

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 16

meeting date: 6 SEPTEMBER 2016  
title: OVERALL CAPITAL MONITORING 2016/17  
submitted by: DIRECTOR OF RESOURCES  
principal author: ANDREW COOK

## 1 PURPOSE

1.1 To provide members with information relating to the progress of the approved capital programme for the period to the end of July 2016.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

## 2 BACKGROUND

2.1 In total, eleven new schemes, totalling £915,700, were approved for inclusion in the overall capital programme budget by the Policy and Finance Committee and Full Council at their respective meetings in February and March 2016.

2.2 Since approval of the budget it was confirmed that the Disabled Facilities Grants (DFGs) funding for 2016/17 was £273,220. The DFGs scheme budget was initially set at £161,000 on the basis that this would be changed to match the exact DFGs funding that was received. Therefore, the overall capital programme was increased by the difference of £112,220 to £1,027,920.

2.3 In addition, there were some 2015/16 capital schemes that were not completed by 31 March 2016 and had unspent budget available at that date. The total unspent balance on these schemes, £194,920, is known as slippage. This slippage has been transferred into the 2016/17 capital programme budget.

2.4 As a result of the above, the total approved budget for the overall capital programme of fifteen schemes is £1,222,840. This is shown at Annex 1.

## 3 CAPITAL MONITORING 2016/17

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and variances to the end of July 2016. Annex 1 shows the full programme by scheme, including budget, expenditure and variances to the end of July 2016.

Committee	BUDGET			EXPENDITURE	
	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of July 2016 £	Variance as at end of July 2016 £
Community Services	374,500	0	374,500	132,054	-242,446
Planning and Development	30,200	0	30,200	0	-30,200
Policy and Finance	100,000	172,500	272,500	4,526	-267,974
Health and Housing	523,220	22,420	545,640	53,346	-492,294
<b>OVERALL TOTAL</b>	<b>1,027,920</b>	<b>194,920</b>	<b>1,222,840</b>	<b>189,926</b>	<b>-1,032,914</b>

3.2 At the end of July 2016, £189,926 had been spent or committed. This is only 15.5% of the overall capital programme for 2016/17.

3.3 Orders have been placed for the four vehicles and plant purchase schemes on Community Committee. These schemes will be completed in-year.

3.4 The main reasons for the underspend on the full year budget to date are:

- **RPIMP – Ribblesdale Pool Improvement Work (-£209,000):** External funding of £150,000 from Sport England was confirmed in June 2016, subject to the signing of the Lottery Funding Agreement between the council and Sport England. The detailed specification for the improvement work is being worked up at present. The current timetable is for the scheme contractor to be chosen via tender and for the work to be carried out between December 2016 and February 2017.
- **PLAYQ – Play Area Improvements 2016/17 (-£30,375):** Main improvements will be planned for September 2016 onwards, based on playground assessments after the summer school holidays. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify such work. Some budget will be kept unallocated until March 2017 to ensure any currently unforeseen work can be funded.
- **PLANN - Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£30,200):** The scheme implementation and procurement plan is to be worked up between planning and ICT. At this stage, the aim is to complete the scheme by the end of the financial year.
- **ITSAN – ICT Infrastructure Refresh (Storage Area Network (SAN) and Network and Server Replacement) (-£100,000):** The estimated timeline is for the work to be put out to tender, bids received and the preferred contractor selected by late Autumn 2016. This would allow the scheme to be completed by March 2017, as the refresh work is expected to take up to three months to complete.

- **OROOF - Council Offices Re-roofing (-£11,591) and WINDW – Council Offices Replacement Windows and Rooflights (-£1,383):** Work has now been completed within budget on the combined Council Offices Re-roofing and Council Offices Windows and Rooflights schemes. The remaining budgets on each scheme are for the 5% contract retention payment, due in May 2017, twelve months after the main contract work completion. Thus, financial completion of the scheme can only take place in 2017/18, so the remaining budget of £12,974 will be moved into 2017/18 at Revised Estimate stage.
- **LANGR – Landlord/Tenant Grants (-£83,330):** Committed expenditure at the end of July 2016 was NIL. However, two schemes have subsequently been approved in August 2016, totalling £31,800. There are three further applications currently being considered, against the remaining uncommitted budget of £51,530. Further applications may be received in-year.
- **DISCP – Disabled Facilities Grants (-£233,964):** Committed expenditure at the end of July 2016 was £53,346, based on three schemes approved prior to this financial year and nine schemes approved so far in 2016/17. There are a further eleven applications either being currently considered for approval or on the waiting list. Increased DFGs funding in 2016/17 means that all these schemes can be funded from the remaining 2016/17 budget. Further applications are expected in-year, but the budget may not be fully committed in-year, based on the level of applications received to date against the increased level of funding received from DCLG this year.
- **CMIMP – Clitheroe Market Improvements (-£175,000):** The Clitheroe Market Improvements scheme budget was initially approved in 2015, before the Clitheroe Market Development scheme plans were announced.
- **TNSCP – Clitheroe Townscape Scheme (-£55,000):** There is no further progress on plans to spend the budget at this stage. The scheme is in abeyance awaiting further consideration in relation to the wider Clitheroe Market Development scheme.
- **ECDVI – Economic Development Initiatives (-£100,000):** There are no appropriate economic development opportunities in progress currently which are likely to be funded from this economic development capital pot.

#### 4 2017/18 PROVISIONAL CAPITAL PROGRAMME AMENDMENT

- 4.1 Members are asked to note the following for information.
- 4.2 One scheme approved in the provisional 2017/18 capital programme, Ribble Valley off-street car parks – upgrade of payment systems £20,550, was based on upgrading all car park payment machines to be able to accept the new £1 coin and also to accept chip and pin payments.
- 4.3 The introduction of the new £1 coin has been brought forward by the Royal Mint to March 2017. Therefore this element of the capital scheme has now been brought forward in to the 2016/17 financial year. As the value of that part of the scheme is estimated to be only £6,000 and therefore below the £10,000 de minimis for capital, this work will now be treated as revenue expenditure funded from earmarked reserves.
- 4.4 In addition, the chip and pin payments part of the scheme (£14,550) will now be deferred for twelve months to assess whether the recently introduced pay by phone system negates the need for this.

5 CONCLUSION

- 5.1 At the end of July 2016, £189,926 had been spent or committed. This is only 15.5% of the overall capital programme for 2016/17.
- 5.2 Based on estimates of progress on each scheme at this stage, eleven of the fifteen schemes are on track to be completed in-year. Please note the outstanding retention payment that covers two of these completed schemes (Council Offices Re-roofing and Council Offices Replacement Windows and Rooflights) cannot be paid until May 2017. Therefore, the remaining budget on these schemes will be moved into the 2017/18 capital programme budget.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF46-16/AC/AC  
26 August 2016

For further background information please ask for Andrew Cook.

BACKGROUND PAPERS - None

## Overall Capital Programme 2016/17

Cost Centre	Schemes	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of July 2016 £	Variance as at end of July 2016 £
<b>Community Committee</b>						
WVDHX	Replacement of Works Section Small Van – Ford Transit Toilet Van (PF09 DHX)	12,000	0	12,000	<b>11,082</b>	-918
PLAYQ	Play Area Improvements 2016/17	40,000	0	40,000	<b>9,625</b>	-30,375
FORKL	Replacement of Salthill Depot Multi Use Fork Lift Truck	16,000	0	16,000	<b>15,850</b>	-150
GVUKE	Replacement of John Deere Gang Mower Tractor (PN05 UKE)	46,000	0	46,000	<b>44,051</b>	-1,949
GVFRV	Replacement of MAN 7.7 RO-RO Truck (PN06 FRV) with equivalent spec	51,500	0	51,500	<b>51,446</b>	-54
RPIMP	Ribblesdale Pool Improvement Work ( <i>subject to securing external funding</i> )	209,000	0	209,000	<b>0</b>	-209,000
	<b>Total Community Committee</b>	<b>374,500</b>	<b>0</b>	<b>374,500</b>	<b>132,054</b>	<b>-242,446</b>
<b>Planning and Development Committee</b>						
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	30,200	0	30,200	<b>0</b>	-30,200
	<b>Total Planning and Development Committee</b>	<b>30,200</b>	<b>0</b>	<b>30,200</b>	<b>0</b>	<b>-30,200</b>

## Overall Capital Programme 2016/17

Cost Centre	Schemes	Original Estimate 2016/17 £	Slippage from 2015/16 £	Total Approved Budget 2016/17 £	Actual Expenditure including commitments as at end of July 2016 £	Variance as at end of July 2016 £
<b>Policy and Finance Committee</b>						
ITSAN	ICT Infrastructure Refresh (Storage Area Network (SAN) and Network and Server Replacement)	100,000	0	100,000	0	-100,000
OROOF	Council Offices – Re-roofing	0	14,760	14,760	3,169	-11,591
WINDW	Council Offices – Replacement Windows and Rooflights	0	2,740	2,740	1,357	-1,383
TNSCP	Clitheroe Townscape Scheme	0	55,000	55,000	0	-55,000
ECDVI	Economic Development Initiatives	0	100,000	100,000	0	-100,000
	<b>Total Policy and Finance Committee</b>	<b>100,000</b>	<b>172,500</b>	<b>272,500</b>	<b>4,526</b>	<b>-267,974</b>
<b>Health and Housing Committee</b>						
DISCP	Disabled Facilities Grants	273,220	14,090	287,310	53,346	-233,964
LANGR	Landlord/Tenant Grants	75,000	8,330	83,330	0	-83,330
CMIMP	Clitheroe Market Improvements	175,000	0	175,000	0	-175,000
	<b>Total Health and Housing Committee</b>	<b>523,220</b>	<b>22,420</b>	<b>545,640</b>	<b>53,346</b>	<b>-492,294</b>
	<b>OVERALL TOTAL</b>	<b>1,027,920</b>	<b>194,920</b>	<b>1,222,840</b>	<b>189,926</b>	<b>-1,032,914</b>