DECISION

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

Agenda Item No 7

meeting date: 28 JANUARY 2014 title: REVISED REVENUE BUDGET 2013/14 submitted by: DIRECTOR OF RESOURCES principal author: TRUDY HOLDERNESS

- 1 PURPOSE
- 1.1 To agree a revised revenue budget for 2013/14 for consideration at Special Policy and Finance Committee.
- 2 BACKGROUND
- 2.1 The original estimate for this current financial year was set in March 2013. As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.2 At this time of year we take the opportunity to revise the estimates for the current financial year in order to better assess the level of movement anticipated within our earmarked reserves and balances, and to allow us to better forecast for the coming financial year.
- 2.3 The 2013/14 budget included provision for price increases of 2.5% and a pay increase of 1%.
- 3 RESTATING OF ORIGINAL ESTIMATE
- 3.1 The original estimate that was approved in March 2013, and which is shown in the budget book, this does not show virements between budget heads that have been approved.
- 3.2 To allow a better comparison of the budget to the revised estimate within this report, the budget that was originally approved in March has been restated, to include any virements between budget heads approved by the Director of Resources, details of which are as follows:-

| DETAIL OF VIREMENT | AMOUNT £ |
|--|-------------|
| Computer Services – transfer of photocopier/printer cost to financial services who are the main users | -1,110 |
| Financial Services – transfer of photocopier/printer cost to financial services who are the main users | 1,110 |
| Computer Services –cost of upgrading cash receipting software | 11,320 |
| Council Tax – increased summonses income to cover cost of upgrading cash receipting software | -11,320 |
| Council Tax – reduction in budget for reference books to cover costs of a reference book specifically for business rates | -150 |
| National non domestic rates – increase budget for reference books to cover costs of a reference book specifically for business rates | 150 |
| Policy and Finance Grants & Subscriptions – transfer of budget to cover cost of supporting a Police Community Support Officer within Community Committee | -11,000 |
| Contact Centre – increase in budget for non-recurring purchase of equipment to fund the purchase of a software licence to be funded | 2,990 |

| DETAIL OF VIREMENT | AMOUNT £ |
|--|-------------|
| from Localised Council Tax Support new burden grant | |
| Council Offices – increase in repair & maintenance of buildings budget to fund various maintenance items. This has been transferred from various other repairs and maintenance budgets | 12,970 |
| Civic Suite – decrease in repair & maintenance of buildings budget to contribute towards the increased council offices repair & maintenance budgets | -650 |
| Estates – increase in repair & maintenance of buildings budget to fund various maintenance items. | 5,800 |

- 3.3 Overall the total net budget for the council has not changed, but at a committee level this has the impact of increasing or decreasing the budget levels on a number of service cost centres, which for this committee results in a net increase in budget.
- 3.4 The impact of this restatement has been summarised in the table below:

| Service Area | Original Estimate £ | Restated Original Estimate £ |
|-----------------------------------|---------------------------|---------------------------------------|
| Organisation & Member Development | -4,300 | -4,300 |
| Legal Services | -20,620 | -20,620 |
| Computer Services | -2,220 | 7,990 |
| Financials Services | -8,160 | -7,050 |
| Policy & Performance | 182,390 | 182,390 |
| Revenues & Benefits | -8,950 | -5,960 |
| Office & Civic Accommodation | -900 | 11,420 |
| Corporate Management | 366,360 | 366,360 |
| Chief Executives | -13,660 | -13,660 |
| Council Tax & Business Rates | 366,890 | 355,570 |
| Democratic & Civic Expenses | 488,550 | 488,550 |
| Electoral Administration | 101,010 | 101,010 |
| Meals on Wheels / Luncheon Clubs | 17,900 | 17,900 |
| Land Charges | 35,950 | 35,950 |
| Licensing | 26,300 | 26,300 |
| Civil Defence | 69,140 | 69,140 |
| Superannuation, Audit, etc. | -107,460 | -107,460 |
| Estates | 14,510 | 20,310 |
| Grants & Subscriptions | 153,750 | 142,750 |
| Economic Development | 83,390 | 83,390 |
| Net Cost of Services | 1,739,870 | 1,749,980 |
| Earmarked Reserves | 388,300 | 388,300 |
| Total | 2,128,170 | 2,138,280 |

4 REVISED REVENUE BUDGET 2013/14

4.1 The revised budget is £54,650 higher than the restated original estimate. This is reduced to £32,240 lower than the restated original estimate after allowing for transfers to and from earmarked reserves. A comparison between the original and revised budgets for each cost centre is shown below.

| Cost Centre | Cost Centre Name | Restated Original Estimate 2013/14 £ | Movement in Expenditure £ | Movement in Income £ | Movement In Support Services £ | Movement in Capital Costs £ | Revised Estimate 2013/14 £ |
|----------------|---------------------------------------|--|------------------------------------|----------------------------|--|---|-------------------------------------|
| CEXEC | Chief Executives Department | -13,660 | 860 | -620 | 13,420 | 0 | 0 |
| OMDEV | Organisation & Member Development | -4,300 | 3,170 | 10 | 1,120 | 0 | 0 |
| CSERV | Corporate Services | 182,390 | -1,530 | 1,150 | -4,040 | 0 | 177,970 |
| CORPM | Corporate Management | 366,360 | 0 | 0 | -17,950 | 0 | 348,410 |
| CIVST | Civic Suite | -810 | -130 | 150 | 1,030 | -240 | 0 |
| CLOFF | Council Offices | 12,230 | -5,670 | -910 | -2,140 | -3,510 | 0 |
| EMERG | Community Safety | 69,140 | 1,230 | 0 | -10,200 | 0 | 60,170 |
| CLTAX | Council Tax | 318,510 | 100 | -9,340 | 8,890 | 0 | 318,160 |
| NNDRC | National Non Domestic Rates | 37,060 | -610 | 2,330 | -120 | 0 | 38,660 |
| ELADM | Election Administration | 31,870 | 0 | 0 | -450 | 0 | 31,420 |
| DISTC | District Elections | 0 | 1,550 | 0 | 0 | 0 | 1,550 |
| BYELE | District By Elections | 0 | 3,140 | 0 | 0 | 0 | 3,140 |
| LANCS | Lancashire Elections | 0 | 84,170 | -84,170 | 0 | 0 | 0 |
| ELECT | Register of Electors | 69,140 | 9,530 | -9,020 | -180 | 0 | 69,470 |
| ATTEN | Mayor's Attendant | -210 | -2,080 | 0 | 2,290 | 0 | 0 |
| CIVCF | Civic Functions | 61,860 | -360 | -160 | -2,990 | 0 | 58,350 |
| COSDM | Cost of Democracy | 426,900 | -2,620 | -100 | -990 | 0 | 423,190 |
| MAYCR | Mayoral Transport | 0 | 30 | 0 | -30 | 0 | 0 |
| LICSE | Licensing | 26,300 | -3,660 | 2,070 | -19,260 | 0 | 5,450 |
| LANDC | Land Charges | 35,950 | 1,820 | -3,560 | -420 | 0 | 33,790 |
| FGSUB | Grants and Subscriptions | 142,750 | 12,920 | 0 | -1,990 | 0 | 153,680 |
| ESTAT | Estates | 20,310 | 0 | -2,430 | -4,290 | 0 | 13,590 |
| VARIOUS | Meals on Wheels & Luncheon Clubs | 17,900 | -7,790 | 5,170 | 30 | 0 | 15,310 |
| FMISC | Policy & Finance Miscellaneous | -241,130 | 1,160 | 67,850 | 2,940 | 0 | -169,180 |
| COMPR | Computers | 7,990 | -14,050 | 0 | 7,920 | -1,860 | 0 |
| PERFM | Performance Reward Grants | 7,500 | 14,100 | 0 | 0 | 0 | 21,600 |
| SUPDF | Superannuation Deficiency Payments | 126,170 | -2,420 | 0 | 10 | 0 | 123,760 |
| FSERV | Financial Services | -7,050 | 1,360 | -130 | 5,820 | 0 | 0 |

| Cost Centre | Cost Centre Name | Restated Original Estimate 2013/14 £ | Movement in Expenditure £ | Movement in Income £ | Movement In Support Services £ | Movement in Capital Costs £ | Revised Estimate 2013/14 £ |
|----------------|--------------------------------------|--|------------------------------------|----------------------------|--|---|-------------------------------------|
| LSERV | Legal Services | -20,620 | 3,940 | -270 | 16,950 | 0 | 0 |
| CONTC | Contact Centre | 650 | -60 | 0 | 410 | -1,000 | 0 |
| REVUE | Revenues and Benefits | -6,610 | 4,970 | 0 | 1,640 | 0 | 0 |
| ALBNM | Albion Mill | -3,870 | 800 | -560 | -50 | 0 | -3,680 |
| INDDV | Economic Development | 87,260 | 0 | 0 | -7,440 | 0 | 79,820 |
| NET COST | OF SERVICES | 1,749,980 | 103,870 | -32,540 | -10,070 | -6,610 | 1,804,630 |
| ITEMS AD | DED TO/(TAKEN FROM) | BALANCE | S AND RESE | RVES | | | |
| FNBAL H230 | Election Fund | 20,880 | 0 | -4,690 | 0 | 0 | 16,190 |
| FNBAL H261 | Lalpac Reserve | -460 | 460 | 0 | 0 | 0 | 0 |
| FNBAL H279 | Community Safety | 0 | 0 | -1,270 | 0 | 0 | -1,270 |
| CPBAL H330 | Revenue Contribution to Capital | 0 | 5,990 | -330 | 0 | 0 | 5,660 |
| FNBAL H269 | Valuation of Assets Reserve | 2,000 | 0 | 0 | 0 | 0 | 2,000 |
| FNBAL H272 | Land Charges Restitution Reserve | 0 | 0 | -1,010 | 0 | 0 | -1,010 |
| FNBAL H323 | Voluntary Organisation Reserve | 0 | 0 | -3,720 | 0 | 0 | -3,720 |
| FNBAL H325 | VAT Shelter Reserve | 356,970 | 0 | -67,970 | 0 | 0 | 289,000 |
| FNBAL H326 | Performance Reward Grants Reserve | -7,500 | 0 | -14,100 | 0 | 0 | -21,600 |
| FNBAL H337 | Equipment Reserve | 0 | 0 | -240 | 0 | 0 | -240 |
| FNBAL H354 | Community Right to Bid Reserve | 7,860 | 0 | -10 | 0 | 0 | 7,850 |
| FNBAL H359 | Community Right to Challenge | 8,550 | 0 | 0 | 0 | 0 | 8,550 |
| | NET BALANCES AND RESERVES | | 6,450 | -93,340 | 0 | 0 | 301,410 |
| NET EXPE | NDITURE | 2,138,280 | 110,320 | -125,880 | -10,070 | -6,610 | 2,106,040 |

4.2 The difference between the revised and original estimate is an estimated decrease in net spending of £32,240 after allowing for transfers to and from earmarked reserves. The main reasons for this are shown at Annex 1. However, a summary of the main variances is given below:

| Description | Variances from restated original estimate to revised estimate £ |
|---|---|
| Organisation & Member Development Provision made in original estimate for staff turnover. This is not | 5,020 |
| being achieved. Council Tax Increase in income from summonses | -9,340 |
| Lancashire Council Elections Expenditure on elections to be recharged to Lancashire Councy Council | 84,170 |
| Income due from Lancashire County Council to fund cost of election carried out on their behalf | -84,170 |
| Register of Electors | |
| Increase in cost of register of electors canvassers fees and provision for temporary staff. | 9,840 |
| Grant from Ministry of Justice to cover additional cost associated with individual electoral registration | -8,910 |
| Grants and Subscription Increase in grants to voluntary bodies due to grant funding for Efficiency Support for Services in Sparse areas and slippage of grant from 2012/13 to be met from earmarked reserve | 13,200 |
| Meals on Wheels / Luncheon Clubs Reduced transport, purchase of equipment and meals due to fewer recipients | -7,790 |
| Reduced income from grant from Lancashire County Council due to reduced net cost and reduced income from sale of meals | 5,170 |
| Policy and Finance Miscellaneous Expenses Reduced income from Symphony homes in respect of VAT shelter monies resulting in lower contribution to earmarked reserve | 67,970 |
| Performance Reward Grants Increase in schemes anticipated to be completed by March 2014, expenditure to be met from earmarked reserve. | 14,100 |
| Computer Services Reduced employee related expenses due to vacant posts | -14,050 |

5 CONCLUSION

5.1 The difference between the revised and original estimate is an estimated decrease in net spending of £32,240 after allowing for transfers to and from earmarked reserves.

6 RISK ASSESSMENT

- 6.1 The approval of this report may have the following implications
 - Resources approval of the revised estimate would see a reduction in net expenditure of £32,240 after allowing for transfers to and from earmarked reserves.

- > Technical, Environmental and Legal none identified
- Political none identified
- > Reputation sound financial planning safeguards the reputation of the council.
- Equality and Diversity equality and diversity issues are considered in the provision of all council services.
- 7 RECOMMENDED THAT COMMITTEE
- 7.1 Approve the revised budget for 2013/14 and submit this to the Special Policy and Finance Committee subject to any further consideration by the Budget Working Group.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF3-14/TH/AC

For further background information please ask for Trudy Holderness extension 4436.

BACKGROUND PAPERS - None

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|---|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Chief Executive | | | | | |
| Increase in employee costs mainly from cover for vacant posts in environmental health section offset by reduced mileage and reduced car leasing payments. | 790 | | | | 790 |
| Increase in insurance costs recharged to service | 1,610 | | | | 1,610 |
| Reduction in subscriptions to outside bodies and conference expenses | -1,430 | | | | -1,430 |
| Increase in support costs recharged mainly from Council offices offset by reduction in costs from Financial services and Organisation and Member Development due to changes in cost allocation of these services | | | 1,070 | | 1,070 |
| The decrease in net expenditure is reflected in reduced recharges to other services | | | 12,270 | | 12,270 |
| Organisation & Member Development | | | | | |
| Increase in employee related expenses mainly due to provision for staff turnover not being achieved | 5,020 | | | | 5,020 |
| Reduction in provision for telephone call charges due to fall in average call costs and also reduction in provision for maintenance of equipment due to replacement equipment contracts being at a lower cost | -1,500 | | | | -1,500 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Reduction in support costs mainly from council offices, Computer services and legal services due to changes in cost allocation of these services | | | -8,480 | | -8,480 |
| The decrease in net expenditure is reflected in reduced recharges to other services | | | 9,600 | | 9,600 |
| Corporate Services | | | | | |
| Establishment of a postage budget for perception surveys | 500 | | | | 500 |
| Reduction in provision for subscription to outside bodies as no longer required | -940 | | | | -940 |
| Lower costs in production and Ribble Valley news due to no advertising income being received | -1,090 | 1,150 | | | 60 |
| Reduced support costs mainly from organisation and member development due to changes in cost allocation of these services | | | -4,040 | | -4,040 |
| Corporate Management | | | | | |
| Increase in support costs mainly from Financial Services, Legal services and Chief Executives due to changes in cost allocation of these services | | | -17,950 | | -17,950 |
| Civic Suite | | | | | |
| Reduced employee costs due to reduction in overtime provision and temporary cover for Town Hall Keeper | -930 | | | | -930 |
| Increase in energy costs | 470 | | | | 470 |
| Purchase of photocopier funded from reserves | 240 | | | | 240 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|---|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Increase in support costs mainly from Legal services, Organisation and Member Development and Community services due to changes in cost allocation of these services | | | 2,560 | | 2,560 |
| The increase in net expenditure is reflected in increased recharges to other services | | | -1,530 | | -1,530 |
| Council Offices | | | | | |
| Reduction in employee related expenses due to vacant posts and less temporary cover. | -2,180 | | | | -2,180 |
| Reduction in premises related expenses mainly due to reduction in share of insurance costs and reduction in provision for cleaning materials | -3,000 | | | | -3,000 |
| Increase in support costs mainly from community services offset by a reduction from Organisation & Member Development due to changes in cost allocations of these services. | | | 580 | | 580 |
| Reduction in depreciation charge mainly due to reduction in the asset value following an impairment review by the District Valuer | | | | -3,510 | -3,510 |
| The increase in net expenditure is reflected in increased recharges to other services | | | -2,720 | | -2,720 |
| Community Safety | | | | | |
| Increase in purchase of equipment due to slippage of expenditure on the Business Continuity plan from 2011/12. Expenditure to be met from earmarked reserve established at the end of 2011/12 | 1,270 | | | | 1,270 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Decrease in support costs mainly from chief executives due to changes in the allocation of costs from these services | | | -10,200 | | -10,200 |
| Council Tax | | | | | |
| Increase in support costs mainly from financial and computer services offset by reduction in support cost from Revenues due to changes in cost allocations of these services | | | 8,890 | | 8,890 |
| Increase in income from court costs and summonses | | -9,340 | | | -9,340 |
| National Non Domestic Rates | | | | | |
| Reduction in court costs and bailiff fees offset by increase in discretionary grants | -610 | | | | -610 |
| Reduction in support costs mainly from Financial services offset by increase in computer support due to changes in cost allocation of these services | | | -120 | | -120 |
| Reduced income from summonses offset by increase in cost of collection grant and court costs | | 2,330 | | | 2,330 |
| Election Administration | | | | | |
| Reduction in support costs mainly from Legal services offset by increase from Financial services due to changes in cost allocation of these services | | | -450 | | -450 |
| District Elections | | | | | |
| Share of cost of polling station equipment purchased for Lancashire County Elections, expenditure to be met from earmarked reserve fund. | 1,550 | | | | 1,550 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| District By-Elections | | | | | |
| Cost of district by-election, expenditure to be met from earmarked reserve fund. | 3,140 | | | | 3,140 |
| Lancashire Elections | | | | | |
| Cost of Lancashire County election, expenditure to be reimbursed from the Lancashire County Council. | 84,170 | -84,170 | | | 0 |
| Register of Electors | | | | | |
| Increase in cost of register of electors canvassers fees and temporary staff due to change to individual electoral registration to be grant funded from Ministry of Justice | 9,840 | | | | 9,840 |
| Grant from Ministry of Justice to reimburse Authorities for expenditure incurred on move towards individual electoral registration. | | -8,910 | | | -8,910 |
| Reduction in support costs mainly from legal services due to changes in cost allocations of these services | | | -180 | | -180 |
| Mayor's Attendant | | | | | |
| Decrease in employee costs mainly due to less overtime for attendant and less temporary cover required | -2,080 | | | | -2,080 |
| Reduced support costs mainly from organisation and member development due to changes in cost allocation of these services | | | -570 | | -570 |
| The decrease in net expenditure is reflected in reduced recharges to other services | | | 2,860 | | 2,860 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|---|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Civic Functions | | | | | |
| Reduction in support costs mainly from Mayor's attendant due to reduced costs within this service | | | -2,990 | | -2,990 |
| Cost of Democracy | | | | | |
| Reduction in provision for purchase of equipment and materials and also basic and special responsibility allowances to be set aside as a contribution towards the purchase of tablet devices to meet PSN criteria | -3,000 | | | | -3,000 |
| Reduction in support costs mainly from Legal services and Organisation and Member development offset by an increase from Financial services due to changes in cost allocations from these services | | | -990 | | -990 |
| Licensing | | | | | |
| Reduction in expenditure on taxi plaques offset by reduced income | -1,720 | 1,000 | | | -720 |
| Reduced software support cost due to Lalpac support being maintained at 2012 level | -1,200 | | | | -1,200 |
| Reduced support costs mainly from Legal services offset by increased from Chief executives due to changes in cost allocations from these services | | | -19,260 | | -19,260 |
| Land Charges | | | | | |
| Increase in insurance costs recharged to service | 810 | | | | 810 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Additional costs from legal fees due to contribution to Local Government Association for administration of restitution claims from removal of personal search charge. Expenditure to be met from earmarked reserve fund | 1,010 | | | | 1,010 |
| Reduced support costs from Community and Financial services offset by increase from legal services due to changes in cost allocations from these services | | | -420 | | -420 |
| Increase in income from searches | | -3,560 | | | -3,560 |
| Grants & Subscriptions | | | | | |
| Increase in grants to voluntary bodies due to additional grant funding Efficiency Support for Services in Sparse Areas (ESSSA) and also funding for completion of a scheme slipped from 2012/13 met from an earmarked reserve | 13,200 | | | | 13,200 |
| Reduction in support costs from financial services due to changes in cost allocation of this service | | | -1,990 | | -1,990 |
| Estates | | | | | |
| Reduction in support costs mainly from Legal services due to changes in cost allocations from these services | | | -4,290 | | -4,290 |
| Increase in income from freehold sales to be added to capital reserve | | -2,830 | | | -2,830 |
| Meal on wheels / Luncheon clubs | | | | | |
| Reduction in transport, equipment and materials and meal costs | -7,790 | | | | -7,790 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Reduction in grant from LCC due to reduced cost of service | | 2,610 | | | 2,610 |
| Reduction in income for sale of meals due to reduction in recipients | | 2,560 | | | 2,560 |
| Policy and finance miscellaneous expenses | | | | | |
| Increase in external audit fees mainly from audit of grant claims | 1,980 | | | | 1,980 |
| Reduced income from symphony homes in respect of VAT shelter monies resulting in a lower contribution to the earmarked reserve | | 67,970 | | | 67,970 |
| Reduced bank charges offset by reduction in Recharge to other services | -820 | | 830 | | 10 |
| Increased support costs from Financial services due to changes in cost allocations from this service | | | 4,300 | | 4,300 |
| Reduced debt management expenses due to changes in cost allocations to the service | | | -2,190 | | -2,190 |
| Performance Reward Grants | | | | | |
| Increase in schemes anticipated to be completed by March 2014, expenditure to be funded from earmarked reserves. | 14,100 | | | | 14,100 |
| Superannuation Deficiency Payment | | | | | |
| Reduction in number of beneficiaries Computer Services | -2,420 | | | | -2,420 |
| Reduction in employee related expenses due to vacant posts. | -14,050 | | | | -14,050 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Increase in support costs mainly from financial services due to changes in cost allocations of the service. | | | 2,840 | | 2,840 |
| The reduced net expenditure is reflected in a decrease in recharges to other services | | | 5,080 | | 5,080 |
| Reduction in depreciation due to reduced capital expenditure in 2012/13 | | | | -1,860 | -1,860 |
| Financial Services | | | | | |
| Increase in employee related expenditure due to provision for staff turnover not being achieved | 2,250 | | | | 2,250 |
| Reduction in other publication costs due to the reduction in subscription levels to CIPFA online technical and statistical information streams and reduction in CIPFA conference expenses. | -2,700 | | | | -2,700 |
| Reduction in conference expenses as CIPFA conference not attended | -1,030 | | | | -1,030 |
| Reduction in support costs mainly from Organisation and Member development offset by increase in accommodation charge due to changes in cost allocations from these services | | | -1,080 | | -1,080 |
| The decrease in net expenditure is reflected in a decrease in recharges to other services | | | 6,900 | | 6,900 |
| Legal Services | | | | | |
| Increase in employee related expenditure due to provision for staff turnover not being achieved | 4,430 | | | | 4,430 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|---|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Increase in support costs mainly from Financial services offset by a reduction in support costs from Organisation and member development due to changes in cost allocation of these services. | | | 1,300 | | 1,300 |
| The decrease in net expenditure is reflected in a decrease in recharges to other services | | | 15,650 | | 15,650 |
| Contact Centre | | | | | |
| Increase in support costs mainly from Financial services and Organisation & Member Development offset by a reduction in support costs from computer services due to staff vacancies in this service | | | 3,580 | | 3,580 |
| Reduction in depreciation due to reduced capital expenditure in 2012/13 | | | | -1,000 | -1,000 |
| The increase in net expenditure is reflected in increased recharges to other services | | | -3,170 | | -3,170 |
| Revenue Services | | | | | |
| Increase in Employee related expenses as provision for staff turnover not being achieved | 5,100 | | | | 5,100 |
| Increase in support costs mainly from Financial Services, Contact Centre and Organisation & Member Development due to changes in cost allocation of these services | | | 2,580 | | 2,580 |
| The increase in net expenditure is reflected in increased recharges to other services | | | -940 | | -940 |
| Albion Mill | | | | | |
| Part year Increase in rent of buildings offset by increase in income collected | 800 | -560 | | | 240 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|--|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Economic Development | | | | | 0 |
| Reduction in support costs from Ground Maintenance, Community services and Chief Executives due to changes in cost allocations of these services. | | | -7,440 | | -7,440 |
| Other | 80 | -790 | 40 | -240 | -910 |
| Sub-Total | 103,870 | -32,540 | -10,070 | -6,610 | 54,650 |
| RESERVES | | | | | |
| Election reserve - funding for expenditure on District elections | | -4,690 | | | -4,690 |
| Equipment - funding for photocopier in Civic Suite | | -240 | | | -240 |
| Emergency plan reserve - contribution for business continuity plan | | -1,270 | | | -1,270 |
| Voluntary Organisation Grant reserve - funding for expenditure on schemed from 2012/13 | | -3,720 | | | -3,720 |
| Performance reward grants - slippage | | -14,100 | | | -14,100 |
| Vat Shelter - reduction in contribution to reserve due to reduced income from Symphony homes | | -67,970 | | | -67,970 |
| Land Charges Restitution Reserve - Funding for administration charge | | -1,010 | | | -1,010 |
| Lalpac reserve - Funding not required due to expenditure made in 2011/12 related to a five year deal | 460 | | | | 460 |

| | MOVEMENT IN EXPENDITURE £ | MOVEMENT IN INCOME £ | MOVEMENT IN SUPPORT SERVICES £ | MOVEMENT IN CAPITAL COSTS £ | TOTAL MOVEMENT £ |
|---|---------------------------------|----------------------------|---|-----------------------------------|------------------------|
| Capital reserve fund - Contribution to reserve from freehold sales and reduction in budgets for the purchase of tablet devices offset by part refund due on monies received from rent of land last year | 5,990 | -330 | | | 5,660 |
| Other | | -10 | | | -10 |
| Total | 110,320 | -125,880 | -10,070 | -6,610 | -32,240 |