

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 13

meeting date: 8 NOVEMBER 2011
 title: CAPITAL MONITORING 2011/12
 submitted by: DIRECTOR OF RESOURCES
 principal author: NEIL SANDIFORD

1 PURPOSE

1.1 To inform members of progress to the end of October on the capital programme for this committee for the current financial year.

2 BACKGROUND

2.1 The original schemes put forward for the Council's five-year capital programme exceeded the finance that was available. As a result a capital programme was approved for 2011/12, with the remaining schemes for the 2012/16 period being set aside.

2.2 In line with recommendations of Budget Working Group and Policy and Finance Committee a Capital Working Group has been set up to review the forward capital programme, ensuring that it is affordable, achievable and ties in with the service review outcomes.

3 SCHEMES

3.1 There were 4 capital schemes originally approved for this Committee at a total of £270,000 and at its meeting in July this committee approved the slippage of unspent budget from 2010/11 in to the 2011/12 financial year. This slippage related to 7 capital schemes and amounted to £38,290.

3.2 Two further schemes, which are reported elsewhere on this agenda, have been included in the capital programme summary as shown below. These relate to the Longridge Adventure Play Area and the Whalley Moor Woodland Paths and Nature Trail. These schemes total £118,580 and are both fully financed by external funding.

3.3 The table below shows a summary of the total approved programme together with actual expenditure to date. Annex 1 shows the full programme by scheme along with the budget and expenditure to date.

| BUDGET | | | EXPENDITURE | | |
|---------------------------|-----------------------|----------------------|-----------------------|---|-------------------------------------|
| Original Estimate 2011/12 | Slippage from 2010/11 | Additional Approvals | Total Approved Budget | Actual Expenditure as at the end October 2011 | Variance as at the end October 2011 |
| 270,000 | 38,290 | 118,580 | 426,870 | 91,874 | -334,996 |

3.4 Overall only 22% of the annual capital programme has been spent to date. However, a large proportion of this (£200,000) is accounted for by the capital scheme for a replacement refuse vehicle where tendering is currently underway.

3.5 Other schemes where expenditure is particularly low to date are:

- **Badger Well Water Culvert Collapse:** *The Council is responsible for site investigation and design work and Lancashire County Council are responsible for funding the construction work. Drawings have now been passed to LCC to seek Environment Agency approval for the works. The anticipated start date is February 2012, with works to be completed in 2012/13.*
- **Car Parks Rolling Programme:** *Currently awaiting confirmation of a new lease for the Dunsop Bridge Car Park site before work can commence. This is the subject of a separate report on the agenda.*
- **Football Pitch Drainage and Improvement Works:** *Attempts have been made to attract external funding for this project, which have proved unsuccessful. Site investigations have now begun to determine the scope of the works*
- **Whalley Moor Woodland Paths and Nature Trail:** *This scheme, which will be achieved in conjunction with the friends of Whalley moor Woodlands, is due to start in October this year.*

3.6 Details of the individual schemes, together with budget holder comments on progress, are available at Annex 2.

4 CONCLUSION

4.1 Whilst only a low proportion of the approved budget for this committee has been expended to date, there is a large amount of work being undertaken on some of the schemes, particularly with regard to the tender for the replacement refuse collection vehicle.

NEIL SANDIFORD
TECHNICAL ACCOUNTANT

CM10-11/NS/AC
1 November 2011

Community Services Capital Programme 2011/12

| Cost Centre | Description | Original Estimate | Slippage from 2010/11 | Additional Approvals | Total Approved Budget | Actual Expenditure as at October 2011 | Variance as at October 2011 |
|-------------|---|-------------------|-----------------------|----------------------|-----------------------|---------------------------------------|-----------------------------|
| BADWC | Badger Well Water Culvert Collapse | | 8,070 | | 8,070 | 1,118 | -6,952 |
| CALOP | Calderstones Open Space | | 4,520 | | 4,520 | 2,595 | -1,925 |
| CARPK | Car Parks Rolling Programme | 40,000 | | | 40,000 | 610 | -39,390 |
| CPKMS | Replace Car Parking Machines and Software | | 6,860 | | 6,860 | 13 | -6,847 |
| EDFCR | Football Changing Rooms Refurbishment | | 5,590 | | 5,590 | -160 | -5,750 |
| GRFLG | Castle Grounds Green Flag Scheme | | 6,330 | | 6,330 | 1,749 | -4,581 |
| LADVE | Longridge Adventure Play Facility | | | 78,500 | 78,500 | 75,459 | -3,041 |
| PBRNG | Repairs to Riverside Path Brungerly | | 5,490 | | 5,490 | 5,346 | -144 |
| PITCH | Football Pitch Drainage and Improvement Works | 10,000 | | | 10,000 | 485 | -9,515 |
| PLAYM | Improvements to Children's Play Areas | 20,000 | | | 20,000 | 3,230 | -16,770 |
| RVFXV | Replace Refuse Collection Vehicle VX04 FXV | 200,000 | | | 200,000 | 0 | -200,000 |
| SPARK | Salthill Play Area | | 1,430 | | 1,430 | 1,429 | -1 |
| WMOOR | Whalley Moor - Woodland paths and nature trails | | | 40,080 | 40,080 | 0 | -40,080 |
| | TOTALS | 270,000 | 38,290 | 118,580 | 426,870 | 91,874 | -334,996 |

Individual Scheme Details and Budget Holder Comments

BADWC Badger Wells Water Culvert Collapse

Service Area: Engineering Services

Head of Service: Terry Longden

Brief Description:

To carry out necessary remedial works at Badger Well Water Culvert, Sabden, due to Culvert Collapse.

Start Date, duration and key milestones:

Start Date - January 2008

Anticipated Completion Date – October 2008

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|--------------|-------------------------------|---------------------------------|
| Total Approved Budget 2011/12 | 8,070 | 1,118 | -6,952 |
| Actual Expenditure 2010/11 | 506 | | |
| Actual Expenditure 2009/10 | 246 | | |
| Actual Expenditure 2008/09 | 0 | | |
| Actual Expenditure 2007/08 | 1170 | | |
| ANTICIPATED TOTAL SCHEME COST | 9,992 | | |

Financial Implications - REVENUE

None Expected

Useful Economic Life

Not Applicable

Progress - Budget Holder Comments

October 2011: Design drawings have been presented to Lancashire County Council, who as contractor anticipate a start on site in February 2012.

July 2011: The slippage has been caused by insufficient staff time being available to complete the project alongside other work priorities. This situation has now eased which will enable the work to progress.

October 2010: Once more unfortunately no further progress has been made due to limitations on staff resources.

August 2010: Unfortunately no further progress has been made on this scheme due to limitations on staff resources and other commitments. It is anticipated that the work will be completed this calendar year.

June 2009: Due to other work of higher priority it has not been possible to allocate time to progress this scheme.

September 2008: No further progress. Anticipated completion date is now December 2008

June 2008: No progress since January 2008 due to other commitments but anticipated completion is October 2008

September 2007: As reported to Community Committee. Property flooding has occurred in Sabden. This scheme is necessary to carry out identified works and reduce the risk of further flooding from Badger Well Water.

CALOP Calderstones Open Spaces

Service Area: Grounds Maintenance
Head of Service: Chris Hughes

Brief Description:

The development of open space and woodland area for recreation purposes.

Start Date, duration and key milestones:

Start Date - June 2008

Anticipated Completion Date – March 2010

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|----------------|----------------------------|------------------------------|
| Total Approved Budget 2011/12 | 4,520 | 2,595 | -1,925 |
| Actual Expenditure 2010/11 | 69,252 | | |
| Actual Expenditure 2009/10 | 29,050 | | |
| Actual Expenditure 2008/09 | 5,448 | | |
| ANTICIPATED TOTAL SCHEME COST | 108,270 | | |

Financial Implications - REVENUE

There will be new facilities and equipment that will need to be maintained in the future.

Useful Economic Life

Not Applicable

Progress - Budget Holder Comments

October 2011: Final payments of retention now outstanding.

July 2011: A sum of £1,524 is included for contractor retentions, which is due for payment in September 2011. The balance includes outstanding landscape work which has now been completed.

October 2010: The capital scheme has now been completed and the play area is now open and in use.

August 2010: Site clearance work to remove rubbish and improve appearance – complete. Tree survey and subsequent arboricultural work to prepare site for main part of project are completed. Groundwork provided assistance on developing scheme following consultation with residents – complete. Main part of project to install footpath network and play equipment is now complete with formal opening event arranged for Saturday 4 September 2010.

June 2009: See report to Community Services Committee 14 July 2009. Design of new scheme has been done in draft form. Tenders received for general tidy up works to improve appearance and safety of site.

September 2008: Consultation with residents is underway following preparation of a draft scheme by Groundwork based on previous household survey results.

June 2008: Groundwork appointed to prepare Woodland Management Plan, carry out consultation with residents our scheme details and bring in additional funding.

CARPK Car Parks Rolling Programme

Service Area: Car Parks

Head of Service: Terry Longden

Brief Description:

To continue to improve the Councils off-street car parks so as to ensure the sites are safe, clean and fit for purpose.

Start Date, duration and key milestones:

Complete within 2011/12

Financial Implications - CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|-------------------------------|--------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 40,000 | 610 | -39,390 |
| ANTICIPATED TOTAL SCHEME COST | 40,000 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Twenty Years

Progress - Budget Holder Comments

October 2011: Completion of this work is conditional upon the confirmation of a new twenty year lease with the landowner. A report on this is included on the agenda for this committee.

July 2011: The original agreement with the land owner for a lease to facilitate the continued use of area of the Dunsop Bridge car park is no longer valid. New negotiations are ongoing. No work can commence until the new lease is confirmed.

CPKMS Replace Car Parking Machines and Software

Service Area: Car Parks

Head of Service: Terry Longden

Brief Description:

To replace all the old original pay and display machines with the latest version of the equipment and the parking management software system/hardware.

Start Date, duration and key milestones:

Start Date - April 2009

Anticipated Completion Date – October 2009

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|---------------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 6,860 | 13 | -6,847 |
| Actual Expenditure 2010/11 | 53,486 | | |
| Actual Expenditure 2009/10 | 1,649 | | |
| ANTICIPATED TOTAL SCHEME COST | 61,995 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: Evaluation of the supporting software for the new ticket machines is ongoing

July 2011: The installation of the new ticket machines has been completed. The various levels of supporting software to enable the system to be appropriately managed are being evaluated. An appropriate system will be procured once a full 12 months of evaluation has been completed.

October 2010: The software trials are continuing

August 2010: Replacement of 13 pay and display machines is now complete. Software installed and being trialed and further developed to meet our specific needs.

June 2009: No Progress to Date

EDFCR Edisford Football Changing Rooms Refurbishment

Service Area: Sports and Recreation

Head of Service: Chris Hughes (Delivered by Engineering Services - Terry Longden)

Brief Description:

Strip out and removal of historic fixtures and fittings. Full internal refurbishment scheme, including structural stabilization works, new entrance and lobby area along with the reconfiguration of walls to provide more evenly sized changing rooms. Provision of central heating (previously no heating at all), gas supply for high efficiency shower boilers (previously electric). Inclusion of accessible changing room, ramps and handrails.

Start Date, duration and key milestones:

Start Date - July 2009

Anticipated Completion Date – Autumn 2010

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|----------------|----------------------------|------------------------------|
| Total Approved Budget 2011/12 | 5,590 | -160 | -5,750 |
| Actual Expenditure 2010/11 | 266,787 | | |
| Actual Expenditure 2009/10 | 1,465 | | |
| ANTICIPATED TOTAL SCHEME COST | 273,842 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Assuming that preventative planned maintenance is undertaken, the useful economic life will be over 30 years.

Progress - Budget Holder Comments

October 2011: Payment of final retentions is due in January 2012

July 2011: Slippage needed for retention from JCT minor works contract.

October 2010: We have five weeks remaining on site with an expected completion date at the end of November. The external walls have been insulated and new double glazed windows installed throughout. The walls have been plastered and decorations have now started. The contractor has made best use of the recent dry weather by completing the external works including the installation of new rain water goods and the construction of the ramp. The new gas supply and meter are due to be installed late October. Overall the scheme is coming together well with a target date of 26 November for practical completion.

August 2010: Scheme is currently in week 10 of a 22 week programme. Progress is good with targets being met in terms of time, cost and quality.

GRFLG Castle Grounds Green Flag Scheme

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

To achieve green flag award status for Clitheroe Castle grounds.

Start Date, duration and key milestones:

Start Date – April 2010

Anticipated Completion Date – March 2011

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|---------------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 6,330 | 1,749 | -4,581 |
| Actual Expenditure 2010/11 | 28,750 | | |
| Actual Expenditure 2009/10 | 19,917 | | |
| ANTICIPATED TOTAL SCHEME COST | 54,997 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: Tree works will be programmed over the next two months that will spend the balance

July 2011: Tendered work at the latter end of the financial year came in under estimate, leaving an underspend with insufficient time to arrange additional work. Further work is still required to bring the park up to the physical standards for the Green Flag award.

October 2010: Landscaping improvements are continuing. Resurfacing works have been contracted with more works due. Refurbishment of the summerhouse area has been undertaken and the retainer wall of the Rose Garden has been repointed.

September 2010: Work will be carried out to repair and improve the main pathways through the Castle grounds and prices have been obtained from contractors regarding various surface treatments. Some preparation work has already been carried out. Landscape improvements are underway in various key parts of the park. Some money will be retained as possible contribution to support a grant funding application for further works. It is unlikely that the extent of the work would be enough to achieve Green Flag Award status.

March 2010: The reduction in the sum available for this scheme from the estimated £80,000 to £30,000 will be insufficient to carry out all the necessary works to achieve the Green Flag Award. Work however will be concentrated on repairs to paths and some limited landscaping work.

LADVE Longridge Adventure Play Facility

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Provision of an adventure play area at Kestor Lane, Longridge. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – October 2010

Anticipated Completion Date – April 2011

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|-------------------------------|--------|-------------------------------|---------------------------------|
| Total Approved Budget 2011/12 | 78,500 | 75,459 | -3,041 |
| ANTICIPATED TOTAL SCHEME COST | 78,500 | | |

Financial Implications - REVENUE

None given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: The play area was open to the public in April this year. There will be some main contractor retention to be paid. The facility was developed in consultation with Longridge Town Council with funds provided by the Big Lottery.

PBRNG Repairs to Riverside Path Brungerley

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Repairs to collapsed section of footpath along Riverside at Brungerley Park, Clitheroe and associated tree management work.

Start Date, duration and key milestones:

Start Date – June 2009

Anticipated Completion Date – September 2011

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|---------------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 5,490 | 5,346 | -144 |
| Actual Expenditure 2010/11 | 41,051 | | |
| Actual Expenditure 2009/10 | 3,458 | | |
| ANTICIPATED TOTAL SCHEME COST | 49,999 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

25 Years

Progress - Budget Holder Comments

October 2011: Work completed

July 2011: Due to the harsh winter specialist surfacing work could not be undertaken, the programme was delayed as a result of this, leaving outstanding work.

October 2010: The scheme is now about a third completed and should be completed by February. Currently work includes footway repairs, work to the entrance and the fishing area. Further footway works are expected.

September 2010: Following decision of Committee it was agreed not to repair and reopen the section of footpath that had collapsed but to spend the money on improvements to the park. All first phase of work is now complete and £25k of funding has been awarded from LCC Aggregates Levy Fund to the Friends of Brungerley Park for the remaining work. Legal agreement with friends Group has now been entered into and work to get underway at the end of August for completion by February 2011.

June 2009: See report to Community Services Committee on 14 July 2009

PITCH Football Pitch Drainage and Improvement Works

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Football pitch improvement works

Start Date, duration and key milestones:

Start Date – May 2011, for a period of 3 months

Anticipated Completion Date – August 2011

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|-------------------------------|--------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 10,000 | 485 | -9,515 |
| ANTICIPATED TOTAL SCHEME COST | 10,000 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: The scheme will not be eligible for external funding, so site investigation works have begun to determine the scope of works

July 2011: Officers are exploring external funding sources to match fund the allocation in the capital programme that will increase the amount of work carried out. Work on other strategic documents is required however to be eligible under the funding programme.

PLAYM Improvements to Children's Play Area

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The primary purpose of this budget is to fund the routine maintenance of the existing children's play areas to be used on new and replacement play equipment and associated works in parks and open spaces

Start Date, duration and key milestones:

Complete within 2011/12

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|---------------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 20,000 | 3,230 | -16,770 |
| ANTICIPATED TOTAL SCHEME COST | 20,000 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Six Years

Progress - Budget Holder Comments

October 2011: Work continues on a planned and reactive programme

July 2011: Work continues on a planned and reactive programme.

RVFXV Replacement Refuse Collection Vehicle VX04 FXV

Service Area: Refuse Collection
Head of Service: Terry Longden

Brief Description:

To replace refuse collection and recycling vehicle.

Start Date, duration and key milestones:

Order in April 2011 for delivery six months later

Financial Implications - CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|-------------------------------|---------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 200,000 | 0 | -200,000 |
| ANTICIPATED TOTAL SCHEME COST | 200,000 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Seven Years

Progress - Budget Holder Comments

October 2011: An options appraisal has delayed the submission of an order for the replacement vehicle. Tenders have now been received and are being evaluated. An order will be placed soon. Delivery is anticipated in March/April 2012.

July 2011: The type, size and capabilities of the required replacement vehicle are clearly defined. However, various options on the build configuration which affect the "cost / risk" ratio are being closely considered. An appropriate order will be placed in the near future.

SPARK Salthill Play Area

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

Provision of new play equipment and landscaping works in partnership with Tower Hill Youth Action Group. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – March 2010

Anticipated Completion Date – July 2010

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|--------------------------------------|---------------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 1,430 | 1,429 | -1 |
| Actual Expenditure 2010/11 | 37,110 | | |
| Actual Expenditure 2009/10 | 19,583 | | |
| ANTICIPATED TOTAL SCHEME COST | 58,123 | | |

Financial Implications - REVENUE

None Given

Useful Economic Life

Equipment will require replacing in 5-7 years

Progress - Budget Holder Comments

October 2011: Scheme now completed and retention monies have been paid

July 2011: Retention Monies only are outstanding for payment on this scheme. All work is completed.

October 2010: The scheme is now completed and the facility is in use

September 2010: Work complete and new equipment in use. Small amount of funding received from playbuilders fund. Aggregate levy funding received. New equipment and changes to landscaping will increase cost of maintenance in the future.

WMOOR Whalley Moor – Woodland Paths and Nature Trails

Service Area: Grounds Maintenance

Head of Service: Chris Hughes

Brief Description:

The provision of paths, signage and public art in Whalley Moor Woodland. This scheme is fully supported by external grant funding.

Start Date, duration and key milestones:

Start Date – October 2011

Anticipated Completion Date – May 2012

Financial Implications – CAPITAL

| | £ | Actual to end October £ | Variance to end October £ |
|-------------------------------|--------|----------------------------------|------------------------------------|
| Total Approved Budget 2011/12 | 40,080 | 0 | -40,080 |
| ANTICIPATED TOTAL SCHEME COST | 40,080 | | |

Financial Implications - REVENUE

None given

Useful Economic Life

Ten Years

Progress - Budget Holder Comments

October 2011: This project is being achieved in conjunction with the Friends of Whalley Moor Woodland, who have secured funding through community spaces grant.