

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 11

meeting date: 10 SEPTEMBER 2013
 title: REVENUES AND BENEFITS GENERAL REPORT
 submitted by: DIRECTOR OF RESOURCES
 principal author: MARK EDMONDSON

1 PURPOSE

1.1 To inform committee of debts outstanding for business rates, council tax and sundry debtors. Also to update committee on benefits performance, including benefits fraud investigations, prosecutions and sanctions.

1.2 Relevance to the Council's ambitions and priorities:

- Council Ambitions/Community Objectives/Corporate Priorities

Without the revenue collected from rates, council tax and sundry debtors we would be unable to meet the Council's ambitions, objectives and priorities.

2 NATIONAL NON-DOMESTIC RATES (NNDR)

2.1 The following is a collection statement to 28 August 2013:

	£000	£000	2013/14 %	2012/13 %
Balance Outstanding 1 April 2013		357		
NNDR amounts due	17,334			
Plus costs	4			
Transitional surcharge	15			
Write ons	16			
	17,369			
Less				
- Transitional relief	-118			
- Exemptions	-452			
- Charity, Rural, Former Agricultural Discretionary Relief	-955			
- Small Business Rate Relief	-1,721			
- Write offs	-28			
- Interest Due	0			
	-3,274	14,095		
Total amount to recover		14,452		
Less cash received to 31 July		-7,114	49.2	48.6
Amount Outstanding		7,338	50.8	51.4

NB The figures included in the table include not only those charges for 2013/14 but also those relating to previous years, but we are required to report to the Department of Communities and Local Government (DCLG) our in year collection rate. This figure is published and is used to compare our performance with other local authorities. On this measure our current in year collection rate at 31 July 2013 is 39.7% compared with 39.8% at 31 July 2012.

3 COUNCIL TAX

3.1 The following is a collection statement for Council Tax to 28 August 2013:

	£000	£000	2013/14 %	2012/13 %
Balance Outstanding 1 April 2013		486		
Council Tax amounts due	36,978			
Plus costs	53			
Transitional relief	1			
Write ons	2			
	37,034			
Less - Exemptions	-471			
- Discounts	-3,364			
- Disabled banding reduction	-45			
- Council Tax Benefit	50			
- Local Council Tax Support	-2,075			
- Write offs	-4			
	-5,909	31,125		
Total amount to recover		31,611		
Less cash received to 31 July		-12,914	40.9	41.0
Amount Outstanding		18,697	59.1	59.0

NB The figures included in the table include not only those charges for 2013/14 but also those relating to previous years, but we are required to report our in year collection rate to the DCLG. This figure is published by them and is used to compare our performance against other local authorities. On this measure our current in year collection rate for 2013/14 at 31 July 2013 is 40.2% compared to 40.1% at 31 July 2012.

4 SUNDRY DEBTORS

4.1 A summary of the sundry debtors account at 30 August 2013 is:

	£000	£000
Amount Outstanding 1 April 2013		330
Invoices Raised	889	
Plus costs	1	
	890	
Less write offs	0	890
Total amount to recover		1,220
Less cash received to 30 August 2013		726
Amount outstanding		494

Aged Debtors	000s	%
< 30 days	124	25.10
30 - 59 days	28	5.67
60 - 89 days	5	1.01
90 - 119 days	15	3.04
120 - 149 days	26	5.26
150+ days	296	59.92
	494	100

5 HOUSING BENEFIT PERFORMANCE

- 5.1 The main indicator for Housing Benefit and Council Tax Support performance is known as Right Time. The benefit section also report on Local Performance Indicators that have been set within the department for benefit fraud and overpayments.
- 5.2 The Department for Work and Pensions does not require Local Authorities (LA's) to report on any other Performance Measures but encourages them to monitor their own performance locally.
- 5.3 We obviously consider it very important to monitor benefit fraud and also overpayment data.

Housing Benefit Right Time Indicator 2013/2014

1 April 2013 – 30 June 2013

The right time indicator measures the time taken to process HB/CTS new claims and change events; this includes changes in circumstances, interventions, fraud referrals and prints generated by the benefit department.

Target for year	Actual Performance 1 April 2013 – 30 June 2013	Average Performance
10 days	10.67 days	20 days per IRRV

New claims performance

Target for year	Actual Performance 1 April 2013 – 30 June 2013	Top grade 4 for all LA's 2007/08
20 days	23.78 days	Under 30 days

6 HOUSING BENEFIT AND COUNCIL TAX SUPPORT FRAUD

6.1 The following is a summary of fraud investigations for the period 1 April 2013 – 30 June 2013.

Completed fraud investigations		Average caseload	Number of investigations per 1,000 caseload
Housing Benefit	27	1,935	13.95
Council Tax Support	27	2,642	10.22

Summary of prosecutions/sanctions	
Cautions	0
Administrative penalties	0
Successful prosecutions	1
Total	1

Number of prosecutions/sanctions per 1,000 caseload		
Housing Benefit	1/1,935	0.38
Council Tax Support	1/2,642	0.52

7 HOUSING BENEFIT OVERPAYMENTS

7.1 Overpayment means any amount paid as Housing Benefit when there was no entitlement under the regulations. Performance for the period 1 April 2013 – 30 June 2013:

Performance Measure	%
The amount of Housing Benefit (HB) overpayments recovered during the period being reported on as a percentage of HB overpayments deemed recoverable during that period.	45.06
The amount of Housing Benefit (HB) overpayments recovered during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the financial year plus amount of HB overpayments identified during the period.	3.88
The amount of Housing Benefit (HB) overpayments written off during the period as a percentage of the total amount of HB overpayment debt outstanding at the start of the financial year, plus amount of HB overpayments identified during the period.	0.38

8 CONCLUSION

8.1 Note the continuing progress that we make in collecting these debts, and the performance of our Housing Benefit Section remains satisfactory.

HEAD OF REVENUES AND BENEFITS

DIRECTOR OF RESOURCES

PF145-13/ME/AC
30 August 2013

BACKGROUND PAPERS – None

For further information please ask for Mark Edmondson.