

RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 25 MAY 2016** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 23 March 2016 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).
- ✓ 6. Health and Safety Attitude Survey results – report of Director of Resources – copy enclosed.
- ✓ 7. Annual Health and Safety Update – report of Director of Resources – copy enclosed

Part II – Items of business **not** to be discussed in public

- ✓ 8. Annual Absence Management Update – report of Director of Resources – copy enclosed.
- ✓ 9. Annual Report on Staff Turnover – report of Director of Resources – copy enclosed.
- ✓ 10. Annual Review of Homeworking – report of Director of Resources – copy enclosed.
- ✓ 11. National Pay Negotiations Update – report of Director of Resources - copy enclosed.
- ✓ 12. Training Report – report of Director of Resources – copy enclosed.
- ✓ 13. Appointments and Resignations – report of Director of Resources – copy enclosed.