RIBBLE VALLEY BOROUGH COUNCIL REPORT TO SPECIAL POLICY AND FINANCE COMMITTEE

Agenda Item No 6

DECISION

meeting date: 8 FEBRUARY 2011

title: OVERALL FIVE-YEAR CAPITAL PROGRAMME 2011/16

submitted by: DIRECTOR OF RESOURCES

principal author: LAWSON ODDIE

1 **PURPOSE**

1.1 To approve a five-year capital programme for 2011/16 for submission to Full Council.

2 BACKGROUND

- 2.1 Before a five year programme can be approved, consideration needs to be given to whether it is:
 - Affordable
 - Achievable in terms of staff resources and time scales
 - In line with Council priorities.
- For all schemes that have been put forward, officers have completed a capital 'bid 2.2 form'. By providing full details of the proposed schemes members have been able to make a more informed decision on the inclusion of schemes in the capital programme. The 'bid forms' requested details on such items as:
 - How the scheme links to the Council's ambitions
 - * Revenue implications and full capital costs
 - * Risk management issues and performance management information
 - * Consultation
 - * Impact if the proposed scheme was delayed or deleted
 - * Efficiency and Value for Money
- 2.3 The information from these sheets was analysed and presented to members within the agenda items to the relevant committee meetings. Throughout the current cycle, committees have considered their own draft.
- The Budget Working Group (BWG) and Corporate Management Team (CMT) have 2.4 also met to consider the draft programme and made a number of proposals/amendments.
- 3 THE DRAFT FIVE YEAR PROGRAMME AS SUBMITTED TO SERVICE **COMMITTEES**
- 3.1 The table below summarises the capital schemes submitted to service committees in the current cycle. The full programme is shown in Annex 1 (BLUE), and the table below provides a summary.

Table 1: Draft 5 Year Programme (All Schemes as reviewed by Service Committees)

ÿ	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
Community Services	375,900	519,300	262,700	144,000	331,500	1,633,400
Planning & Development	30,000	0	0	0	0	30,000
Policy & Finance	25,000	0	0	0	0	25,000
Health & Housing	532,350	442,350	442,350	362,350	375,350	2,154,750
Total Proposed Schemes	963,250	961,650	705,050	506,350	706,850	3,843,150
Estimated Resources to Fund the Above	699,702	445,000	442,900	439,000	443,000	2,469,602
Anticipated Shortfall of Resources	-263,548	-516,650	-262,150	-67,350	-263,850	-1,373,548

- 3.2 The resources shown for 2011/12 include **anticipated** spare resources carried forward from 2010/11 of £69,952.
- 3.3 The above table includes the total likely capital funding we could expect to receive over the five year period and a breakdown is provided on page 9, at Annex 1. Obviously at this early stage this is only a rough estimate and will depend on future government allocations for Disabled Facilities Grants.
- 3.4 The council previously received a substantial amount of funding in the form of the Regional Housing Pot for housing capital investment (£126,000 for 2010/11). From 2011/12 this Council will no longer receive this grant, which has impacted on the affordability of the capital programme.
- 3.5 Clearly the total programme as submitted to service committees is unaffordable. We recommend retaining £300,000 of capital reserves in hand and therefore the true shortfall at the end of the five year programme is £1,673,548.
- 4 BUDGET WORKING GROUP REVIEW OF DRAFT FIVE YEAR PROGRAMME
- 4.1 The Budget Working Group, at its meeting on 26 January 2011, considered the forward programme and confirmed that:
 - £100,000 per annum should be used from the VAT shelter to finance housing capital schemes.
 - It was also confirmed that a further £72,000 of VAT shelter receipts be used as a 'top-up' for the Disabled Facilities Grants. This was on the basis that in the past, this was the amount by which the Council would have been required top up these grants (on a 60:40 basis).
 - Unsupported borrowing should be used for assets with a long predicted life, such as land and buildings.
 - In reviewing Housing capital schemes, Disabled Facilities Grants and Landlord/Tenant Grants should be prioritised, in line with recommendations made at Health and Housing Committee on 20 January 2011.

- 4.2 The Budget Working Group asked CMT to review the programme to produce an affordable and achievable capital programme for 2011/12 and asked that a Capital Working Group be set up to agree the remaining four years of the five-year programme, to tie in with the outcomes of the service reviews which were already underway.
- 5 CMT REVIEW OF THE CAPITAL PROGRAMME
- 5.1 After some consideration of the individual bid sheets which had been put forward and the existing programme. CMT decided to review the draft programme as follows:
 - Consider which schemes were already committed to/must go ahead
 - Consider which schemes attracted external funding
 - Consider which schemes could be 'knocked out' or charged to revenue
 - Finally, which schemes should be reduced and/or go forward for further consideration
- 5.2 Annex 2 (YELLOW) shows the schemes that CMT have suggested be removed from the five year programme as a result of following the process set out above.
- 5.3 Annex 3 (PINK) shows the resultant programme following this exercise and Annex 4 (GREEN) shows the final anticipated resources. A summary is shown in the table below:

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
Total of all Proposed Schemes	590,000	789,200	533,000	444,000	617,500	2,973,700
Total Resources Available	661,702	442,000	439,900	436,000	440,000	2,419,602
Balance Remaining	71,702	-347,200	-93,100	-8,000	-177,500	-554,098

- 5.4 Members will see that the five year programme remains unaffordable past the next financial year (2011/12), and even then capital balances are well below the £300,000 which we recommend is retained. However, it is anticipated that retained VAT shelter receipts will remain in a healthy position at the 31 March 2012, with only a small proportion of these receipts having been used to finance the capital programme.
- 5.5 The programme originally assumed a level of unsupported borrowing of £500,000 over the life of the capital programme. Given the changes a few years ago to the method in which MRP is calculated, and the impact of MRP on the revenue budget, it is important that this method of financing is mainly used to finance assets with a longer life, such as land. Any variance from this methodology must carefully assess the impact of affordability on the revenue budget over the life of the asset.
- Usable Capital Receipts is the income the Council receives from the sale of its assets, or through the share of the sale proceeds of housing as part of the LSVT agreement with Ribble Valley Homes. Since the transfer of the council's housing stock to Ribble Valley Homes Usable Capital Receipts have been minimal. As a result, future receipts have been revised downwards as can be seen in Annex 4. However, an anticipated sale of land in Sabden in 2011/12 has been allowed for at £145,000. The sale is currently underway but is expected to be completed in the next financial year, subject to planning permission being approved.

- 5.7 At Annex 4, members will see that the proposed schemes for Housing capital have been further reduced by £50,000 on Disabled Facilities Grants and £10,000 on Landlord/Tenant Grants. This follows discussions with the Housing Strategy Officer, who agreed that as the same level of slippage (£50,000 on Disabled Facilities Grants and £10,000 on Landlord/Tenant Grants) is anticipated from the current financial year 2010/11, this would not have any impact on the completion of schemes, and should reduce the amount of slippage in future years.
- 6 CONCLUSION
- 6.1 The resulting programme is only affordable for the next financial year 2011/12.
- 6.2 The overall amount in capital reserves will fall way below the minimum balance recommended of £300,000 at the end of the next financial year, whilst the programme remains unaffordable for 2012/13 onwards.
- 6.3 In line with the recommendations of the Budget Working Group, a Capital Working Group will need to be convened in order to agree a capital programme for the years 2012/13 to 2015/16 which is affordable and achievable.
- 7 RECOMMENDED THAT SPECIAL POLICY AND FINANCE COMMITTEE
- 7.1 Approve the Capital Programme for 2011/12 only, for submission to Full Council, as set out in Annex 3 subject to:
 - The BWG closely monitoring the programme during 2011/12 and progress being reported to Policy and Finance Committee
- 7.2 Approve the setting up of a Capital Working Group to agree a capital programme for the years 2012/13 to 2015/16 which is affordable and achievable, and ties in with the outcomes of the service reviews which are already underway.

FINANCIAL SERVICES MANAGER

PF12-11/LO/AC 1 February 2011

SPECIAL POLICY AND FINANCE COMMITTEE PROPOSED SCHEMES – FIVE YEAR CAPITAL PROGRAMME 2011/2016

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
COMMUNITY SERVICES COMMITTEE						
Outdoor Recreation						
Football Pitch Drainage and Improvement Works	10,000					10,000
NEW PROPOSAL: Football Pitch Drainage and Improvement Works	11,000					11,000
Improvements to children's play areas	20,000	20,000	40,000	50,000		130,000
NEW PROPOSAL: Edisford Artificial Pitch Surface Replacement		60,000				60,000
<u>Depots</u>						
Replace Fuel Storage Tank at Salthill Depot		10,000				10,000
Ribblesdale Pool						
Small Pool Filter Refurbishment				10,000		10,000
Public Conveniences						
Refurbishment of Castle Field Toilets		43,400				43,400
NEW PROPOSAL: Dunsop Bridge Toilets		130,000				130,000
Outdoor Recreation Vehicles and Plant						
Replace John Deere Lawn Tractor PN04 NPZ		16,500				16,500
Replace Kubota Mower PN05 PLO	16,500					16,500
Replace John Deere 4WD tractor Mower PN05 BYS	12,500					12,500
Replace John Deere Mini Tractor PN06 TSZ		9,000				9,000
Replace Vauxhall Vivaro Panel Van PK06 VWY			13,000			13,000
Replace Man ERF Tipper truck PN06 FRV				38,000		38,000
Replace Hayter Triple Mower PN07 MVG			28,000			28,000
Replace John Deere Cylinder Mower PN07 OWU			17,000			17,000
Replace Ford Ranger PK07 LSY				15,500		15,500

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
COMMUNITY SERVICES COMMITTEE						
Replace Ford Ranger PK07 TZG				15,500		15,500
Replace Gang Mower TDR 16000	20,000					20,000
Replace 1 Heavy Goods Trailers			2,200			2,200
General Works						
Replace Vauxhall Vivaro Panel Van PK06 HKA		15,400				15,400
Replace Ingersoll Rand Compressor			7,500			7,500
Replace Iveco Tipper PO54 COA	30,900					30,900
<u>Car Parking</u>						
Car Parks Rolling Programme	40,000		40,000			80,000
NEW PROPOSAL: Car Parks Rolling Programme					45,000	45,000
Refuse Collection						
Replace Refuse Collection Vehicle PN05 PWL			100,000			100,000
Replace Refuse Collection Vehicle VX04 FXV	200,000					200,000
Replace Refuse Collection Vehicle VX53 TZJ		200,000				200,000
Provision of New and Replacement Wheeled Bins	15,000	15,000	15,000	15,000		60,000
NEW PROPOSAL: Replacement Floors in Transfer Station					81,500	81,500
NEW PROPOSAL: Replacement Refuse Vehicle					205,000	205,000
TOTAL COMMUNITY SERVICES COMMITTEE	375,900	519,300	262,700	144,000	331,500	1,633,400
PLANNING AND DEVELOPMENT COMMITTEE						
Economic Development						0
Barrow Brook Development Programme						0
NEW PROPOSAL: Clitheroe Market Area Redevelopment	30,000					30,000
TOTAL PLANNING AND DEVELOPMENT COMMITTEE	30,000	0	0	0	Į.	30,000

	2011/12	2012/13	2013/14	2014/15	2015/16	Total
	£	£	£	£	£	£
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POLICY AND FINANCE COMMITTEE						
Contact Centre						
Contact Customer relationship management (CRM) Replacement	20,000					20,000
NEW PROPOSAL: Increased bid for (CRM) Replacement	5,000					5,000
TOTAL POLICY AND FINANCE COMMITTEE	25,000	0	0	0	0	25,000
HEALTH AND HOUSING COMMITTEE						
<u>Clitheroe Cemetery</u>						
Installation of Infrastructure at Clitheroe Cemetery	90,000					90,000
Clitheroe Market						
NEW PROPOSAL: Replacement Roller Shutters	7,350	7,350	7,350	7,350	7,350	36,750
Dog Warden and Pest Control						
Replacement of Vehicle PE56 EFB				10,000		10,000
Replacement of Vehicle PE07 WPD				10,000		10,000
<u>Housing</u>						
Landlord/Tenant Grants	100,000	100,000	100,000	100,000		400,000
NEW PROPOSAL: Landlord/Tenant Grants					120,000	120,000
Equity Release	30,000	30,000	30,000	30,000		120,000
NEW PROPOSAL: Equity Release					40,000	40,000
Disabled Facilities Grants (DFGs)	108,000	108,000	108,000	108,000		432,000
BID TO TOP UP DFG GRANT - STATUTORY REQUIREMENT NOW REMOVED	72,000	72,000	72,000	72,000		288,000
NEW PROPOSAL: Disabled Facilities Grants	20,000	20,000	20,000	20,000	200,000	280,000

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
HEALTH AND HOUSING COMMITTEE						
Renewable Energy Source Grants	5,000	5,000	5,000	5,000		20,000
NEW PROPOSAL: Home Buy	100,000	100,000	100,000			300,000
NEW PROPOSAL: Energy Efficiency					8,000	8,000
TOTAL HEALTH AND HOUSING COMMITTEE	532,350	442,350	442,350	362,350	375,350	2,154,750
TOTAL OF PROPOSED PROGRAMME	963,250	961,650	705,050	506,350	706,850	3,843,150

RESOURCES IDENTIFIED FOR THE PROPOSED SCHEMES – AS SUBMITTED TO SERVICE COMMITTEES AND BUDGET WORKING GROUP

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	TOTAL £
PROPOSED PROGRAMME EXPENDITURE AS AT ANNEX 1	963,250	961,650	705,050	506,350	706,850	3,843,150
ANTICIPATED RESOURCES						
Regional Housing Pot	0	0	0	0	0	0
Disabled Facilities Grants (Based on Allocation for 2010/11)	108,000	108,000	108,000	108,000	108,000	540,000
Usable Capital Receipts	125,000	125,000	125,000	125,000	125,000	625,000
Capital Receipt from Sale of Land at Sabden	145,000					145,000
Use of VAT Shelter monies	100,000	100,000	100,000	100,000	100,000	500,000
Vehicle Residual Values	16,750	12,000	9,900	6,000	10,000	54,650
Unsupported Borrowing	100,000	100,000	100,000	100,000	100,000	500,000
NEW PROPOSAL: Contribution from Revenue - Additional Funding (See bid 8 - Increased bid for (CRM) Replacement)	20,000					20,000
NEW PROPOSAL: Contribution from Lancashire County Developments Ltd (See bid 7 - Clitheroe Market Area Redevelopment)	15,000					15,000
Total Anticipated Resources Identified	629,750	445,000	442,900	439,000	443,000	2,399,650
Resources Brought Forward	69,952	-263,548	-780,198	-1,042,348	-1,109,698	69,952
Resulting Aniticipated Shortfall in Resources	-263,548	-780,198	-1,042,348	-1,109,698	-1,373,548	-1,373,548

Special Policy and Finance Committee Draft Five Year Capital Programme 2011/16 - Proposed Deletions and Reductions

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
COMMUNITY SERVICES COMMITTEE					-	
Public Conveniences						
Dunsop Bridge Toilets: DELETED		130,000				130,000
Outdoor Recreation Vehicles and Plant						
Replace 1 Heavy Goods Trailers: DELETED			2,200			2,200
General Works						
Replace Ingersoll Rand Compressor: DELETED			7,500			7,500
<u>Car Parking</u>						
Car Parks Rolling Programme: REDUCED					5,000	5,000
Refuse Collection						
Provision of New and Replacement Wheeled Bins: REDUCED	15,000	5,000				20,000
TOTAL COMMUNITY SERVICES COMMITTEE	15,000	135,000	9,700	0	5,000	164,700
HEALTH AND HOUSING COMMITTEE						
Clitheroe Market						
Replacement Roller Shutters: DELETED	7,350	7,350	7,350	7,350	7,350	36,750
Housing						
Landlord/Tenant Grants: REDUCED	10,000				20,000	30,000
Equity Release: DELETED	30,000	30,000	30,000	30,000	40,000	160,000
Disabled Facilities Grants: REDUCED	70,000	20,000	20,000	20,000	20,000	150,000
Renewable Energy Source Grants: REDUCED	5,000	5,000	5,000	5,000	8,000	28,000
Home Buy: DELETED	100,000	100,000	100,000			300,000
TOTAL HEALTH AND HOUSING COMMITTEE	222,350	162,350	162,350	62,350	95,350	704,750
TOTAL OF PROPOSED PROGRAMME	237,350	297,350	172,050	62,350	100,350	869,450

Special Policy and Finance Committee Draft Five Year Capital Programme 2011/16 - Proposed Amended Programme

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
COMMUNITY SERVICES COMMITTEE						
Outdoor Recreation						
Football Pitch Drainage and Improvement Works	10,000				11,000	21,000
Improvements to children's play areas	20,000	20,000	40,000	50,000		130,000
Edisford Artificial Pitch Surface Replacement		60,000				60,000
<u>Depots</u>						
Replace Fuel Storage Tank at Salthill Depot		10,000				10,000
Ribblesdale Pool						
Small Pool Filter Refurbishment				10,000		10,000
Public Conveniences						
Refurbishment of Castle Field Toilets		43,400				43,400
Outdoor Recreation Vehicles and Plant						
Replace John Deere Lawn Tractor PN04 NPZ		16,500				16,500
Replace Kubota Mower PN05 PLO		16,500				16,500
Replace John Deere 4WD tractor Mower PN05 BYS		12,500				12,500
Replace John Deere Mini Tractor PN06 TSZ		9,000				9,000
Replace Vauxhall Vivaro Panel Van PK06 VWY			13,000			13,000
Replace Man ERF Tipper truck PN06 FRV				38,000		38,000
Replace Hayter Triple Mower PN07 MVG			28,000			28,000
Replace John Deere Cylinder Mower PN07 OWU			17,000			17,000
Replace Ford Ranger PK07 LSY				15,500		15,500

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
COMMUNITY SERVICES COMMITTEE	<u> </u>			<u> </u>	<u> </u>	
Replace Ford Ranger PK07 TZG				15,500		15,500
Replace Gang Mower TDR 16000		20,000				20,000
General Works						
Replace Vauxhall Vivaro Panel Van PK06 HKA		15,400				15,400
Replace Iveco Tipper PO54 COA		30,900				30,900
Car Parking						
Car Parks Rolling Programme	40,000		40,000		40,000	120,000
Refuse Collection						
Replace Refuse Collection Vehicle PN05 PWL			100,000			100,000
Replace Refuse Collection Vehicle VX04 FXV	200,000					200,000
Replace Refuse Collection Vehicle VX53 TZJ		200,000				200,000
Provision of New and Replacement Wheeled Bins		10,000	15,000	15,000		40,000
Replacement Floors in Transfer Station					81,500	81,500
Replacement Refuse Vehicle					205,000	205,000
TOTAL COMMUNITY SERVICES COMMITTEE	270,000	594,200	253,000	144,000	337,500	1,598,700
PLANNING AND DEVELOPMENT COMMITTEE						
Economic Development						
Clitheroe Market Area Redevelopment	30,000		_			30,000
TOTAL PLANNING AND DEVELOPMENT COMMITTEE	30,000	0	0	0		30,000

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	Total £
POLICY AND FINANCE COMMITTEE	<u> </u>				l	
Contact Centre						
Contact Customer relationship management (CRM) Replacement	25,000					25,000
TOTAL POLICY AND FINANCE COMMITTEE	25,000	0	0	0	0	25,000
HEALTH AND HOUSING COMMITTEE						
Clitheroe Cemetery						
Installation of Infrastructure at Clitheroe Cemetery	45,000	45,000				90,000
Dog Warden and Pest Control						
Replacement of Vehicle PE56 EFB				10,000		10,000
Replacement of Vehicle PE07 WPD				10,000		10,000
<u>Housing</u>						
Landlord/Tenant Grants	90,000	100,000	100,000	100,000	100,000	490,000
Disabled Facilities Grants (DFGs)	130,000	180,000	180,000	180,000	180,000	850,000
TOTAL HEALTH AND HOUSING COMMITTEE	265,000	325,000	280,000	300,000	280,000	1,450,000
TOTAL OF PROPOSED PROGRAMME	590,000	789,200	533,000	444,000	617,500	2,973,700

SPECIAL POLICY AND FINANCE COMMITTEE FIVE YEAR CAPITAL PROGRAMME 2011/2016 – FINAL ANTICIPATED RESOURCES

	2011/12 £	2012/13 £	2013/14 £	2014/15 £	2015/16 £	TOTAL £
PROPOSED PROGRAMME EXPENDITURE AS AT ANNEX 1	590,000	789,200	533,000	444,000	617,500	2,973,700
ANTICIPATED RESOURCES						
Regional Housing Pot	0	0	0	0	0	0
Disabled Facilities Grants (Based on Allocation for 2010/11)	108,000	108,000	108,000	108,000	108,000	540,000
Usable Capital Receipts	15,000	50,000	50,000	50,000	50,000	215,000
Capital Receipt from Sale of Land at Sabden	145,000					145,000
Use of VAT Shelter monies	172,000	172,000	172,000	172,000	172,000	860,000
Vehicle Residual Values	16,750	12,000	9,900	6,000	10,000	54,650
Unsupported Borrowing	100,000	100,000	100,000	100,000	100,000	500,000
Contribution from Revenue - Additional Funding (See scheme for Customer Relationship Management system replacement)	20,000					20,000
Contribution from Lancashire County Developments Ltd (See scheme for Clitheroe Market Area Redevelopment)	15,000					15,000
Total Anticipated Resources Identified	591,750	442,000	439,900	436,000	440,000	2,349,650
Resources Brought Forward	69,952	71,702	-275,498	-368,598	-376,598	69,952
Resulting Aniticipated Shortfall in Resources	71,702	-275,498	-368,598	-376,598	-554,098	-554,098