

DECISION
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**RIBBLE VALLEY BOROUGH COUNCIL**  
**REPORT TO PLANNING AND DEVELOPMENT COMMITTEE**

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Agenda Item No

meeting date: 3 FEBRUARY 2011  
title: REVISED REVENUE BUDGET 2010/11 AND ORIGINAL ESTIMATE 2011/12  
submitted by: DIRECTOR OF RESOURCES  
principal author: TRUDY HOLDERNESS

1 PURPOSE

- 1.1 To agree a revised revenue budget for 2010/11, together with a draft revenue budget for 2011/12, for submission to Policy and Finance Committee, subject to the consideration of savings for 2011/12 by Budget Working Group.

2 BACKGROUND

- 2.1 The much awaited grant settlement for the next financial year was published on the 13 December 2010. Overall, the total amount of funding for Local Government for 2011/12 will fall by 12.1%.
- 2.2 After allowing for adjustments to Formula Grant to allow for the transfer of concessionary travel responsibilities to Lancashire County Council, this council will receive a reduction in Formula Grant funding of 14.8%, or £558,000 for 2011/12 and £948,000 in 2012/13.
- 2.3 The settlement for this Council was notably worse than had been anticipated and was particularly due to the introduction of a new transitional grant by the government to assist councils in the management of issues relating to the ending of the Working Neighbourhood Fund, which is funding that this Council does not receive.
- 2.4 Inevitably this results in the need for the Council to identify substantial savings in our base budget. As members will be aware a management restructure of the council has been carried out and Heads of Service are currently reviewing their service areas with a view to reducing costs.
- 2.5 The management structure review has resulted in some large savings and we intend to identify further savings from the review of our services.
- 2.6 As a result of ongoing reviews, the proposed budget within this report for the next financial year 2011/12 represents the base budget for this committee and does not account for any service or structure changes that have been identified to date. All saving proposals will be put forward and considered by the Budget Working Group in order for the council to reach a sustainable and affordable budget over the longer term.
- 2.7 Therefore, this report seeks approval by committee of the revised budget for 2010/11 and of the draft base budget position for 2011/12, subject to the further review of all savings proposals by Budget Working Group.

### 3 REVIEW OF 2010/11 REVENUE BUDGET

3.1 When the budget was prepared for the current year provision was made for increases in prices of 1.5%. There was no pay award for the current financial year.

3.2 The revised budget is **£69,380** higher than the original estimate after allowing for movements in balances and reserves. A comparison between the original and revised budgets for each cost centre is shown below.

Cost Centre	Cost Centre Name	Original Estimate 2010/11 £	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Revised Estimate 2010/11 £
DEVDP	Development Department	-18,410	8,990	2,590	6,830	0	0
PLANG	Planning Control & Enforcement	69,000	-1,590	-6,000	26,890	0	88,300
PLDEV	Planning Delivery Grant	0	82,730	0	19,060	0	101,790
PLANP	Planning Policy	129,780	0	-150	27,980	0	157,610
BCSAP	Building Control SAP Fees	-150	-1,230	0	30	0	-1,350
BLDGC	Building Control	114,750	840	-2,040	4,520	0	118,070
AONBS	Area of Outstanding Natural Beauty	12,710	0	0	60	0	12,770
COMMG	Community Groups	19,980	0	0	130	0	20,110
COUNT	Countryside Management	48,290	21,390	-16830	170	0	53,020
FPATH	Footpaths & Bridleways	5,330	0	0	-80	0	5,250
HIGHH	High Hedges	1,910	0	0	20	0	1,930
CONSV	Conservation Areas	12,020	0	0	170	0	12,190
ALBNM	Albion Mill	-2,950	0	-600	-100	0	-3,650
INDDV	Economic Development	111,720	-3,000	0	700	0	109,420
PLSUB	Grants and Subscriptions	14,950	0	0	0	0	14,950
CINTR	Clitheroe Integrated Transport Scheme	7,620	-1,140	260	20	0	6,760
<b>NET COST OF SERVICES</b>		<b>526,550</b>	<b>106,990</b>	<b>-22,770</b>	<b>86,400</b>	<b>0</b>	<b>697,170</b>

ITEMS ADDED TO/ (TAKEN FROM) BALANCES AND RESERVES							
PLBAL H268	Planning Delivery Grant	0	-75,000	0	-19,060	0	-94,060
PLBAL H264	Countryside Management	0	-4,560	0	0	0	-4,560
PLBAL H234	Building Control Reserve Fund	-87,850	-840	2,360	-4,160	0	-90,490
<b>NET BALANCES AND RESERVES</b>		<b>-87,850</b>	<b>-80,400</b>	<b>2,360</b>	<b>-23,220</b>	<b>0</b>	<b>-189,110</b>
<b>NET EXPENDITURE</b>		<b>438,700</b>	<b>26,590</b>	<b>-20,410</b>	<b>63,180</b>	<b>0</b>	<b>508,060</b>

3.3 The difference between the revised and original estimate is an estimated overspend of £69,380. This will mainly arise because of the factors shown below:

	£	£
<b>MOVEMENT IN EXPENDITURE</b>		
<b>Increased Costs</b>		
<u>Development Department</u>		
In the original estimate we allowed approximately 2% for savings from staff turnover this has not been realised within this section	4,500	
There has been an increase in the share of employee / premises and car insurance allocated to this service. The overall cost of insurances is shared between various budget heads within the authority.	9,270	
<u>Planning Delivery</u>		
We are now including planning delivery expenditure as general fund expenditure and establishing a general fund budget for the expenditure, previously monies were held in a suspense account and no budget was included. At the 2009/10 financial year-end a reserve fund was established to fund this expenditure.	82,730	
<u>Countryside Management</u>		
A tree survey has been conducted to allow for proactive tree maintenance rather than reactive maintenance. The expenditure is to be funded from reserves established at the end of 2009/10	4,560	
The authority has received an area based grant (Habitats and Climate Change Grant), to assist in planning for climate change, the authority is directly and indirectly involved with the implementation of a number of policies and projects designed to protect and enhance biodiversity and deal with the impact of climate change.	16,830	
<b>Reduced Costs</b>		
<u>Development Department</u>		
Under the ordnance survey map return scheme the council was allowed to supply extract of OS mapping for planning application purposes, for which Ordnance survey made a charge. The Council is no longer carrying out this service.	-2,120	
Postages/ agricultural consultants / reference books – this reduction in costs reflects the move to more electronic forms of communication and fewer applications requiring agricultural advice	-2,820	
<u>Planning Control</u>		
There has been a lower level of planning fees refunds made in the year.	-1,590	
<u>Clitheroe Interchange</u>		
The original estimate included an inflationary provision in the contribution towards the Clitheroe line community rail partnership. No inflationary increase paid.	-880	
<u>Economic Development</u>		
Budget moved from promotional activities budget to Tourism promotional budget as a contribution towards costs of Ribble Valley Food Trail.	-3,000	
Other reduced costs	-490	
<b>Net Movement in Expenditure</b>		<b>106,990</b>
<b>MOVEMENT IN INCOME</b>		
<b>Increased Income</b>		

	£	£
<b><u>Planning Control</u></b> Pre-application advice and planning history was a new charge that was introduced at the end of 2009/10. This has been much more successful than originally anticipated and the estimated budget of £5,000 has been surpassed.	-16,000	
<b><u>Building regulation and search fees</u></b> Income from non- vatable building regulation fees and search fees have been estimated based on actual income to September plus a 3- year average.	-2,320	
<b><u>Albion Mill</u></b> A provision is included in the original estimate to allow for our agent who collects the income to make a deduction from the rent for minor repairs. There have been no deductions made from the income.	-600	
<b><u>Countryside Management</u></b> The Council has received an area based grant (Habitats and Climate Change Grant) to assist in planning for climate change.	-16,830	
<b>Reduced Income</b>		
<b><u>Development Department</u></b> Under the ordnance survey map return scheme the council was allowed to supply extracts of OS mapping for planning application purposes. Ordnance survey made a charge for this, which we passed onto the applicant. The Council is no longer carrying out this service, hence the fall in income.	2,760	
<b><u>Planning Control Fees</u></b> Show a fall in income. This is likely to be due to the economic climate.	10,000	
Other reduced income	220	
<b><i>Net Movement in Income</i></b>		<b>-22,770</b>
<b>MOVEMENT IN SUPPORT SERVICES</b>		
<b>Increased Support Services</b>		
<b><u>Council Offices / Civic Suite</u></b> Mainly due to increase costs within the service, partly from increased time allocated to the service.	3,490	
<b><u>Financial Services</u></b> The increase is due to the recharge including an element for procurement staffing	1,380	
<b><u>Computer Services</u></b> The increase in the recharge from computer services is due to increased costs within the section, mainly from increased depreciation charged to the section.	3,240	
<b><u>Planning Committee</u></b> The increase is due to planning delivery costs being included as general fund expenditure.	15,070	
<b>Decreased Support Services</b>		
<b><u>Community Services</u></b> A small reduction in the cost charged.	-200	
<b><u>Legal Services</u></b> A reduction in costs within Legal services section has resulted in a lower support charge.	-1,330	

	£	£
<b>Revenues</b>		
The cashiering service has been allocated to services based on income collected in the previous year. A drop in income on certain services from 2008 to 2009 has resulted in a lower support charge.	-1,380	
<b>Organisation and Member Development</b>		
A reduction in costs within the section has resulted in a lower support charge	-1,030	
<b>Chief Executive / Ground Maintenance</b>		
A small reduction in the support received.	-40	
<b>Decreased Income from recharges to services within</b>		
<b>Policy &amp; Finance Committee</b>		
A reduction in the recharge mainly to corporate management and cost of democracy due to a review of time allocated to these services.	73,220	
<b>Increased Income from recharges to services within</b>		
<b>Health and Housing Committee</b>		
Increased recharge mainly from an increase in time allocated to the environmental health services	-5,130	
<b>Community Committee</b>		
A small increase in the recharge to private drains and trade waste services.	-890	
<b>Net Movement in Support Services</b>		<b>86,400</b>
<b>Net Change in Cost of Services</b>		
<b>MOVEMENT IN RESERVE FUNDS</b>		<b>170,620</b>
Building Control Reserve	-2,640	
Planning Delivery Reserve	-94,060	
Countryside Management Reserve	-4,560	
<b>Net movement in Reserve Funds</b>		<b>-101,260</b>
<b>OVERALL OVER-SPEND</b>		<b>69,360</b>

#### 4 2011/12 DRAFT REVENUE BUDGET

- 4.1 My five year forecast to Policy and Finance Committee in September highlighted the uncertainty at that time surrounding the level of formula grant that would be received by the council in coming years and most importantly what levels of savings would need to be identified going forward, as it was clear at that point that there would be a reduction.
- 4.2 This uncertainty continued until the announcement of the settlement for this council on 13 December 2010, with cuts to funding higher than had been anticipated. Compared to the adjusted Formula Grant for the current financial year, the reduction in funding in 2011/12 for this council is 14.8%, or £558,000 and 25% or £948,000 in 2012/13.
- 4.3 Following the grant settlement an updated budget forecast estimated the amount of savings needed as £660,000 for 2011/12 and £1,043,000 in 2012/13. These figures will be updated further as detailed estimates are agreed by committees. It has therefore been paramount that the council prepare now for the future need to reduce budgets, and as such the second phase of the council's structure review is underway following the identification of savings from the review of the council's management structure.
- 4.4 In addition, as always, there are a number of potential problems that will have a significant impact on the budget for 2011/12 and beyond. The immediate ones are:
- ❖ The effect of the economic downturn on service income levels
  - ❖ The level of investment income received
  - ❖ Future public sector funding
  - ❖ Pension fund contributions
- 4.5 As far as your budget is concerned, the estimates have been prepared on the current levels of service and include provision for price increases of 3% and pay increases in line with government pay policy for public sector workers. Where possible budgets have been cash limited. Any pay award for local government will be determined solely by the Local Government Employers Association and is still being negotiated.
- 4.6 In view of the amount of savings needed, the budget requiring approval for 2011/12 represents the draft base budget for this committee and does not account for any service or structure changes that have been identified to date. All savings will be put forward and considered by the Budget Working Group in order for the council to reach an affordable and achievable budget for 2011/12.
- 4.7 Members are also asked in the approval of this base budget to consider any potentials areas for savings which they may be able to identify and to put these forward for consideration by the Budget Working Group, be they for the 2011/12 budget or as proposals for any future years.

5 COMMITTEE SERVICE ESTIMATES

<b>5.1 DEVELOPMENT DEPARTMENT</b>			
<b>The department consists of staff employed on:</b>	<b>2010</b>	<b>2011</b>	<b>Reasons for Changes</b>
Management and Administration	6.0	0.0	Transferred to Chief Executive's 3, Community 3 as a result of the Senior Management restructure
Planning	14.0	0.0	Transferred to Chief Executive's 2, Community 12 as a result of the Senior Management restructure
Building Control	6.5	0.0	Transferred to Chief Executive's 6.5 as a result of the Senior Management restructure
Health Officers	8.0	0.0	Transferred to Chief Executive's 7, Legal 1 as a result of the Senior Management restructure
Planning Delivery	2.0	0.0	Transferred to Chief Executive's 1, Community 1 as a result of the Senior Management restructure
Dog Warden	2.0	0.0	Transferred to Chief Executive's 2 as a result of the Senior Management restructure
Economic Development	2.0	0.0	Transferred to Chief Executive's 2 as a result of the Senior Management restructure
Modern Apprentice	1.0	0.0	Transferred to Community Services as a result of the Senior Management restructure
	<b>41.5</b>	<b>41.5</b>	
<b>Service Description</b>			<b>DEVDP</b>
<i>Following a restructuring of senior management there has been a reduction in the number of departments as a result all costs associated with this department have been transferred to other Departments. The following is an analysis of the department's budget.</i>			
<b>Link to Ambitions</b>			
To <b>protect and enhance</b> the existing <b>environmental quality</b> of our area.			

<b>Budget Analysis</b>	<b>Original Estimate 2010/11</b>	<b>Non Recurring Items</b>	<b>Inflation at 3.0%</b>	<b>Inflation above or below 3.0%</b>	<b>Unavoidable Changes to Service Cost</b>	<b>Support Services &amp; Capital</b>	<b>Original Estimate 2011/12</b>
	£	£	£	£	£	£	£
Employee Costs	1,245,570	0	37,380	-33,880	-1,249,070	0	0
Premises Costs	500	0	20	0	-520	0	0
Transport Costs	37,430	0	1,130	-460	-38,100	0	0
Supplies and Services	80,030	0	2,400	-830	-81,600	0	0
Third Party Payments	12,310	0	370	-70	-12,610	0	0
Support Services	221,790	0	0	0	0	-221,790	0
<b>TOTAL EXPENDITURE</b>	<b>1,597,630</b>	<b>0</b>	<b>41,300</b>	<b>-35,240</b>	<b>-1,381,900</b>	<b>-221,790</b>	<b>0</b>
Customer & Client Receipts	-8,380	0	-250	90	3,040	5,500	0
Recharges to other General Fund Services	-1,607,660	0	0	0	0	1,607,660	0
<b>TOTAL INCOME</b>	<b>-1,616,040</b>	<b>0</b>	<b>-250</b>	<b>90</b>	<b>3,040</b>	<b>1,613,160</b>	<b>0</b>
<b>NET</b>	<b>-18,410</b>	<b>0</b>	<b>41,050</b>	<b>-35,150</b>	<b>-1,378,860</b>	<b>1,391,370</b>	<b>0</b>

**Comments**

Following the restructure of the senior management all costs have been reallocated between Community Services, Legal Services and Chief Executive's.

Within the unavoidable changes identified above before the transfer to other departments, the main variances are:

- A decrease in staff costs is due to a reduction in hours worked by a Planning Enforcement officer offset by an increase in the recharge of employee related insurance. The savings achieved from the reduction in hours is to be set a-side in the Planning Delivery reserve to fund an extension to a fixed term contract.
- An increase in premises related and transport costs is mainly due to increases in insurance recharges.

**5.2 PLANNING CONTROL AND ENFORCEMENT****Service Description****PLANG**

*Determination of planning applications and land use enquiries as well as dealing with complaints about unauthorised developments*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Supplies and Services	4,020	0	120	-20	-630	0	3,490
Support Services	427,510	0	0	0	0	69,050	496,560
Depreciation & Impairment	2,470	0	0	0	0	0	2,470
<b>TOTAL EXPENDITURE</b>	<b>434,000</b>	<b>0</b>	<b>120</b>	<b>-20</b>	<b>-630</b>	<b>69,050</b>	<b>502,520</b>
Customer & Client Receipts	-365,000	0	0	0	3,370	0	-361,630
<b>TOTAL INCOME</b>	<b>-365,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,370</b>	<b>0</b>	<b>-361,630</b>
<b>NET</b>	<b>69,000</b>	<b>0</b>	<b>120</b>	<b>-20</b>	<b>2,740</b>	<b>69,050</b>	<b>140,890</b>

**Comments**

There has been an increase in support services as a result of a review of time allocation in line with the Service Reporting Code of Practice.

A decrease in planning fee income is also anticipated offset by increased income from pre-application advice and planning history income.



### 5.3 PLANNING DELIVERY

**Service Description** **PLDEV**

*To improve housing delivery and other planning outcomes in the area.*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Employee Costs	0	0	0	0	62,340	0	62,340
Transport Costs	0	0	0	0	1,000	0	1,000
Supplies and Services	0	0	0	0	60,250	0	60,250
<b>Support Services</b>	0	0	0	0	0	19,480	19,480
<b>TOTAL EXPENDITURE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,590</b>	<b>19,480</b>	<b>143,070</b>
<b>NET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,590</b>	<b>19,480</b>	<b>143,070</b>

**Comments**

Costs associated with planning delivery were previously held in a suspense account. These are now being shown as general fund expenditure funded from a reserve fund. The costs above include staffing and a provision for the examination of the core strategy plan. The support service costs mainly reflect departmental overheads for supporting the service.

### 5.4 PLANNING POLICY

**Service Description** **PLANP**

*The budget is for the local development framework.*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Support Services	130,060	0	0	0	0	26,060	156,120
<b>TOTAL EXPENDITURE</b>	<b>130,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,060</b>	<b>156,120</b>
Customer & Client Receipts	-280	0	-10	10	50	0	-230
<b>TOTAL INCOME</b>	<b>-280</b>	<b>0</b>	<b>-10</b>	<b>10</b>	<b>50</b>	<b>0</b>	<b>-230</b>
<b>NET</b>	<b>129,780</b>	<b>0</b>	<b>-10</b>	<b>10</b>	<b>50</b>	<b>26,060</b>	<b>155,890</b>

**Comments**

Increase in support services following a review of time allocations in line with the Service Reporting Code of Practice.

## 5.5 BUILDING CONTROL SAP FEES

### Service Description BCSAP

*Procedure for estimating energy performance of dwellings*

### Link to Ambitions

To help make peoples lives **safer and healthier**.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Employee Costs	2,160	0	60	-60	-1,130	0	1,030
Supplies & Services	430	0	10	0	-100	0	340
Support Services	2,000	0	0	0	0	-100	1,900
<b>TOTAL EXPENDITURE</b>	<b>4,590</b>	<b>0</b>	<b>70</b>	<b>-60</b>	<b>-1,230</b>	<b>-100</b>	<b>3,270</b>
Customer & Client Receipts	-4,740	0	-140	140		0	-4,740
<b>TOTAL INCOME</b>	<b>-4,740</b>	<b>0</b>	<b>-140</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>-4,740</b>
<b>NET</b>	<b>-150</b>	<b>0</b>	<b>-70</b>	<b>80</b>	<b>-1,230</b>	<b>-100</b>	<b>-1,470</b>

### Comments

Reduction in staff costs charged directly to the service.

## 5.6 BUILDING CONTROL

### Service Description BLDGC

*Determination of all types of building control applications including dangerous buildings and elements of licensing*

### Link to Ambitions

To help make peoples lives **safer and healthier**.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Employee Costs	5,560	0	170	-90	-370	0	5,270
Transport Costs	20,770	0	620	30	850	0	22,270
Supplies and Services	23,550	0	730	-370	360	0	24,270
Support Services	268,680	0	0	0	0	-15,470	253,210
<b>TOTAL EXPENDITURE</b>	<b>318,560</b>	<b>0</b>	<b>1,520</b>	<b>-430</b>	<b>840</b>	<b>-15,470</b>	<b>305,020</b>
Customer & Client Receipts	-203,810	0	-6,110	6,040	-31,520	0	-235,400
<b>TOTAL INCOME</b>	<b>-203,810</b>	<b>0</b>	<b>-6,110</b>	<b>6,040</b>	<b>-31,520</b>	<b>0</b>	<b>-235,400</b>
<b>NET</b>	<b>114,750</b>	<b>0</b>	<b>-4,590</b>	<b>5,610</b>	<b>-30,680</b>	<b>-15,470</b>	<b>69,620</b>

### Comments

Anticipated increase in building regulation fees (based on 3 year average).

There has been a reduction in the cost charged to the service as support services as a result of the senior management restructure.

## 5.7 AREA OF OUTSTANDING NATURAL BEAUTY

**Service Description** **AONBS**

*This relates to the cost of membership of National AONB Organisation and the annual contribution to the Joint Advisory Committee Partnership. Funding contributes to managements work and projects*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Third Party Payments	7,150	0	210	0	0	0	7,360
Support Services	5,560	0	0	0	0	350	5,910
<b>TOTAL EXPENDITURE</b>	<b>12,710</b>	<b>0</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>13,270</b>
<b>NET</b>	<b>12,710</b>	<b>0</b>	<b>210</b>	<b>0</b>	<b>0</b>	<b>350</b>	<b>13,270</b>

**Comments**

The service is expected to operate at a similar level to the current financial year.

## 5.8 COMMUNITY GROUPS

**Service Description** **COMMG**

*Support funding for biodiversity, conservation and environmental community projects.*

**Link to Ambitions**

To help make peoples lives **safer and healthier**.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Transfer Payments	6,100	0	180	-180	0	0	6,100
Support Services	13,880	0	0	0	0	-720	13,160
<b>TOTAL EXPENDITURE</b>	<b>19,980</b>	<b>0</b>	<b>180</b>	<b>-180</b>	<b>0</b>	<b>-720</b>	<b>19,260</b>
<b>NET</b>	<b>19,980</b>	<b>0</b>	<b>180</b>	<b>-180</b>	<b>0</b>	<b>-720</b>	<b>19,260</b>

**Comments**

The service is expected to operate at a similar level to the current financial year.

## 5.9 COUNTRYSIDE MANAGEMENT

**Service Description** **COUNT**

*The Council provides advice on countryside management matters and gives grants for trees, woodlands, hedgerows planting and environmental projects.*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Premises Costs	10,000	0	300	-300	0	0	10,000
Supplies and Services	5,910	0	180	-180	0	0	5,910
Transfer Payments	19,020	0	570	-570	0	0	19,020
Support Services	20,860	0	0		0	1,640	22,500
<b>TOTAL EXPENDITURE</b>	<b>55,790</b>	<b>0</b>	<b>1,050</b>	<b>-1,050</b>	<b>0</b>	<b>1,640</b>	<b>57,430</b>
Miscellaneous Recharges	-7,500	0	-230	230	0	0	-7,500
<b>TOTAL INCOME</b>	<b>-7,500</b>	<b>0</b>	<b>-230</b>	<b>230</b>	<b>0</b>	<b>0</b>	<b>-7,500</b>
<b>NET</b>	<b>48,290</b>	<b>0</b>	<b>820</b>	<b>-820</b>	<b>0</b>	<b>1,640</b>	<b>49,930</b>

**Comments**

There is a slight increase in the level of support services charged to the service. Otherwise the service is expected to continue at the same levels as the current financial year.

## 5.10 FOOTPATHS AND BRIDLEWAYS

**Service Description** **FPATH**

*The Council provides assist in footpath division orders*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Premises Costs	290	0	10	-10	0	0	290
Supplies and Services	1,500	0	50	-50	0	0	1,500
Support Services	5,040	0	0	0	0	220	5,260
<b>TOTAL EXPENDITURE</b>	<b>6,830</b>	<b>0</b>	<b>60</b>	<b>-60</b>	<b>0</b>	<b>220</b>	<b>7,050</b>
Customer & Client Receipts	-1,500	0	-50	50	0	0	-1,500
<b>TOTAL INCOME</b>	<b>-1,500</b>	<b>0</b>	<b>-50</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>-1,500</b>
<b>NET</b>	<b>5,330</b>	<b>0</b>	<b>10</b>	<b>-10</b>	<b>0</b>	<b>220</b>	<b>5,550</b>

**Comments**

The service is expected to continue at a similar level to the current financial year.

## 5.11 HIGH HEDGES

**Service Description** **HIGHH**

*The Council adjudicate on whether a hedge adversely affects a complainant's reasonable enjoyment of their property.*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11 £	Non Recurring Items £	Inflation at 3.0% £	Inflation above or below 3.0% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Support Services	1,910	0	0	0	0	190	2,100
<b>TOTAL EXPENDITURE</b>	<b>1,910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190</b>	<b>2,100</b>
<b>NET</b>	<b>1,910</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>190</b>	<b>2,100</b>

**Comments**

The service is expected to continue at a similar level to the current financial year.

## 5.12 CONSERVATION AREAS

**Service Description** **CONSV**

*The Council has the power to designate areas as Conservation Areas, these are areas of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance.*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area

Budget Analysis	Original Estimate 2010/11 £	Non Recurring Items £	Inflation at 3.0% £	Inflation above or below 3.0% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Third Party Payments	0	0	0	0	0	0	0
Support Services	12,020	0	0	0	0	-20	12,000
<b>TOTAL EXPENDITURE</b>	<b>12,020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-20</b>	<b>12,000</b>
<b>NET</b>	<b>12,020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-20</b>	<b>12,000</b>

**Comments**

The service is expected to operate at a similar level to the current financial year.

## 5.13 ALBION MILL

**Service Description** **ALBNM**

*The Council leases industrial units at Albion Mill, Clitheroe and sublets these to tenants*

**Link to Ambitions**

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Premises Costs	30,000	0	900	-900	0	0	30,000
Supplies and Services	1,540	0	50	-50	0	0	1,540
Support Services	1,940	0	0	0	0	-110	1,830
<b>TOTAL EXPENDITURE</b>	<b>33,480</b>	<b>0</b>	<b>950</b>	<b>-950</b>	<b>0</b>	<b>-110</b>	<b>33,370</b>
Customer & Client Receipts	-36,430	0	-1,090	1,090	0	0	-36,430
<b>TOTAL INCOME</b>	<b>-36,430</b>	<b>0</b>	<b>-1,090</b>	<b>1,090</b>	<b>0</b>	<b>0</b>	<b>-36,430</b>
<b>NET</b>	<b>-2,950</b>	<b>0</b>	<b>-140</b>	<b>140</b>	<b>0</b>	<b>-110</b>	<b>-3,060</b>

**Comments**

The service is expected to operate at a similar level to the current financial year.

## 5.14 ECONOMIC DEVELOPMENT

**Service Description** **INDDV**

*This budget covers costs for economic development and regeneration works, including projects, partnership work and joint working, to support, maintain and enhance the local economy.*

**Link to Ambitions**

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11	Non Recurring Items	Inflation at 3.0%	Inflation above or below 3.0%	Unavoidable Changes to Service Cost	Support Services & Capital	Original Estimate 2011/12
	£	£	£	£	£	£	£
Premises Costs	3,460	0	0	0	0	0	3,460
Supplies and Services	27,080	0	820	-240	0	0	27,660
Support Services	81,180	0	0	0	0	-2,690	78,490
<b>TOTAL EXPENDITURE</b>	<b>111,720</b>	<b>0</b>	<b>820</b>	<b>-240</b>	<b>0</b>	<b>-2,690</b>	<b>109,610</b>
<b>NET</b>	<b>111,720</b>	<b>0</b>	<b>820</b>	<b>-240</b>	<b>0</b>	<b>-2,690</b>	<b>109,610</b>

**Comments**

There has been a fall in the level of the support services costs charged to the service as a result of the senior management restructure.

## 5.15 GRANTS AND SUBSCRIPTIONS

**Service Description** **PLSUB**

*Within this budget are various Grants, Contributions and Subscriptions paid by the Council from this committee*

**Link to Ambitions**

To **protect and enhance** the existing **environmental quality** of our area.

Budget Analysis	Original Estimate 2010/11 £	Non Recurring Items £	Inflation at 3.0% £	Inflation above or below 3.0% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Supplies and Services	14,950	0	440	0	0	0	15,390
<b>TOTAL EXPENDITURE</b>	<b>14,950</b>	<b>0</b>	<b>440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,390</b>
<b>NET</b>	<b>14,950</b>	<b>0</b>	<b>440</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,390</b>

**Comments**

The increase is in respect of the East Lancashire Partnership subscriptions

## 5.16 CLITHEROE INTEGRATED TRANSPORT SCHEME

**Service Description** **CINTR**

*The council makes a small contribution to the running costs of the County Council's bus and rail interchange in Clitheroe*

**Link to Ambitions**

To be a **well managed** council providing **efficient services** based on **identified customer needs**

Budget Analysis	Original Estimate 2010/11 £	Non Recurring Items £	Inflation at 3.0% £	Inflation above or below 3.0% £	Unavoidable Changes to Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £
Premises Costs	1,360	0	40	-10	-250	0	1,140
Supplies and Services	40	0	0	0	-10	0	30
Transfer Payments	5,880	0	180	-30	-880	0	5,150
Support Services	550	0	0	0	0	20	570
Depreciation & Impairment	1,190	0	0	0	0	0	1,190
<b>TOTAL EXPENDITURE</b>	<b>9,020</b>	<b>0</b>	<b>220</b>	<b>-40</b>	<b>-1140</b>	<b>20</b>	<b>8,080</b>
Customer & Client Receipts	-1,400	0	-40	10	260	0	-1,170
<b>TOTAL INCOME</b>	<b>-1,400</b>	<b>0</b>	<b>-40</b>	<b>10</b>	<b>260</b>	<b>0</b>	<b>-1,170</b>
<b>NET</b>	<b>7,620</b>	<b>0</b>	<b>180</b>	<b>-30</b>	<b>-880</b>	<b>20</b>	<b>6,910</b>

**Comments**

The grant payable to Clitheroe line Community Rail Partnership has fallen as a past increase in the budget has not been needed. The budget has also reduced for the cleaning of the facility based on past costs.

## 6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service (objective) provided by the committee. The other is over the type of expenditure and income (subjective).

### a) *Cost of Services Provided (Objective)*

Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
DEVDP	Development Department	-18,410	0	41,050	-35,150	-1,373,360	1,385,870	0		✓		
PLANG	Planning Control & Enforcement	69,000	0	120	-20	2,740	69,050	140,890		✓		
PLDEV	Planning Delivery	0	0	0		123,590	19,480	143,070		✓		
PLANP	Planning Policy	129,780	0	-10	10	50	26,060	155,890		✓		
BCSAP	Building Control SAP Fees	-150	0	-70	80	-1,230	-100	-1,470	✓			
BLDGC	Building Control	114,750	0	-4,590	5,610	-30,680	-15,470	69,620	✓			
AONBS	Area of Outstanding Natural Beauty	12,710	0	210	0	0	350	13,270		✓		
COMMG	Community Groups	19,980	0	180	-180	0	-720	19,260	✓			
COUNT	Countryside Management	48,290	0	820	-820	0	1,640	49,930		✓		
FPATH	Footpaths & Bridleways	5,330	0	10	-10	0	220	5,550		✓		
HIGHH	High Hedges	1,910	0	0	0	0	190	2,100		✓		
CONSV	Conservation Areas	12,020	0	0	0	0	-20	12,000		✓		
ALBNM	Albion Mill	-2,950	0	-140	140	0	-110	-3,060				✓



Cost Centre	Service Name	BUDGET ANALYSIS							LINK TO AMBITIONS			
		Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2011/12 £	To help make people's lives safer and healthier	To protect and enhance the existing environmental quality of our area	To match the supply of homes in our area with the identified housing needs	To be a well managed council providing efficient services based on identified customer needs
INDDV	Economic Development	111,720	0	820	-240	0	-2,690	109,610				✓
PLSUB	Grants and Subscriptions	14,950	0	440	0	0	0	15,390		✓		
CINTR	Clitheroe Integrated Transport Scheme	7,620	0	180	-30	-880	20	6,910				✓
<b>NET COST OF SERVICES</b>		<b>526,550</b>	<b>0</b>	<b>39,020</b>	<b>-30,610</b>	<b>-1,279,770</b>	<b>1,483,770</b>	<b>738,960</b>				

ITEMS ADDED TO/(TAKEN FROM) BALANCES AND RESERVES								
PLBAL H	Local Development Framework	0	0	0	0	-11,580	0	-11,580
PLBAL H	Planning Delivery	0	0	0	0	-109,770	0	-109,770
PLBAL H234	Building Control Reserve Fund	-87,850	0	4,560	-5,580	31,000	13,140	-44,730
<b>NET BALANCES &amp; RESERVES</b>		<b>-87,850</b>	<b>0</b>	<b>4,560</b>	<b>-5,580</b>	<b>-90,350</b>	<b>13,140</b>	<b>-166,080</b>
<b>NET EXPENDITURE</b>		<b>438,700</b>	<b>0</b>	<b>43,580</b>	<b>-36,190</b>	<b>-1,370,120</b>	<b>1,496,910</b>	<b>572,880</b>

b) *Type of Expenditure/Income (Subjective)*

	Original Estimate 2010/11 £	Less Non Recurring Items £	Inflation at 3% £	Inflation above or below 3% £	Unavoidable Increase in Service Cost £	Support Services & Capital £	Original Estimate 2010/11 £
Employee Costs	1,253,290	0	37,610	-34,030	-1,188,230	0	68,640
Premises Costs	45,610	0	1,270	-1,220	-770	0	44,890
Transport Costs	58,200	0	1,750	-430	-36,250	0	23,270
Supplies and Services	178,070	0	5,370	-2,310	-40,750	0	140,380
Third Party	19,460	0	580	-70	-12,610	0	7,360
Transfer Payments	11,980	0	360	-210	18,140	0	30,270
Support Services	1,192,980	0	0	0	0	-123,890	1,069,090
Depreciation & Impairment	3,660	0	0	0	0	0	3,660
<b>TOTAL EXPENDITURE</b>	<b>2,763,250</b>	<b>0</b>	<b>46,940</b>	<b>-38,270</b>	<b>-1,260,470</b>	<b>-123,890</b>	<b>1,387,560</b>
Customer & Client Receipts	-621,540	0	-7,920	7,660	-19,300	0	-641,100
Recharges to other General Fund Services	-1,607,660	0	0	0	0	1,607,660	0
Miscellaneous Recharges	-7,500	0	0	0	0	0	-7,500
<b>TOTAL INCOME</b>	<b>-2,236,700</b>	<b>0</b>	<b>-7,920</b>	<b>7,660</b>	<b>-19,300</b>	<b>1,607,660</b>	<b>-648,600</b>
<b>NET COST OF SERVICES</b>	<b>526,550</b>	<b>0</b>	<b>39,020</b>	<b>-30,610</b>	<b>-1,279,770</b>	<b>1,483,770</b>	<b>738,960</b>
<b>ITEMS ADDED TO/ (TAKEN FROM) BALANCES AND RESERVES</b>							
<b>PLBAL/H253</b> : Local Development Framework	0	0	0	0	-11,580	0	-11,580
<b>PLBAL/H268</b> : Planning Delivery	0	0	0	0	-109,770	0	-109,770
<b>PLBAL/H234</b> : Building Control Reserve Fund	-87,850	0	4,560	-5,580	31,000	13,140	-44,730
<b>NET BALANCES &amp; RESERVES</b>	<b>-87,850</b>	<b>0</b>	<b>4,560</b>	<b>-5,580</b>	<b>-90,350</b>	<b>13,140</b>	<b>-166,080</b>
<b>NET EXPENDITURE</b>	<b>438,700</b>	<b>0</b>	<b>43,580</b>	<b>-36,190</b>	<b>-1,370,120</b>	<b>1,496,910</b>	<b>572,880</b>

6.2 Net costs to this Committee have increased by **£134,180** between years. This is largely due to

- ❖ Reduced income from planning application of £20,000, offset by increased income from pre-application advice and planning history of £16,630.
- ❖ Large fluctuations in the level of recharges to this committee from other services. This is due to the movement of staff between departments following the restructuring of senior management

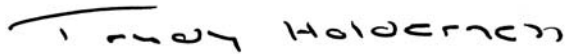
7 FEES AND CHARGES

7.1 Members will recall that fees and charges were agreed at the last meeting of this committee and were implemented from 4 January 2011 at the time of the VAT increase. There is no further proposed increase to these charges for the next financial year.

8 RECOMMENDED THAT COMMITTEE

8.1 Approve the revised budget for 2010/11

8.2 Agree the revenue budget for 2011/12 and to submit this to the Special Policy and Finance Committee subject to the consideration of savings for 2011/12 by the Budget Working Group.



SENIOR ACCOUNTANT

PD1-11/TH/AC  
17 January 2011