DECISION

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO SPECIAL POLICY AND FINANCE COMMITTEE

Agenda Item No 6

meeting date: 10 FEBRUARY 2015

title: OVERALL CAPITAL PROGRAMME 2015-18

submitted by: DIRECTOR OF RESOURCES

principal author: LAWSON ODDIE

- 1 PURPOSE
- 1.1 To recommend a capital programme for 2015/18 to Full Council on 3 March 2015
- 2 DEVELOPING THE THREE YEAR CAPITAL PROGRAMME 2015-18
- 2.1 Before a capital programme can be approved, consideration needs to be given to whether it is:
 - Affordable, both in capital and revenue terms
 - Achievable in terms of staff resources and time scales
 - In line with Council priorities
- 2.2 In the same manner as the previous financial year, all Heads of Service were asked to submit capital bids, bearing in mind the limited financial resources that are available to finance the capital programme. Heads of Service were asked to put forward schemes which were the **absolute basic requirement** to keep the council's services running.
- 2.3 A bid form was completed for each scheme, asking for such details as how the scheme linked to the Council's ambitions, the revenue implications, full capital costs, risk management, performance management.
- 2.4 Schemes were previously requested at this time last year for the 2015/16 and 2016/17 financial years. However, no bids had previously been requested for the 2017/18 financial year.
- 2.5 Full details of all bids were presented to members during the recent committee cycle as part of the forward capital programme reports. The Budget Working Group (BWG) and Corporate Management Team (CMT) have also met to consider the draft programme and made a number of proposals/amendments.
- 3 EXISTING THREE YEAR CAPITAL PROGRAMME
- 3.1 Last year after considerable discussion and debate, both at the Budget Working Group and CMT meetings, members arrived at a final capital programme for the years 2014 to 2017.
- 3.2 In reaching the approved capital programme a number of bids were deleted or reduced due to the level of available resources, and it was agreed that the final approved programme was both achievable and affordable in the context of the council's available resources.
- 3.3 Details of the schemes originally approved in to the capital programme for 2015/16 and 2016/17 can be found at Annex 1, however shown below is a summary of the approved capital programme and the resources planned to finance it.

Previously Approved Capital Programme	2015/16	2016/17
Community Services	404,000	227,000
Policy and Finance	282,500	0
Health and Housing	236,000	411,000
Total	922,500	638,000
Financing		
Disabled Facility Grants	-161,000	-161,000
New Homes Bonus	-88,000	-77,000
External Funding from LCC (Clitheroe Townscape)	-60,000	
Earmarked Reserves (Clitheroe Townscape)	-7,000	
VAT Shelter	-424,000	-225,000
Capital Reserve	-15,000	
Borrowing	-167,500	-175,000
Total	-922,500	-638,000

4 AVAILABLE RESOURCES FOR ANY NEW SCHEMES

- 4.1 Both Capital and Revenue have competing requirements for the very limited resources that are available. With limited external funding, the only other resources available to us are the earmarked reserves that we hold, such as the VAT Shelter and New Homes Bonus.
- 4.2 In forthcoming years it is anticipated that New Homes Bonus will largely be used for Revenue purposes, and the VAT shelter is now only received on a 75% reimbursement basis, dropping to 40% in 2018/19. This adds to the longer term pressures on financing the capital programme.
- 4.3 In reviewing our available resources and balancing the needs of revenue, the recommended maximum level of resources that should be made available for the new capital bids that were received from Heads of Service are summarised below:

Resource	£
VAT Shelter – For Housing Schemes	-75,000
VAT Shelter – For Other Schemes	-150,000
New Homes Bonus	-200,000
Better Care Funding – For Disabled Facility Grants	-161,000
Total Funding Available for New Bids Received	-586,000

- 4.4 In the past, members have also agreed that borrowing may be considered as an option to finance the capital programme for assets of a long life, for example land and buildings.
- 4.5 Shown below is a summary of the anticipated closing balance of other capital resources as at 31 March 2015.

Resource	Earmarked for Schemes moved to 2015/16 £	Closing Available Balance 31 March 2015 £
Capital Grants Unapplied		-18,358
New Homes Bonus	-22,000	0
Capital Reserve Fund**	-100,000	-495,069
Capital Receipts		-296,137
Total	-122,000	-809,564

^{**} The recommended minimum level of this reserve is £350,000

5 NEW SCHEME BIDS RECEIVED

5.1 Heads of Service were asked to review the current programme and submit any new scheme bids for consideration. A summary of these new bids and amendments to the previously approved capital programme is shown in the table below, however they are shown in more detail at Annex 2.

Committee Expenditure	2015/16	2016/17	2017/18	TOTAL
Community Services	428,600	232,000	639,710	1,300,310
Planning and Development	0	0	0	0
Policy and Finance	282,500	0	285,150	567,650
Health and Housing	236,000	411,000	246,000	893,000
Total	947,100	643,000	1,170,860	2,760,960

- As the capital programme has already been approved for 2015/16 and 2016/17 last year, we would not normally anticipate new bids for these years unless new funding had been identified, or there were circumstances unforeseen at this time last year. However, there were 2 new schemes submitted for 2015/16 totalling £24,600 and a proposed £5,000 increase to a scheme in 2016/17.
- 5.3 Based on the available resources as detailed in the previous section of the report, it was not possible for all of the bids to be approved in to the forward capital programme.

- 6 CMT AND BWG RECOMMENDATIONS
- 6.1 Corporate Management Team and the Budget Working Group have met on several occasions earlier in January 2015 to discuss the existing capital programme and the new bids that had been submitted.
- 6.2 Based on the bids that had been submitted it was clear that the proposals in their entirety were unaffordable and that there was a need to review the bids that had been submitted in order to arrive at an affordable and achievable capital programme.
- 6.3 The recommendations of both CMT and the BWG are detailed at Annex 3 however a summary is shown in the table below.

Financial Impact of CMT and BWG Recommendations	£
Capital bids submitted and reported to Service Committees	1,200,460
Resources Available	-586,000
Excess Bids/Shortfall in Resources	614,460
CMT/BWG Recommendations – Review of Bids	-282,100
CMT/BWG Recommendations – Review of Resources	-332,360
Resulting Excess Bids/Shortfall in Resources	0

- 7 CAPITAL BUDGETS MOVED FROM 2014/15 TO 2015/16
- 7.1 As shown in the Revised Capital Programme 2014/15 report elsewhere on the agenda, some capital budget is recommended for transfer to the 2015/16 financial year. This action is recommended following detailed discussions with Budget Holders as the services are currently unlikely to commit the current year's full budget by the end of March 2015. The amounts involved are shown in the table below.

Cost Centre	Scheme Title	Total Approved Budget 2014/15	Revised Estimate 2014/15	Budget Moved to 2015/16
TGAPS	Installation of 3G Artificial Pitch Surface	47,000	0	47,000
ECDVI	Economic Development Initiatives	100,000	0	100,000
		147,000	0	147,000

- 7.2 All associated resources to finance this transfer of budget will also be carried forward to the 2015/16 financial year and therefore this action has no impact on the affordability of the 2015/18 Forward Capital Programme. Details of the financing to be used for these schemes is detailed below:
 - Installation of 3G Artificial Pitch Surface: Use of New Homes Bonus to the value of £22,000 and external funding of £25,000, which has yet to be secured. The continuation of the scheme is dependent on the securing of £25,000 of external funding.

- Economic Development Initiatives: Use of New Homes Bonus which was set aside in the Capital Reserve for this purpose at the end of the 2013/14 financial year.
- 8 FINAL PROPOSED CAPITAL PROGRAMME FOR 2015/16 TO 2017/18
- 8.1 After taking into consideration the existing capital programme for 2015/16-2016/17, the new scheme bids that have been submitted and the CMT and BWG recommendations, the final proposed capital programme is summarised below, and is shown in detail by scheme at Annex 4.

	2015/16				
Committee	2015/16 £	Moved from 2014/15 £	Total for 2015/16	2016/17 £	2017/18 £
Community Services	436,600	47,000	483,600	212,000	452,610
Policy and Finance	371,400	100,000	471,400	100,000	36,250
Health and Housing	236,000	0	236,000	411,000	211,000
TOTAL	1,044,000	147,000	1,191,000	723,000	699,860

8.2 The final proposed financing of the capital programme is shown in the table below

	2015/16				
Resources	2015/16 £	Moved from 2014/15 £	Total for 2015/16	2016/17 £	2017/18 £
Disabled Facility Grant Funding	-161,000		-161,000	-161,000	-161,000
VAT Shelter	-417,000		-417,000	-325,000	-132,000
Capital Reserve	-15,000		-15,000		-69,990
Capital Reserve (New Homes Bonus moved in 2013/14)		-100,000	-100,000		
New Homes Bonus	-103,000	-22,000	-125,000	-62,000	-200,000
External Funding (3G Artificial Pitch Surface – not yet secured)		-25,000	-25,000		
External Funding (LCC for Townscape Scheme)	-60,000		-60,000		
Revenue Contributions (Townscape Scheme)	-7,000		-7,000		
Use of Fleming VAT Reserve	-24,600		-24,600		
Borrowing	-256,400		-256,400	-175,000	-62,560
Earmarked Cost of Democracy Savings					-11,250
Vehicle Residual Values					-28,060
Police and Crime Commissioners Resource					-10,000
Earmarked S31 New Burdens Funding					-25,000
TOTAL	-1,044,000	-147,000	-1,191,000	-723,000	-699,860

8.3 The impact of the proposals on the capital reserve is shown below

Capital Reserve	2015/16 £	2016/17 £	2017/18 £
Opening Balance	-595,069	-480,069	-480,069
Taken from Reserve	115,000	0	69,990
Closing Balance	-480,069	-480,069	-410,079

Recommended Minimum Balance	-350,000	-350,000	-350,000
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- 8.4 Whilst a balance above the minimum of £350,000 remains on the Capital Reserve over the programmes life, this allows some contingency for any urgent schemes which may need approval outside the normal bidding rounds, particularly where alternative or external resources may not be available.
- 8.5 Furthermore, there are a number of funding streams for the capital programme that rely on savings or asset sales being achieved over the life of the programme. As there is a degree of uncertainty around these being achieved at this stage, the balance on the Capital Reserve gives some flexibility to meet any potential shortfall.
- 9 CONCLUSION
- 9.1 Committees have considered the bids that have been put forward for their services in the January committee cycle.
- 9.2 It is clearly unaffordable for us to agree for all new scheme bids to be included in our approved capital programme.
- 9.3 CMT and the Budget Working Group have met on several occasions and have made recommendations in order to provide a capital programme for 2015/16 to 2017/18 that is both affordable and achievable.
- 10 RECOMMENDED THAT SPECIAL POLICY AND FINANCE COMMITTEE
- 10.1 Recommend to Council the Capital Programme for 2015/18 as set out in Annex 4

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES

PF14-15/LO/AC 2 February 2015

ANNEX 1 CAPITAL PROGRAMME PREVIOUSLY APPROVED FOR 2015/16 TO 2016/17

EXISTING SCHEMES	2015/16 £	2015/16 £
Community Services Committee – Existing Schemes		
Play Area Improvements	40,000	40,000
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle	210,000	
Replacement of 4 x 4 Tractor/Mower (PNO4 NPZ)	17,000	
Replacement of Kubota Mower PN05 PLO	19,000	
Replace Scag Mower	9,000	
Two Heavy Goods Trailers	6,000	
Replacement of 2 Tri Star Mowers	16,000	
Replacement of Waste Transfer Station Loader Shovel	75,000	
Replacement of multi use panel van (Currently Vauxhall Vivaro)	12,000	
All Weather Pitch Lighting		15,000
Replacement of Scag Mower with equivalent spec vehicle		10,000
Replacement of John Deere Gang Mower Tractor (PN05 UKE) with an equivalent spec vehicle		45,000
Replacement of 2 x Open Backed Single Bodied Paper Collection Vehicle (VX55 KXD & VU06 TKN)		30,000
Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec vehicle		38,000
Replacement of Salthill Depot Multi Use Fork Lift Truck		25,000
Replacement of Works Section Small Van -Ford Transit PF09 DHX (Toilet Van)		12,000
Replacement of Works Section Panel Van PK06 HKA (currently Vauxhall Vivaro) with a smaller van		12,000
Total Community Services Committee	404,000	227,000
Policy and Finance Committee – Existing Schemes		
Clitheroe Townscape Scheme	115,000	
Council Offices - Re-roofing Scheme	167,500	
Total Policy and Finance Committee	282,500	0
Health and Housing Committee – Existing Schemes		
Landlord/Tenant Grants	75,000	75,000
Disabled Facilities Grants	161,000	161,000
Clitheroe Market Improvements		175,000
Total Health and Housing Committee	236,000	411,000
Subtotal of Existing Schemes	922,500	638,000

ANNEX 1 CAPITAL PROGRAMME PREVIOUSLY APPROVED FOR 2015/16 TO 2016/17

FINANCING	2015/16 £	2016/17 £
Disabled Facility Grants	-161,000	-161,000
New Homes Bonus	-88,000	-77,000
External Funding from LCC (Clitheroe Townscape)	-60,000	
Earmarked Reserves (Clitheroe Townscape)	-7,000	
VAT Shelter	-424,000	-225,000
Capital Reserve	-15,000	
Borrowing	-167,500	-175,000
Total	-235,000	-688,000

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Community Services Committee				
All Weather Pitch Lighting – Increased Cost of Existing Scheme		5,000		5,000
Hyprolyser Electrochlorination system at Ribblesdale Pool	15,600			15,600
Replacement of the UV unit at Ribblesdale Pool	9,000			9,000
Replacement mower (Hayter) PN07 MVG			36,000	36,000
Replacement mower (Kubota) PN09 SWO			20,000	20,000
Replacement mower (Scag 4x4) rvbc 016			10,000	10,000
Replacement pick up vehicles (Ford Ranger S/C 4WD x 2) – PK07 LSY and PK07 TZG			36,000	36,000
Longridge CCTV (Transfer of Images to Clitheroe Monitoring Station)			12,500	12,500
Renewal of sections of floor to residual waste transfer station (Phase 1)			16,000	16,000
Ribble Valley off-street car parks – upgrade of payment systems			20,550	20,550
Replacement of Garwood (12 Tonne GVW) single bodied RCV & Cage truck with single multi-use vehicle – PN05 PWL			120,000	120,000
Replacement of Twin-bodied refuse collection vehicle (VU59 JJK)			210,000	210,000

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Replacement of Works Iveco Tipper with Iveco Daily Long Wheelbase high top van			25,000	25,000
Refurbishment of castle museum windows			62,560	62,560
Rapid Charge Electric Vehicle Charging Point 2017/18 – potential for £23,325 of external funding towards this scheme			31,100	31,100
Play Area Improvements			40,000	40,000
Total Community Services Committee	24,600	5,000	639,710	669,310
Policy and Finance Committee				
Church Walk Council Offices – Replacement of Original Windows and Rooflights			88,900	88,900
Council chamber – Seating renewal scheme			11,250	11,250
Replacement server for Revenues & Benefits			25,000	25,000
ICT Infrastructure refresh			160,000	160,000
Total Policy and Finance Committee	0	0	285,150	285,150
Health and Housing Committee				
Replacement of Precision Noise Analyser			10,000	10,000

ALL NEW SCHEME BIDS AS SUBMITTED BY HEADS OF SERVICE

NEW SCHEME BIDS	2014/15 £	2015/16 £	2016/17 £	Total £
Landlord Tenant Grants			75,000	75,000
Disabled Facilities Grants – assumption that Lancashire Better Care Fund funds all this expenditure (TBC)			161,000	161,000
Total Health and Housing Committee	0	0	246,000	246,000
Total of New Scheme Bids and Requests for Additional Funding	24,600	5,000	1,170,860	1,200,460

CMT AND BUDGET WORKING GROUP RECOMMENDATIONS

	£	£
Schemes		
Capital bids submitted and reported to Service Committees		1,200,460
Resources		
VAT Shelter – For Housing Schemes	-75,000	
VAT Shelter – For Other Schemes	-150,000	
New Homes Bonus	-200,000	
Better Care Funding – For Disabled Facility Grants	-161,000	
Total Resources Available		-586,000
Excess Bids/Shortfall in Resources		614,460
CMT/BWG Recommendations – SCHEME BIDS		
All Weather Pitch Lighting This scheme is to be reprogrammed to 2015/16 to match the timing of the scheme for the Installation of 3G Artificial Pitch Surface	0	
Replacement mower (Hayter) PN07 MVG This scheme is to be deleted and resubmitted as a bid in the future.	-36,000	
Replacement of Precision Noise Analyser This scheme is to be deleted.	-10,000	
Church Walk Council Offices – Replacement of Original Windows and Rooflights This scheme is to be reprogrammed to 2015/16 to match the timing of the Council Offices Reroofing Scheme (bid was for 2017/18)	0	
Replacement of Garwood (12 Tonne GVW) single bodied RCV & Cage truck with single multi-use vehicle – PN05 PWL This scheme is to be deleted and resubmitted as a bid in the future.	-120,000	
Rapid Charge Electric Vehicle Charging Point This scheme is to be deleted. If external funding can be secured, this could be brought to committee as a request for an Additional Approval to the capital.	-31,100	
Landlord Tenant Grants 2017/18 From 2017/18 onwards this scheme is to be reduced to £50,000. This is to reflect the falling level of VAT Shelter receipts	-25,000	
ICT Infrastructure refresh The Storage Area Network (SAN) and Network & Server Replacement elements are to go ahead, but the Virtual Desktop element is to be reported back to CMT with a business case over the coming months. The scheme is also to be reprogrammed to 2016/17 (bid was for 2017/18)	-60,000	
IMPACT OF REVIEW OF BIDS		-282,100

CMT AND BUDGET WORKING GROUP RECOMMENDATIONS

	£	£
CMT/BWG Recommendations – RESOURCES		
Use of Capital Reserve		
Use resources from the Capital reserve, but leaving the	-69,990	
recommended minimum balance of £350,000 in the reserve		
Use of Fleming VAT Earmarked Reserve		
Use of this Earmarked Reserve to finance the 'Hyprolyser	-24,600	
Electrochlorination system at Ribblesdale Pool' scheme and the	-24,000	
'Replacement of the UV unit at Ribblesdale Pool' scheme		
Use of Borrowing		
Use of borrowing to finance the 'Church Walk Council Offices -	-151,460	
Replacement of Original Windows and Rooflights' scheme and the	101,100	
'Refurbishment of Castle Museum Windows' scheme		
Use of Lancashire Police and Crime Commissioners (LPCC)		
Resource	-10,000	
Use of this funding to help finance the 'Longridge CCTV (Transfer of	,	
Images to Clitheroe Monitoring Station)' scheme		
Use of Revenue Savings on the Cost of Democracy Service		
Earmarking of savings over the coming years on the Cost of	-11,250	
Democracy service for use in 2017/18 to help finance the 'Council	,	
chamber – Seating renewal' scheme		
Use of S31 New Burdens Funding	25 000	
Use of S31 New Burdens funding to finance the Replacement server	-25,000	
for Revenues & Benefits' scheme		
VAT Shelter Resource Following Deletion of 2015/16 Vehicle Scheme		
As a scheme in 2015/16 has been deleted, this resource is available	-12,000	
for other schemes.		
Income from Residual Values of Vehicles		
A resource has been brought in which represents the sale value of		
all vehicles and plant that is being replaced within the 3-year capital	-28,060	
programme.		
Switch 'VAT Shelter - For Housing Schemes' resource to 'VAT		
Shelter – For Other Schemes'		
Due to the lower level of VAT Shelter resource needed for housing	_	
schemes following the reduction of the 'Landlord Tenant Grants'	0	
scheme in 2017/18, £25,000 of this resource has been used to		
finance schemes for other service areas. This has a net nil impact.		
IMPACT OF REVIEW OF RESOURCES		-332,360
Resulting Excess Bids/Shortfall in Resources		0

Schemes	2015/16 £	Budget Moved from 2014/15 £	Total for 2015/16	2016/17 £	2017/18 £
Community Services Committee					
Play Area Improvements	40,000		40,000	40,000	40,000
Installation of 3G Artificial Pitch Surface		47,000	47,000		
Replacement of Geesink 26t RP HGV Refuse Collection Vehicle	210,000		210,000		
Replacement of 4 x 4 Tractor/Mower (PNO4 NPZ)	17,000		17,000		
Replacement of Kubota Mower PN05 PLO	19,000		19,000		
Replace Scag Mower	9,000		9,000		
Two Heavy Goods Trailers	6,000		6,000		
Replacement of 2 Tri Star Mowers	16,000		16,000		
Replacement of Waste Transfer Station Loader Shovel	75,000		75,000		
All Weather Pitch Lighting	20,000		20,000		
Replacement of Scag Mower with equivalent spec vehicle				10,000	
Replacement of John Deere Gang Mower Tractor (PN05 UKE)				45,000	
Replacement of 2 x Open Backed Single Bodied Paper Collection Vehicle (VX55 KXD & VU06 TKN)				30,000	
Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec vehicle				38,000	
Replacement of Salthill Depot Multi Use Fork Lift Truck				25,000	
Replacement of Works Section Small Van -Ford Transit PF09 DHX (Toilet Van)				12,000	

Schemes	2015/16 £	Budget Moved from 2014/15 £	Total for 2015/16	2016/17 £	2017/18 £
Replacement of Works Section Panel Van PK06 HKA (currently Vauxhall Vivaro) with a smaller van				12,000	
Hyprolyser Electrochlorination system at Ribblesdale Pool	15,600		15,600		
Replacement of the UV unit at Ribblesdale Pool	9,000		9,000		
Replacement mower (Kubota) PN09 SWO					20,000
Replacement mower (Scag 4x4) rvbc 016					10,000
Replacement pick up vehicles (Ford Ranger S/C 4WD x 2) – PK07 LSY and PK07 TZG					36,000
Longridge CCTV (Transfer of Images to Clitheroe Monitoring Station)					12,500
Renewal of sections of floor to residual waste transfer station (Phase 1)					16,000
Ribble Valley off-street car parks – upgrade of payment systems					20,550
Replacement of Twin-bodied refuse collection vehicle (VU59 JJK)					210,000
Replacement of Works Iveco Tipper with Iveco Daily Long Wheelbase high top van					25,000
Refurbishment of Castle Museum Windows					62,560
Total Community Services Committee	436,600	47,000	483,600	212,000	452,610
Policy and Finance Committee					
Clitheroe Townscape Scheme	115,000		115,000		
Council Offices - Re-reroofing Scheme	167,500		167,500		
Economic Development Initiatives		100,000	100,000		

FINAL PROPOSED CAPITAL PROGRAMME 2015/16 TO 2017/18

ANNEX 4

Schemes	2015/16 £	Budget Moved from 2014/15 £	Total for 2015/16 £	2016/17 £	2017/18 £
Church Walk Council Offices – Replacement of Original Windows and Rooflights	88,900		88,900		
Council chamber – Seating renewal scheme					11,250
Replacement server for Revenues & Benefits					25,000
ICT Infrastructure refresh (Storage Area Network and Network & Server Replacement)				100,000	
Total Policy and Finance Committee	371,400	100,000	471,400	100,000	36,250
Health and Housing Committee					
Disabled Facilities Grants	161,000		161,000	161,000	161,000
Landlord/Tenant Grants	75,000		75,000	75,000	50,000
Clitheroe Market Improvements				175,000	
Total Health and Housing Committee	236,000	0	236,000	411,000	211,000
Total for all Committees	1,044,000	147,000	1,191,000	723,000	699,860