DECISION

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO SPECIAL POLICY AND FINANCE COMMITTEE

Agenda Item No 6

meeting date: 11 FEBRUARY 2014

title: OVERALL CAPITAL PROGRAMME 2014-17

submitted by: DIRECTOR OF RESOURCES

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- 1 PURPOSE
- 1.1 To recommend a capital programme for 2014/17 to Full Council on 4 March 2014
- 2 DEVELOPING THE THREE YEAR CAPITAL PROGRAMME 2014-17
- 2.1 Before a capital programme can be approved, consideration needs to be given to whether it is:
 - Affordable, both in capital and revenue terms
 - · Achievable in terms of staff resources and time scales
 - In line with Council priorities
- 2.2 In the same manner as the previous financial year, all Heads of Service were asked to submit capital bids, bearing in mind the limited financial resources that are available to finance the capital programme. Heads of Service were asked to put forward schemes which were the **absolute basic requirement** to keep the council's services running.
- 2.3 A bid form was completed for each scheme, asking for such details as how the scheme linked to the Council's ambitions, the revenue implications, full capital costs, risk management, performance management.
- 2.4 Schemes were previously requested at this time last year for the 2014/15 and 2015/16 financial years. However, no bids had previously been requested for the 2016/17 financial year.
- 2.5 Full details of all bids were presented to members during the recent committee cycle as part of the forward capital programme reports. The Budget Working Group (BWG) and Corporate Management Team (CMT) have also met to consider the draft programme and made a number of proposals/amendments.
- 3 EXISTING THREE YEAR CAPITAL PROGRAMME
- 3.1 Last year after considerable discussion and debate, both at the Budget Working Group and CMT meetings, members arrived at a final capital programme for the years 2013 to 2016.
- 3.2 In reaching the approved capital programme a number of bids were deleted or reduced due to the level of available resources, and it was agreed that the final approved programme was both achievable and affordable in the context of the council's available resources.
- 3.3 Details of the schemes originally approved in to the capital programme for 2014/15 and 2015/16 can be found at Annex 1, however shown below is a summary of the approved capital programme and the resources planned to finance it.

Previously Approved Capital Programme	2014/15	2015/16
Community Services	40,000	389,000
Policy and Finance		115,000
Health and Housing	195,000	184,000
Total	235,000	688,000
<u>Financing</u>		
Disabled Facility Grants	-109,000	-109,000
New Homes Bonus		-48,000
External Funding and Revenue Contributions (Clitheroe Townscape)		-67,000
S106 Agreements (CIL in future years) - possible use of revenue	-40,000	-40,000
VAT Shelter	-86,000	-424,000
Total	-235,000	-688,000

4 AVAILABLE RESOURCES FOR ANY NEW SCHEMES

- 4.1 Both Capital and Revenue have competing requirements for the very limited resources that are available. With limited external funding, the only other resources available to us are the earmarked reserves that we hold, such as the VAT Shelter and New Homes Bonus.
- 4.2 In forthcoming years it is anticipated that New Homes Bonus will largely be used for Revenue purposes, and the VAT shelter is now only received on a 75% reimbursement basis, dropping to 40% in 2018/19. This adds to the longer term pressures on financing the capital programme.
- 4.3 In reviewing our available resources and balancing the needs of revenue, the recommended maximum level of resources that should be made available for the new capital bids that were received from Heads of Service are summarised below:

Resource	£
VAT Shelter – For Housing Schemes	-75,000
VAT Shelter – For Other Schemes	-150,000
New Homes Bonus	-200,000
Better Care Funding – For Disabled Facility Grants	-161,000
Total Funding Available for New Bids Received	-586,000

- 4.4 In the past, members have also agreed that borrowing may be considered as an option to finance the capital programme for assets of a long life, for example land and buildings.
- 4.5 Shown below is a summary of the anticipated closing balance of other capital resources as at 31 March 2014.

Resource	Earmarked for Schemes moved to 2014/15 £	Closing Balance 31 March 2014 £
Capital Grants Unapplied b/f	-27,020	-18,059
New Grants and Contributions in Year	-10,000	-5,794
VAT Shelter	-20,000	0
Capital Reserve Fund**		-437,865
Capital Receipts		-22,744
Total	-57,020	-484,462

^{**} The recommended minimum level of this reserve is £350,000

5 NEW SCHEME BIDS RECEIVED

5.1 Heads of Service were asked to review the current programme and submit any new scheme bids for consideration. A summary of these new bids and amendments to the previously approved capital programme is shown in the table below, however they are shown in more detail at Annex 2.

Committee Expenditure	2014/15	2015/16	2016/17	TOTAL
Community Services	106,290	15,000	399,250	520,540
Planning and Development	26,300	110,000		136,300
Policy and Finance	167,500	88,900	11,250	267,650
Health and Housing	80,540	112,000	471,000	663,540
Total	380,630	325,900	881,500	1,588,030

- 5.2 As the capital programme has already been approved for 2014/15 and 2015/16 last year, we would not normally anticipate new bids for these years unless new funding had been identified, or there were circumstances unforeseen at this time last year. However, almost 45% of the bids submitted related to 2014/15 and 2015/16.
- 5.3 Based on the available resources as detailed in the previous section of the report, it was not possible for all of the bids to be approved in to the forward capital programme.

- 6 CMT AND BWG RECOMMENDATIONS
- 6.1 Corporate Management Team and the Budget Working Group have met on several occasions earlier in January 2014 to discuss the existing capital programme and the new bids that had been submitted.
- 6.2 Based on the bids that had been submitted it was clear that the proposals in their entirety were unaffordable and that there was a need to review the bids that had been submitted in order to arrive at an affordable and achievable capital programme.
- 6.3 The recommendations of both CMT and the BWG are detailed at Annex 3 however a summary is shown in the table below.

Financial Impact of CMT and BWG Recommendations	£
Capital bids submitted and reported to Service Committees	1,588,030
Resources Available	-586,000
Excess Bids/Shortfall in Resources	1,002,030
CMT/BWG Recommendations – Review of Bids	-634,990
CMT/BWG Recommendations – Review of Resources	-445,040
Balance of Available Resources – to be added to Capital Reserve	-78,000

- 7 CAPITAL BUDGETS MOVED FROM 2013/14 TO 2014/15
- 7.1 As shown in the Revised Capital Programme 2013/14 report elsewhere on the agenda, some capital budget is recommended for transfer to the 2014/15 financial year. This action is recommended following detailed discussions with Budget Holders as the service is currently unlikely to commit the current year's full budget by the end of March 2014. The amounts involved are shown in the table below.

Cost Centre	Scheme Title	Total Approved Budget 2013/14	Revised Estimate 2013/14	Budget Moved to 2014/15
DISCP	Disabled Facilities Grants	191,650	181,650	10,000
LANGR	Landlord/Tenant Grants	115,690	95,690	20,000
REPPF	Repossession Prevention Fund	36,160	9,140	27,020
		343,500	286,480	57,020

- 7.2 All associated resources to finance this transfer of budget will also be carried forward to the 2014/15 financial year and therefore this action has no impact on the affordability of the 2014/17 Forward Capital Programme. Details of the financing to be used for these schemes is detailed below:
 - **Disabled Facilities Grants:** Unapplied Disabled Facility Grant funding from DCLG £10,000
 - Landlord/Tenant Grants: VAT Shelter monies transferred into the Capital Reserve £20,000
 - Repossession Prevention Fund: Government Repossession Prevention Grant of £27,020
- 8 FINAL PROPOSED CAPITAL PROGRAMME FOR 2014/15 TO 2016/17
- 8.1 After taking into consideration the existing capital programme for 2014/15-2015/16, the new scheme bids that have been submitted and the CMT and BWG recommendations, the final proposed capital programme is summarised below, and is shown in detail by scheme at Annex 4.

	2014/15				
Committee	2014/15 £	Moved from 2013/14 £	Total for 2014/15	2015/16	2016/17
Community Services	110,000		110,000	404,000	227,000
Policy and Finance				282,500	
Health and Housing	205,540	57,020	262,560	236,000	411,000
TOTAL	315,540	57,020	372,560	922,500	638,000

8.2 The final proposed financing of the capital scheme is shown in the table below

	2014/15				
Resources	2014/15 £	Moved from 2013/14 £	Total for 2014/15 £	2015/16 £	2016/17 £
S106 monies or Future CIL	-40,000		-40,000	-40,000	
Disabled Facility Grant Funding	-119,540	-10,000	-129,540	-161,000	-161,000
Repossession Prevention Fund		-27,020	-27,020		
VAT Shelter	-86,000	-20,000	-106,000	-424,000	-225,000
Capital Reserve				-15,000	
New Homes Bonus	-45,000		-45,000	-48,000	-77,000
External Funding	-25,000		-25,000	-60,000	
Revenue Contributions				-7,000	
Borrowing				-167,500	-175,000
TOTAL	-315,540	-57,020	-372,560	-922,500	-638,000

8.3 The impact of the proposals on the capital reserve is shown below

Capital Reserve	2014/15 £	2015/16 £	2016/17 £
Opening Balance	-437,865	-515,865	-500,865
Added to Reserve from New Homes Bonus – Balance of Available Resources not Needed	-78,000	0	0
Taken from Reserve	0	15,000	0
Closing Balance	-515,865	-500,865	-500,865

Recommended Minimum Balance	-350,000	-350,000	-350,000
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- 9 CONCLUSION
- 9.1 Committees have considered the bids that have been put forward for their services in the January committee cycle.
- 9.2 It is clearly unaffordable for us to agree for all new scheme bids to be included in our approved capital programme.
- 9.3 CMT and the Budget Working Group have met on several occasions and have made recommendations in order to provide a capital programme for 2014/15 to 2016/17 that is both affordable and achievable.
- 10 RECOMMENDED THAT SPECIAL POLICY AND FINANCE COMMITTEE
- 10.1 Recommend to Council the Capital Programme for 2014/17 as set out in Annex 4

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

PF14-14/LO/AC 3 February 2014

ANNEX 1 CAPITAL PROGRAMME PREVIOUSLY APPROVED FOR 2014/15 TO 2015/16

EXISTING SCHEMES	2014/15 £	2015/16 £
Community Services Committee – Existing Schemes		
Play Area Improvements	40,000	40,000
Replace Scag Mower		9,000
Replacement of 2 Tri Star Mowers		16,000
Replacement of 4x4 Tractor/Mower (PN04 NPZ)		17,000
Replacement of Kuboto Mower PN05 PLO		19,000
Two Heavy Goods Trailers		6,000
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle		200,000
Replacement of multi-Use Panel Van (currently Vauxhall Vivaro)		12,000
Replacement of Waste Transfer Station Loader Shovel		70,000
Total Community Services Committee	40,000	389,000
Policy and Finance Committee – Existing Schemes		
Clitheroe Townscape Scheme		115,000
Total Policy and Finance Committee	0	115,000
Health and Housing Committee – Existing Schemes		
Landlord/Tenant Grants	75,000	75,000
Disabled Facilities Grants	109,000	109,000
Replacement of Pest Control Vehicle PO07 WPB	11,000	
Total Health and Housing Committee	195,000	184,000
Subtotal of Existing Schemes	235,000	688,000

FINANCING	2014/15 £	2015/16 £
Revenue - Earmarked Reserves	-11,000	-349,000
Disabled Facility Grants	-109,000	-109,000
New Homes Bonus		-48,000
External Funding and Revenue Contributions (Clitheroe Townscape)		-67,000
S106 Agreements (CIL in future years) - possible use of revenue	-40,000	-40,000
VAT Shelter	-75,000	-75,000
Total	-235,000	-688,000

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Community Services Committee				
Asbestos Abatement	12,000			12,000
All Weather Pitch Lighting and Barrier			17,000	17,000
Castlefield Toilets – Refurbishment Scheme	33,000			33,000
Ribblesdale Pool Reception – Refurbishment Scheme			50,250	50,250
Replacement of Scag Mower with equivalent spec vehicle			10,000	10,000
Replacement of John Deere Gang Mower Tractor (PN05 UKE) with an equivalent spec vehicle			45,000	45,000
Replacement of 2 x Open Backed Single Bodied Paper Collection Vehicle (VX55 KXD & VU06 TKN)			30,000	30,000
Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with an equivalent spec vehicle			38,000	38,000
Replacement of Salthill Depot Multi Use Fork Lift Truck			25,000	25,000
Replacement of Works Section Small Van – ford Transit PF09 DHX (Toilet Van) with an equivalent spec vehicle			12,000	12,000
Replacement of RCV PN05 PWL 12 Tonne Garwood with suitable equivalent spec vehicle			120,000	120,000
Replacement of Works Section Panel Van PK06 HKA (currently Vauxhall Vivaro) with a smaller van			12,000	12,000

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Installation of 3G Artificial Pitch Surface to replace the 3 x Tennis Court Existing Artificial Surface (External Funding £25,000)	47,000			47,000
Artificial Pitch Improvement Work (Alternative to Scheme 16)	14,290			14,290
Play Area Improvements			40,000	40,000
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle - Request for Additional Funding		10,000		10,000
Replacement of Waste Loader - Request for Additional Funding		5,000		5,000
Total Community Services Committee	106,290	15,000	399,250	520,540
Planning and Development Committee				
Site Allocation Work	26,300			26,300
CIL Consultancy Work		110,000		110,000
Total Planning and Development Committee	26,300	110,000	0	136,300
Policy and Finance Committee				
Council Offices – Re-roofing Scheme	167,500			167,500
Council Offices – Window and Rooflight Replacement Scheme		88,900		88,900

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Council Chambers – Seating Renewal Scheme			11,250	11,250
Total Policy and Finance Committee	167,500	88,900	11,250	267,650
Health and Housing Committee				
Purchase and Repair	30,000			30,000
Landlord Tenant Grants			120,000	120,000
Disabled Facilities Grants (External Funding £161,000)			161,000	161,000
Boiler Replacement Scheme	15,000	15,000	15,000	45,000
Clitheroe Market improvement Scheme			175,000	175,000
Landlord Tenant Grants - Request for Additional Funding	25,000	45,000		70,000
Disabled Facilities Grants - Request for Additional Funding	10,540	52,000		62,540
Total Health and Housing Committee	80,540	112,000	471,000	663,540
Total of New Scheme Bids and Requests for Additional Funding	380,630	325,900	881,500	1,588,030

CMT AND BUDGET WORKING GROUP RECOMMENDATIONS

	£	£
Schemes		
Capital bids submitted and reported to Service Committees		1,588,030
Resources		
VAT Shelter – For Housing Schemes	-75,000	
VAT Shelter – For Other Schemes	-150,000	
New Homes Bonus	-200,000	
Better Care Funding – For Disabled Facility Grants	-161,000	
Total Resources Available		-586,000
Excess Bids/Shortfall in Resources		1,002,030
CMT/BWG Recommendations – SCHEME BIDS		
Council Offices Reroofing scheme Scheme to be moved from 2014/15 to 2015/16	0	
Asbestos Abatement Scheme Scheme to be Deleted	-12,000	
All Weather Pitch Lighting and Barrier Scheme reduced to be just for lighting	-2,000	
Castle Field Toilets Refurbishment The existing scheme for play areas in 2014/15 be reduced by £10,000 to help fund the Castle Field Toilets Refurbishment	-10,000	
Council Offices Windows and Rooflights Replacement Scheme to be Deleted	-88,900	
Ribblesdale Pool Reception Refurbishment Scheme to be Deleted	-50,250	
Council Chambers Seating Renewal Scheme to be reprogrammed to 2017/18 and future scheme to include tables. However, sound issues to be resolved in the shorter term from revenue	-11,250	
Replacement of Garwood Refuse Vehicle Scheme to be reprogrammed to 2017/18	-120,000	
Artificial Pitch Improvement Works Scheme to be Deleted	-14,290	
Purchase and Repair Scheme Scheme to be Deleted	-30,000	
Landlord Tenant Grants 2016/17 Reduce scheme to be £75,000 per annum	-45,000	
Boiler Replacement Grant Scheme Scheme to be Deleted	-45,000	
Site Allocation Work Scheme to be Deleted	-26,300	
CIL Consultancy Work Scheme to be Deleted	-110,000	
Landlord Tenant Grants - Additional Funding 2014/15 and 2016/17 Request to be Deleted	-70,000	
IMPACT OF REVIEW OF BIDS		-634,990

ANNEX 3

CMT AND BUDGET WORKING GROUP RECOMMENDATIONS

	£	£
CMT/BWG Recommendations – RESOURCES		
Council Offices Reroofing scheme Use of Borrowing to fund this scheme	-167,500	
Clitheroe Market Improvements Use of Borrowing to fund this scheme	-175,000	
Installation of 3G Artificial Pitch Surface External Funding from Sport England	-25,000	
Disabled Facility Grants Increased Grant funding now due to be received from DCLG in 2014/15 and 2015/16	-62,540	
Replacement Geesink Refuse Vehicle – Additional Funding 2015/16 Use of Capital Reserve	-10,000	
Replacement of Waste Loader Vehicle – Additional Funding 2015/16 Use of Capital Reserve	-5,000	
IMPACT OF REVIEW OF RESOURCES		-445,040
Balance of Available Resources Not Needed To be added to Capital Reserve		-78,000

Schemes	2014/15 £	Budget Moved from 2013/14 £	Total for 2014/15	2015/16 £	2016/17 £
Community Services Committee					
Play Area Improvements	30,000		30,000	40,000	40,000
Castlefield Toilets Refurbishment Scheme	33,000		33,000		
Installation of 3G Artificial Pitch Surface	47,000		47,000		
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle				210,000	
Replacement of 4 x 4 Tractor/Mower (PNO4 NPZ)				17,000	
Replacement of Kubota Mower PN05 PLO				19,000	
Replace Scag Mower				9,000	
Two Heavy Goods Trailers				6,000	
Replacement of 2 Tri Star Mowers				16,000	
Replacement of Waste Transfer Station Loader Shovel				75,000	
Replacement of multi use panel van (currently Vauxhall Vivaro)				12,000	
All Weather Pitch Lighting					15,000
Replacement of Scag Mower with equivalent spec vehicle					10,000
Replacement of John Deere Gang Mower Tractor (PN05 UKE)					45,000
Replacement of 2 x Open Backed Single Bodied Paper Collection Vehicle (VX55 KXD & VU06 TKN)					30,000
Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec vehicle					38,000

Schemes	2014/15 £	Budget Moved from 2013/14 £	Total for 2014/15	2015/16 £	2016/17 £
Replacement of Salthill Depot Multi Use Fork Lift Truck					25,000
Replacement of Works Section Small Van -Ford Transit PF09 DHX (Toilet Van)					12,000
Replacement of Works Section Panel Van PK06 HKA (currently Vauxhall Vivaro) with a smaller van					12,000
Total Community Services Committee	110,000	0	110,000	404,000	227,000
Policy and Finance Committee					
Clitheroe Townscape Scheme				115,000	
Council Offices - Re-reroofing Scheme				167,500	
Total Community Services Committee	0	0	0	282,500	0
Health and Housing Committee					
Replacement of Pest Control Vehicle PO07 WPB	11,000		11,000		
Disabled Facilities Grants - moved from 2013/14	119,540	10,000	129,540	161,000	161,000
Landlord/Tenant Grants - moved from 2013/14	75,000	20,000	95,000	75,000	75,000
Repossession Prevention Fund - moved from 2013/14		27,020	27,020		
Clitheroe Market Improvements					175,000
Total Community Services Committee	205,540	57,020	262,560	236,000	411,000
Total for all Committees	315,540	57,020	372,560	922,500	638,000