

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

Agenda Item No 22

meeting date: 20 NOVEMBER 2012
 title: OVERALL REVENUE MONITORING 2012/13
 submitted by: DIRECTOR OF RESOURCES
 principal author: LAWSON ODDIE

1 PURPOSE

1.1 To consider the position on the revenue budget for the current financial year.

2 ORIGINAL BUDGET 2012/13

2.1 The original budget agreed for the current year is set out below.

	Original Estimate 2012/13 £
Committee Net Requirements	6,753,360
Capital Charges Adjustment	-539,870
Committee Expenditure After Adjustments	6,213,490
Other Items - Interest Payable	19,730
- Interest on balances	-30,000
- New Homes Bonus	-167,240
- Council Tax Freeze Grant	-78,910
- Contingency	75,000
Expenditure After Other Items	6,032,070
Less Added to/(taken from) Earmarked Reserves	
Elections	20,370
Community Safety	-14,260
Building Control Fee Earning	-1,080
Wellbeing and Health Equality	-12,420
Performance Reward Grant	-37,000
Revaluation Reserve	2,000
Contribution to Capital Reserve	115,510
Post LSVT Pensions Reserve	-36,175
Taken From Revenue Balances	-20,733
Net Expenditure	6,048,282

3 COMMENTS

3.1 Accountants are part way through preparing the revised estimates for the current financial year. Aiding this work are the regular monitoring reports that are prepared for budget holders and CMT. Committees have been receiving their monitoring reports in the November 2012 cycle of meetings.

3.2 Looking at three of the largest elements within our budget - employee costs, fees and charges and interest. The position at the end of October on these was as follows:

3.3 **Employees**

Position at end of October:

	£000
Budget	3,388
Actual	3,360
Difference	-28

Annex 1 shows the main variances by individual cost centre. However, the reasons for the larger variances are summarised below:

- CEXEC Chief Executives Department (-£5,072) – *Currently three vacant posts within the department; trainee building control officer, part time pest control officer and environmental health officer*
- COMMD Community Services Department (£9,046) – *An allowance is made in the salary budget for staff turnover. This has not materialised, resulting in the overspend shown*
- CONTC Contact Centre (-£6,178) – *Currently vacant part time posts within the contact centre.*
- EXREF Exercise Referral (-£5,851) – *Underspend mainly due to delays in filling a vacancy, and maternity leave*
- FSERV Financial Services (-£9,804) – *there have been vacant posts within the section which have now been recruited to.*
- LSERV Legal Services (£6,512) – *An allowance is made in the salary budget for staff turnover. This has not materialised, resulting in the overspend shown*
- PKADM Grounds Maintenance (-£6,550) – *Mainly due to lower levels of overtime worked, particularly following changes in opening and closing arrangements for public conveniences*
- RCOLL Refuse Collection (-£5,900) – *underspend mainly due to refuse collection staff covering staff sickness at the waste transfer station (which is in turn overspent)*
- REVUE Revenues and Benefits (£6,835) – *An allowance is made in the salary budget for staff turnover. This has not materialised, resulting in the overspend shown*
- WKSAD Works Administration (-£21,204) – *There has been further reduced hours for staff on public conveniences and also a reduction in overtime working.*

3.4 Fees and Charges

Position at end of October:

	£000
Budget	-1,247
Actual	-1,379
Difference	-132

Again, Annex 2 shows the **main** differences and the reasons for the larger variances are summarised below:

- BLDGC Building Control (£25,826) – *There has been a reduced level of income from applications*
- LICSE Licensing (-£7,390) – *There has been an increase in the number of premises licence renewals normally made in the first 7 months of the year*
- PLANG Planning Control and Enforcement (-£145,160) – *There have been a number of major applications received, namely Hey Road, Barrow; Primrose Mill, Clitheroe and Standen, Clitheroe. An upward trend is also anticipated.*
- RIGHT Public Rights of Way (-£7,053) – *Additional income received from footpath diversion orders. This will be spent on additional works, advertising and staff time implementing these diversions*
- RPOOL Ribblesdale Pool (-£15,240) – *There has been an increase in swimming course income, contracts and junior admissions. Overall attendances have increased, possibly due to the Olympic Games effect.*
- TRREF Trade Refuse (-£9,025) – *There has been additional income from contract for the trade waste wheeled bin collection service, which is slightly offset by a reduction in income from the disposal of trade waste using plastic sacks.*
- CPADM Car Parking (£8,305) – *Most car parks are showing a fall in income. The weather has been poor and it is felt that this is likely to be the main reason for the fall in income, particularly at Edisford and Ribchester.*

3.5 Interest

Position at end of October:

	£000
Budget	18
Actual	17
Difference	1

At this stage it is difficult to predict how our final interest figure will be in comparison to our budget for the year. However

4 SUMMARY

4.1 In summary, the position is as follows:

	£ 000
Employees	-28
Income	-132
Interest	1
Total Net Savings/Underspend/Extra Income	- 159

5 CONCLUSION

5.1 Overall, the variances to the end of October are favourable, with a net saving/additional income of £159,000.

5.2 The main reason for the variance is the additional income from planning fees that have been received, particularly in respect of Hey Road, Barrow and Primrose Mill, Clitheroe.

5.3 It is reassuring that the level of adverse variance is minimal, and whilst not all budget areas are reported here it offers assurance that areas of saving that were identified as part of the budget process are being achieved. A full monitoring report on the savings taken as part of the approved 2012/13 revenue budget will be taken to the Budget Working Group.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

PF74-12/LO/AC
12 November 2012

BACKGROUND PAPERS: None

For further information please ask for Lawson Oddie, extension 4541

Employee Related Expenditure – April to October 2012

Cost Centre	Cost Centre Name	Net Budget to the END OF THE PERIOD	Actual including Commitments to the END OF THE PERIOD	Variance for the FULL YEAR
ARTDV	Art Development	4,592	6,934	2,342
ATTEN	Mayor's Attendant/Keeper	8,037	7,606	-431
BCSAP	Building Control SAP Fees	49	48	-1
CEXEC	Chief Executives Department	554,270	549,198	-5,072
CIVST	Civic Suite	6,139	5,266	-873
CLMKT	Clitheroe Market	1,070	2,388	1,318
CLOFF	Council Offices	24,616	24,656	39
COMMD	Community Services Department	652,632	661,678	9,046
COMPR	Computer Services	84,822	85,781	959
CONTC	Contact Centre	67,410	61,232	-6,178
CORES	Core Strategy	6,905	5,465	-1,440
COSDM	Cost of Democracy	4,102	2,620	-1,482
CPADM	Car Park Administration - Off Street	27,517	26,314	-1,203
DNHAM	Downham Toilets	140	140	0
ELECT	Register of Electors	11,310	12,856	1,546
EXREF	Exercise Referral Scheme	58,906	53,055	-5,851
FSERV	Financial Services	318,149	308,345	-9,804
LSERV	Legal Services	162,338	168,850	6,512
OMDEV	Organisation & Member Development	174,637	178,494	3,857
PKADM	Grounds Maintenance	126,827	120,277	-6,550
PLATG	Platform Gallery	32,671	36,240	3,569
RCOLL	Refuse Collection	363,387	357,487	-5,900
REVUE	Revenues & Benefits	261,787	268,622	6,835
RPOOL	Ribblesdale Pool	176,545	177,193	648
SDEPO	Salthill Depot	12,328	13,840	1,512
SPODV	Sports Development	15,569	15,629	60
STCLE	Street Cleansing	80,764	79,094	-1,670
SUPDF	Superannuation Deficiency Payments	3,467	3,467	0
TFRST	Waste Transfer Station	13,435	18,147	4,712
TURSM	Tourism	9,796	6,341	-3,455
VEHCL	Vehicle Workshop	34,935	34,994	59
WKSAD	Works Administration	88,992	67,788	-21,204
	Sum:	3,388,144	3,360,042	-28,102

Fees and Charges – April to October 2012

Cost Centre	Cost Centre Name	Net Budget to the END OF THE PERIOD	Actual including Commitments to the END OF THE PERIOD	Variance for the FULL YEAR
ARTDV	Art Development	0	-190	-190
BCSAP	Building Control SAP Fees	-3,030	-2,665	365
BLDGC	Building Control	-125,661	-99,835	25,826
CIVST	Civic Suite	-2,807	-1,259	1,548
CLAND	Contaminated Land	-50	0	50
CLCEM	Clitheroe Cemetery	-22,645	-19,337	3,308
CLMKT	Clitheroe Market	-103,619	-106,829	-3,210
COMMD	Community Services Department	-235	-534	-299
COSDM	Cost of Democracy	0	-27	-27
DOGWD	Dog Warden & Pest Control	-10,031	-6,792	3,239
DRAIN	Private Drains	-795	-375	420
EALLW	Edisford All Weather Pitch	-15,826	-14,381	1,445
EDPIC	Edisford Picnic Area	-740	-279	461
ENVHT	Environmental Health Services	-14,702	-12,337	2,365
EXREF	Exercise Referral Scheme	-1,850	-2,225	-375
FMISC	Policy & Finance Miscellaneous	-242	-122	120
FSERV	Financial Services	-672	-588	84
IMPGR	Improvement Grants	-4,670	-2,395	2,275
LANDC	Land Charges	-41,895	-38,972	2,923
LICSE	Licensing	-70,628	-78,018	-7,390
LSERV	Legal Services	0	-331	-331
MCAFE	Museum Cafe	-5,368	-4,278	1,090
OMDEV	Organisation & Member Development	-252	-123	129
PLANG	Planning Control & Enforcement	-266,079	-411,239	-145,160
PLATG	Platform Gallery	0	26	26
RCOLL	Refuse Collection	-12,057	-13,035	-978
RIGHT	Public Rights of Way	0	-7,053	-7,053
RPOOL	Ribblesdale Pool	-196,903	-212,143	-15,240
RVPRK	Ribble Valley Parks	-6,233	-5,909	324
SIGNS	Street Nameplates & Signs	-480	0	480
SPODV	Sports Development	-123	-228	-105
TRREF	Trade Refuse	-125,139	-134,164	-9,025
TURSM	Tourism	0	9	9
VARIOUS	Car Parks	-208,234	-199,929	8,305
VARIOUS	Meals on Wheels	-6,154	-3,791	2,363
	Sum:	-1,247,120	-1,379,348	-132,228