fire Authority.

	Original 2009/10 £000	Revised 2009/10 £000	Original 2010/11 £000
Expenditure			
Deficit Brought Forward	90	228	106
Precepts:			
Lancashire County Council	24,762	24,762	24,778
Lancashire Police Authority	3,174	3,174	3,270
Lancashire Combined Fire Authority	1,394	1,394	1,423
Ribble Valley including Parishes	3,435	3,435	3,519
Cost of Collecting NNDR	84	84	84
Contribution to NNDR Pool	11,450	11,451	11,713
Bad Debts Provision	248	50	249
	44,637	44,578	45,142
Income			
Allocation of Deficit:			
Lancashire County Council	68	68	80
Lancashire Police Authority	9	9	10
Lancashire Combined Fire Authority	4	4	5
Ribble Valley including Parishes	9	9	11
Council Tax Income	30,980	30,644	31,022
Council Tax Benefits	2,033	2,203	2,217
Business Rates	11,534	11,535	11,797
	44,637	44,472	45,142
Deficit for Year	0	-106	0

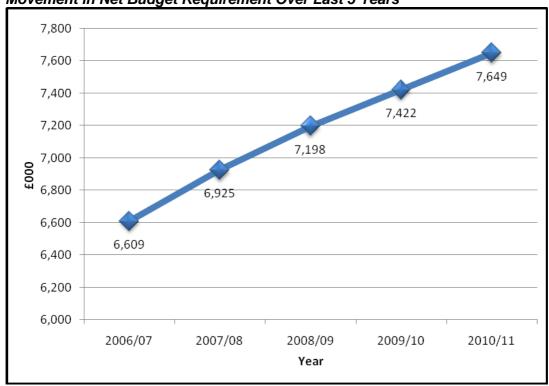
## **Key Statistics and Trends**

The charts below show some of the main trends in the Council's finances over the past five years.



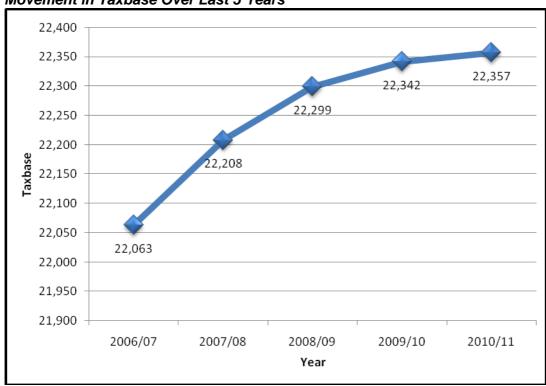




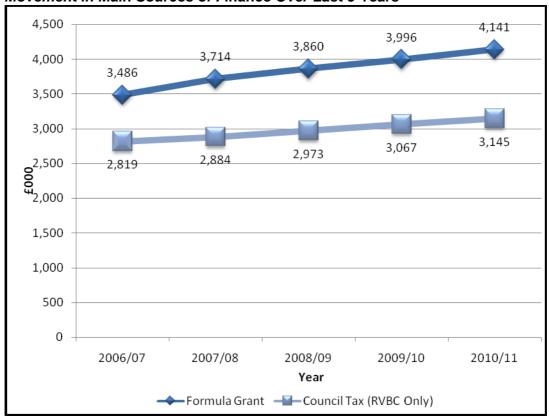


# **Key Statistics and Trends**

## Movement in Taxbase Over Last 5 Years

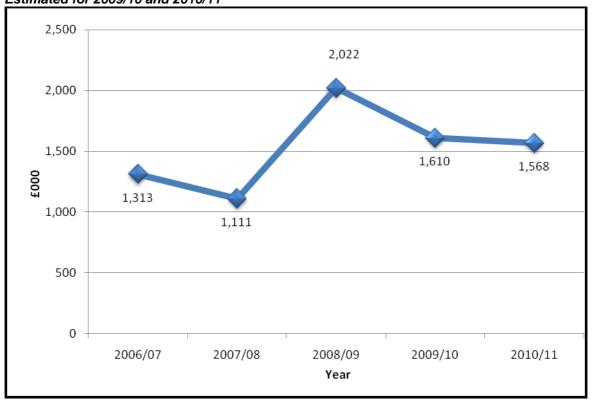


## Movement in Main Sources of Finance Over Last 5 Years



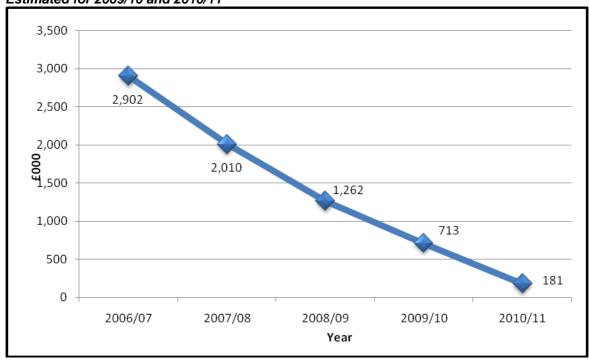
## **Key Statistics and Trends**

# Movement in General Fund Balances at 31 March over Last 5 Years Estimated for 2009/10 and 2010/11



**Please Note:** The council transferred its housing stock to a registered social landlord (Ribble Valley Homes) on 31 March 2008. The council received formal consent from the Secretary of State to close its Housing Revenue Account with effect from **31 March 2009**. As a consequence the council transferred Housing Revenue Account Balances to General Fund Balances, resulting in the increase shown in the table for 31 March 2009

# Movement in Earmarked Reserves at 31 March over Last 5 Years Estimated for 2009/10 and 2010/11



# **Detailed Revised Capital Programme 2009/10**

Cost Centre	Scheme Title	Original Estimate 2009/10 £	Revised Estimate 2009/10 £
Community	y Services Committee		
BADWC	Badger Well Water Culvert Collapse		8,830
BPSCT	Brungerly Park Sculpture Trail		9,050
BRPIN	Brungerly Park Footpath Investigative Work		3,100
CALOP	Calderstones Open Space		69,550
CCTVD	CCTV Data Storage/Voice Recording System	68,500	50,000
CPKMS	Replace Car Parking Machines and Software	62,000	62,000
CSLOT	Castle Lottery	65,000	390,590
EDCAF	Redevelopment of Edisford Café Site		2,400
FSWIM	Free Swimming Grant Scheme		17,520
GRFLG	Castle Grounds Green Flag Award Scheme	25,000	25,000
GVWYW	Replace Outdoor Recreation Vehicles	16,000	13,210
OUTEQ	Replacement of Outdoor Recreation Equipment	11,000	11,780
PBRNG	Repairs to Riverside Path Brungerly	25,000	25,000
PCWHA	Funding towards Whalley Toilets		10,960
PLAYH	Improvements to Children's Play Areas (2008/09)		1,170
PLAYK	Improvements to Children's Play Areas (2009/10)	50,000	48,500
POENE	Pool - Energy Efficiency Measures		54,750
RWFRL	Replace V052 FRL Dennis Refuse Vehicle		195,000
SPARK	Salthill Play Area		57,890
SYNCA	Longridge Sports Synthetic Pitch		10,150
WVHEU	Replace Works Admin Vehicle PF03 HEU	15,400	9,320
WVHFA	Replace Works Admin Vehicle PF03 HFA	15,400	10,460
	TOTAL Community Services Committee	353,300	1,086,230
Planning a	nd Development Committee		
REGEN	Clitheroe Town Centre Regeneration	40,000	20,000
	TOTAL Planning and Development Committee	40,000	20,000
Policy and	Finance Committee		
CIVLF	Civic Suite Energy Efficiency Light Fittings		10,300
EGIIV	E Government Initiative		10,360
OFCEI	Council Offices - Energy Efficiency		21,710
PCIDS	PCI DSS Card Security - Hosted Solution		23,780

# **Detailed Revised Capital Programme 2009/10**

Cost Centre	Scheme Title	Original Estimate 2009/10 £	Revised Estimate 2009/10 £
REVRS	Replacement Server for Revenues and Benefits		17,980
ROEEX	Roefield Extension & Changing Rooms		125,000
EDFCR	Football Changing Rooms Refurbishment		215,000
SERVB	Computer Servers and Bulk Printer Replacement	10,000	18,000
	TOTAL Policy and Finance Committee	10,000	442,130
Health and	l Housing Committee		
CMEXT	Clitheroe Cemetery Extension (Investigative)		5,500
DISCP	Disabled Facilities Grants	140,000	287,000
EEGRT	Energy Efficiency Grant		10,000
EQUIT	Equity Release	130,000	60,000
LANGR	Landlord/Tenant Grants	100,000	183,650
REPPF	Repossession Prevention Fund		28,000
RESGT	Renewable Energy Source Grants		15,000
TENPR	Tenancy Protection Scheme		5,000
	TOTAL Health	370,000	594,150
	GRAND TOTAL	773,300	2,142,510

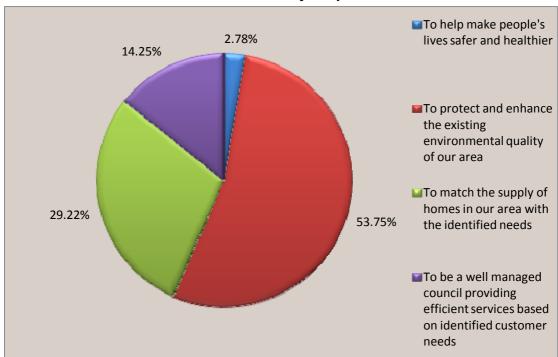
# Approved Programme for 2010/11

Capital Pi	ogramme 2010/11	£
COMMUN	ITY SERVICES COMMITTEE	
GRFLG	Castle Grounds Green Flag Award Scheme: Phase 2	30,000
PLAYL	Improvements to Children's Play Areas	20,000
FENCE	Replace Perimeter Fence at Salthill Depot	10,000
POOLF	Main Pool Filter Replacement and Plant Room Maintenance	20,000
UVLET	Installation of Ultra Violet Equipment to Main Pool	10,000
GVDBV	Replacement for Ford Transit Drop Side Truck (V728 DBV)	25,000
SCMOW	Replace 2 Scag Mowers	14,000
WVCOJ	Replace Iveco Tipper (PO54 COJ)	30,900
WVEVM	Replace JCB (V955 EVM)	25,700
WVYXF	Replace Ford Ranger Super Cab (PE54 YXF)	15,400
WVCOH	Replace Iveco Tipper (PO54 COH)	30,900
RVFRJ	Replace Refuse Collection Vehicle (VO52 FRJ)	195,000
RVFRK	Replace Refuse Collection Vehicle (VO52 FRK)	195,000
REBIN	New and Replacement Wheeled Bins	20,000
VLIFT	Vehicle Lifting Equipment	8,000
Total Con	nmunity Services Committee	649,900
POLICY A	ND FINANCE COMMITTEE	
LYTHC	External Repairs to Longridge Youth Centre	22,750
SERVB	Computer Server and Bulk Printer Replacement	10,000
Total Poli	cy and Finance Committee	32,750
HEALTH A	AND HOUSING COMMITTEE	
CMEXT	Purchase of Land at Clitheroe Cemetery	80,500
LANGR	Landlord/Tenant Grants	100,000
EQUIT	Equity Release Grants	30,000
DISCP	Disabled Facilities Grants	180,000
RESGT	Renewable Energy Source Grants	5,000
Total Hea	Ith and Housing Committee	395,500
TOTAL FO	OR ALL COMMITTEES	1,078,150

## Approved Programme for 2010/11

The charts below summarise the main areas of spend for the council's 2010/11 capital programme together with how the programme will be funded.

## Where the money is spent



## **Estimated Available Resources for 2010/11**

	£
Estimated Brought forward from 2009/10	641,849
Regional Housing Pot	131,000
Disabled Facilities Grants	108,000
VAT Shelter	100,000
Usable Capital Receipts	125,000
Vehicle Residual Values	41,000
Unsupported Borrowing	350,000
Estimated Total Available Resources	1,496,849
Less Total of Approved Capital Schemes for 2010/11	773,300
Estimated Resources to carry forward to 2011/12	723,549

	2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £	Total £
COMMUNITY SERVICES COMMITTEE						
Outdoor Recreation						
Castle Grounds – Green Flag Award Scheme: Phase 2	30,000					30,000
Football Pitch Drainage and Improvement Works		10,000				10,000
Improvements to children's play areas	20,000	20,000	20,000	50,000	50,000	160,000
<u>Depots</u>						
Replace Perimeter Fence at Salthill Depot	10,000					10,000
Replace Fuel Storage Tank at Salthill Depot			10,000			10,000
Ribblesdale Pool						
Main Pool Filter Replacement and Plant Room Maintenance	20,000					20,000
Small Pool Filter Refurbishment					10,000	10,000
Installation of Ultra Violet Equipment to Main Pool	10,000					10,000
Public Conveniences						
Refurbishment of Castle Field Toilets			43,400			43,400
Outdoor Recreation Vehicles and Plant						
Replace John Deere Lawn Tractor PN04 NPZ			16,500			16,500
Replacement of Ford Transit Drop Side Truck V728 DBV	25,000					25,000
Replace Kubota Mower PN05 PLO		16,500				16,500
Replace John Deere 4WD tractor Mower PN05 BYS		12,500				12,500
Replace John Deere Mini Tractor PN06 TSZ			9,000			9,000
Replace Vauxhall Vivaro Panel Van PK06 VWY				13,000		13,000
Replace Man ERF Tipper truck PN06 FRV					38,000	38,000
Replace Hayter Triple Mower PN07 MVG				28,000		28,000
Replace John Deere Cylinder Mower PN07 OWU				17,000		17,000
Replace Ford Ranger PK07 LSY					15,500	15,500
Replace Ford Ranger PK07 TZG					15,500	15,500
Replace Gang Mower TDR 16000		20,000				20,000

	2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £	Total £
Replace 4 Scag Mowers (2 Mowers)	14,000					14,000
Replace 1 Heavy Goods Trailers				2,200		2,200
General Works						
Replace Vauxhall Vivaro Panel Van PK06 HKA			15,400			15,400
Replace Iveco Tipper PO54 COJ	30,900					30,900
Replace Ingersoll Rand Compressor				7,500		7,500
Replace JCB – V955 EVM	25,700					25,700
Replace PE54 YXF	15,400					15,400
Replace Iveco Tipper PO54 COA		30,900				30,900
Replace Iveco Tipper PO54 COH	30,900					30,900
Car Parking						
Car Parks Rolling Programme		40,000		40,000		80,000
Refuse Collection						
Replace Refuse Collection Vehicle PN05 PWL				100,000		100,000
Replace Refuse Collection Vehicle VX04 FXV		200,000				200,000
Replace Refuse Collection Vehicle VX53 TZJ			200,000			200,000
Replace Refuse Collection Vehicle VO52 FRJ	195,000					195,000
Replace Refuse Collection Vehicle VO52 FRK	195,000					195,000
Provision of New and Replacement Wheeled Bins	20,000	15,000	15,000	15,000	15,000	80,000
Purchase of Vehicle Lifting Equipment	8,000					8,000
TOTAL COMMUNITY SERVICES COMMITTEE	649,900	364,900	329,300	272,700	144,000	1,760,800

HEALTH AND HOUSING COMMITTEE					
Clitheroe Cemetery					
Purchase of additional land at Clitheroe Cemetery	80,500				80,500
Installation of Infrastructure at Clitheroe Cemetery		90,000			90,000
<b>Dog Warden and Pest Control</b>					
Replacement of Vehicle PE56 EFB				10,000	10,000
Replacement of Vehicle PE07 WPD				10,000	10,000

	2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £	Total £
<u>Housing</u>						
Landlord/Tenant Grants	100,000	100,000	100,000	100,000	100,000	500,000
Equity Release	30,000	30,000	30,000	30,000	30,000	150,000
Disabled Facilities Grants	180,000	180,000	180,000	180,000	180,000	900,000
Renewable Energy Source Grants	5,000	5,000	5,000	5,000	5,000	25,000
TOTAL HEALTH AND HOUSING COMMITTEE	395,500	405,000	315,000	315,000	335,000	1,765,500

POLICY AND FINANCE COMMITTEE						
<u>Estates</u>						
External Repairs – Longridge Youth Centre	22,750					22,750
ICT Services						
Contact Customer relationship management (CRM) Replacement		20,000				20,000
Computer Server & Bulk Printer Replacement. <u>FINAL YEAR</u> of a 3 year programme	10,000					10,000
TOTAL POLICY AND FINANCE COMMITTEE	32,750	20,000	0	0	0	52,750

TOTAL OF ALL PROPOSED SCHEMES	1,078,150	789,900	644,300	587,700	479,000 3,579,050
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COMMITTEE	2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £	TOTAL £
Community Services	649,900	364,900	329,300	272,700	144,000	1,760,800
Health and Housing	395,500	405,000	315,000	315,000	335,000	1,765,500
Policy and Finance	32,750	20,000	0	0	0	52,750
TOTAL	1,078,150	789,900	644,300	587,700	479,000	3,579,050

ESTIMATED RESOURCES	2009/10 £	2010/11 £	2011/12 £	2012/13 £	2013/14 £	Total £
Brought forward from 2009/10	641,849	0	0	0	0	641,849
Regional Housing Pot	131,000	131,000	131,000	131,000	131,000	655,000
Disabled Facilities Grants	108,000	108,000	108,000	108,000	108,000	540,000
VAT Shelter	100,000	100,000	100,000	100,000	100,000	500,000
Usable Capital Receipts	125,000	125,000	125,000	125,000	125,000	625,000
Vehicle Residual Values	41,000	16,750	12,000	9,900	6,000	85,650
Unsupported Borrowing	350,000	100,000	100,000	100,000	100,000	750,000
Total Resources	1,496,849	580,750	576,000	573,900	570,000	3,797,499