

# RIBBLE VALLEY BOROUGH COUNCIL

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Dear Councillor

The next meeting of the **ACCOUNTS & AUDIT COMMITTEE** is at **6.30pm on WEDNESDAY, 21 FEBRUARY 2018** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

## CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)  
Directors  
Grant Thornton  
Press

## AGENDA

### Part 1 – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting held on 18 October 2017 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).

### DECISION ITEMS

- ✓ 5. Closure of Accounts Timetable 2017/18 – report of Director of Resources – copy enclosed.
- ✓ 6. Internal Audit Annual Plan 2018/19 – report of Director of Resources – copy enclosed.
- ✓ 7. Sub-Committee Arrangements – report of Chief Executive – copy enclosed.

INFORMATION ITEMS

- ✓ 8. Grants Certification Letter 2016/17 – report of Grant Thornton - copy enclosed
- ✓ 9. Audit Plan 2017/18 – report of Grant Thornton – copy enclosed.
- ✓ 10. Internal Audit Progress Report 2017/18 – report of Director of Resources – copy enclosed.

Part II - items of business **not** to be discussed in public

None