



RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 2 SEPTEMBER 2015** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 10 June 2015 – copy enclosed.
3. Declarations of interest (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).

DECISION ITEMS

None

INFORMATION ITEMS

- ✓ 6. Grievance Procedure – report of Director of Resources – copy enclosed.
- ✓ 7. Year End Performance Indicator's – report of Director of Resources – copy enclosed.

Part II – Items of business **not** to be discussed in public

DECISION ITEMS

- ✓ 8. Changes to the Establishment – Planning Restructuring – report of Director of Community Services – copy enclosed.
- ✓ 9. HR Capacity – report of Director of Resources – copy enclosed.
- ✓ 10. NWEO Pay Consultations – report of Director of Resources – copy enclosed.
- ✓ 11. Appointments and Resignations – report of Director of Resources – copy enclosed.

FOR INFORMATION

- ✓ 12. Annual Review of Recruitment Advertising – report of Director of Resources – copy enclosed.
- ✓ 13. Staff Establishment – report of Director of Resources – copy enclosed.
- ✓ 14. Training Report – report of Director of Resources – copy enclosed.
- ✓ 15. ET Claims – report of Director of Resources – copy enclosed.