

RIBBLE VALLEY BOROUGH COUNCIL
REPORT TO HEALTH AND HOUSING COMMITTEE

DECISION

Agenda Item No 8

meeting date: 23 JANUARY 2014
title: ORIGINAL REVENUE ESTIMATE 2014/15
submitted by: DIRECTOR OF RESOURCES
principal author: AMY JOHNSON

1 PURPOSE

1.1 To agree the draft revenue budget for 2014/15, for consideration at Special Policy and Finance Committee.

2 BACKGROUND

2.1 The three year forecast to Policy and Finance Committee in September showed that significant reductions to our budget of £526k and £1.126m would be necessary for 2014/15 and 2015/16 based on our indicative grant allocation following a consultation in the summer and after allowing for use of balances of £150k for each year.

2.2 Our provisional Settlement Funding Assessment, announced on the 18 December 2013, is £2,603,416 for 2014/15 and £2,204,012 for 2015/16. In comparison our current year's allocation is £2,961,659. These represent therefore a reduction of 12% and 26% correspondingly.

2.3 The Government announce movements in our 'Spending Power' which includes income from Council Tax Payers, New Homes Bonus and other grants when quoting our funding allocations. According to the Government we will face a reduction in our Spending Power of 2.3% in 2014/15 and 3.6% in 2015/16.

2.4 The Budget Working Group is meeting regularly to consider the council's budget for next year and have suggested **four options** to address the budget shortfall:

- Whether the Council Tax should be increased for 2014/15
- Examination in detail of our underspends and overspends to ensure our base budget is accurate
- Consider increasing the amount of New Homes Bonus we use to finance the revenue budget
- Examination of how much business rates growth we can realistically expect to rely upon.

2.5 The Budget Working Group will be continue to meet over the coming weeks and will ultimately make recommendations to Special Policy and Finance on 11 February 2014.

4 2014/15 DRAFT REVENUE BUDGET

4.1 As far as your budget is concerned, the estimates have been prepared on the current levels of service, and they allow for a prices increase of 2.75%. In preparing our estimates we have made a provision for a pay award of 1%. However, any pay award for local government will be agreed nationally.

4.2 Detailed in the following section of the report are the individual budget areas under this committee. Shown are the movements from the 2013/14 Original Estimate, to the proposed Original Estimate for 2014/15. Comments are also provided on the main variances.

5 COMMITTEE SERVICE ESTIMATES

5.1 LOCALISED COUNCIL TAX SUPPORT ADMINISTRATION

Service Description							CTBEN
<p><i>District councils have a statutory duty to administer claims for Local Council Tax Support. This involves producing forms for the public to complete and then processing them on a bespoke computer system once evidence of all income and savings have been verified. We are also required to investigate suspected fraudulent claims.</i></p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies & Services	27,900			28,650			56,550
Support Services	131,370				860		132,230
Total Expenditure	159,270	0	0	28,650	860	0	188,780
Government Grants	-134,650			-15,840			-150,490
Total Income	-134,650	0	0	-15,840	0	0	-150,490
NET	24,620	0	0	12,810	860	0	38,290
Comments							
<p>The system of Local Council Tax Support was introduced in 2013/14. The support appears as a discount against an individual's council tax, and does not now impact on this cost centre, but on the Collection Fund, where all Council Tax and Non Domestic Rates transactions are accounted for.</p> <p>Transactions now appearing on this cost centre relate to government grants received to fund the administration costs of Local Council Tax Support plus 'New Burdens' grant funding to help finance any additional costs incurred relating to the introduction of Local Council Tax Support eg software upgrades.</p> <p>Within government grants, we have been notified that our administration grant received will be reduced by £12,810 for 2014/15, however this is offset by additional New Burdens funding (£28,650) to assist with the costs of delivering the Local Council Tax Support scheme.</p> <p>There has also been an increase in support service costs due to a review of time allocations.</p>							

5.2 HOUSING BENEFITS ADMINISTRATION

Service Description							HGBEN
<p><i>District councils have a statutory duty to administer claims for housing benefit. This involves producing forms for the public to complete and then processing them on a bespoke computer system once evidence of all rental income and savings have been verified. We are also required to investigate suspected fraudulent claims.</i></p>							
Link to Ambitions							
To be a well managed council providing efficient services based on identified customer needs							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Employee Related	2,630	70					2,700
Supplies and Services	37,570	1,020					38,590
Transfer Payments	7,248,630		14,140				7,262,770
Support Services	224,900				920		225,820
Total Expenditure	7,513,730	1,090	14,140	0	920	0	7,529,880
Government Grants	-7,390,180		-14,210	12,810			-7,391,580
Total Income	-7,390,180	0	-14,210	12,810	0	0	-7,391,580
NET	123,550	1,090	-70	12,810	920	0	138,300
Comments							
<p>Shown under Transfer Payments is a small growth in benefit payments in line with the DWP's economic growth forecast of 0.2% (£14,140). Additional subsidy (£14,210) from the government will be received to cover this anticipated increase.</p> <p>We have been notified that there will be a reduction in the amount of administration grant for 2014/15 of (£12,810). The total administration grant we will receive is £187k and this is shared equally between this cost centre (HGBEN) and council tax support administration (CTBEN).</p>							

5.3 COMMON LAND

Service Description							COMNL
<p><i>The Council has a responsibility for the management of the common land at Salesbury and Capster Green, and an overseeing role regarding common land in general.</i></p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Premises Related	510	10					520
Supplies and Services	100	10					110
Support Services	5,670				-2,700		2,970
Total Expenditure	6,280	20	0	0	-2,700	0	3,600
NET	6,280	20	0	0	-2,700	0	3,600
Comments							
<p>Following a review of time allocations in Community Services and Legal Services there has been a reduction in support service costs on this cost centre</p>							

5.4 CLITHEROE CEMETERY

Service Description							CLCEM
<p>The Council provides a municipal cemetery service at Clitheroe Cemetery, primarily for the residents of Ribbles Valley. This includes traditional burials and interment of ashes, woodland burial and also a remembrance arboretum.</p> <p>The Council is also responsible for several closed churchyards that have been entrusted to the Council within 12 months of their closure. These are St Bartholomew's at Chipping, St Mary Magdalene's and St James' at Clitheroe and a portion of St Mary's at Gisburn. This includes the grounds maintenance, upkeep of walls, fences, paths and the safety of headstones.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Premises Related	58,460	280	110	430	-7,720		51,560
Supplies and Services	5,820	160					5,980
Support Services	26,020				2,800		28,820
Depreciation and Impairment	3,050					3,030	6,080
Total Expenditure	93,350	440	110	430	-4,920	3,030	92,440
Customer and Client Receipts	-47,060	-1,290		110			-48,240
Total Income	-47,060	-1,290	0	110	0	0	-48,240
NET	46,290	-850	110	540	-4,920	3,030	44,200
Comments							
<p>There has been an unavoidable increase to premises costs due to higher National Non Domestic Rates being charged following the extension of the cemetery (£430).</p> <p>A review of the maintenance schedule of the grounds at the cemetery has led to a reduction in the grounds maintenance time allocation costs (£7,720). This has been offset slightly by an increase in general support service costs (£2,800), mainly from Financial Services and Organisation and Member Development Services following a review of time allocations.</p> <p>Depreciation charges have increased due to the capital expenditure incurred during the extension of the cemetery.</p> <p>The inflationary increase in customer and client receipts (£1,290) has been offset slightly by a decrease in land rental income due (£110) as a result of the area of the land available to rent out for grazing rights being reduced following the extension of the cemetery.</p>							

5.5 GRANTS AND SUBSCRIPTIONS – HEALTH AND HOUSING COMMITTEE

Service Description							ENVGR
<p>The Council pays a subscription to maintain membership of EMAQ+ who provide technical data and training on air quality management issues. The small budget shown here is for this subscription.</p>							
Link to Ambitions							
To help make people's lives safer & healthier							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies & Services	0	20		610			630
Transfer Payments	610			-610			
Support Services	4,110				-2,160		1,950
Total Expenditure	4,720	20		0	-2,160		2,580
NET	4,720	20	0	0	-2,160	0	2,580
Comments							
<p>There has been a decrease in support service costs, mainly in Financial Services following a reassessment of time allocations.</p>							

5.6 CLEAN AIR

Service Description							CLAIR
<p>The Council is required to undertake periodic screening and assessments of local air quality. To meet the requirements, the Council undertakes local air quality monitoring. The last assessment identified the need to undertake further localised monitoring of NOx on Whalley Road, Clitheroe associated with traffic congestion.</p>							
Link to Ambitions							
To help make people's lives safer & healthier							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies & Services	1,590	40					1,630
Support Services	10				1,110		1,120
Total Expenditure	1,600	40			1,110		2,750
NET	1,600	40	0	0	1,110	0	2,750
Comments							
<p>There has been an increase in support service costs, mainly in Chief Executives following a reassessment of time allocations.</p>							

5.7 DOG WARDEN AND PEST CONTROL

Link to Ambitions							
To help make people's lives safer & healthier							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Premises Related	19,810				-1,540		18,270
Transport Related	4,310	120					4,430
Supplies and Services	4,030	110					4,140
Third Party Payments	5,460	150					5,610
Support Services	72,250				5,710		77,960
Depreciation and Impairment	0					2,270	2,270
Total Expenditure	105,860	380	0	0	4,170	2,270	112,680
Customer and Client Receipts	-18,060	-500		-1,010			-19,570
Total Income	-18,060	-500	0	-1,010	0	0	-19,570
NET	87,800	-120	0	-1,010	4,170	2,270	93,110
Comments							
<p>The net increase in support services cost of £4,170 is due to a reassessment of general support service time allocations (£5,710), mainly in Legal Services which has been offset slightly by a reduction in the recharge from Grounds Maintenance (£1,540). The grounds maintenance recharge has reduced following a review of the dog bin emptying schedule - with the dog wardens now emptying some bins that were previously the responsibility of the grounds maintenance team.</p> <p>Depreciation costs have increased due to the purchase of a new pest control vehicle.</p> <p>There has been an increase in customer and client receipts (£1,010) due to a new service being introduced to empty dog waste bins for Parish Councils.</p>							

5.8 ENVIRONMENTAL HEALTH

Service Description							ENVHT
<p><i>These functions are principally regulatory and consist mainly of staff time spent on food control, health and safety work, nuisance complaint investigation, private water supply regulation, infectious diseases, Local Authority Pollution Prevention Control, air quality pollution problems, associated registration of premises and animal welfare licensing.</i></p>							
Link to Ambitions							
To help make people's lives safer & healthier							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies and Services	11,490	320					11,810
Support Services	308,410				-10,470		297,940
Total Expenditure	319,900	320	0	0	-10,470	0	309,750
Customer and Client Receipts	-15,070	-420		-1,600			-17,090
Total Income	-15,070	-420	0	-1,600	0	0	-17,090
NET	304,830	-100	0	-1,600	-10,470	0	292,660
Comments							
<p>There has been a reduction in support service costs following a reassessment of time allocations, mainly in Legal Services and Chief Executives. Additionally extra income of £1,600 is anticipated following the identification of additional establishments requiring an Environmental Protection Permit.</p>							

5.9 CONTAMINATED LAND

Service Description							CLAND
<p><i>The authority has a statutory duty under Part IIA of the Environmental Protection Act 1990 to produce a contaminated land strategy, setting out how it intends to identify and subsequently see remedied any land in its area that is considered to be contaminated.</i></p>							
Link to Ambitions							
To help make people's lives safer & healthier							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies and Services	310	10					320
Support Services	12,080				-2,140		9,940
Total Expenditure	12,390	10	0	0	-2,140	0	10,260
Customer and Client Receipts	-50						-50
Total Income	-50	0	0	0	0	0	-50
NET	12,340	10	0	0	-2,140	0	10,210
Comments							
<p>There has been a reduction in support service costs from Community Services following a reassessment of time allocations.</p>							

5.10 HOUSING ASSOCIATIONS

Service Description							HSASS
<p><i>Enabling the delivery of affordable housing, working in partnership with Housing Associations to identify potential sites and support bids to assist delivery. Maintaining up to date housing needs surveys to ensure the correct tenure and type of housing is developed to meet housing need with appropriate Section 106 agreements to ensure they remain affordable.</i></p>							
Link to Ambitions							
<p>To match the supply of homes in our area with the identified housing needs.</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Support Services	13,780				-230		13,550
Total Expenditure	13,780	0	0	0	-230	0	13,550
NET	13,780	0	0	0	-230	0	13,550
Comments							
<p>This service is expected to continue at a similar level to the previous year.</p>							

5.11 HOUSING ADVANCES

Service Description							HSADV
<p><i>Following the redemption of previous mortgages the Council's mortgage portfolio now only consists of one outstanding mortgage. Here are shown the software maintenance costs and support service costs associated with the administration of the Housing Advances.</i></p>							
Link to Ambitions							
<p>To match the supply of homes in our area with the identified housing needs.</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies and Services	210	10					220
Support Services	960				-560		400
Total Expenditure	1,170	10	0	0	-560	0	620
Customer and Client Receipts	-110			40			-70
Total Income	-110	0	0	40	0	0	-70
NET	1,060	10	0	40	-560	0	550
Comments							
<p>There has been a reduction in support service costs from Financial Services following a reassessment of time allocations.</p>							

5.12 SUPPORTING PEOPLE

Service Description							SUPPE
<p><i>Supporting People is the funding stream which funds the support element of any supporting housing scheme. The service looks to ensure existing schemes continue to receive appropriate financial support and seeks to identify new areas of need and submit appropriate bids for new allocations.</i></p>							
Link to Ambitions							
<p>To match the supply of homes in our area with the identified housing needs.</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Employee Related	50						50
Third Party Payments	0						0
Support Services	2,320				18,390		20,710
Total Expenditure	2,370	0	0	0	18,390	0	20,760
Other Grants and Contributions	0						0
Total Income	0	0	0	0	0	0	0
NET	2,370	0	0	0	18,390	0	20,760
Comments							
<p>Support service costs have significantly increased following a review of time allocations within Chief Executive's. This is due to work on the Core Strategy coming to an end resulting in staff time now being allocated across other services.</p>							

5.13 CLITHEROE MARKET

Service Description							CLMKT
<p>The market site was redeveloped in 1995 to provide a modern facility with adjacent car parking. General retail markets are held on three days per week (Tuesday, Thursday and Saturday) with a collectors market held on Friday. Cabins are rented to market traders under contract arrangements.</p>							
Link to Ambitions							
To protect and enhance the existing environmental quality of our area							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Employee Related	2,400	40					2,440
Premises Related	37,460	770	530				38,760
Supplies and Services	3,020	80					3,100
Support Services	33,560				2,730		36,290
Depreciation and Impairment	3,090						3,090
Total Expenditure	79,530	890	530	0	2,730	0	83,680
Customer and Client Receipts	-120,020	-3,300	-1,100				-124,420
Miscellaneous Recharges	-7,230			-440			-7,670
Total Income	-127,250	-3,300	-1,100	-440	0	0	-132,090
NET	-47,720	-2,410	-570	-440	2,730	0	-48,410
Comments							
<p>Premises related expenditure has increased above the rate of inflation due to an anticipated increase in annual electricity charges of 9%.</p> <p>The increase in support service costs are mainly as a result of an increased allocation of time from the Chief Executives Department (£4,430) which have been offset slightly by a decrease in allocation from Community Services (£320) and Financial Services (£1,390).</p> <p>Income has increased due to the three yearly rent review of the market café being carried out. Additionally the charge for cabin rental has increased following a two year price freeze commencing 01/04/12 which was introduced to compensate for traders now being liable for NNDR charges.</p> <p>Additional recharge income for the use of the market office by the CCTV operatives is allowed for, based upon an increase in identified rechargeable expenditure for the year.</p>							

5.14 JOINERS ARMS HOMELESSNESS UNIT

Service Description							JARMS
<p><i>The Joiners Arms provides seven units of temporary accommodation; five of which are family units. The service oversees the allocation of the units and the ongoing engagement to ensure households do not remain in temporary accommodation for longer than the target length of stay of 7 weeks.</i></p>							
Link to Ambitions							
To match the supply of homes in our area with the identified housing needs.							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Premises Related	2,150	40	20				2,210
Supplies and Services	300						300
Third Party Payments	8,450	230					8,680
Support Services	3,010				-870		2,140
Depreciation and Impairment	3,750						3,750
Total Expenditure	17,660	270	20	0	-870	0	17,080
Customer and Client Receipts	-100						-100
Total Income	-100	0	0	0	0	0	-100
NET	17,560	270	20	0	-870	0	16,980
Comments							
There has been a slight reduction in support service costs, mainly due to a reassessment of time allocations within Financial Services.							

5.15 HOMELESSNESS GENERAL

Service Description							HOMEG
<p><i>The Housing Needs Service provides advice and assistance to households that are facing homelessness. The advice is offered on an appointment basis available 9 until 5 Monday to Friday. It is often appropriate for home visits to be made to undertake the initial interview.</i></p>							
Link to Ambitions							
To match the supply of homes in our area with the identified housing needs.							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies and Services	460	10					470
Support Services	48,860				2,570		51,430
Total Expenditure	49,320	10	0	0	2,570	0	51,900
NET	49,320	10	0	0	2,570	0	51,900
Comments							
There has been a reallocation of time from Chief Executive's Department (£2,020) caused by the increasing homelessness needs during the recession as well as an increase in charge from Financial Services (£550), which has led to an increase in this service cost.							

5.16 HOMELESSNESS STRATEGY

Service Description							HOMES
<p>The service provides the homeless prevention work, which includes provision of the tenancy protection scheme, referrals to floating support and mediation. Also included is the strategic work of the section in the development of the Homelessness Strategy, maintaining Homeless Forum and achievements towards the action plan.</p>							
Link to Ambitions							
To match the supply of homes in our area with the identified housing needs.							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Employee Costs	200	10					210
Supplies & Services	8320	220					8540
Third Party Payments	6,140	170					6310
Transfer Payments	5,120	140					5260
Support Services	12,100				2,620		14720
Total Expenditure	31,880	540	0	0	2,620	0	35,040
NET	31,880	540	0	0	2,620	0	35,040
Comments							
<p>There has been an increase in support service costs following a reassessment of time allocations within Chief Executives (£2,300) and Financial Services (£1,140) which have been offset slightly by a reduction in charge from Legal Services (£820).</p>							

5.17 ADMINISTRATION OF IMPROVEMENT GRANTS

Service Description							IMPGR
<p>The service administrates and oversees the delivery of the disabled facilities grant and landlord tenant grants. All of these products enable homeowners and tenants to live in homes that meet the Decent Homes Standard and allow them to remain in their own home despite a decrease in mobility. Delivery of disabled facilities grants requires the greatest input from the service.</p>							
Link to Ambitions							
To match the supply of homes in our area with the identified housing needs.							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Support Services	43,680				-180		43,500
Total Expenditure	43,680	0	0	0	-180	0	43,500
Customer and Client Receipts	-8,000						-8,000
Total Income	-8,000	0	0	0	0	0	-8,000
NET	35,680	0	0	0	-180	0	35,500
Comments							
<p>The service is anticipated to continue at a similar level to the previous year.</p>							

5.18 HOME ENERGY CONSERVATION

Service Description							HOMEE
<p>The service provides energy efficiency advice to households as to how to improve the energy efficiency of their home and reduce CO2 emissions as well as aiming to raise the profile of renewable energy sources and their benefits, particularly in new build developments.</p>							
Link to Ambitions							
<p>To make people's lives safer and healthier.</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Supplies and Services	710	20					730
Support Services	24,180				-560		23,620
Total Expenditure	24,890	20	0	0	-560	0	24,350
NET	24,890	20	0	0	-560	0	24,350
Comments							
<p>Support service costs have decreased following a reassessment of time allocations within Chief Executives (£190) and Community Services (£370).</p>							

5.19 SHARED OWNERSHIP RENTS

Service Description							GRAGE
<p>This budget represents income received from shared ownership property rents at Riverside, Clitheroe</p>							
Link to Ambitions							
<p>To be a well managed council providing efficient services based on identified customer needs</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Premises Related	1,980	50		-2,030			0
Support Services	9,430				-9,430		0
Total Expenditure	11,410	50	0	-2,030	-9,430	0	0
Customer and Client Receipts	-18,200	-500		15,200			-3,500
Total Income	-18,200	-500	0	15,200	0	0	-3,500
NET	-6,790	-450	0	13,170	-9,430	0	-3,500
Comments							
<p>In accordance with CIPFA guidance, only income/expenditure relating to domestic dwellings can fall under the responsibility of this committee. Income/expenditure relating to garage sites is currently shown under this cost centre, however, to ensure compliance with the guidance, as from 2014/15 these transactions will be coded to ESTAT which falls under the responsibility of Policy and Finance Committee. Rental income from 3 shared ownership properties will continue to fall under the responsibility of this committee and be coded to this cost centre.</p>							

5.20 HOUSING STRATEGY

Service Description							HSTRA
<p><i>The Strategic Housing Service sets out its objectives in the 2011 – 2015 action plan. The key role is addressing the housing need in the borough through partnership working with Registered Providers and support providers. A housing forum is held twice a year to report on progress.</i></p>							
Link to Ambitions							
<p>To match the supply of homes in our area with the identified housing needs.</p>							
Budget Analysis	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
	£	£	£	£	£	£	£
Third Party Payments	5,180	140					5,320
Support Services	61,190				-5,840		55,350
Total Expenditure	66,370	140	0	0	-5,840	0	60,670
NET	66,370	140	0	0	-5,840	0	60,670
Comments							
<p>The decrease in support service costs are mainly due to a decrease in the recharge from Chief Executives (£7,290) which has been slightly offset by an increase in recharge from Financial Services (£1,670). This is following a reassessment of time allocations.</p>							

6 SUMMARIES

6.1 The draft budget is summarised in two ways. One over the cost of the service (objective) provided by the committee. The other is over the type of expenditure and income (subjective).

a) *Cost of Services Provided (Objective)*

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
CTBEN	Localised Council Tax Support Admin	24,620			12,810	860		38,290
HGBEN	Housing Benefits Admin	123,550	1,090	-70	12,810	920		138,300
COMNL	Common Land	6,280	20			-2,700		3,600
CLCEM	Clitheroe Cemetery	46,290	-850	110	540	-4,920	3,030	44,200
ENVGR	Grants & Subscriptions	4,720	20			-2,160		2,580
CLAIR	Clean Air	1,600	40			1,110		2,750
DOGWD	Dog Warden & Pest Control	87,800	-120		-1,010	4,170	2,270	93,110
ENVHT	Environmental Health	304,830	-100		-1,600	-10,470		292,660
CLAND	Contaminated Land	12,340	10			-2,140		10,210
HSASS	Housing Associations	13,780				-230		13,550
HSADV	Housing Advances	1,060	10		40	-560		550
SUPPE	Supporting People	2,370				18,390		20,760
CLMKT	Clitheroe Market	-47,720	-2,410	-570	-440	2,730		-48,410
JARMS	Joiners Arms	17,560	270	20		-870		16,980
HOMEG	Homelessness General	49,320	10			2,570		51,900
HOMES	Homelessness Strategy	31,880	540			2,620		35,040

Cost Centre	Service Name	BUDGET ANALYSIS						
		Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
IMPGR	Improvement Grants	35,680				-180		35,500
HOMEE	Home Energy Conservation	24,890	20			-560		24,350
GRAGE	Shared Ownership Rents	-6,790	-450		-13,170	-9,430		-3,500
HSTRA	Housing Strategy	66,370	140			-5,840		60,670
NET COST OF SERVICES		800,430	-1,760	-510	36,320	-6,690	5,300	833,090

ITEMS ADDED TO/(TAKEN FROM) BALANCES AND RESERVES								
	DEFRA grant (Clean Air)	-480						-480
NET COST OF SERVICES		799,950	-1,760	-510	36,320	-6,690	5,300	832,610

b) **Type of Expenditure/Income (Subjective)**

	Original Estimate 2013/14	Inflation at 2.75%	Inflation above or below 2.75%	Unavoidable Changes to Service Cost	Support Services	Capital	Original Estimate 2014/15
Employee Costs	5,280	120	0	0	0	0	5,400
Premises Costs	120,370	1,150	660	-1,600	-9,260	0	111,320
Transport Costs	4,310	120	0	0	0	0	4,430
Supplies and Services	101,830	2,030	0	29,260	0	0	133,120
Third Party	25,230	690	0	0	0	0	25,920
Transfer Payments	7,254,360	140	14,140	-610	0	0	7,268,030
Support Services	1,037,890	0	0	0	2,570	0	1,040,460
Depreciation & Impairment	9,890	0	0	0	0	5,300	15,190
TOTAL EXPENDITURE	8,559,160	4,250	14,800	27,050	-6,690	5,300	8,603,870
Government Grants	-7,524,830	0	-14,210	-3,030	0	0	-7,542,070
Other Grants and Reimbursements	0	0	0	0	0	0	0
Customer & Client Receipts	-226,450	-6,010	-1,100	12,690	0	0	-220,870
Interest	-120	0	0	50	0	0	-70
Miscellaneous Recharges	-7,330	0	0	-440	0	0	-7,770
TOTAL INCOME	-7,758,730	-6,010	-15,310	-9,270	0	0	-7,770,780
NET COST OF SERVICES	800,430	-1,760	-510	36,320	-6,690	5,300	833,090

ITEMS ADDED TO/(TAKEN FROM) BALANCES AND RESERVES							
DEFRA grant (Clean Air)	-480						-480
NET COST OF SERVICES	799,950	-1,760	-510	36,320	-6,690	5,300	832,610

6.2 Net costs for this committee have increased by £32,660. The main reasons for this are summarised below:

Description	Variances from original estimate 2013/14 to original Estimate 2014/15 £
CTBEN: Localised Council Tax Support Administration Grant is to be reduced by 20%.	12,810
HGBEN: Housing Benefits Housing benefit payments are anticipated to increase in line with DWP's economic growth forecast of 0.2%.	13,830
Housing Benefit Administration Grant is to be reduced by 20%	12,810
Additional housing benefit subsidy is to be received to fund the anticipated increase in housing benefit payments.	-14,210

Description	Variances from original estimate 2013/14 to original Estimate 2014/15 £
CLCEM: Clitheroe Cemetery Depreciation costs have increased as a result of capital expenditure incurred during the extension of the cemetery.	3,030
Grounds Maintenance recharges have reduced following a review of the maintenance programme.	-7,720
DOGWD: Dog Warden The purchase of a new pest control vehicle has resulted in depreciation being charged to this cost centre.	2,270
SUPPE: Supporting People Support service costs have increased due to work on the Core Strategy coming to a close. This has resulted in staff time being focused more evenly across the department.	18,390
GRAGE: Shared Ownership Rents Income/expenditure relating to the garage sites within the borough now fall under the responsibility of Policy and Finance Committee, resulting in a reduction in income for this Committee.	3,290
Various Decrease in net expenditure due to inflationary increases in income, offset by inflationary increase in expenditure. Additional services where charges apply have also been identified.	-8,550

7 FEES AND CHARGES

- 7.1 Fees and charges for this Committee were agreed in October 2013, and have been increased by 2.75% or more if the increase could be sustained. Detailed rates will be contained in the Council's fees and charges book and the new rates will be applicable from 1 April 2014.

8 RECOMMENDED THAT COMMITTEE

- 8.1 Agree the revenue budget for 2014/15 and to submit this to the Special Policy and Finance Committee subject to any further consideration by the Budget Working Group.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

HH4-13/AJ/AC
8 January 2014

BACKGROUND PAPERS: None

For further information please ask for Amy Johnson, extension 4498.