

RIBBLE VALLEY BOROUGH COUNCIL DECISION
REPORT TO POLICY AND FINANCE COMMITTEE

Agenda Item No

meeting date: 21 SEPTEMBER 2010
title: REFERENCES FROM COMMITTEE
submitted by: DIRECTOR OF RESOURCES
principal author: LAWSON ODDIE

1 PURPOSE

- 1.1 To consider a request for additional funding from Community Services Committee, following the submission of a report by the Community Development Manager.

2 BACKGROUND

- 2.1 Committees manage their services within the agreed budget. Where new schemes or additional spending pressures arise during the year they can request this Committee to provide additional funding (supplementary estimates).

3 COMMUNITY SERVICES COMMITTEE 7 SEPTEMBER 2010

- 3.1 Community Services Committee considered a request for one-off additional funding for the Clitheroe Castle Museum amounting to £13,410, which was submitted by the Community Development Manager to the meeting on 7 September 2010.

- 3.2 As members will be aware, the capital scheme for the Clitheroe Castle Museum was completed last financial year with the site opening to the public in May 2009.

- 3.3 In his report, the Community Development Manager informed members that the capital scheme was broken down into a number of elements and involved a range of contractors and consultants. One of the appointed contractors was Lancashire County Museum Services (LMS) whose main area of service was the fit out elements of the museum, as they had the necessary expertise.

- 3.4 Members were informed that some elements of work were quantifiable and orders were placed for the work, whilst other elements such as conservation work and labelling were estimated, with LMS identified as responsible.

- 3.5 The Community Development Manager reported that following completion of the capital scheme, and on the understanding that all outstanding invoices had been received, the scheme was closed. However, in June this year an invoice was received from LMS for £20,400 (reduced to £13,410 after some clarification) relating to works carried out during the museum fit out stage. Whilst the invoice does relate to work legitimately carried out on the project, it arrived a significant time after the scheme was completed and accounted for.

4 FINANCIAL IMPLICATIONS

- 4.1 In order to pay the invoice, it would be more appropriate to include it as a one-off supplementary estimate to the revenue budget, as the capital scheme is closed, and the work can arguably be classified as revenue in nature. The one-off supplementary estimate would add £13,410 to the council's revenue budget for this financial year only.

5 RECOMMENDED THAT COMMITTEE

- 5.1 Consider the request from Community Services Committee for additional funding

FINANCIAL SERVICES MANAGER

PF50-10/LO/AC
14 September 2010