

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No

meeting date: 24 JULY 2012
 title: REVENUE OUTTURN 2011/12
 submitted by: DIRECTOR OF RESOURCES
 principal author: ROBIN BRAMHALL

1 PURPOSE

1.1 To report on the outturn for the financial year 2011/12 in respect of the Revenue Budget for this Committee.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – none identified
- Corporate Priorities - to continue to be a well managed Council providing efficient services based on identified customer need and meets the objective within this priority, of maintain critical financial management controls, ensuring the authority provides council tax payers with value for money.
- Other Considerations – none identified.

2 BACKGROUND

2.1 The Council's draft Statement of Accounts have now been produced and have been approved by Accounts and Audit Committee and are currently subject to audit by the Council's external auditors. Accounts and Audit Committee will approve the final audit version of the statements at the end of August.

2.2 The information contained within the Statements is in a prescriptive format. However, the service cost information is being reported to Committees for their own relevant services in our usual reporting format in the current cycle of meetings.

3 FINANCIAL INFORMATION

3.1 Shown below, by cost centre, is a comparison with the revised estimate. You will see an overall underspend of £81,449. After allowing for transfers to and from earmarked reserves this underspend is increased to £105,221. Please note that underspends are denoted by figures with a minus symbol.

Cost Centre	Cost Centre Name	Revised Estimate 2011/12 £	Actual 2011/12 £	Variation £
COMMD	Community Services Dept	0	21,322	21,322
HWAGY	Highways Agency	14,050	13,738	-312
HWREP	Highways Repairs	3,200	3,071	-129
NHWAG	Non-Agency Highways Work	25,540	26,052	512
CULVT	Culverts & Watercourses	13,980	13,118	-862
DRAIN	Private Drains	12,830	11,811	-1,019
RIVBK	Riverbank Protection	3,160	2,060	-1,100

Cost Centre	Cost Centre Name	Revised Estimate 2011/12 £	Actual 2011/12 £	Variation £
BUSSH	Bus Shelters	10,390	9,519	-871
SEATS	Roadside Seats	4,490	4,415	-75
SIGNS	Street Nameplates & Signs	21,920	22,937	1,017
RIGHT	Public Rights of Way	3,130	-1,006	-4,136
STCLE	Street Cleansing	309,990	297,616	-12,374
VARIOUS	Public Conveniences	253,600	234,340	-19,260
LITTR	Litter Bins	16,470	16,681	211
RCOLL	Refuse Collection	1,067,490	1,059,610	-7,880
RECYC	Recycling	75,830	72,548	-3,282
TFRST	Waste Transfer Station	76,710	75,798	-912
TRREF	Trade Refuse	-20,210	-19,145	1,065
CRIME	Crime and Disorder	63,390	62,350	-1,040
CRIMP	RV Comm Safety Partnership	1,800	-10,429	-12,229
LNGCH	Longridge Civic Hall	9,180	9,181	1
ARTDV	Art Development	29,440	28,250	-1,190
PLATG	Platform Gallery	70,510	69,344	-1,166
MUSEM	Castle Museum	214,100	205,798	-8,302
MCAFE	Museum Café	1,800	1,385	-415
TURSM	Tourism	129,100	124,504	-4,596
VARIOUS	Car Parks	-88,020	-102,188	-14,168
CCTEL	CCTV Equipment	165,510	162,957	-2,553
LDEPO	Longridge Depot	0	0	0
SDEPO	Salthill Depot	1,000	0	-1,000
VARIOUS	Refuse Collection Vehicles	0	0	0
VARIOUS	Grounds Maint Vehicles	0	0	0
VARIOUS	Works Admin Vehicles	0	0	0
VEHCL	Vehicle Workshop	0	0	0
VARIOUS	Plant	0	0	0
TWOWR	Two Way Radio	0	0	0
WKSAD	Works Administration	-7,350	0	7,350
CARVN	Caravan Site	-6,630	-6,871	-241
EDPIC	Edisford Picnic Area	-6,650	-6,736	-86

Cost Centre	Cost Centre Name	Revised Estimate 2011/12 £	Actual 2011/12 £	Variation £
PKADM	Grounds Maintenance	-500	0	500
ROEBN	Roefield Barn	1,170	1,161	-9
RVPRK	Ribble Valley Parks	426,370	417,272	-9,098
RPOOL	Ribblesdale Pool	278,140	272,876	-5,264
EALLW	Edisford All Weather Pitch	-7,130	-11,243	-4,113
LNGYM	Longridge Gym	83,980	116,664	32,684
CYCLS	Cycling	5,440	5,310	-130
EXREF	Exercise Referral Scheme	33,310	29,812	-3,498
SPODV	Sports Development	91,300	96,081	4,781
GRSRC	Grants and Subscriptions	45,530	45,108	-422
XMASL	Xmas Lights/RV in Bloom	5,480	2,160	-3,320
RECU	Recreation/Culture Grants	49,430	25,675	-23,755
CULTG	Culture Grants	3,750	2,225	-1,525
SPOGR	Sports Grants	4,760	4,200	-560
WBHEQ	Wellbeing and Health Equality	-63,920	-63,920	0
NET COST OF SERVICES		3,426,860	3,345,411	-81,449

ITEMS ADDED TO (TAKEN FROM) BALANCES AND RESERVES			
XMAS Lights and Ribble Valley in Bloom	-3,420	-150	3,270
Recreation and Culture Grants	-16,830	6,820	23,650
Community Safety Reserve Fund	-1,800	10,429	12,229
Tourism Promotions Reserve Fund	-6,810	-6,812	-2
Wellbeing and Health Equality Fund	57,000	47,428	-9,572
Restructuring Reserve	0	-54,347	-54,347
Exercise Referral Reserve fund	5,310	5,310	0
CCTV Equipment Reserve	0	1,000	1,000
NET BALANCES AND RESERVES	33,450	9,678	-23,772

NET EXPENDITURE	3,460,310	3,355,089	-105,221
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- 3.2 We have extracted the main variations and shown them, with the budget holders' comments at Annex 1. However, a summary of the major variations is given in the table below.

Service Area	Description of Variance	Amount £
COMMD Community Services Department	This is a cost, or strain, on the pension scheme of bringing in some of the staffing savings of the service review. This has been funded from the Council's earmarked Restructuring Reserve.	21,320
PCADM Public Conveniences	Savings have been made on public conveniences through the early implementation of the savings proposals. This is largely through reduced staffing costs.	-16,000
STCLE Street Cleansing	There has been a reduced cost in vehicle and plant running costs and also a lower level of hiring in plant in order to reduce the level of service costs in year	-7,480
CRIMP Ribble Valley Community Safety Partnership	There has been reduced expenditure on promotional activities within the year resulting in the underspend shown. However, this has been set aside in an earmarked reserve to be spent in 2012/13.	-12,950
CPADM Car Parks	There has been a higher than anticipated level of car park usage during the financial year, particularly over the latter end of the year	-6,960
LNGYM Longridge Gym	There have been costs associated with the termination of the council's operations at the Longridge Gym. This has been funded from the Council's earmarked Restructuring Reserve.	13,300
SPODV Sports Development	There has been reduced funding for a sports development post. The shortfall in this funding has been met from funding set aside in the Council's earmarked reserves	11,550
RECU Recreation and Culture Grants	Fewer grant schemes were at the stage of drawing down Recreation and Culture Grants funding than anticipated by the year end. These funds have been set aside to meet the future liability in an earmarked reserve.	-29,640

- 3.3 As can be seen above, the key variances have been met from, or have been set aside in, the council's earmarked reserves. There are large number of smaller variances as can be seen at Annex 1, many of which are as a result of officers continuing the prudent approach to non-essential expenditure in year.
- 3.4 The early implementation of a number of the approved service review savings have had a positive impact on the outturn for the 2011/12 financial. This has helped ensure the achievement of the full potential of these savings in the 2012/13 financial year.

4 CONCLUSION

- 4.1 There has been an overall underspend for this committee of £81,449, increasing to £105,221 after allowing for transfers to and from earmarked reserves.
- 4.2 It is reassuring to see the positive financial results of the early implementation of the approved service review savings and the potential for the 2012/13 financial year.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM5-12/RB/AC
13 July 2012

BACKGROUND PAPERS:

Revised Estimates approved by Committee on 19 January 2012
Closedown Working Papers

For further information please ask for Robin Bramhall, extension 4433

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Community Services Department					
Reduction in employee costs due to staff vacancies in the last 4 months of the financial year, in relation to the Leisure Card Officer and the Tourism and Events Officer, and also due to industrial action.	-5,360				
Tuition Fees – only 25% of the Revised Budget (£3,890) eventually used – savings made due to need to reduce expenditure.	-2,920				
Advertising – None of the Revised Budget was spent. Most vacancies remained unfilled, while the others were dealt without incurring advertising costs	-2,950				
Redundancy pay costs have been met from Earmarked Reserves	9,080				
Mileage payments – lower level of claims made than in previous years	-2,910				
Reference books – only half of Budget (£2,300) used. Savings largely due to the hold on non-essential expenditure	-1,150				
Conference expenses – only 1 event attended this year	-1,500				
Security phones – new contract renegotiated during the year, which together with reduced usage yielded savings of over 20%	-1,600				
Decrease in Recharge from Council Offices, Civic Suite, I T Services and Organisation and Member Services following savings made in those services			-12,510		
Income from Children's Trust – additional grant received		-5,000			
Decrease in income from recharges - reflecting reductions in expenditure outlined above			26,820		
Pension strain due to implementation of the service review savings. This has been met from earmarked reserves.	21,320				
Total Community Services Department					21,320
Non-Agency Highways Work					
Repairs and maintenance – this is the release of a contractors bond.	1,050				
Total Non-Agency Highways Work					1,050

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
<i>Riverbank Protection</i>					
Repairs and maintenance – only £70 of the Budget provision of £1,150 was needed	-1,080				
Total Riverbank Protection					-1,080
<i>Public Rights of Way</i>					
Expenditure on statutory notices – additional notices required, but mainly offset by additional income from applicants requesting footpath diversions	-1,610				
Repairs and maintenance – additional expenditure required. However, expenditure on equipment and materials was limited in order to compensate for this overspend as shown below	1,880				
Purchase of equipment and materials – expenditure limited in order to compensate for the overspend as shown above	-2,490				
Additional income – achieved from the applications for footpath diversions		-1,280			
Total Public Rights of Way					-3,500
<i>Street Nameplates and signs</i>					
Repair and maintenance – additional expenditure needed towards the end of the year, but overall, expenditure on repairs and maintenance was within the Budget	1,440				
Total Street Nameplates and signs					1,440
<i>Public Conveniences</i>					
Repairs and maintenance of buildings – savings achieved due to the early implementation of the service review savings, largely on staff costs	-16,000				
Metered water – primarily savings at Whalley toilets – water costs being met from elsewhere	-1,710				
Total Public Conveniences					-17,710
<i>Street Cleansing</i>					
Diesel - lower usage, and in February and March the first benefits of slightly lower prices were felt	-1,970				
Hire of transport – it was possible in some weeks to maintain the level of service without hiring further vehicles	-1,150				

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Hire of plant – this relates to sweeper hire, and for a few weeks the level of service could be maintained without the hire of the small sweeper	-4,360				
Tipping fees – lower level of waste taken to the tip (more recycled)	-1,140				
Total Street Cleansing					-8,620
Refuse Collection					
Drivers wages – Savings due to 1 driver working at the Transfer Station, and reduced costs resulting from industrial action	-2,610				
Agency staff – additional staff needed at the end of the year, offset by savings in publicity costs	1,280				
Depot recharge – reduced costs at Salthill Depot have been passed on to internal service users	-2,330				
Use of transport –savings in repairs and maintenance and also in diesel as prices fell in February and March	-4,740				
Light tools and equipment – additional expenditure on the provision of bins	2,400				
Protective clothing – more items across a wide range issued during the year	2,570				
Publicity – savings in printing and distribution of calendars	-2,300				
Reduction in Recharge from Community Services reflecting savings achieved in that Department		-1,210			
Sale of bins – lower than anticipated level of sales		2,440			
Additional Recycling Credits – marginally higher level of green waste and comingled recycling		-1,970			
Total Refuse Collection					-6,470
Recycling					
Reduction in Recharge from Community Services reflecting savings achieved in that Department	-1,330				
Recycling credits – higher level of paper, glass and cans recycling		-2,400			
Total Recycling					-3,730

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Trade Refuse					
Additional tipping charges due to higher tonnage of waste being collected	1,510				
Reduced income – non trade waste. The income from sacks has fallen as more businesses use wheeled bins		1,800			
Total Trade Refuse					3,310
Waste Transfer Station					
Use of transport – savings in repairs and diesel following the reduction in diesel prices in February and March	-1,400				
Total Waste Transfer Station					-1,400
Ribble Valley Community Safety Partnership					
Promotional Activities - reduced expenditure. This underspend has been set aside in an earmarked reserve in order that it can be used in 2012/13	-12,950				
Lancashire LAA – marginal reduction in level of funding		1,140			
Total Ribble Valley Community Safety Partnership					-11,810
Art Development					
Contribution to Clitheroe Shop fronts project not anticipated when the Revised Budget was prepared		-1,300			
Total Art Development					-1,300
Platform Gallery					
Stock written off – Damaged artists work. This has been recovered through insurance previously.	2,680				
Promotional activities – some of the Budget deliberately held back to offset increases in expenditure, such as the above	-2,230				
Total Platform Gallery					450

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Clitheroe Castle Museum					
Repairs and Maintenance of buildings – marginal reduction in expenditure to offset increases elsewhere	-1,400				
Gas – lower usage of gas during the winter period	-1,130				
Reduction in Recharge from Community Services reflecting savings achieved in that Department			-1,270		
Reduction in depreciation charge following reassessment of assets				-4,320	
Total Castle Museum					-8,120
Tourism					
Purchase of equipment and materials – reduction to offset increases elsewhere	-1,090				
Reduction in Recharge from Community Services reflecting savings achieved in that Department			-2,060		
Total Tourism					-3,150
Car Parks					
Agency staff – no additional staff were needed at all during the year, so the Budget provision of £1,040 remained unspent	-1,040				
Telephones – some software customisation in respect of the communications equipment was not required	-1,880				
Depreciation – some equipment already depreciated				-2,090	
Car Park Income – across all of the Car Parks there was higher usage than expected between December and March		-6,960			
Total Car Parks					-11,970
CCTV Equipment					
Repairs and maintenance of buildings – There was a deliberate saving here, to offset additional repairs and maintenance expenditure elsewhere	-2,120				
Total CCTV Equipment					-2,120

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Salthill Depot					
Decrease in Recharge from IT reflecting savings achieved in that Department			-1,350		
Stores oncost – a higher value of items went through stores, so the total stores oncost recovered increased too.		-5,040			
Recharges to users – adjustment to reflect the reduced expenditure referred to above		6,390			
Total Salthill Depot					0
Refuse Collection Vehicles					
Repairs and maintenance – The Revised Budget was £124,640 and there were some general savings amounting to around 2.5% of the budget	-3,450				
Diesel – reduction in prices during February and March 2012 led to a saving of around 1.5% of the total Budget	-2,790				
Recharge to Users. Reduction to reflect savings outlined above		4,740			
Total Refuse Collection Vehicles					-1,500
Works Vehicles					
Diesel – lower usage and slightly lower prices as the cost of diesel fell in February and March	-1,220				
Recharge to Users reduction to reflect savings		1,220			
Total Works Vehicles					0
Works Administration					
Reduced employee costs – mainly due to the public conveniences savings being implemented but also due to industrial action earlier in the year	-3,380				
Depot recharge – reduced costs at Salthill Depot have been passed on to other users	-1,100				
Recharge to capital schemes – additional capital work in the last 4 months of the year led to a higher charge at the end of the year.		-5,780			

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Reduced recharge for works to reflect savings in expenditure		16,560			
Total Works Administration					6,300
Edisford All Weather Pitch					
Decrease in Recharge from Ribblesdale Pool due to post vacancies.			-1,250		
Usage of pitch – increased activity during the winter period		-1,370			
Total Edisford All Weather Pitch					-2,620
Exercise Referral					
Purchase of equipment and materials – a review of requirements took place, and it was decided to manage on a lower level of expenditure for 2011/12	-1,140				
Total Exercise Referral					-1,140
Grounds Maintenance					
Reduced employee costs due to vacancies and industrial action earlier in the year	-1,000				
Depot reduced recharge – Reduced costs at Salthill Depot have been passed on to users	-2,920				
Reduced recharge to users, following savings in expenditure		10,240			
Total Grounds Maintenance					6,320
Ribble Valley Parks					
Repairs and maintenance – general savings were made to ensure that the overall Repairs and Maintenance budget wasn't exceeded	-1,910				
Gas - refund of charges in respect of Edisford changing rooms	-3,190				
Recharge from Grounds Maintenance – reduced charge following savings on grounds maintenance referred to earlier.			-5,550		
Total Ribble Valley Parks					-10,650

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
<i>Ribblesdale Pool</i>					
Reduced employee costs due to staff vacancies and industrial action earlier in the year	-3,200				
Repairs to equipment – in view of Budget constraints, it was agreed to manage on a lower expenditure for 2011/12	-1,300				
Filtration and Chlorination – fewer chemicals were needed during the year than in previous years	-1,830				
Decrease in Recharge from Community Services and Organisation and Member Development reflecting savings achieved in that Department			-4,020		
Reduced charge to Edisford All Weather Pitch- reflecting savings made elsewhere			1,250		
School swimming lessons - reduction in income following rationalisation of lessons by some schools, leading to a fall in numbers attending		5,970			
Adult/Junior admissions – slight increase in attendances compared with previous years		-2,610			
Total Ribblesdale Pool					-5,740
<i>Longridge Gym</i>					
Service termination costs due to the implementation of the service review savings. This cost has been met from an earmarked reserve	13,300				
Decrease in Recharge from Community Services and Organisation and Member Development reflecting savings achieved in those Departments			-1,530		
Total Longridge Gym					11,770
<i>Sports Development</i>					
Computer software – the contract has been terminated, so the software maintenance fee is no longer payable	-2,450				
Decrease in Recharge from Community Services and Financial Services reflecting savings achieved in those Departments			-2,820		
Reduced income towards the financing of a Sports Development Officer – earmarked reserves have been used to offset this		11,550			
Total Sports Development					6,280

COMMUNITY SERVICES COMMITTEE – REVENUE OUTTURN 2011/12 VARIANCES

	Movement in Expenditure £	Movement in Income £	Movement in Support Services £	Movement in Capital Costs £	Total Movement £
Culture Grants					
Reduced grants – all of Budget not needed	-1,520				
Total Annual Grants and Subscriptions					-1,520
Xmas Lighting and Ribble Valley in Bloom					
Reduced grants – less money will be taken from Reserve brought forward	-4,120				
Total Xmas Lighting and Ribble Valley in Bloom					-4,120
Recreation and Culture Grants					
Schemes not at the stage of payment being made. The balance has been set aside in earmarked reserves	-29,640				
Total Recreation and Cultural Grants					-29,640
Other Variations					-1,779
Total					-81,449
VARIANCES ON ITEMS TO BE ADDED TO (TAKEN FROM) BALANCES AND RESERVES					
XMAS Lights and Ribble Valley in Bloom					3,270
Recreation and Culture Grants					23,650
Community Safety Reserve Fund					12,229
Tourism Promotions Reserve Fund					-2
Wellbeing and Health Equality Fund					-9,572
Restructuring Reserve					-54,347
CCTV Equipment Reserve					1,000
Overall under spending after transfers to/from balances and reserves					-105,221