MINUTES OF THE RV SAFETY ADVISORY GROUP THURSDAY 5 SEPTEMBER 2013 @ 2.00pm

Terry Longden (Chair)	RVBC
Chris Shuttleworth	RVBC
James Russell	RVBC
Diane Rice	RVBC
Catherine Moore	RVBC
Hassan Khan	Police
Craig Jarrett	Police
Peter Frazer	Fire & Rescue
Craig Etherington	Fire & Rescue
Pat Douglass	LCC Highways
	Chris Shuttleworth James Russell Diane Rice Catherine Moore Hassan Khan Craig Jarrett Peter Frazer Craig Etherington

	ACTION
APOLOGIES	
Apologies for absence were submitted on behalf of Linda Boyer (RVBC) and Neil Peters (NWAS)	
REVIEW OF PAST EVENTS / FEEDBACK (from 23 May to 5 Sept 2013)	
 5 July – Beatherder Festival – James reported some concerns about the noise levels on the Friday night. When the site was visited on the Thursday to do the sound checks the system was not set up ready to be tested. Craig J reported that he had been on duty all weekend and felt that overall the event had gone well, although there had been an arrest made. Chris raised an issue with regard to the wording in the paperwork surrounding the displacement of persons in case of a major incidence – this had been sorted so that the organisers acknowledge it is their responsibility not that of RVBC Diane suggested that the conditions of the licence could be amended and that the sound checks could be brought a day earlier if it was felt necessary. A draft agenda of items to be discussed with the organisers would be circulated for comments (Police, Licensing and Env Health)before a meeting was arranged with them to discuss the issues. 10 August – Clitheroe Food Festival – the Company need advising to apply for TENS sooner to ease administrative procedures. Banners still hanging need to be removed. There needs to be more attention to detail with some issues including road closures and toilets. 10 August – Last Night of the Proms – the numbers were at the limit and the exit routes could have been better lit. Terry has raised these issues with the Town Council. 24 August – Great British Food Festival, Stonyhurst – the one-way traffic system had greatly helped with congestion in Hurst Green village 	ОН
EVENT CALENDAR – FUTURE EVENTS	PD
 14 September - Hodder Valley Show – traffic needs watching with the site at Newton – Pat will follow up. 	
 21 September – SCARFEST – Terry will chase up Event Plan 	TL PD
 27 September – Mod Weekender – signs on A59 need removing – Pat 29 September – Sponsored Horse Ride – the route had now been amended 	
 2 November – Clitheroe Bonfire – Terry updated the meeting on the outcome of the sub-group meeting that had just been held with the organisers of the bonfire. 	

 26 December – Longridge Pram Race – the Police now have clear guidelines as to the sorts of events that they will support in the future. This would also apply to the Whit Walk in Simonstone for 2014. ANY OTHER BUSINESS 	
 Halloween – Chris asked whether the road to Sabden would be shut again this year as he had not budgeted for any contribution towards it. LCC also felt that they could not justify their contribution for so few visitors as last year (£1500 total for Order, barriers and signage). Discussions with the CE and the Sabden councillor on the extent of control measures to follow. 	TL
 The Police would be kept informed of the subsequent decisions. Peter informed the group that he was retiring soon and that there would be changes to personnel. He would keep Olwen informed of new contacts. 	PF
 Terry reported that there was an item regarding Events on the agenda for his Lancashire District Engineers meeting on Friday. Terry was still working on including the events calendar on the website Pat asked that as much information as possible should be included on the events calendar eg cycle routes either by map or at least a list of roads Chris also asked that the website be improved with links available to 'external' guidance / documentation. Chris asked if the Fire officers had any input into other community bonfires eg Waddington, Grindleton – Craig E was meeting with Grindleton the following week. 	TL
DATE OF NEXT CORE MEETING	
Although the date of the next meeting was not discussed it is suggested that it be held on Thursday 5 December 2013 at 2pm in the Training Room, Level D of the Council Offices.	
The meeting closed at 3.15pm	