

Minutes of Parish Councils' Liaison Committee

Meeting Date: Thursday, 24 November 2011 starting at 6.30pm
Present: P Young (Chairman)

Councillors:

R Hargreaves	I Sayers
T Hill	G Scott
E M H Ranson	S Swarbrick
L Rimmer	D Taylor

Parish Representatives:

A Carr	Bowland Forest (Higher)
H Douglas	Chatburn
F Fletcher	Chipping
P Hunt	Chipping
B Redhead	Clayton-le-Dale
R Asshetton	Downham
N Walsh	Mellor
R Whitwell	Pendleton
T Nelson	Ramsgreave
C Pollard	Read
A Mashiter	Read
A Ormand	Ribchester
M Calvert	Sabden
G Molloy	Simonstone
K Jackson	Waddington
S Staines	Waddington
C Cherry	West Bradford
M J Highton	Whalley
T Gaffney	Wilpshire

In attendance: Chief Executive, Head of Regeneration and Housing, Head of Cultural and Leisure Services.

Also in attendance: Donna Atkinson – Little Green Bus for item 4.

529

APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Borough Councillors G Mirfin, R Newmark and M Robinson and from the following Parish Representatives:

J Porter	Bolton by Bowland
E Miller	Bowland Forest (Lower Division)
A Yearing	Clitheroe
P Morray	Hothersall
F Priest	Longridge
S Rawthorne	Newsholme and Paythorne
A Ansbro	Thornley with Wheatley

530 MINUTES

The minutes of the meeting held on 29 September 2011 were approved as a correct record and signed by the Chairman.

531 MATTERS ARISING

a) Minute 389(c) – Waddington Double Yellow Lines in Villages

The Leader asked whether the meeting of the district engineers had yet met and that when it had, it would be reported back to this Committee.

b) Minute 395 – Review of Parliamentary Constituencies

The Chief Executive informed Committee that he had written on behalf of the Council and was awaiting a response.

532 DECLARATIONS OF INTERESTS

There were no declarations of interests.

533 LITTLE GREEN BUS

The Chairman welcomed Donna Atkinson, Chief Officer from the Little Green Bus to the meeting. Donna gave a short presentation giving information about the Little Green Bus and the fact that community transport was not statutory and therefore not funded by the government and thus needed to be sustainable. She informed Committee that they had introduced a £20 annual fee to become members which helped cover the cost of the door to door service that they provided which was invaluable to a lot of people. Initially when this has been introduced money had been lost each month but this was slowly improving as people realised they were reliant upon this service. They were currently working closely with the Citizen's Advice Bureau, with particular reference to the elderly people. She reported of the 800 members, 203 are active users which brought in £4,000 per annum. The Little Green Bus had recently registered as a charity and as such was more attractive for funding and grants. Donna had written to several companies/organisations asking for financial aid in order to keep the little green bus running. She reminded Parishes that she had also written to their Parish Clerks asking for a contribution of £150 for which she had already received several positive responses.

The Chairman thanked Donna for attending the meeting.

534 CHIPPING VILLAGE PLAN

Paul Hunt, Chairman of Chipping Parish Council gave a presentation on the formulation of the Chipping Village Plan. He informed the Committee of the reasons why Chipping had decided to produce a plan and the way in which they had gone about it. This involved a lot of time having meetings, preparing and reviewing drafts and taking into account feedback received from various sources within the village area. The plan had now been completed and distributed widely

in the village and although it had taken a lot of time and effort it had not cost a lot of money. The plan outlined various issues that were of importance to Chipping which included employment, housing, car parking, policing and recreation and also included an Action Plan.

The Head of Regeneration and Housing informed Committee that the village plan from Chipping was a good example and had been adopted as part of the evidence base in the LDF process for the Borough Council. He went on to explain about neighbourhood planning which had been introduced as part of the Localism Act and where to find information on the DCLG website with regard to these.

RESOLVED: That the report be noted.

535 QUEEN'S DIAMOND JUBILEE BEACONS

The Head of Cultural and Leisure Services submitted a report reminding Parishes that they should have been contacted by the Pageant Master of the Jubilee Beacons Project with details of how communities could use the beacon event as part of the Diamond Jubilee Celebrations. He asked that any Parishes that were considering being involved in this should contact him so that there could be a co-ordinated approach to a publicity campaign across the Ribble Valley.

RESOLVED: That Committee agree to contact the Council's Head of Culture and Leisure Services if they are considering being part of the beacon celebrations.

536 LONGRIDGE COMMUNITY ALCOHOL NETWORK

Leaflets had been circulated highlighting the six week campaign being carried out by the Community Alcohol Network in conjunction with Trading Standards Office, Lancashire Constabulary and the Lancashire Drug and Alcohol Action Team. This campaign was taking place in the Longridge Community and their presence had already raised awareness with positive outcomes.

RESOLVED: That the report be noted.

537 THREE TIER FORUM

The Chairman informed Committee that she would be attending the first meeting of the Three Tier Forum on 28 November 2011. She also informed Committee of a recent meeting that Mr Alker had attended at County Hall where there had been an explanation as to the vision behind the Three Tier Forums which had replaced Lancashire Locals but were a very different model. The Chairman reported that she was yet unsure how the Parish Council's would feed their views into the Three Tier Forum but should any of them have any issues they should let her know. The Chief Executive reported that this forum's aim was to deal with strategic issues rather than details but reiterated again that Parish Council's must feed in any issues they wanted raising. Parish Council's were again concerned about winter maintenance in the villages and the provision/filling up of salt bins. The Chief Executive and Leader informed the meeting that they would report back to this Committee.

RESOLVED: That the report be noted.

538 MATTERS BROUGHT FORWARD FROM PARISH COUNCILS

(a) Bolton-by-Bowland

A letter was submitted by the Clerk of Bolton-by-Bowland, Gisburn Forest and Sawley Parish Council informing the Committee that one of their Councillors who was an electrician had enabled their SPID to operate utilizing rechargeable batteries and that should any other Parish Council wish to know how this had been done, to get in touch.

(b) Dog Control Order

The Head of Cultural and Leisure Services reminded Parishes that he had written to their Clerks asking them to identify areas of open space within their Parishes that they wished to be included in the Council's Dog Control Order. He informed the meeting that he would send out documents to the Parishes of the areas of land that are currently on file before Christmas so that at their next meetings consideration could be given to them.

This could include private land not just land owned by the Parish or Borough Council.

(c) Cold Weather Plan

The Head of Cultural and Leisure Services informed Committee that the NHS had produced guidance on a Cold Weather Plan with particular reference to elderly people and the need to protect health and reduce harm from severe cold. He also informed Committee that the Department of Health were given grants for specific interventions and that Rachael Stott, Strategic Housing Officer, would be submitting a bid and that if any Parishes had any issues, activities or initiatives to included this, they should contact her directly.

539 DATE AND TIME OF NEXT MEETING

The Chairman announced that the next meeting of this Committee was scheduled for Thursday, 26 January 2012, starting at 6.30pm.

The meeting closed at 7.50pm.

If you have any queries on these minutes please contact Colin Hirst (414503).