

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 17

meeting date: 23 MARCH 2010
title: CAPITAL PROGRAMME 2010/11 AND FIVE YEAR CAPITAL PROGRAMME
2010/15
submitted by: DIRECTOR OF RESOURCES
principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To inform members of the capital programme for this committee for the forthcoming financial year (2010/11) and to provide details of the full five year capital programme for 2010/15.

2 BACKGROUND

2.1 As members will be aware, this committee agreed a proposed capital programme for 2010/15 at its meeting on 26 January this year. As it stood at that time the capital programme was unaffordable. The proposals have since been reviewed by Budget Working Group and CMT to arrive at an affordable programme for 2010/15.

2.2 Following recommendation by a special meeting of Policy and Finance Committee on 9 February, full Council approved the five year capital programme for 2010/15 on 2 March 2010.

3 SCHEMES

3.1 For 2010/11 there are 2 schemes that have been approved for this committee, totalling £32,750 which are listed below. These schemes form the first year of the approved five-year capital programme.

Cost Centre	Scheme Title	£
LYTHC	External repairs at Longridge youth centre	22,750
SERVB	Server and bulk printer replacement	10,000
Total Policy and Finance Committee		32,750

3.2 Shown at Annex 1 is the full five year capital programme 2010/15 for this committee which contains 3 schemes at an estimated value of £52,750. However, as resources are currently scarce the five year capital programme will be subject to review once more next year as part of the budget cycle.

3.3 For the current financial year (2009/10) there will inevitably be some slippage on schemes in the programme. It is likely that this will be added to the five year capital programme in 2010/11. A report will be brought to committee in the new financial year giving further details.

3.4 As in previous years responsible officers will complete and update capital evaluation sheets relating to each scheme and these are shown at Annex 2. Progress on these schemes will be reported quarterly to this committee and will also be closely monitored by Budget Working Group in accordance with recommendations made at special Policy and Finance committee.

4 RECOMMENDED THAT COMMITTEE

4.1 Note the report.

NEIL SANDIFORD
TECHNICAL ACCOUNTANT

PF13-10/NS/AC
4 March 2010

FIVE YEAR CAPITAL PROGRAMME 2010/15

POLICY AND FINANCE COMMITTEE

	2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £	Total £
<i>POLICY AND FINANCE COMMITTEE</i>						
<u>Estates</u>						
External Repairs – Longridge Youth Centre	22,750					22,750
<u>ICT Services</u>						
Contact Customer relationship management (CRM) Replacement <i>Net revenue SAVING identified of £50,500 per annum</i>		20,000				20,000
Computer Server & Bulk Printer Replacement. <u>FINAL YEAR</u> of a 3 year programme	10,000					10,000
<i>TOTAL POLICY AND FINANCE COMMITTEE</i>	32,750	20,000	0	0	0	52,750

RIBBLE VALLEY BOROUGH COUNCIL
Capital Project Evaluation Statement - Capital Programme 2010/11

Cost Centre	LYTHC
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Scheme Title	EXTERNAL REPAIRS – LONGRIDGE YOUTH CLUB	
Officer Responsible	TIM LYNAS	
Brief Description of Scheme	The property is owned by the council but it has been occupied by Lancashire Youth Service for a number of years. The council has decided to renew the lease however the building is in a state of disrepair and the council have external repairing obligations. The proposal is to bring the property back into good condition.	
Link to Council Ambitions and Priorities	To be a well managed council providing efficient services based on identified customer needs.	
Statutory or Legal Obligations	CDM regulations may be applicable	
Performance Management	The youth service would continue and the appearance of the centre may attract more visitors.	
Efficiency and Value for Money	The external repairs scheme could be progressed without any external consultancy input. This is due to the historic specification that was prepared as part of the report for the site	
Consultation	The poor condition of external elevations and roof has been highlighted as part of the surveying sections internal condition survey programme.	
Key Dates	Start Date:	July 2010
	Anticipated Completion Date:	September 2010
	Any Other Key Dates	Description of Work
		Renovations
Useful Economic Life	The redecorations would be required every 5 years. The windows and doors would have an expected life of 20 years.	
Environmental Impact	Where possible will specify slate from domestic sustainable sources reducing the transport impact as well as minimising the use of natural materials. We will investigate the use of materials with a recycled content.	
Additional Information	None	
Risk Assessment	<p>Political: public sector debt may undermine the political momentum to invest in the facilities. These risks could be mitigated by showing the long term benefits of investing in more efficient buildings including double glazed windows.</p> <p>Economic: the long term benefits of investing in more efficient buildings should be highlighted.</p> <p>Sociological: none identified</p> <p>Technological: wherever possible the latest technology will be specified as part of this scheme</p> <p>Legal: building regulations and health and safety legislation will have to be adhered to.</p> <p>Environmental: the council is coming under increasing pressure to reduce the operational impact of its properties specifically in terms of carbon emissions</p>	

Cost Centre	LYTHC
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Financial Summary	Approved Budget for Current Year:	£22,750
	Expected Total Cost of Scheme:	£22,750
	Revenue Implications:	None identified
	Approved by Committee:	Full Council
	Date Approved:	2 nd March 2010
	Minute Reference:	

Expenditure Analysis		Expected Expenditure 2010/11 £	Total Cost of Scheme £
	Cost of Land:		
	Contractors:	22,750	22,750
	Equipment/Materials:		
	Fees (External):		
	Internal Staff Salaries:		
	Planning Fees/Building Regulations:		
	Other:		
	TOTAL:	22,750	22,750

MONITORING – COMMENTS ON PROGRESS (COMPLETED EACH PERIOD BY OFFICER RESPONSIBLE)

March 2010	Negotiations over the terms of the new lease with LCC are progressing. Subject to agreement being reached by June 2010 the specification can be tendered and the work can be undertaken in September.

RIBBLE VALLEY BOROUGH COUNCIL
Capital Project Evaluation Statement - Capital Programme 2010/11

Cost Centre	SERVB
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Scheme Title	COMPUTER SERVER AND BULK PRINTER REPLACEMENT	
Officer Responsible	PETER HOTHERSALL	
Brief Description of Scheme	Final year of a three year project to rationalise the councils server utilisation and replacement of bulk printers.	
Link to Council Ambitions and Priorities	To be a well managed council providing efficient services based on identified customer needs	
Statutory or Legal Obligations	None	
Performance Management	Ensure replacement of outdated servers before any failures	
Efficiency and Value for Money	Reduced risks of systems downtime	
Consultation	None	
Key Dates	Start Date:	Final year of a three year plan
	Anticipated Completion Date:	
	Any Other Key Dates	Description of Work
Useful Economic Life	5 years	
Environmental Impact	All requirements of the waste electrical and electronic equipment regulations (WEEE) are satisfied.	
Additional Information	None	
Risk Assessment	Political: none identified Economic: none identified Sociological: none identified Technological: reduced risk of failure Legal: none identified Environmental: none identified	

Cost Centre	SERVB
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Financial Summary	Approved Budget for Current Year:	£10,000
	Expected Total Cost of Scheme:	£10,000
	Revenue Implications:	None identified
	Approved by Committee:	Full Council
	Date Approved:	2 nd March 2010
	Minute Reference:	

Expenditure Analysis		Expected Expenditure 2010/11 £	Total Cost of Scheme £
	Cost of Land:		
	Contractors:		
	Equipment/Materials:	10,000	10,000
	Fees (External):		
	Internal Staff Salaries:		
	Planning Fees/Building Regulations:		
	Other:		
	TOTAL:	10,000	10,000

MONITORING – COMMENTS ON PROGRESS (COMPLETED EACH PERIOD BY OFFICER RESPONSIBLE)

March 2010	Plans are now in place for upgrading the remaining servers and the purchase of replacement printers.