please ask for Olwen Heap

direct line 01200 414408

fax: 01200 414488

e-mail olwen.heap@ribblevalley.gov.uk

my ref OMH/

date 10 April 2018

**Dear Councillor** 

POLICY & FINANCE SUB COMMITTEE – APPOINTMENT OF DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING

You are invited to attend a meeting of the above Sub Committee on **TUESDAY 10 APRIL 2018** at **2.30pm** in Committee Room 1 of the Town Hall, 13 Church Street, Clitheroe.

The agenda is set out below.

Yours sincerely

CHIEF EXECUTIVE

## **AGENDA**

- 1. Apologies for absence
- 2. Public participation
- 3. Declarations of interest
- 4. Minutes of meeting held on 19 February 2018 copy enclosed

PART II – Items of business not to be discussed in public

- 5. Shortlisting of applications for interview
- 6. Interviewee Presentation Topic
- 7. Interview questions

To: Councillors Ken Hind, Alison Brown, Stephen Atkinson and Susan Knox Chief Executive, Head of Human Resources