

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 22 OCTOBER 2014** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 3 September 2014 – copy enclosed.
3. Declarations of interest (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).

Part II – Items of business **not** to be discussed in public

- ✓ 6. IER Staffing Structure – report of Head of Legal and Democratic Services – copy enclosed

- ✓ 7. Impact of Welfare Changes on Benefits Section – report of Head of Revenues and Benefits – copy enclosed
- ✓ 8. Refuse Collection and Workshop Management – report of Head of Engineering Services – copy enclosed.
- ✓ 9. Training Report – report of Personnel Officer – copy enclosed.
- ✓ 10. Annual Qualification Training Report – report of Personnel Officer - copy enclosed.
- ✓ 11. Appointments and Resignations – report of Personnel Officer – copy enclosed.