

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 20(a)

meeting date: 12 NOVEMBER 2013
 title: CAPITAL MONITORING REPORT 2013/14
 submitted by: DIRECTOR OF RESOURCES
 principal author: AMY JOHNSON

1 PURPOSE

1.1 To provide members with information relating to the progress of the approved capital programme for the period April to September 2013 with regards schemes which fall under the responsibility of this committee.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified
- Corporate Priorities – to continue to be a well managed Council, providing efficient services based on identified customer need.
- Other considerations – none identified

2 BACKGROUND

2.1 There are two schemes in place for this committee, both of which were approved as part of the 2012/13 capital programme and have slipped into the current financial year. This has resulted in a total planned capital spend for this committee for the current year of £105,570, which is shown below.

3 SCHEMES

3.1 The table below summarises the total approved programme together with actual expenditure to date. Annex 1 shows the full programme by scheme along with the budget and expenditure to date.

BUDGET				EXPENDITURE	
Original Estimate 2013/14 £	Slippage from 2012/13 £	Additional Approvals £	Total Approved Budget £	Actual Expenditure as at end September 2013 (including commitments) £	Variance as at end September 2013 £
0	105,570	16,430	122,000	10	-121,990

3.2 As can be seen, there has been minimal spend on the capital schemes to date.

3.3 The main variations to date are shown below. However, full monitoring details for each scheme are shown at Annex 2:

- **ECDVI – Economic Development Initiatives:** Work on the scheme has been undertaken, however expenditure has been revenue based rather than capital.
- **PCNCO – PSN Compliance:** Preliminary work to ensure compliance with PSN requirements in the shorter term have been the focus of work to date, however a working group has been agreed and will be meeting in November to discuss the work plan. Progress has been hampered due to current staff vacancies within the ICT team.

- **SVNET – Server and Network infrastructure:** A number of switches have been purchased. Due to current staff vacancies within the ICT team, these have yet to be implemented. Two Cisco ASA 5505 firewalls have been purchased in readiness for Public Services Network (PSN) implementation.

4. CONCLUSION

- 4.1 There has been minimal spend on the projects to date, however there has been much work undertaken on the schemes which has not necessarily incurred costs.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF58-13/AJ/AC
31 October 2013

For further background information please ask for Amy Johnson extension 4498.

BACKGROUND PAPERS – None

Policy and Finance Committee – Capital Programme 2013/14

Cost Centre	Schemes	Original Estimate 2013/14 £	Slippage from 2012/13 £	Additional Approvals £	Total Approved Budget £	Actual Expenditure (including commitments) £	Variation to Date £
ECDVI	Economic Development Initiatives	0	100,000	0	100,000	0	-100,000
PSNCO	PSN Compliance	0	0	16,430	16,430	0	-16,430
SVNET	Server and Network Infrastructure	0	5,570	0	5,570	10	-5,560
	Total Policy and Finance Committee	0	105,570	16,430	122,000	10	-121,990

Annex 2

Policy and Finance Committee - Individual Scheme Details

ECDVI Economic Development Initiatives

Service Area: Regeneration
 Head of Service: Colin Hirst

Brief Description:

The project is to establish a general source of pump-priming and pre-investment funding to support the delivery of the Council's economic priorities. The bid particularly seeks to support our high growth sectors in the provision of land and premises or tourism infrastructure where applicable. The Council needs to be able to develop and respond to initiatives that will support delivery of business growth. In order to develop schemes, funding needs to be available to undertake works in areas such as valuation and feasibility assessments, due –diligence, initial planning and design work.

Start Date, duration and key milestones:

The project will be implemented from April 2012. Key milestones will depend upon the individual projects developed.

Financial Implications – CAPITAL

	£	Actual Expenditure as at end September 2013 (including commitments) £	Variance as at end September 2013 £
Total Approved Budget 2013/14	100,000	0	-100,000
Actual Expenditure 2012/13	0		
ANTICIPATED TOTAL SCHEME COST	100,000		

Financial Implications – REVENUE

Unspecified – general revenue costs would be anticipated to be contained within existing budgets.

Useful Economic Life

Dependent upon the nature of the project

Progress - Budget Holder Comments

September 2013: Work on the scheme has been undertaken, however expenditure has been revenue based rather than capital.

July 2013: An area of land has been identified and measures are being taken to secure the land for industrial development.

March 2013: The Council is continuing pursuing the acquisition of land for employment purposes.

September 2012: No further progress since June 2012.

Policy and Finance Committee - Individual Scheme Details

June 2012: Initial discussions have been held with relevant landowners. The District Valuer has been instructed to prepare valuation advice on potential sites. This advice has been received and is being given further consideration. The Asset Management Group has considered site options. An options report will be prepared once options are determined. Expenditure will be required on feasibility reports once an option is agreed and on pre-acquisition and due diligence processes.

Annex 2

Policy and Finance Committee - Individual Scheme Details

PSNCO PSN Complicance

Service Area: Financial Services (ICT)
 Head of Service: Lawson Oddie

Brief Description:

In order to ensure compliance with the Public Services Network (PSN) requirements, this scheme allows the purchase of secure end points (tablet devices) in order for members to access their emails securely and in a manner that satisfies the Cabinet Office. The purchase of management software for the devices is also included within the scheme.

Start Date, duration and key milestones:

Start Date: November 2013

Financial Implications – CAPITAL

	£	Actual Expenditure as at end September 2013 (including commitments) £	Variance as at end September 2013 £
Total Approved Budget 2013/14	16,430	0	-16,430
ANTICIPATED TOTAL SCHEME COST	16,430		

Financial Implications – REVENUE

None

Useful Economic Life

5 years.

Progress - Budget Holder Comments

September 2013: Preliminary work to ensure compliance with PSN requirements in the shorter term have been the focus of work to date, however a working group has been agreed and will be meeting in November to discuss the work plan. Progress has been hampered due to current staff vacancies within the ICT team.

Annex 2

Policy and Finance Committee - Individual Scheme Details

SVNET Server and Network Infrastructure

Service Area: Financial Services (ICT)
 Head of Service: Lawson Oddie

Brief Description:

To consolidate and replace the Council's ageing servers and network switches. At the time of replacement, greener, more efficient and up to date technology will be taken full advantage of.

Start Date, duration and key milestones:

Start Date: April 2012
 Original Anticipated Completion Date: December 2012
 Latest Anticipated completion Date: March 2014

Financial Implications – CAPITAL

	£	Actual Expenditure as at end September 2013 (including commitments) £	Variance as at end September 2013 £
Total Approved Budget 2013/14	5,570	10	-5,560
Actual Expenditure 2012/13	19,435		
ANTICIPATED TOTAL SCHEME COST	25,005		

Financial Implications – REVENUE

There will be some energy savings, however it is difficult to quantify with any accuracy.

Useful Economic Life

5 to 7 years.

Progress - Budget Holder Comments

September 2013: A number of switches have more recently (October) been purchased. Due to current staff vacancies within the ICT team, these have yet to be implemented. Two Cisco ASA 5505 firewalls have been purchased in readiness for Public Services Network (PSN) implementation.

July 2013: The majority of work required to upgrade the servers has been completed. Replacement of switches to follow.

March 2013: Project part implemented. Committed to expenditure of remaining budget to complete project.

September 2012: It is anticipated that the scheme will be complete by December 2012.

Policy and Finance Committee - Individual Scheme Details

June 2012: The specification has been sent out for the Host Server and we are currently awaiting return of supplier quotes. The VM Ware quotes have now been received and are currently being reviewed prior to ordering.