

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY COMMITTEE

INFORMATION

Agenda Item No

meeting date: 19 JULY 2011
 title: REVENUE MONITORING 2011/12
 submitted by: DIRECTOR OF RESOURCES
 principal author: ROBIN BRAMHALL

1 PURPOSE

1.1 To let you know the position for the first three months of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

- ❖ In accordance with corporate performance and improvement plan objective 2, "to maintain critical financial management and controls" this report provides members with information arising from the budget monitoring exercise for the first three months of 2011/12.

2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period. You will see an overall underspend of £66,118 on the net cost of services.

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
COMMD	Community Services Department	-1,600	315,810	308,242	-7,568	A
HWAGY	Highways Agency	11,810	252	0	-252	G
HWREP	Highway Repairs	4,130	126	0	-126	G
NHWAG	Non-Agency Highways Work	27,080	0	0	0	G
CULVT	Culverts & Water Courses	17,080	804	660	-144	G
DRAIN	Private Drains	19,250	-131	66	197	G
RIVBK	Riverbank Protection	2,910	288	0	-288	G
BUSSE	Bus Shelters	19,360	1,722	1,757	35	G
SEATS	Roadside Seats	7,840	572	486	-86	G
SIGNS	Street Nameplates & Signs	24,520	1,071	3,018	1,947	G
RIGHT	Public Rights of Way	2,700	6,378	7,151	773	G
STCLE	Street Cleansing	322,570	50,366	46,666	-3,700	A
VARIOUS	Public Conveniences	273,660	75,729	79,767	4,038	A

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
LITTR	Litter Bins	16,740	1,020	1,710	690	G
RCOLL	Refuse Collection	1,108,980	127,826	107,536	-20,290	G
RECYC	Recycling & Waste Awareness	78,470	-4,420	-6,879	-2,459	A
TFRST	Waste Transfer Station	77,360	29,532	29,869	337	G
TRREF	Trade Refuse	-21,970	-91,720	-98,487	-6,767	R
CRIME	Crime and Disorder	72,370	589	250	-339	G
CRIMP	RV Crime Reduction Partnership	9,040	2,825	2,778	-47	G
CCTEL	CCTV Equipment	164,680	19,906	19,088	-818	G
LNGCH	Longridge Civic Hall	9,180	0	0	0	G
ARTDV	Art Development	40,810	4,514	-1,812	-6,326	R
PLATG	Platform Gallery	76,840	17,418	17,759	341	G
MUSEM	Castle Museum	239,980	11,931	11,763	-168	G
MCAFE	Museum Café	1,470	-1,000	-858	142	G
TURSM	Tourism	135,640	33,449	39,126	5,677	R
VARIOUS	Car Parking	-86,180	-709	-5,750	-5,041	R
LDEPO	Longridge Depot	0	5,989	6,892	903	G
SDEPO	Salthill Depot	-6,230	29,828	28,361	-1,467	G
VARIOUS	Refuse Collection Vehicles	0	62,702	54,322	-8,380	R
VARIOUS	Grounds Maintenance Vehicles	0	11,386	9,754	-1,632	G
VARIOUS	Works Administration Vehicles	0	6,669	4,697	-1,972	G
VARIOUS	Plant	0	1,121	1,332	211	G
TWOWR	Two Way Radio	0	63	79	16	G
VEHCL	Vehicle Workshop	240	2,922	2,164	-758	G
WKSAD	Works Administration	520	-36,208	-43,454	-7,246	R
CARVN	Caravan Site	-6,690	7,440	7,689	249	G
EDPIC	Edisford Picnic Area	2,200	-3,080	-2,795	285	G
PKADM	Grounds Maintenance	750	-35,926	-41,474	-5,548	R

Cost Centre	Cost Centre Name	Net Budget for the Full Year £	Net Budget to the end of period £	Actual including Commitments to the end of the period £	Variance £	
ROEBN	Roefield Barn	1,160	-14	-13	1	G
RVPRK	Ribble Valley Parks	428,400	71,085	85,092	14,007	R
RPOOL	Ribblesdale Pool	310,000	52,434	43,618	-8,816	R
EALLW	Edisford All Weather Pitch	-4,470	-1,769	-360	1,409	G
LNGYM	Longridge Gym	86,410	10,249	8,640	-1,609	G
CYCLS	Cycling	6,870	0	0	0	G
EXREF	Exercise Referral Scheme	30,780	27,401	25,112	-2,289	A
SPODV	Sports Development	100,830	10,407	5,721	-4,686	A
GRSRC	Grants & Subscriptions - Community	47,840	18,760	18,760	0	G
XMASL	Xmas Lights & RV in Bloom	3,060	450	200	-250	G
RECUK	Recreation and Culture Grants	34,770	2,751	3,861	1,110	G
SPOGR	Sports Grants	4,750	0	-700	-700	G
CULTG	Culture Grants	3,750	939	2,225	1,286	G
Total:		3,699,660	849,747	783,629	-66,118	
	Transfers to/ from Reserves	-9,040	0	0	0	
		3,699,620	849,747	783,629	-66,118	

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

Key to Variance shading	
Variance of more than £5,000 (Red)	R
Variance between £2,000 and £4,999 (Amber)	A
Variance less than £2,000 (Green)	G

- 2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.
- 2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.
- 3 CONCLUSION
- 3.1 The comparison between actual and budgeted expenditure shows an underspend of £66,118 for the first three months of the financial year 2011/12.
- 3.2 For this Committee the great majority of 'Red' and "Green" variances are favourable to the Council.



ROBIN BRAMHALL
SENIOR ACCOUNTANT

CM5-11/RB/AC
1 JULY 2011

Community Services Committee Budget Monitoring - June 2011 - Red Variances

Ledger Code	Ledger Code Name	Original Budget for the Full Year £	Original Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
COMMD/ 4360	Community Services Department/ Ordnance Survey License	10,270	5,135	0	-5,135	Licensing arrangements changed. There may be some virement from this Budget to meet other requirements	Monitor all expenditure to ensure no expenditure is charged against this budget without an approved virement.
RCOLL/ 8431z	Refuse Collection/Recycling Credits	-268,640	-39,599	-54,518	-14,919	Additional income as a result of a higher level of recycling during April and May 2011	Continue to monitor levels of recycling
RPOOL/ 2458	Ribblesdale Pool/ Sewerage and Environmental Supplies	11,040	11,040	2,631	-8,409	Reduction in expenditure following successful challenge to sewerage charge banding	Monitor expenditure to ensure nothing else is charged against this Budget.
RVPRK/ 2401	Ribble Valley Parks/ Oncosted Wages	3,600	900	8,148	7,248	Budget for the whole year already exceeded	Identify areas of saving to offset this
RVPRK/ 2402	Ribble Valley Parks/Repair and Maintenance of Buildings	15,540	3,405	8,887	5,482	£3971 spent on Bowling Green Café (roof repairs and roller shutter door)	In the future look closely at the need for such spending. We only get about £1400 per annum in rent on this building
SPODV/ 0100	Sports Development/ Salaries	8,750	4,209	9,587	5,378	The Budget assumed one post for 6 months. Another full-time post has now been extended for at least a further 6 months. The funding will come from LCC Area Based Grant	Monitor income to ensure that this post is fully funded
SPODV/ 8084z	Sports Development/ Crime and Disorder Funding	0	0	-6,830	-6,830	Additional funding to meet the cost of the above post	Monitor income to ensure that this post is fully funded
TRREF/ 8411n	Trade Refuse/ Contracts	-79,850	-79,850	-86,273	-6,423	Invoices already raised exceed the annual Budget, but there may be some reductions to these bills during the year	Monitor income to see how much the annual Budget will be exceeded by

Ledger Code	Ledger Code Name	Original Budget for the Full Year £	Original Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £		Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
TURSM/3277	Tourism/Promotional Activities	0	0	6,812	6,812		Expenditure to be met from reserve brought forward from 2010/11	Monitor expenditure to ensure nothing else is charged against this Budget.
WKSAD/0110	Works Administration/Wages	127,700	35,155	28,530	-6,625		Savings arising from non-filling of vacant posts	Continue to monitor expenditure to ensure that this saving is not lost
					-23,421			

Community Services Committee Budget Monitoring - June 2011- AMBER Variances

Ledger Code	Ledger Code Name	Revised Budget for the Full Year £	Revised Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £	Reason for Variance
ARTDV/ PLATG	Arts Development/Platform Gallery - Employee Expenses	61,780	15,460	12,760	-2,700	Savings due to staff vacancies
ARTDV/ 8576z	Arts Development/Contributions and Donations	0	0	-3,000	-3,000	Income for L.E.T Project (Liberating Empty Terrain)
COMMD/ 0100	Community Services Department/Salaries	941,920	235,668	232,801	-2,867	Savings due to vacancies over and above the level anticipated in the Budget
COMMD/ 8099z	Community Services Department/Capital Projects	-25,550	-4,260	-380	3,880	Much less time being spent on capital schemes. Likely to be a substantial shortfall by the end of the year.
MUSEM/ 2432	Castle Museum/Electricity	11,800	11,800	8,203	-3,597	Savings for the year are anticipated due to a lower level of consumption
PKADM/ 0110	Grounds Maintenance/Wages	151,890	37,959	34,432	-3,527	Vacant post and some sickness absence for the first 2 months of the year
RCOLL/ 0150 and 0160	Refuse Collection/ Loaders and Drivers Wages	506,320	126,678	123,935	-2,743	Re-designation of driver as loader, and recharge of some time to Waste Transfer Station
RPOOL/ 8542I	Ribblesdale Pool/Courses	-88,110	-28,635	-25,655	2,980	Income slightly down on the expected level for the first quarter. Need to monitor the remainder of the year very carefully

Ledger Code	Ledger Code Name	Revised Budget for the Full Year £	Revised Budget to the end of the period £	Actual including Commitments to the end of the period £	Variance £	Reason for Variance
RPOOL/ 8571n	Ribblesdale Pool/Adult Admissions	-78,500	-19,624	-17,541	2,083	Income slightly down on the expected level for the first quarter. Need to monitor the remainder of the year very carefully
SPODV/ 3012	Sports Development/Grants to Other Bodies	10,290	9,260	6,120	-3,140	Reduced insurance premium in respect of Skatepark
WKSAD/ 8910z	Works Administration/Oncost Capital	-20,000	-3,336	-770	2,566	Much less time being spent on capital schemes. Likely to be a substantial shortfall by the end of the year.
					-10,065	