



Ribble Valley Borough Council

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Members of the Council are hereby summoned to attend a meeting of the Council to be held in the **TOWN HALL, CHURCH STREET, CLITHEROE** on **TUESDAY, 24 APRIL 2018** at **6.30PM**.

CHIEF EXECUTIVE
17 April 2018

BUSINESS

Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public participation session.
4. To confirm the minutes of the meeting of **Council** held on **6 March 2018**.
5. Mayoral Communications.
6. Presentation of Long Service Awards.
7. Leader's Report and Question Time.
8. To receive and consider, where appropriate, the minutes of the following Committee meetings now circulated (items marked *** are referred to Council for decision).

COMMITTEE MEETINGS: 6 MARCH – 12 APRIL 2018			
COMMITTEES	DATE OF MEETING	PAGE	MINUTE NO'S
COUNCIL	6 MARCH	1 – 15	614 – 625
PLANNING & DEVELOPMENT	8 MARCH	16 – 31	626 – 642
COMMUNITY	13 MARCH	32 – 37	643 – 658
PERSONNEL	14 MARCH	38 – 39	659 – 669
HEALTH & HOUSING	15 MARCH	40 – 45	670 – 687
POLICY & FINANCE	20 MARCH	46 – 56	688 – 712
PARISH COUNCIL LIAISON	22 MARCH	57 – 60	713 – 719
ECONOMIC DEVELOPMENT	5 APRIL	61 – 64	720 – 730
POLICY AND FINANCE SUB-COMMITTEE	10 APRIL	65 – 66	731 – 738

LICENSING	10 APRIL	67 – 69	739 – 747
ACCOUNTS & AUDIT	11 APRIL	70 – 73	748 – 755
PLANNING & DEVELOPMENT	12 APRIL	74 – 90	756 – 768

Part II - items of business **not** to be discussed in public

None.

NOTES:

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
 - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
 - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.
 - (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the day before the Council meeting.

Minutes of Meeting of the Council

Meeting Date: Tuesday, 6 March 2018 starting at 6.30pm
Present: Councillor R Bennett (Chairman)

Councillors:

P Ainsworth	K Hind
J E Alcock	S Hind
S Atkinson	S A Hirst
S Bibby	J Holgate
A Brown	A M Knox
I Brown	S Knox
S Brunskill	G Mirfin
S Carefoot	R Newmark
P M Dobson	M Robinson
P Dowson	J Rogerson
P Elms	I Sayers
R Elms	G Scott
M Fenton	R E Sherras
M French	R Swarbrick
G Geldard	D Taylor
L Graves	R J Thompson
R Hargreaves	N C Walsh
T Hill	J White
B Hilton	

In attendance: Chief Executive, Director of Community Services, Director of Resources, Head of HR, Head of Legal and Democratic Services.

614 PRAYERS

The Mayor's Chaplain, the Reverend Fielding, opened the meeting with prayers.

615 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Hore and D T Smith.

616 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

617 PUBLIC PARTICIPATION

There was no public participation.

618 COUNCIL MINUTES

The minutes of the meeting held on 12 December 2017 were approved as a correct record and signed by the Chairman.

619 MAYORAL COMMUNICATIONS

The Mayor reported on a number of recent events that he had attended including various events over Christmas and he also was pleased to report that his Christmas lunch at Whalley Golf Club had raised over £600 and £1,200 had been raised at his Mayors' Ball. He thanked all staff and officers who had assisted him at these events.

620 STATUTORY BUDGET CONSULTATIONS WITH NON-DOMESTIC RATEPAYER REPRESENTATIVES AND VOLUNTARY ORGANISATIONS

Consideration was given to the written report of the Director of Resources referring to a meeting which had taken place with representatives and non-domestic ratepayers and the Council's budget proposals. The meeting had been attended by Mr Williams of Clitheroe Chamber of Trade and Mr Atherton of Whalley Chamber of Trade, and Councillors A Brown, T Hill, K Hind, S Hirst, A Knox and J Rogerson, Chief Executive, Director of Resources and Head of Revenues and Benefits.

RESOLVED: That Members receive the report.

621 REVENUE BUDGET 2018/2019 AND CAPITAL PROGRAMME 2018/2019 TO 2022/2023 AND SETTING THE COUNCIL TAX FOR EACH CATEGORY OF DWELLING IN THE COUNCIL'S AREA FOR 2018/2019

Consideration was given to the written report of the Director of Resources concerning the budget for 2018/2019 and the setting of the different amounts of Council Tax for different parts of the Council's area where special items applied (Parish Precepts).

Enclosed with the report was the budget summary of the financial year 2018/2019 which contained details of revenue and capital requirements. Approval of the budget proposals contained in the report was proposed by Councillor K Hind and seconded by Councillor P Elms.

In his budget speech the Leader noted that the budget had presented challenges for the Budget Working Group and Policy and Finance Committee this year. The aim had been to present a balanced budget and in order to achieve this the Council had increased the amount taken from the New Homes Bonus from £793,000 to £1,104,000 and increased the amount of business rates used and taken monies from balances to fund the budget.

The Leader recommended an increase in the Council Tax on a Band D property of £5 (3.4%). He commented that this would be only the second time in 10 years that the Council had increased its Council Tax. This would mean that a Band D taxpayer's would pay the overall Council Tax bill will be 9% £150.69 a year, an extra 10p a week.

The Leader was pleased to report that a balanced budget had been achieved without making any employees redundant, or cuts to services and whilst retaining a £6.6m capital programme over a 5 year period.

The Leader noted that there would be further challenges ahead but that the Council continued to be cautious in its spending and focus on proactive work to drive the local economy to create more jobs, new businesses and expand existing ones so as to increase business income, thereby securing the future of services for its residents. This work would be led by the new Director of Economic Development and Planning.

The Leader recommended the Council's budget and Council Tax for 2018/2019.

The Leader was also pleased that the Council had been able to propose an ambitious capital programme for the years 2018/2019 to 2022/2023 and recommend for approval.

The Leader expressed his thanks for the time and effort Committee, Officers and the Budget Working Group had dedicated to achieving the budget as presented.

The Leader of the opposition, Councillor A Knox, added his thanks to Officers for their work in preparing the budget.

Members then debated the budget proposals. At the end of the debate a recorded vote was taken.

The following Members voted for the motion:

P Ainsworth	P Dobson	K Hind	R Sherras
J Alcock	P Dowson	S Hind	R Swarbrick
S Atkinson	P Elms	S Hirst	D Taylor
R Bennett	R Elms	J Holgate	R Thompson
S Bibby	G Geldard	G Mirfin	N Walsh
A Brown	L Graves	R Newmark	J White
I Brown	R Hargreaves	J Rogerson	
S Brunskill	T Hill	I Sayers	
S Carefoot	B Hilton	G Scott	

The following Members abstained:

M Fenton	A Knox	M Robinson
M French	S Knox	

The motion was carried.

RESOLVED: That the Council:

1. approve the following submitted by the Policy and Finance Committee and included in the budget summary book:
 - a) the revised estimates of 2017/18 and the revenue estimates for 2018/19;
 - b) the revised capital programme for 2017/18 and the forward capital programme for 2018/19 to 2022/23.

2. approve the Prudential indicators, borrowing limits and MRP policy statement as set out in Annex 1 of the report;
3. note that under delegated powers in accordance with Section 84 of the Local Government Finance Act 2003, the Council determined the following amounts for 2018/19, in accordance with the Local Authority's (Calculation of Council Tax Base) Regulation 1992 (as amended) as its Council Tax base for the year:
 - a) 22,902 being the amount of its Council Tax Base for the whole district [item T and the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)], and

b)

Parish Area	Tax base
Aighton, Bailey & Chaigley	446
Balderstone	197
Barrow	449
Bashall Eaves, Great Mitton & Little Mitton	205
Billington & Langho	2,124
Bolton by Bowland, Gisburn Forest & Sawley	488
Bowland Forest (High)	70
Bowland Forest (Low)	79
Bowland with Leagram	86
Chatburn	380
Chipping	488
Clayton le Dale	510
Clitheroe	5,225
Dinckley	44
Downham	48
Dutton	105
Gisburn	211
Grindleton	360
Horton	47
Hothersall	73
Longridge	2,772
Mearley	8
Mellor	1,000
Newsholme	20
Newton	146
Osbaldeston	111
Paythorne	43
Pendleton	106
Ramsgreave	280
Read	564
Ribchester	661

Parish Area	Tax base
Rimington & Middop	239
Sabden	524
Salesbury	193
Simonstone	497
Slaidburn & Easington	150
Thornley with Wheatley	167
Twiston	35
Waddington	456
West Bradford	362
Whalley	1,627
Wilpshire	1,078
Wiswell	183
Worston	45
	22,902

being the amounts calculated by the Council, in accordance with Regulation 6 of the regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

4. Calculate that the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish precepts) is £3,451,102.
5. Calculate the following amounts for 2018/19, in accordance with Sections 31 to 36 of the Act:
 - a) £27,069,264 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - b) £23,182,979 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
 - c) £3,886,285 Being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
 - d) £169.69 Being the amount at 5(c) above (Item R), all divided by Item T (3(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).

- e) £435,183 Being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- f) £150.69 Being the amount at 5(d) above less the result given by dividing the amount at 5(e) above by Item T (3(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- g) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties:

Parts of the Council's area	£
Aighton, Bailey & Chaigley	162.24
Balderstone	159.32
Barrow	172.01
Bashall Eaves, Great Mitton & Little Mitton	156.70
Billington & Langho	160.60
Bolton by Bowland, Gisburn Forest & Sawley	192.54
Bowland Forest Higher	181.65
Bowland Forest Lower	165.88
Bowland with Leagram	153.02
Chatburn	180.62
Chipping	166.57
Clayton le Dale	156.57
Clitheroe	171.93
Dinckley	150.69
Downham	150.69
Dutton	155.45
Gisburn	175.69
Grindleton	171.52
Horton	150.69
Hothersall	164.39
Longridge	176.12
Mearley	150.69
Mellor	165.35
Newsholme	150.69
Newton	167.81
Osbaldeston	157.45

Parts of the Council's area		£
Paythorne		150.69
Pendleton		162.95
Ramsgreave		157.83
Read		167.93
Ribchester		162.53
Rimington & Middop		173.70
Sabden		179.26
Salesbury		175.56
Simonstone		167.59
Slaidburn & Easington		164.36
Thornley with Wheatley		159.67
Twiston		150.69
Waddington		180.30
West Bradford		169.90
Whalley		172.72
Wilpshire		166.90
Wiswell		177.21
Worston		150.69

Being the amount given by adding to the amount at 5(f) above to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount contained in 3(b), calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

- h) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties by valuation band:

		VALUATION BANDS							
		A	B	C	D	E	F	G	H
		£	£	£	£	£	£	£	£
Aighton, Bailey & Chaigney		108.16	126.18	144.22	162.24	198.30	234.34	270.40	324.48
Balderstone		106.21	123.91	141.62	159.32	194.73	230.13	265.53	318.64
Barrow		114.67	133.78	152.90	172.01	210.24	248.46	286.68	344.02
Bashall Eaves, Great Mitton & Little Mitton		104.47	121.87	139.29	156.70	191.53	226.34	261.17	313.40
Billington & Langho		107.07	124.91	142.76	160.60	196.29	231.97	267.67	321.20
Bolton by Bowland, Gisburn Forest & Sawley		128.36	149.75	171.15	192.54	235.33	278.11	320.90	385.08

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Bowland Forest Higher	121.10	141.28	161.47	181.65	222.02	262.38	302.75	363.30
Bowland Forest Lower	110.59	129.01	147.45	165.88	202.75	239.60	276.47	331.76
Bowland with Leagram	102.01	119.01	136.02	153.02	187.03	221.03	255.03	306.04
Chatburn	120.41	140.48	160.55	180.62	220.76	260.89	301.03	361.24
Chipping	111.05	129.55	148.07	166.57	203.59	240.60	277.62	333.14
Clayton le Dale	104.38	121.77	139.18	156.57	191.37	226.15	260.95	313.14
Clitheroe	114.62	133.72	152.83	171.93	210.14	248.34	286.55	343.86
Dinckley	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Downham	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Dutton	103.63	120.90	138.18	155.45	190.00	224.54	259.08	310.90
Gisburn	117.13	136.64	156.17	175.69	214.74	253.77	292.82	351.38
Grindleton	114.35	133.40	152.47	171.52	209.64	247.75	285.87	343.04
Horton	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Hothersall	109.59	127.86	146.13	164.39	200.92	237.45	273.98	328.78
Longridge	117.41	136.98	156.55	176.12	215.26	254.39	293.53	352.24
Mearley	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Mellor	110.23	128.60	146.98	165.35	202.10	238.84	275.58	330.70
Newsholme	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Newton	111.87	130.52	149.17	167.81	205.10	242.39	279.68	335.62
Osbaldeston	104.97	122.46	139.96	157.45	192.44	227.42	262.42	314.90
Paythorne	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Pendleton	108.63	126.74	144.85	162.95	199.16	235.37	271.58	325.90
Ramsgreave	105.22	122.75	140.30	157.83	192.91	227.97	263.05	315.66
Read	111.95	130.61	149.27	167.93	205.25	242.56	279.88	335.86
Ribchester	108.35	126.41	144.47	162.53	198.65	234.76	270.88	325.06
Rimington & Middop	115.80	135.10	154.40	173.70	212.30	250.90	289.50	347.40
Sabden	119.51	139.42	159.35	179.26	219.10	258.93	298.77	358.52
Salesbury	117.04	136.54	156.06	175.56	214.58	253.58	292.60	351.12
Simonstone	111.73	130.34	148.97	167.59	204.84	242.07	279.32	335.18
Slaidburn & Easington	109.57	127.83	146.10	164.36	200.89	237.41	273.93	328.72
Thornley with Wheatley	106.45	124.18	141.93	159.67	195.16	230.63	266.12	319.34
Twiston	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Waddington	120.20	140.23	160.27	180.30	220.37	260.43	300.50	360.60
West Bradford	113.27	132.14	151.03	169.90	207.66	245.41	283.17	339.80
Whalley	115.15	134.33	153.53	172.72	211.11	249.48	287.87	345.44

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Wilpshire	111.27	129.81	148.36	166.90	203.99	241.07	278.17	333.80
Wiswell	118.14	137.83	157.52	177.21	216.59	255.97	295.35	354.42
Worston	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38

being the amounts given by multiplying (as appropriate) the amounts at 5(f) or 5(g) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

6. Note, that for 2018/19 Lancashire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A £	B £	C £	D £	E £	F £	G £	H £	
863.28	1,007.16	1,151.04	1,294.92	1,582.68	1,870.44	2,158.20	2,589.84	

7. Note, that for 2018/19 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A £	B £	C £	D £	E £	F £	G £	H £	
118.30	138.02	157.73	177.45	216.88	256.32	295.75	354.90	

8. Note, that for 2018/19 the Lancashire Combined Fire Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A £	B £	C £	D £	E £	F £	G £	H £	
44.97	52.47	59.96	67.46	82.45	97.44	112.43	134.92	

9. Having calculated the aggregate in each case of the amounts at 5(h), 6, 7 and 8 above, the Council, in accordance with Section 30(2) of the Act, hereby sets the following amounts as the amounts of Council Tax for 2018/19 for each of the categories of dwellings shown below:

	VALUATION BANDS							
	A £	B £	C £	D £	E £	F £	G £	H £
Aighton, Bailey & Chaigley	1,134.71	1,323.83	1,512.95	1,702.07	2,080.31	2,458.54	2,836.78	3,404.14
Balderstone	1,132.76	1,321.56	1,510.35	1,699.15	2,076.74	2,454.33	2,831.91	3,398.30
Barrow	1,141.22	1,331.43	1,521.63	1,711.84	2,092.25	2,472.66	2,853.06	3,423.68
Bashall Eaves, Great Mitton & Little Mitton	1,131.02	1,319.52	1,508.02	1,696.53	2,073.54	2,450.54	2,827.55	3,393.06
Billington & Langho	1,133.62	1,322.56	1,511.49	1,700.43	2,078.30	2,456.17	2,834.05	3,400.86
Bolton by Bowland, Gisburn Forest & Sawley	1,154.91	1,347.40	1,539.88	1,732.37	2,117.34	2,502.31	2,887.28	3,464.74
Bowland Forest (High)	1,147.65	1,338.93	1,530.20	1,721.48	2,104.03	2,486.58	2,869.13	3,442.96
Bowland Forest (Low)	1,137.14	1,326.66	1,516.18	1,705.71	2,084.76	2,463.80	2,842.85	3,411.42
Bowland with Leagram	1,128.56	1,316.66	1,504.75	1,692.85	2,069.04	2,445.23	2,821.41	3,385.70
Chatburn	1,146.96	1,338.13	1,529.28	1,720.45	2,102.77	2,485.09	2,867.41	3,440.90
Chipping	1,137.60	1,327.20	1,516.80	1,706.40	2,085.60	2,464.80	2,844.00	3,412.80
Clayton le Dale	1,130.93	1,319.42	1,507.91	1,696.40	2,073.38	2,450.35	2,827.33	3,392.80
Clitheroe	1,141.17	1,331.37	1,521.56	1,711.76	2,092.15	2,472.54	2,852.93	3,423.52
Dinckley	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Downham	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Dutton	1,130.18	1,318.55	1,506.91	1,695.28	2,072.01	2,448.74	2,825.46	3,390.56
Gisburn	1,143.68	1,334.29	1,524.90	1,715.52	2,096.75	2,477.97	2,859.20	3,431.04
Grindleton	1,140.90	1,331.05	1,521.20	1,711.35	2,091.65	2,471.95	2,852.25	3,422.70
Horton	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Hothersall	1,136.14	1,325.51	1,514.86	1,704.22	2,082.93	2,461.65	2,840.36	3,408.44
Longridge	1,143.96	1,334.63	1,525.28	1,715.95	2,097.27	2,478.59	2,859.91	3,431.90
Mearley	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Mellor	1,136.78	1,326.25	1,515.71	1,705.18	2,084.11	2,463.04	2,841.96	3,410.36
Newsholme	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Newton	1,138.42	1,328.17	1,517.90	1,707.64	2,087.11	2,466.59	2,846.06	3,415.28

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Osbaldeston	1,131.52	1,320.11	1,508.69	1,697.28	2,074.45	2,451.62	2,828.80	3,394.56
Paythorne	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Pendleton	1,135.18	1,324.39	1,513.58	1,702.78	2,081.17	2,459.57	2,837.96	3,405.56
Ramsgreave	1,131.77	1,320.40	1,509.03	1,697.66	2,074.92	2,452.17	2,829.43	3,395.32
Read	1,138.50	1,328.26	1,518.00	1,707.76	2,087.26	2,466.76	2,846.26	3,415.52
Ribchester	1,134.90	1,324.06	1,513.20	1,702.36	2,080.66	2,458.96	2,837.26	3,404.72
Rimington & Middop	1,142.35	1,332.75	1,523.13	1,713.53	2,094.31	2,475.10	2,855.88	3,427.06
Sabden	1,146.06	1,337.07	1,528.08	1,719.09	2,101.11	2,483.13	2,865.15	3,438.18
Salesbury	1,143.59	1,334.19	1,524.79	1,715.39	2,096.59	2,477.78	2,858.98	3,430.78
Simonstone	1,138.28	1,327.99	1,517.70	1,707.42	2,086.85	2,466.27	2,845.70	3,414.84
Slaidburn & Easington	1,136.12	1,325.48	1,514.83	1,704.19	2,082.90	2,461.61	2,840.31	3,408.38
Thornley with Wheatley	1,133.00	1,321.83	1,510.66	1,699.50	2,077.17	2,454.83	2,832.50	3,399.00
Twiston	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04
Waddington	1,146.75	1,337.88	1,529.00	1,720.13	2,102.38	2,484.63	2,866.88	3,440.26
West Bradford	1,139.82	1,329.79	1,519.76	1,709.73	2,089.67	2,469.61	2,849.55	3,419.46
Whalley	1,141.70	1,331.98	1,522.26	1,712.55	2,093.12	2,473.68	2,854.25	3,425.10
Wilpshire	1,137.82	1,327.46	1,517.09	1,706.73	2,086.00	2,465.27	2,844.55	3,413.46
Wiswell	1,144.69	1,335.48	1,526.25	1,717.04	2,098.60	2,480.17	2,861.73	3,434.08
Worston	1,127.01	1,314.85	1,502.68	1,690.52	2,066.19	2,441.86	2,817.53	3,381.04

622

LEADER'S REPORT

The Leader reported on key matters that affected the work of the Council. He began with an update on matters relating to the East Lancashire Unitary Authority. He reported that Pendle Council had decided they wished to leave Lancashire County Council and form an East Lancashire Unitary Council with what was expected to include Blackburn, Burnley, Hyndburn, Rossendale and Ribble Valley. The Leader noted that such a potential unitary would be predominantly urban and industrial in nature and therefore had little in common with the rurality of the Ribble Valley. The Council leading group had considered the Council's position and if approached to join such a unitary, would recommend to Council that it did not join. He confirmed the Council's commitment to remain as part of the Lancashire County Council area where independence was preserved and the voice of Ribble Valley residents would be heard and best represented.

Next the Leader updated Members on the future of the Lancashire Combined Authority. He had attended a Lancashire Leaders' meeting in which the Leader

of Lancashire County Council had set out key areas for the County's involvement in the Combined Authority. This included the position that there would be no votes for districts and boroughs in respect of transport matters.

The Leader had pointed out the need to reopen the Ribble Valley rail link to provide regular passenger transport connecting the borough with the Settle and Carlisle and West Coast mainline and Skipton, Leeds and Bradford as well as improving connections to Manchester Victoria.

The Council's position in respect of the Lancashire Combined Authority remained unchanged. The Leader confirmed that he would wait for any Government announcement on Combined Authorities before asking the Council to review its policy.

Next the Leader reported that he had represented the borough at a recent District Council Network Conference attended by 95 boroughs and districts. The key messages from the Conference were centred on borough's creating opportunities for co-operative working with other Local Authorities and partners, and the role of boroughs in supporting the health and wellbeing offering within their areas.

Finally, the Leader was pleased to report that the Council had received a very positive report from its recent Local Government Association (LGA) Peer Challenge Assessment. The report included a number of key recommendations which the Council would now progress.

623

LEADER'S QUESTION TIME

The Leader of the opposition, Councillor A Knox, asked if the Leader could confirm where Ribble Valley ranked in the list of the 10 poorest areas in the country for 4G coverage as per the analysis of OFCOM data carried out by the Country Landowners' Association (CLA).

The Leader thanked Councillor Knox for his question and confirmed that the CLA claimed that in 14 rural Local Authority areas in England, 4 out of 5 households did not receive 4G mobile coverage from all the big mobile providers.

Ribble Valley was ranked 10 out of the 10 Local Authorities with the lowest rates of indoor 4G coverage in England, with 1 being the poorest.

Next Councillor Knox asked how much money the Council had received from developers in the past 5 years as a result of Section 106 payments and how much had been spent in each of those years.

The Leader confirmed that over the past 5 years the Council had received £332,000 in Section 106 payments. The money spent over the last 5 years amounted to £193,000. In addition to this spend there were further monies that had been committed to ongoing projects where the expenditure had yet to be deferred.

Finally Councillor Knox asked how many homes had been given planning permission but had not yet been built.

The Leader confirmed that in the Corporate Strategy Plan period since 2008, 3,511 homes with planning permission were not currently under construction. 445 homes had been recorded as under construction. He reported that such information was monitored twice a year and a report published. The latest report being published in October 2017.

624

NOTICE OF MOTION

A Notice of Motion was posed by Councillor A Knox that:

“Council notes with concern that according to the latest Social Mobility Commission Report, published in November 2017 the Ribble Valley ranks 311th out of 324 for social mobility amongst young people.

Council also notes with concern that the report states that the worst performing areas for social mobility are no longer inner city areas, but remote rural and coastal areas.

Consequently, Council resolves to set up a Task and Finish Group to provide a report to Policy and Finance Committee no later than its September meeting.

The report should be based on evidence taken from a variety of sources including partners as well as the Social Mobility Commission, to find out the reasons for the lack of social mobility amongst local young people and also to provide recommendations for this Council and its partners as to how they should tackle the problem going forward.”

The Notice of Motion was seconded by Councillor K Hind and was then debated.

An amendment was proposed that the Task and Finish Group be an all-party Task and Finish Working Group. The amendment was approved.

RESOLVED: That the following Notice of Motion be carried:

“Council notes with concern that according to the latest Social Mobility Commission Report, published in November 2017 the Ribble Valley ranks 311th out of 324 for social mobility amongst young people.

Council also notes with concern that the report states that the worst performing areas for social mobility are no longer inner city areas, but remote rural and coastal areas.

Consequently, Council resolves to set up an all-party Task and Finish Working Group to provide a report to Policy and Finance Committee no later than its September meeting.

The report should be based on evidence taken from a variety of sources including partners as well as the Social Mobility Commission, to find out the reasons for the lack of social mobility amongst local young people and also to provide recommendations for this Council and its partners as to how they should tackle the problem going forward.”

625 COMMITTEE MINUTES

(i) Community Services Committee – 9 January 2018

RESOLVED: That the minutes of the above meeting be received.

(ii) Planning and Development Committee – 11 January 2018

RESOLVED: That the minutes of the above meeting be received.

(iii) Personnel Committee – 17 January 2018

RESOLVED: That the minutes of the above meeting be received.

(iv) Health and Housing Committee – 18 January 2018

RESOLVED: That the minutes of the above meeting be received with the exception of Minute Number 510:

Minute 510

THE HOUSING AND PLANNING ACT 2016 CIVIL PENALTIES

Consideration was given to approval for the implementation of new enforcement powers contained in Part 2 of the Housing and Planning Act 2016, relating to rogue landlords and property agents in England.

RESOLVED: That the Council

1. approve the policy and matrix of use of civil penalties set out in Appendix 1 to the report and its inclusion in the Environmental Health Enforcement Policy;
2. delegate to the Head of Environmental Health Services all powers to issue, use and enforce civil penalties as detailed in the Housing and Planning Act 2016 and any Regulations made thereunder; and
3. delegate to the Head of Environmental Health Services all powers to issue, use and enforce Rent Repayment Orders as detailed in the Housing and Planning Act 2016 and any Regulations made thereunder.

(v) Policy and Finance Committee – 23 January 2018

RESOLVED: That the minutes of the above meeting be received.

Planning and Development Committee – 12 January 2017

(vi) Parish Council Liaison Committee – 25 January 2018

RESOLVED: That the minutes of the above meeting be received.

(vii) Personnel Committee – 30 January 2018

RESOLVED: That the minutes of the above meeting be received with the exception of Minute Number 556:

Minute 556

PAY POLICY STATEMENT 2018/2019

RESOLVED: That the Pay Policy Statement for 2018/2019 be approved.

(viii) Licensing Committee – 30 January 2018

RESOLVED: That the minutes of the above meeting be received.

(ix) Economic Development Committee – 1 February 2018

RESOLVED: That the minutes of the above meeting be received.

(x) Special Policy and Finance Committee – 6 February 2018

RESOLVED: That the minutes of the above meeting be received with the exception of Minute Numbers 595 and 596 which had already been approved at Agenda item 6 and 7 respectively.

(xi) Policy and Finance Sub-Committee – 19 February 2018

RESOLVED: That the minutes of the above meeting be received.

(xii) Accounts and Audit Committee – 21 February 2018

RESOLVED: That the minutes of the above meeting be received.

The meeting closed at 7.40pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 8 March 2018 starting at 6.30pm
Present: Councillor A Brown (Chairman)

Councillors:

S Atkinson	J Rogerson
I Brown	I Sayers
S Brunskill	R Sherras
P Dowson	R Swarbrick
M French	D Taylor
S Hind	N Walsh
S Knox	

In attendance: Director of Community Services, Head of Planning Services, Head of Legal and Democratic Services, Head of Regeneration and Housing, Principal Planning Officer.

Also in attendance: Councillors G Mirfin and K Hind (arrived 6.50pm).

626 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor G Geldard.

627 MINUTES

The minutes of the meeting held on 11 January 2018 were approved as a correct record and signed by the Chairman.

628 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor S Atkinson declared an interest in planning application 3/2018/0075 and Councillor S Knox declared an interest in planning application 3/2016/0927.

629 PUBLIC PARTICIPATION

There was no public participation.

630 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2017/1176 (LBC)
GRID REF: SD 374247 441621

DEVELOPMENT DESCRIPTION:

REMEDIAL WORKS TO REPLACE DEFECTIVE STONE LINTELS AND REPAIR STONE LINTELS WHERE POSSIBLE AND NECESSARY AT CASTLE MUSEUM, CLITHEROE CASTLE, CASTLEGATE, CLITHEROE

The Head of Planning Services reported that the Town Council had no objections.

GRANTED subject to the imposition of the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

2. Precise specifications and samples of replacement stone to be used including its substance, texture, colour and dressing shall have been submitted to and approved by the Local Planning Authority before its use in the proposed works.

REASON: In order to safeguard the special architectural and historic interest of the listed building.

2. APPLICATION REF: 3/2017/1227/P
GRID REF: SD 360374 437337

DEVELOPMENT DESCRIPTION:

PROPOSED TWO-STOREY EXTENSION TO EXISTING MEDICAL CENTRE
AT BERRY LANE MEDICAL CENTRE BERRY LANE LONGRIDGE PR3 3JJ

The Head of Planning Services reported that the Town Council welcomed this extension.

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Existing and Proposed Site Plan 5703-FWP-L(20)02
Proposed Elevations and Floor Plans 5703-FWP-L (21)04 Rev P1.2
received 5/02/18
Proposed Ground Floor, First Floor and Roof Plans 5703-FWP-L(21) 03

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. Only those external materials and surfacing materials as approved under condition 2 shall be used in the development.

REASON: To ensure that the appearance of the development is appropriate to the character of the building and setting of the area and comply with Policies DMG1 and DME4 of the Ribble Valley Core Strategy adopted version

4. No development shall take place until a Construction Method Statement has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted statement shall provide details of:

- A. The location of parking of vehicles of site operatives and visitors
- B. The location for the loading and unloading of plant and materials
- C. The location of storage of plant and materials used in constructing the development
- D. The locations of security hoarding
- E. The location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development) and the timings/frequencies of mechanical sweeping of the adjacent roads/highway
- F. Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
- G. The highway routes of plant and material deliveries to and from the site.
- H. Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
- I. Days and hours of operation for all construction works.

The approved statement shall be adhered to throughout the construction period of the development.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway in accordance with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

5. The car parking identified on the approved plans as referred to in condition 2 shall be appropriately surfaced or paved in accordance with the approved details. Unless otherwise agreed by the LPA the spaces shall be available for use before the development hereby approved is first brought into use.

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety and comply with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy adopted version.

6. Prior to occupation of the extension a car parking and traffic management plan shall be submitted to and approved in writing by the Local Planning

Authority. The scheme shall be implemented in accordance with the details so approved and retained thereafter unless agreed otherwise in writing with the Local Planning Authority. The proposed parking contract as referred to within the submitted draft travel plan. The contract parking shall provide for the staff displaced from the existing car park (14) and also the addition parking generated by the increase in staff (+15). Any Travel Plan shall be submitted to and agreed in writing by the Local Planning Authority before commencement of the development and implemented within an agreed time frame.

REASON: In the interests of the amenities of the area and highway safety and to comply with Policies DMG1 of the Ribble Valley Core Strategy Adopted Version. As part of any car parking management this shall include the purchase of long stay parking permits for and consideration of a parking voucher system for clients.

- 7 Cycling facilities shall be provided in accordance with a scheme to be approved by the Local Planning Authority with the cycling facilities to be provided in accordance with the approved plan, before the use of the extension hereby permitted becomes operative.

REASON: To allow for the effective use of the parking areas and to comply with Policies DMG1 of the Ribble Valley Core Strategy Adopted Version.

(Councillor Atkinson declared an interest in the next item of business and left the meeting).

3. APPLICATION REF: 3/2018/0075
GRID REF: SD 369004 432944

DEVELOPMENT DESCRIPTION:

TWO STOREY AND SINGLE STOREY REAR EXTENSION AT 2 ELY CLOSE WILPSHIRE BLACKBURN BB1 9LS

The Head of Planning Services reported an additional letter of objection.

APPROVED subject to the imposition of the following condition(s):

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchasing Act 2004.

2. Unless explicitly required by this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan HM/0075/01
Garage and Driveway HM/0075/02 (Amended plans received 14/02/2018)
Proposed Floor Plan HM/0075/03(Amended Plans Received 20/02/2018)
Side Elevation Proposed HM/0075/04(Amended Plans Received 20/02/2018)
Proposed 3D Elevation HM/0075/05(Amended Plans Received 20/02/2018)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. All new external work and finishes shall match those of the existing dwellinghouse in respect of materials used, detailed execution and finished appearance except where indicated otherwise on the approved drawings.

REASON: To ensure that the materials to be used are appropriate to the locality in accordance with Policies DMG1 and DMH5 of the Ribble Valley Core Strategy.

4. Before the first occupation of the building/ extension hereby permitted the new window on the first floor west elevation of the two storey extension shall be fitted with obscure glazing and any part of the window that is less than 1.7m above the floor of the room in which it is installed shall be non-opening. The window shall be permanently retained in that condition thereafter.

REASON: To ensure the protection of privacy for neighbouring occupiers, and in the interests of residential amenity, in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

5. The roof area of the extension hereby permitted shall not be used as a balcony, roof garden or similar amenity area without the prior written consent of the Local Planning Authority

REASON: To protect the amenities and privacy of the neighbouring properties and in accordance with policy DMG1 of the Ribble Valley Core Strategy.

(Councillor Atkinson returned to the meeting).

4. APPLICATION REF: 3/2018/0082
GRID REF: SD 368741 433953

DEVELOPMENT DESCRIPTION:

PROPOSED ERECTION OF A TWO STOREY HOLIDAY COTTAGE FOLLOWING DEMOLITION OF AN EXISTING DUTCH BARN (RESUBMISSION OF APPLICATION 3/2017/0644) AT DEWHURST FARM, LONGSIGHT ROAD, LANGHO BB6 8ADRIAN DOWD BSc (Hons) MA (URP) MA (Arch Cons) RTPi IHBC

The Head of Planning Services reported an additional letter of objection.

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Tur/155/2449/01

Tur/155/2449/02

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. The external facing materials, detailed on the approved plans, shall be used and no others substituted.

REASON: To ensure that the materials to be used are appropriate to the locality in accordance with Key Statement EN2 and Policy DMG1 of the Ribble Valley Core Strategy.

4. Notwithstanding the provisions of The Town and Country Planning (Use Classes) (Amendment) (England) Order 2015, or any equivalent Order following the revocation and re-enactment thereof (with or without modification), the holiday cottage hereby approved shall only be used as holiday accommodation and for no other purpose, including any other purpose within Use Class C3.

REASON: For the avoidance of doubt, and to avoid an over-intensive use and to ensure that the development remains compatible with the character of the area and the intensity and frequency of usage remains proportionate to the use hereby approved in accordance with Policies DMG1, DME2, DMB1 and DMB3 of the Ribble Valley Core Strategy.

5. The holiday unit hereby approved shall not be let to or occupied by any one person or group of persons for a combined total period exceeding 90 days in any one calendar year and in any event shall not be used as a unit of permanent accommodation or any individual(s) sole place of residence. A register of all occupants of the accommodation hereby approved shall be maintained at all times and shall be made available for inspection by the Local Planning Authority on request. For the avoidance of doubt the register shall contain the name and address of the principal occupier together with dates of occupation.

REASON: For the avoidance of doubt and ensure that the use remains compatible with the character of the area and the intensity, frequency and nature of the usage remains commensurate and relevant to the nature of

the consent sought in accordance with Policies DMG1, DMG2, DMB3 and Key Statements EC1 of the Ribble Valley Core Strategy.

6. Notwithstanding the provisions of Classes A to H of Part 1 of the Town and Country Planning (General Permitted Development) (England) Order 2015, or any Order revoking and re-enacting that Order, the holiday cottage hereby permitted shall not be altered or extended, no new windows shall be inserted (including rooflights) and no additional buildings or structures shall be erected within its external area unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the amenities of nearby residents in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

7. The proposed access to the site from Longsight Road, Langho shall be constructed to a minimum width of 6m and this width shall be maintained for a minimum distance of 10m measured back from the nearside edge of the carriageway. Such construction should be completed prior to any other works commencing on site.

REASON: To enable vehicles to enter and leave the premises in a safe manner without causing a hazard to other road users in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

8. Notwithstanding the submitted details, no part of the development hereby approved shall commence until a detailed design indicating that the required sight lines of 200m in both directions can be attained and maintained from a point 2.4m south of the edge of the carriageway of A59 Longsight Road has been submitted to, and approved by, the Local Planning Authority in consultation with the Highway Authority. The scheme shall be implemented, constructed and completed in full in accordance with the approved details prior to the development being first brought into use.

The land within these splays shall be maintained thereafter, free from obstructions such as walls, fences, trees, hedges, shrubs, ground growth or other structures within the splays in excess of 1.0 metre in height above the height at the centre line of the adjacent carriageway.

REASON: To enable vehicles to enter and leave the premises in a safe manner without causing a hazard to other road users in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

9. The access road improvements shown on submitted Drawing Number Tur/155/2449/02 shall have been fully completed prior to the first occupation of the holiday cottage hereby permitted.

REASON: In the interests of highway safety and to comply with Policy DMG1 of the Ribble Valley Core Strategy.

10. No external lighting shall be installed on any structure hereby approved, or elsewhere within the site, without the prior written approval of the Local Planning Authority. Details of any such lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation. Only the duly approved lighting shall be installed on the buildings hereby approved.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising in accordance with Key Statement EN2 and Policy DMG1 of the Ribble Valley Core Strategy.

11. Notwithstanding the submitted details, prior to the commencement of the development, section details at a scale of not less than 1:20 of the proposed boundary treatments/fencing, walling including any coping details shall have been submitted to and approved by the Local Planning Authority. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

12. Before the first occupation of the building hereby permitted the first floor bathroom window in the west facing elevation shall be fitted with obscured glazing and any part of the window that is less than 1.7m above the floor of the room in which it is installed shall be non-opening. The window shall be permanently retained in that condition thereafter.

REASON: To ensure the protection of privacy for neighbouring occupiers, and in the interests of residential amenity, in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

13. Within three months of the commencement of development, the siting, details of the construction and design of external refuse recycling/bin stores shall be submitted to and approved in writing by the Local Planning Authority. The duly approved facilities shall be made available for use before the development hereby approved is first occupied and retained thereafter.

REASON: To ensure the provision of satisfactory facilities for the storage of refuse and recycling and in the interest of visual amenity in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

14. The car parking and manoeuvring areas shall be laid out in accordance with the approved plan before the holiday cottage hereby approved is first brought into use and shall be permanently maintained as such thereafter.

REASON: To allow for the effective use of the parking areas in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

15. No development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be

undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes / artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall identify the nature and type of the nesting boxes/artificial roosting sites and the locations(s) or wall and roof elevations into which the above provisions shall be incorporated.

The artificial bird/bat boxes shall be made available for use before the holiday cottage hereby approved is first brought into use and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and reduce the impact of development in accordance with Policies DMG1 and EN4 of the Ribble Valley Core Strategy.

16. Demolition of the Dutch barn shall be undertaken outside the nesting bird season [March - August inclusive].

REASON: To protect nesting birds in accordance with DMG1, DME3 and Key Statement EN4 of the Ribble Valley Core Strategy.

17. Unless otherwise agreed in writing by the Local Planning Authority, no building or engineering operations within the site or deliveries to and from the site shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: In order to protect the amenities of existing residents in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

18. Foul and surface water shall be drained on separate systems. In the event of surface water discharging to public sewer, the rate of discharge shall be restricted to the lowest possible rate which shall be agreed with the statutory undertaker prior to connection to the public sewer.

REASON: To secure proper drainage and to manage the risk of flooding and pollution in accordance with Policy DME6 of the Ribble Valley Core Strategy and the National Planning Policy Framework.

5. APPLICATION REF: 3/2018/0126P (LBC)
GRID REF: SD 374156441161

DEVELOPMENT DESCRIPTION:

LISTED BUILDING CONSENT FOR REROOFING AND MINOR ALTERATIONS INCLUDING NEW VENTILATION GRILLS AND FLU AT THE JOINERS ARMS, WHALLEY ROAD, CLITHEROE

The Head of Planning Services reported that the Town Council had no objections.

MINDED TO APPROVE and DEFER AND DELEGATE to Head of Planning subject to expiration of consultation deadlines and the following conditions

Time Limit

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

Plans and Further Details

2. The approval relates to drawing numbers:-
Proposed elevations 001Rev A

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Detailed Design

3. Precise specifications or samples of all external surfaces including any replacement materials of the development hereby approved shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved details shall be implemented as part of the development.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality in accordance with Policies DMG1 and DME4 of the Core Strategy Adopted Version.

(Councillor S Knox declared an interest in the next item of business and left the meeting).

6. APPLICATION REF: 3/2016/0927
GRID REF: SD 371930 435481

DEVELOPMENT DESCRIPTION:

OUTLINE APPLICATION FOR THE DEVELOPMENT OF A CLASS C2 CONTINUING CARE RETIREMENT COMMUNITY. LAND OFF ELKER LANE BILLINGTON.

The Head of Planning Services reported on 8 further objections received, that the development was still acceptable to the Highways Authority and that should the application be granted, that there would be an additional condition regarding a unilateral undertaking and footway provision.

MINDED TO APPROVE and DEFERRED AND DELEGATED for appropriate conditions and satisfactory unilateral undertaking.

(Mr Sumner spoke in favour of the above application. Mr Hargreaves spoke against the above application. Councillor Mirfin was given permission to speak on the above application).

(Councillor S Knox returned to the meeting)

7. APPLICATION REF: 3/2017/1100
GRID REF: SD 361189 437903

DEVELOPMENT DESCRIPTION:

OUTLINE APPLICATION FOR UP TO 15 SELF-BUILD DWELLINGS (30% AFFORDABLE SELF-BUILD) INCLUDING ACCESS. LAND ADJACENT TO JOHN SMITH PLAYING FIELD CHAIGLEY ROAD LONGRIDGE PR3 3TQ

WITHDRAWN from the Agenda by Officers.

8. APPLICATION REF: 3/2017/1188
GRID REF: SD 374972 437491

DEVELOPMENT DESCRIPTION:

ERECTION OF ONE SELF-BUILD DWELLING AND ASSOCIATED WORKS AT WISWELL BROOK FARM, MOORSIDE LANE, WISWELL BB7 9DB

WITHDRAWN from the Agenda by Officers.

9. APPLICATION REF: 3/2018/0024
GRID REF: SD 375771 434981

DEVELOPMENT DESCRIPTION:

CONVERSION AND EXTENSION OF REDUNDANT PIGGERY AND STORE TO ONE SINGLE-STOREY DWELLING INCLUDING ACCESS AND PARKING AT LAND ADJACENT HAMMOND DRIVE, READ

MINDED TO APPROVE and DEFERRED AND DELEGATED to go back to Committee for appropriate conditions.

(Mr Hitchen spoke in favour of the above application).

631 `SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2017/0573	Land off Union Street Clitheroe	26/10/17	36	With Legal

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2017/0433	Land at Henthorn Road Clitheroe	30/11/17	24	With Housing

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Time from First Going to Committee to Decision</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2017/0133	Land off Dale View Billington	31/8/17	13 weeks	41	Decision 30/11/17
3/2017/0616	Former Clitheroe Hospital, Chatburn Rd, Clitheroe	26/10/17	15 weeks	60	Decision 9/2/18

632 APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2017/1084	Tree works – reduce height of hedgerow	Old Methodist Chapel Lower Chapel Lane Grindleton
3/2017/1138	Proposed greenhouse within existing garden area	Sands Cottage 34 The Sands, Whalley
3/2017/1142	Prior approval for a proposed change of use of agricultural building to dwelling and associated operations development (Class Q(a))	Slated Laithe Paa Lane, Paythorne
3/2017/1144	Prior approval for a proposed change of use of agricultural building to dwelling (Class Q(a))	Broach Laithe Paa Lane, Paythorne
3/2017/1160	Proposed installation of electronically operated black wrought iron gates to the existing vehicular entrance to the north east site boundary. Proposed installation of manually operated black wrought iron gates and railings to the existing boundary opening to the north east site boundary.	Stanley House Lowergate Clitheroe
3/2017/1203	Prior notification of change of use from agricultural building to two dwellings Class Q, parts (a) and (b)	Highmoor Farm Clitheroe
3/2018/0005	Conversion of barn 1 to a dwelling. Construction of new garage. Conversion of barn 2 to four dwellings and construction of parking spaces.	Fooden Old Hall Farm Fooden Lane Bolton by Bowland
3/2018/0022	Non material amendment to approved plans under application 3/2010/1014 to allow revised floor levels	11 Stubbins Lane Sabden

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2018/0051	Change of use from ground floor office to two bedroom residential apartment. No external changes proposed.	Stanley House Lowergate Clitheroe

633 APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/ Hearing if Applicable</u>	<u>Progress</u>
3/2017/0029 R	24/07/17	Field at Hellifield Road Gisburn	WR (procedure changed back from Hearing to WR)	30/01/2018 - cancelled	Appeal Allowed 15/02/18
3/2017/0192 R	19/07/17	Countess Hey Elmridge Lane Chipping	WR		Awaiting Decision
3/2017/0220 R	07/08/17	2a Whittingham Road Longridge	WR		Appeal Allowed 14/12/2017
Enforcement	17/11/17	Demesne Farm Newsholme Gisburn	Hearing	10/04/18	Awaiting Hearing
3/2017/0441 R	19/01/18	19 Woodfield View, Whalley	WR		Awaiting Decision
3/2016/1192 R	16/11/17	Hammond Ground Whalley Road Read	Inquiry	1, 2, 3, 9,10 May 2018	Bespoke timetable Statement due 2 January 2018
3/3016/1082 R	30/11/2017	74 Higher Road Longridge and land to the rear.	WR	17/04/18	Awaiting Hearing
3/2017/0751 R	13/12/2017	The Ridge Highcliffe Greaves Grindleton	WR		Appeal Allowed 08/02/18
3/2017/0741 R	Awaiting start date from PINS	13 Glen Avenue Knowle Green	HH		
3/2017/0675 R	Awaiting start date from PINS	46 Higher Road Longridge	WR		

634 REQUEST FOR CONTRIBUTION TO THE ANNUAL HEDGELAYING EVENT

The Director of Community Services submitted a report for Committee to consider a request from the Lancashire and Westmoreland Hedgelaying Association for a contribution of £1000 to the annual hedgelaying event to be held on 3 March 2018 at West Bradford in the Ribble Valley. Unfortunately, the event had failed to take place because of the adverse weather but it was thought it would be rearranged.

RESOLVED: That Committee approve the request for £1000 contribution to the Lancashire and Westmoreland Hedgelaying Association event being held at West Bradford should it be rearranged within the next few weeks.

635 LONGRIDGE NEIGHBOURHOOD PLAN SUBMISSION

The Chief Executive submitted a report informing Members as to the current development of the Longridge Neighbourhood Plan and asking them to approve a formal response to the consultation currently underway regarding the Longridge Neighbourhood Plan and thereby aid its timely development.

He reminded Members that the process of developing a neighbourhood plan begins with the designation of the specific area the plan will consider which is set out in a map included within the plan. The detail of the plan has been developed over the past two or more years by a joint steering group under the guidance of independent consultants and advised by RVBC planning policy staff. After various consultations the plan is at the Regulation 16 stage which sets out the version the neighbourhood planning group considers to be its preferred final plan and which is formally submitted to the Council. This plan is currently the subject of a consultation which started on Friday, 9 February and will end on Friday, 23 March 2018. Following the closure of this consultation period, the plan and all the consultation comments will be sent to an independent Examiner who will be appointed by RVBC to hold an Examination of the plan. Subject to the Examiner's views and comments it is then hoped to take the plan to a public Referendum administered by RVBC later this year. If the plan passes a Referendum it will then be formally adopted by RVBC as part of the legal development plan of the borough alongside the Core Strategy and other documents.

The draft plan has been the subject of internal reviews and comment throughout its development to this point and is considered to now be a well-developed document. The Council's only concern being regarding the text that has been previously raised with the qualifying body and their consultants. Members' attention was drawn to the text proposed which seeks to introduce an element of influence from the Town Council on the final mix of house types in developments by requiring pre-application consultation with the Town Council. This issue will be highlighted by way of a representation which will enable the Examiner to form a judgement on the matter.

Councillor K Hind was given permission to speak on this item and encouraged Committee to help move the plan forward.

RESOLVED: That Committee

1. note the submission stage and the comments regarding the proposed text and agree to submit a consultation response within the Regulation 19 Longridge Neighbourhood Plan consultation and to progress the plan to Examination; and
2. authorise the Chief Executive to submit a response on behalf of the Council and to advise the qualifying body that the plans should continue to Examination and that the appointment of the independent Examiner be made.

636 CALL IN PROCEDURES

The Director of Community Services submitted a report reminding Committee of the arrangements associated with the call in procedure in relation to planning applications and giving details of the use of the call in procedures. He reminded Members that the procedure had first been introduced as part of the revised delegation scheme in 2009 which gave the opportunity for Members to ask a planning application to be determined by the Planning and Development Committee rather than as a delegated decision made by the appropriate Director. Since the introduction of the procedure approximately 50 requests had been made which equates to an average of 6 per year. The report included a breakdown of call-ins according to application type which outlined the reasons they had been called in.

Members discussed the procedure and felt that it was an important part of the democratic element but acknowledged that it shouldn't just be used by planning agents to have an application heard at Committee rather than a delegated decision.

RESOLVED: That Committee agree that the Head of Planning Services in consultation with the Chair and Vice Chair of Planning and Development Committee should continue to review the call in arrangements and if necessary report back to Committee with suggested changes.

637 INCREASE IN PLANNING APPLICATION FEES

The Director of Community Services submitted a report advising Committee in relation to the recent increased planning application fees which came into effect on 17 January 2018. The report highlighted that the 20% increase is likely to result in an additional income of around £70,000 and that the Council is obliged to spend the additional income on the planning service, and as such had no overall impact on the budget but gives an opportunity to examine the overall service and how the additional income could be utilised.

RESOLVED: That the report be noted.

638 REVENUE MONITORING 2017/2018

The Director of Resources submitted a report for Committee's information on the financial position for the period up to the end of January for this year's revenue

budget as far as this Committee was concerned. The comparison between actual and budgeted expenditure shows an overspend of £28,450 on the net cost of services. After allowing for estimated transfers to and from earmarked reserves, this is increased to £39,556 for the period up to the end of January 2018. The main reason for this net overspend is that planning fee income is lower than anticipated.

RESOLVED: That the report be noted.

639 PLANNING APPEALS

The Director of Community Services submitted a report informing Members of the planning appeal process and the importance of reviewing appeal decisions to determine whether the Council's policies within the Core Strategy can be robustly defended. The report gave a six month summary of appeal decisions from July 2017 to December 2017.

RESOLVED: That the report be noted.

640 PLANNING APPLICATION STATISTICS REPORT

The Director of Community Services submitted a report updating Committee on key information in relation to determination of planning applications from 1 October 2017 to 31 December 2017.

RESOLVED: That the report be noted.

641 APPEALS

- i) 3/2017/0220/P – Transfer of current shop to a hot food premises – takeaway at 2A Whittingham Road, Longridge – appeal allowed with conditions.
- ii) 3/2017/0751/P – Erection of stable for two horses, haylage and equipment at The Ridge, Grindleton – appeal allowed with conditions.
- iii) 3/2017/0029/P – Erection of steel frame livestock shed (100' x 40') on land at Hellifield Road, Gisburn – appeal allowed with conditions.

642 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.56pm.

If you have any queries on these minutes please contact John Heap (414461).

Minutes of Community Services Committee

Meeting Date: Tuesday, 13 March 2018 starting at 6.30pm
Present: Councillor S Carefoot (Chairman)

Councillors:

A Brown	R Newmark
R Hargreaves	M Robinson
T Hill	G Scott
S Hind	N Walsh
S Hore	J White

In attendance: Director of Community Services, Head of Cultural and Leisure Services, Head of Engineering Services, Senior Accountant and Waste Management Officer.

Also in attendance: Councillor M Fenton.

643 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors J Alcock, S Hirst, J Holgate and S Knox.

644 MINUTES

The minutes of the meeting held on 9 January 2018 were approved as a correct record and signed by the Chairman.

645 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

646 PUBLIC PARTICIPATION

There was no public participation.

647 ROEFIELD FOOTBALL PROJECT

The Director of Community Services submitted a report providing an update on a proposal from Clitheroe Wolves Football Club and the Lancaster Foundation to work in partnership with the Council to develop a football specific facility at Roefield playing pitches and to seek final approval for the proposed arrangements.

He reported that since the last report in October 2017, further meetings had taken place with Clitheroe Wolves Football Club and the Lancaster Foundation which had resulted in a further refinement of the proposal being suggested. The proposal now was that the initial indoor facility was not progressed but instead the existing artificial surfaces at Roefield be resurfaced with a new 60m x 40m

3G one. This would replace the one the Council and Sport England installed in 2015 which itself was now failing. In addition the proposed full size 3G pitch would be constructed without match funding of the Football Foundation and both areas be fully funded by the Lancaster Foundation. It would also include a covered spectator area between the two pitches and a small office and storage area.

As part of the proposal the Council was being asked to lease the land to a new charitable organisation which would be set up specifically to run the two pitches. The term of the lease would be 25 years and the full repair and maintenance of the facilities would be the responsibility of the new charitable body, Ribble Valley Community Sports Trust. It was proposed that the Council would receive £20,000 annually as rental for the land this new facility occupies with a 5 year review of this sum through the term of the lease. The full size pitch would be built to the specifications set out by the Lancaster Foundation ensuring it would meet FA accreditation and would be available for use by all clubs in the borough not just Clitheroe Wolves Football Club. Also as part of the proposal 10% of the available pitch time would be given to the Borough Council for sport development purposes.

Sport England had confirmed in writing to the Council that they would not seek clawback of the funding granted to improve the existing 3G surface which would need to be removed and replaced with the new pitch. The Council would not incur any costs for building the new pitch or refurbishing the existing surface nor would it have to act as the client for the works, as that would be fully managed by the Lancaster Foundation on behalf of the Clitheroe Wolves Football Club prior to handing it over to the Ribble Valley Community Sports Trust. As part of the scheme the existing artificial cricket wicket would need to be relocated.

There were still a number of further steps to be undertaken with regard to costings, funding agreements and application processes which would now progress should the Committee approve the new proposal.

RESOLVED: That Committee

1. approve the project proposed as amended subject to entering into appropriate funding and legal agreements with the Lancaster Foundation; and
2. authorise the Director of Community Services in consultation with the Chairman to conclude negotiations with the Lancaster Foundation and Clitheroe Wolves Football Club on the terms of the lease agreement.

648 ELECTRIC VEHICLE CHARGING REPORT

The Director of Community Services submitted a report informing Committee about the potential installation of electric vehicle charging points in the Council's car parks.

Electric vehicles are now integral in the Government's policies for climate change and transport with the announcement of a target to ban the sale of diesel and

petrol engine cars and vans after 2040. There were currently only 3 charging point locations available to the public within the Ribble Valley, all of which are sited in the Langho area at Hackings Caravan Park, Northcote Hotel and Mytton Fold Hotel.

Discussions had taken place with two companies regarding the provision of electric vehicle charge points with Eon looking like the preferred option. Proposed locations included 5 charge points at Chester Avenue Car Park and 3 at Railway View Car Park. The report went on to outline the potential benefits and constraints of providing the charge points including needing to determine charging policy for the bays.

RESOLVED: That Committee ask officers to obtain detailed information regarding Eon's proposal and upon receipt of this submit a further report to this Committee.

649 CLITHEROE CASTLE PARK RUN

The Director of Community Services submitted a report providing Committee with information on an offer from Ribble Valley Runners and Clitheroe Castle Running Group to work to gain permission to set up an established Saturday park run event within the Castle grounds, Clitheroe.

He reminded Members that the Clitheroe Castle junior parkrun had been operating successfully on a Sunday morning in the Castle grounds since October 2017. The Ribble Valley Runners are a community group which have as their objective the interest of the whole running community within the Ribble Valley. The group is a constituted group and anyone with an interest can become a member of the group. The group was now keen to further promote local community running and develop a regular Saturday parkrun event in the Castle grounds, which would take place at 9am and would comprise of 5 laps of a 1km circuit using the existing tarmac paths within the Castle grounds. It would be organised for the local community by local volunteers and would be all inclusive and open to all. Parkrun requires that there is an established volunteer group to administer events. Clitheroe Castle Running Group are an established running group who will work with Ribble Valley Runners to provide the required team of volunteers including a core group of 3-6 people who will oversee the event set up and a further group of 6-12 people prepared to volunteer as marshals/time keepers etc for the first few months of the event until it becomes established and a volunteer rota is in place.

RESOLVED: That Committee authorise the Director of Community Services to formally write to Ribble Valley Runners and Clitheroe Castle Running Group to give them approval to set up a parkrun within Clitheroe Castle grounds and that a review report be brought back to Committee in 12 months' time.

650 RECREATIONAL, CULTURAL, ART DEVELOPMENT, SPORTS AND ARTS EXCELLENCE GRANTS 2018

The Director of Community Services submitted a report presenting the recommendations of the working group in relation to the allocation of grants under recreation, culture, individual sporting excellence, individual arts

excellence and arts development grants. The working group had met to consider the applications which consisted of a healthy number across all categories. It was highlighted that where the same organisation had applied for a grant for more than one project, only one project had been supported as the demand on budget had been high this year.

The Director of Community Services reported that since the working group had met, two additional applications had been received; one from Ribble Valley Mod Weekender for a recreational grant and one from Charlie Paige for a Sporting Excellence grant.

RESOLVED: That Committee endorse the recommendations of the working group as outlined in the appendices to the report with the addition of a recreational grant to Ribble Valley Mod Weekender of £300 and an additional grant to Charlie Paige for Sporting Excellence of £300.

651 WHALLEY DOG WASTE TRIAL

The Director of Community Services submitted a report informing Committee of the success of the trial of dog waste collection from litter bins by refuse staff. He reminded Members that the scheme was not intended to replace the existing systems that are in place for dog bins as many of those bins are placed in areas that are inaccessible for the refuse vehicles but popular with dog walkers. The trial had now taken place for more than 2 years and very few complaints had been received from either the refuse crews collecting the mixed waste or members of the public about smells emanating from them. It was now felt this could be extended to the remaining parts of the borough.

RESOLVED: That

1. Committee approve the practice of depositing dog waste into litter bins for the entire borough and its collection by refuse vehicles; and
2. Parish Councils' Liaison Committee be made aware of this extension to the service.

652 PROPOSALS TO TACKLE CRIME AND POOR PERFORMANCE IN THE WASTE SECTOR

The Director of Community Services submitted a report outlining a consultation that was taking place asking businesses, trade associations and industry experts where regulation causes barriers to growth, innovation and productivity in the waste sector.

The Director of Community Services introduced Linda Boyer as the new Waste Management Officer.

The consultation included several parts – raising the standard of operator competence at permitted waste sites, reforming waste exemptions and duty of care of fixed penalty notices. Officer responsibility for these areas included not

only waste officers but environmental health services and as such, the response to the consultation would include input from both areas.

RESOLVED: That Committee delegate responsibility for responding to the consultation to the Director of Community Services and the Head of Environmental Health Services.

653 INCREASED COSTS FOR REFUSE VEHICLE MAINTENANCE

The Director of Community Services submitted a report for Committee's information advising them of a possible trend suggesting that the cost of refuse vehicle maintenance had increased and the steps being taken to address the issue. This was of grave concern and investigations were taking place looking at ways to keep repair/running costs down and other areas of reducing costs. It does also highlight the effect of housing development in the Ribble Valley had put additional strain on the fleet with double the amount of trips to Longridge alone. A report was being prepared outlining the likely outturn for this year's spend along with the likely spend for 2018/2019 and alternatives to the current method of working.

RESOLVED: That the report be noted.

654 CAPITAL PROGRAMME 2018/2019

The Director of Resources submitted a report informing Members of the schemes which have been approved for inclusion in this Committee's 2018/2019 capital programme. 14 schemes had been approved totalling £712,200. Detailed information for each scheme was included in the report.

RESOLVED: That the report be noted.

655 REVENUE MONITORING 2017/2018

The Director of Resources submitted a report informing Committee of the position for the period April to January 2018 on this year's revised revenue budget as far as this Committee was concerned. There was an overall underspend of £26,475 on the net cost of services which after allowing for transfers to and from earmarked reserves was £28,365. The report outlined the variances between budget and actuals for Members' information, the main one being the additional costs of refuse collection vehicle repairs and maintenance.

RESOLVED: That the report be noted.

656 GENERAL REPORT OF DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report informing Committee on events within refuse collection, parking, arts development and the Food Festival Working Group.

RESOLVED: That the report be noted.

657 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following items of business being exempt information under Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

658 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Ian Sayers, the Council's representative on the Lancashire Waste Partnership submitted a report for Committee's information on a meeting held on 10 January 2018.

RESOLVED: That the report be noted.

The meeting closed at 7.25pm.

If you have any queries on these minutes please contact John Heap (414461).

RECREATION / CULTURE GRANT PROPOSALS 2018/19

Appendix 1

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Ribble Valley Junior Netball Club	Summer school activity days – 3 fun and 2 development/skill	£1380	£635	2016 - £600 2017 - £600	£600
Clitheroe Cricket, Bowling and Tennis Club	Community Clubhouse renovation – lighting and decorating to bar and kitchen areas	£2405	£1200	2015 - £500 2016 - £2000 2017 - £1000	Nil
Clitheroe Cricket Club	Purchase of lightweight roll-on wicket cover	£1680	£840	2015 - £500 2016 - £2000 2017 - £1000	£840
Ribblesdale Wanderers Cricket & Bowling Club	Non turf cricket practice facility – 3 lanes and associated works – security, pathways etc	£65,000	£10,000	2016 - £2000 2017 - £1500	£5000
Ribble Valley Amateur Boxing Club	Purchase of equipment	£5000	£5000	Pre 2014	£2000
Grindleton Recreation Association	Provision of short mat bowling mat	£1014	£500	Pre 2014	£1250
Grindleton Recreation Association	Football Pitch Improvement Programme – improvement to drainage over and above normal maintenance	£5724	£2000	Pre 2014	

RECREATION / CULTURE GRANT PROPOSALS 2018/19

Appendix 1

Salesbury Bowling Club	Purchase of Dennis FT510 power unit with grass box and a 10 bladed cutting cylinder	£5616	£2808		£1500
Rimington Football Club	Purchase a set of mobile goals	£2500	£1250		£900
Longridge Golf Club	Continuation of Junior Coaching programme	£2596	£400	2013 - £935 (for youth element) 2014 - £400 2015 - £400 2017 – 0	Nil
Waddington Football Club	Drainage system	£35,000	£10,000		£4000
Mellor & District Community Association	Under floor heating to the main hall	£89,000	£3000	2014 2017 - £3000	£3000
Gisburn Festival Hall	Purchase of projection equipment and screen	£1164	£582		£582
Ribble Valley Choir	Choral event in December 2018	£640	£300	2010,11 & 12 - £200 2013 - £250 2015 - £200 2016 - £400 2017 – nil	Nil

RECREATION / CULTURE GRANT PROPOSALS 2018/19

Appendix 1

Ribble Valley Jazz & Blues	Annual Festival held on May Bank Holiday Now International	£71,800	£3,000	2011 - £500 2012 - £600 2013 - £1000 2014 - £1000 2015 - £1000 2016 - £1000 2017 - £1500	£1000
Clitheroe Town Council	Promotion of 1 summer band concert and Last Night of the Proms concert	£1500	£750	2017 - £400 And for many years before for a larger number of concerts	£400
Clitheroe Concerts Society	Provision of chamber concerts	£12,431	£500	Not for a while but in years past	£500
Muck and Nettles CIC (Playhappy Promotions Ltd)	A break in the Clouds – a smaller event – using the medium of theatre and game (instead of Cloudspotting 3 day Music and Arts Festival)	£16,800	£700	2014 – 2016 - £500 2017 - £750	£700
Ribcaged	ACTivate – engaging older people in physical theatre techniques	£8686	£1080		£1080
Ribchester Museum Trust	Roman Festival – re-enactments	£3000	£2500	2014	£1000
RV Runners	Clitheroe Park Run (for adults) – set up fee	£3000	£1500		£3000

RECREATION / CULTURE GRANT PROPOSALS 2018/19

Appendix 1

Longridge Community Gym	Activity For All – gym sessions targeting 11 - 15 year olds and over 60's	£15,145	£6495		£2550 (for bike)
Ribble Valley Cricket Development Group	Three year programme of development agreed in 2016/17		£2480	2016 - £2480 2017 - £2620	£2480
Gisburn Playing Field Association	Re-creation of junior area on playing field	£32,716	£3030		£3030
Ribble Valley Mod Weekender	Cost of road closure	£1200	£300		£300
				TOTAL	£35,712

ORGANISATION	PROJECT TITLE AND DESCRIPTION	SCORE 0-56	GRANT REQUEST	RETURN ON RVBC INVESTMENT	AWARD	CONDITONS
<p>SPOT ON LANCASHIRE</p>	<p>SPOT ON RIBBLE VALLEY We seek support to ensure that in 2018/19 all our Ribble Valley venues, (currently Tosside, Simonstone, Mellor Brook, Grindleton, Dunsop Bridge and Clitheroe Library) will be supported and trained to offer online ticketing for all Spot On events. Online ticketing maximises ticket revenue allowing us to remain accessible to isolated communities. Spot On allows communities, otherwise without access the arts, to host and engage with UK and international professional performing arts events. We also plan a new promoting partnership with Tosside and the Cloud Spotting Festival to further develop audiences for Spot On shows and the Festival which falls outside of our direct promoting period. District support will underpin the costs of maximising audiences for these professional events, making them affordable and accessible to people otherwise struggling to enjoy cultural activity. We operate on a mix of earned income via box office, district, county and Arts Council support.</p>	53	£900	1933%	£900	
<p>THE GRAND CHOIR</p>	<p>CLITHEROE FESTIVAL OF PEACE Working in partnership with other local choirs and churches to create a bi-annual choir festival. The first festival will run over the weekend of 13th - 15th July 2018 and will mark the Commemoration of the end of WW1. The Grand Choir will open the weekend with a performance at The Grand Venue. Other concerts will include approximately 20 local choirs and will take place in approximately nine venues (mostly Church buildings) throughout the Ribble Valley. There will also be singing workshops and flash-mobs around Clitheroe to complement the festival. Some concerts will carry admission fees to contribute towards the cost of the festival, whilst donations will be accepted by host churches as a fundraising opportunity towards their costs. This festival aims to bring communities together, combat rural isolation, increase participation and has positive health and wellbeing outcomes.</p>	56	£2000	274%	£1500	

MID PENNINE ARTS	<p>PENDLE RADICALS Yr 1 One of eleven key projects within the overall landscape partnership programme for Pendle Hill, attracting £2m of HLF investment and led by Forest of Bowland AONB, working with the two borough councils and other partners. MPA is leading on Pendle Radicals. This exciting arts, culture and heritage project will look at our area's cultural heritage in a new light. Over four years, it will be an exploration of Pendle Hill's heritage of radical thinkers and non-conformists, from investigation, through creative interpretation to celebration. Our programme will recruit a core group of volunteer researchers, and engage with residents of all ages, but especially with young people. Creating a legacy of greater understanding and new artefacts, the project will bring history to life, infuse familiar locations with new meaning and build pride of place. Year One will be crucial, and will include the creation of a new cultural tourism entity, the Radicals Trail.</p>	53	£750	3500%	£500	
RIBCAGED	<p>RIBBLE VALLEY NEW WRITING WORKSHOPS Aim to engage Ribble Valley residents in the creation of a creative project which will then tour Lancashire. We want to research and develop a new play, interviewing and workshopping with residents on issues that affect them, making them part of the creative process and thus excited to see the new work. We aim to create a touching, relevant and funny play focusing on the trials and tribulations of a rural Lancashire community. It would be set at a protest event, campaigning against the closure of the local bus services. Working with Ribble Valley artists, Director Owen Phillips (Stop the Train) and writer Jonathan Neil (BBC Writers Room, Royal Court Young Writers Programme) we want to capture local peoples voice, dialect and represent their cultural experiences and teach a creative writing/devising process. We will then perform the play in Ribble Valley before a county-wide tour.</p>	54	£1000	1400%	NIL – GRANT AWARDED FROM RECREATION GRANT POT	

LONGRIDGE CLUSTER SCHOOLS	Armistice the Great War remembered. Armistice 1914-1918 The Great War Remembered <input type="checkbox"/> will work, that will be used as a community archive and culminate with an act of remembrance on November 11th 2018, the centenary of the signing of the Armistice and bring to a climax the past 4 years of commemorations of notable anniversaries and of the conflict. All of which that have been seared into the public consciousness and caught the public's imagination.	56	£5000	900%	£1000	
LONGRIDGE COMMUNITY ARTS	Deliver a 10 week art project to engage young people aged 8-12 from Longridge, with an exhibition showcasing the completed work.	43	£1500	100%	£700	Budget details confirmed
FRANKIE FREEMAN AND THE RIBBLE VALLEY GATEWAY TRUST	RIBBLE VALLEY ART FOR ALL. Clitheroe based Art classes for students who are disadvantaged or have special needs to develop their confidence, give them a sense of achievement, increase their sense of wellbeing for Art to be a means of therapy.	40	£1000	100%	£1000	Clarify not for profit arrangement. Discuss promotion opportunities
ATLANTIC CONTEMPORARY ART	ATLANTIC ART FAIR. A three day event encompassing a high quality contemporary art exhibition, community and professional workshops, talks etc.	48	£1500	100%	£720	Approval for Event date 27.3.18
				TOTAL	£6320	

SPORTING EXCELLENCE GRANTS 2017/18

NAME	AGE	SPORT	STANDARD	SCORE	GRANT (£)
Lucy Naylor	16	Cycling	GB	27	500
Alasdair Moir	16	Modern Pentathlon	GB	25	500
Alice Fox	16	Swimming	National	25	300
Lilly-Ella Mae Smith	10	Rhythmic Gymnastics	National	23	300
Cara Milne-Redhead	15	Football	National (Scotland)	22	300
Martha Smith	16	Swimming	National (Wales)	21	300
Charlotte Williams	16	Athletics (Hammer)	National	21	300
Samuel Milligan	16	Cricket	County	15	150
Adam Hewitt	10	Cricket	County	15	150
Charlie Paige	15	Cycling	National		300
				TOTAL	£3100

ARTS EXCELLENCE GRANTS 2017/18

NAME	AGE	ART	GRANT
Suzanne Garth – Jones	18	Dance	£500
Harry Cross	11	Dance, Drama, Singing	£500
Ellen Buller	16	Flute	£500
Jordan McTear	17	Dance	£360
Bethan Snowden	16	Dance	£250
Oliver Kirk	19	Dance	£200
Angel Wood	15	Dance	£150
Laura Cooper	15	Drums	£100
		TOTAL	£2560

Minutes of Personnel Committee

Meeting Date: Wednesday, 14 March 2018 starting at 6.30pm
Present: Councillor S Atkinson (Chairman)

Councillors:

P Ainsworth	D T Smith
P Dobson	D Taylor
R Elms	J White
S Hore	

In attendance: Chief Executive, Head of HR.

Also in attendance: Councillor N Walsh.

659 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor A Knox.

660 MINUTES

The minutes of the meeting held on 30 January 2018 were approved as a correct record and signed by the Chairman.

The Head of HR updated Members on Minute 563 with regard to national pay negotiations. UNISON had conducted a national ballot with options of acceptance of the national pay offer, or rejection including an agreement that industrial action may be taken. The result was awaited. The Head of HR advised Members that, in the event that action were taken, the Council have processes in place to provide for delivery of services.

661 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

662 PUBLIC PARTICIPATION

There was no public participation.

663 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

664 EQUALITIES ACT 2010 – WORKFORCE DATA 2017

The Director of Resources submitted a report supported by the Workforce Profile for 31 March 2017. The Head of HR updated Members on the workforce data to be published in compliance with the Equalities Act 2010. She reminded Members that this was part of the public sector equality duty, which made it unlawful to discriminate against individuals because of any of the 9 protected characteristics. Members were guided through the analysis, and it was noted that the authority had a duty to publish the information in a way that was accessible to the public.

RESOLVED: That the report be noted.

665 GENDER PAY GAP REPORTING

The Director of Resources submitted a report informing Members of the statutory requirements for gender pay gap reporting, and the responsibilities of the Council in this respect. Public authorities were required to publish gender pay gap data, if the authority had 250 more employees on 31 March in any given year.

The Head of HR explained the data that needed to be published where applicable. She further explained that, as at 31 March 2017, the Council headcount was 240, and that therefore no current report was required.

RESOLVED: That the report be noted.

666 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

667 APPOINTMENTS AND RESIGNATIONS

The Director of Resources submitted a report informing Members of appointments and resignations that had taken place since the last meeting. Attention was drawn to the appointment process, including review of posts which became vacant by the Head of Service and CMT.

RESOLVED: That Committee note and approve the decisions taken by CMT as outlined in the report.

668 UPDATE ON THE APPOINTMENT OF DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING

The Chief Executive submitted a report updating Members on the progress of the appointment to the post of Director of Economic Development and Planning. The appointed Sub-Committee had approved a timetable, and advertising of the post had commenced. The Head of HR advised Members of the proposed timetable for long listing and shortlisting of candidates, and for the interview process.

RESOLVED: That the report be noted.

669 TRAINING REPORT

The Director of Resources submitted a report, providing details of training courses approved since the last report. The Head of HR drew attention to certain aspects of the training that had been undertaken by some Members and staff.

RESOLVED: That the report be noted.

The meeting closed at 6.47pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Health & Housing Committee

Meeting Date: Thursday, 15 March 2018, starting at 6.30pm
Present: Councillor B Hilton (Chairman)

Councillors:

S Brunskill	K Hind
P Dobson (left at 7.35pm)	R Newmark
R Elms	R Sherras
M Fenton	R Thompson
L Graves	J White
R Hargreaves	

In attendance: Chief Executive, Head of Regeneration and Housing, Strategic Housing Officer, Senior Accountant.

Also in attendance: Councillor S Hind (arrived 6.48pm).

670 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Bibby, P Elms and M Robinson.

671 MINUTES

The minutes of the meeting held on 18 January 2018 were approved as a correct record and signed by the Chairman.

Councillor Fenton requested an update on Minute 502 with regard to dog fouling issues. The Chief Executive reported that Community Services Committee had recently approved to extend the use of ordinary litter bins for dog mess throughout the Ribble Valley.

672 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

673 PUBLIC PARTICIPATION

There was no public participation.

674 REVIEW OF FEES AND CHARGES 2018/2019

The Chief Executive submitted a report seeking Committee's approval to amend three proposed 2018/2019 fees and charges which had previously been approved by this Committee in October 2017 and agree to a new 2018/2019 fee.

Since approval of the fees and charges Environmental Health and Finance Officers had considered other factors and become aware of further information

which had led to different fee levels now being proposed for 3 fees. In addition one new fee area had been identified for inclusion in the 2018/2019 fees and charging list.

In 2018/2019 fees for both memorial bench and commemorative trees approved on 19 October 2017 were “at cost – materials plus officer time input”. Since the fees were set on that basis and following further consideration, officers now proposed to set fixed level fees for both memorial bench and commemorative trees. The fixed fee levels proposed should ensure the Council still covers the cost of providing memorial benches and commemorative trees. This would allow the Council to specify the bench and tree types to be sited in the cemetery and relatives and friends of the deceased would have a straight forward fee structure to select from. Also, other Lancashire cemeteries have fixed fee levels.

The proposed 2018/2019 fee for a memorial bench (inclusive of plaque) was £750.00. The proposed 2018/2019 fee for commemorative trees was £170.00.

Under the guidance for setting private water sample fees the Council is advised to set fees to only cover the estimated cost it incurs. The 2018/2019 fee for Large Water Supply – Audit and Check Monitoring approved on 19 October 2017 was set at £103.00. However, since that time we have been informed of a reduction in lab test fees and in order to reflect this reduction it was now proposed that this fee be set at £100.00.

In recent months the Environmental Health team had commenced the latest round of private water supply risk assessments and sample testing. Several results had prompted retesting and parameters set for each retest are specific to that test and thus the lab test fees vary for each retest. Given that it was proposed to introduce a fee for private water sample retest of “cost of lab test fees plus officer time”.

RESOLVED: That Committee

1. approve the following proposed fees and charges for implementation from 1 April 2018, to replace the fees previously approved on 19 October 2017:
 - Memorial Bench – £750.00
 - Commemorative Trees – £170.00
 - Large Water Supply – Audit and Check Monitoring – £100.00; and
2. approve the proposed new fee for private water sample retest of “cost of lab test fees plus officer time” for implementation from 1 April 2018.

675

CHRISTMAS MARKETS

The Chief Executive submitted a report providing an overview on the Christmas Market activities proposed at Clitheroe Market for 2018. The Council had now delivered Christmas Markets for the previous 2 years and were clearly perceived by visitors as bringing something different to a typical market shopping trip.

It is believed that the Christmas Market had a positive impact on the local economy and was seen as an opportunity for Clitheroe to attract new tourism and visitors, high spend shoppers and increased visits during the crucial trading periods.

It was proposed to run 4 Christmas Markets on shopping dates during December 2018 with the proposed charge of £15.00 per stall or pitch. They would also hopefully coincide with the Santa Dash which is hosted by the Chamber of Trade and also the Town Council event, as well as the Christmas lights switch on which would occur at 3pm on the first day of trading.

RESOLVED: That Committee

1. approve the recommendation of a non-refundable fee of £15.00 including VAT for a pitch or stall during the festive period upon the market; and
2. approve the dates of 1, 8, 15, 22 December 2018 running from 9am to 4pm.

676 REVENUE MONITORING 2017/2018

The Director of Resources submitted a report providing this Committee with information relating to the progress of the 2017/18 Revenue Budget as at the end of January 2018. There is an overall underspend of £41,967 on the net cost of services as at the end of January after allowing for transfers to and from earmarked reserves. The main reasons for this underspend were highlighted for Committee's information.

RESOLVED: That the report be noted.

677 CAPITAL PROGRAMME 2018/2019

The Director of Resources submitted a report informing Members of the schemes which have been approved for inclusion in this Committee's 2018/2019 Capital Programme. There are 3 approved schemes totalling £522,000.

It was pointed out that the Disabled Facilities Grants scheme budget was currently an indicative amount as the actual scheme budget would not be confirmed until the final 2018/2019 grant allocation was notified to the Council.

RESOLVED: That the report be noted.

678 MARKET EVENTS 2018

The Chief Executive submitted a report informing Members of the proposed market events for 2018. Speciality markets were a further dimension of the existing market adding extra economic, social regeneration and health and environmental gains.

The specialist markets being undertaken during 2018 are:

- Easter Market – 24 March;
- Beery and Sausage Market – 21 April;
- Cheese Market – 19 May;
- Vintage and Craft Market – 16 June;
- Pampered Pet Market – 14 July;
- Christmas Markets – 1, 8, 15, 22 December.

RESOLVED: That the report be noted.

679 SUPPORTED HOUSING FUNDED MODEL POLICY STATEMENT AND CONSULTATION RESPONSE

The Chief Executive submitted a report informing Committee of a consultation response submitted in response to a supported housing funding model proposal. The Government released a Funding Supported Housing Policy Statement for consultation in October 2017 with a closing date of 23 January 2018.

The proposed three-pronged approach to the funding included a sheltered rent for those in sheltered and extra care housing; local grant funding for short term and transitional supported housing; and a welfare system for long term supported housing.

The consultation response was included in the report for Members' information.

RESOLVED: That Committee

1. approve the consultation feedback submitted and acknowledge the implications for supported housing delivery; and
2. request a further report on the operation and future of the Joiners Homeless Accommodation in Clitheroe.

680 HOME IMPROVEMENT AGENCY – HOMEWISE MONITORING INFORMATION

The Chief Executive submitted a report informing Committee of the service delivery provided by the Home Improvement Agency for the past 6 months.

RESOLVED: That the report be noted.

681 NOTES OF HEALTH AND WELLBEING PARTNERSHIP

The Notes of the Health and Wellbeing Partnership meetings held on 10 January 2018 and 19 February 2018 were circulated for Committee's information.

RESOLVED: That the report be noted.

682 REPORTS ON REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

683 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Categories 1 and 3 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

684 EMPTY DWELLING MANAGEMENT ORDER FOR 18 SIDDOWS AVENUE, CLITHEROE

The Chief Executive submitted a report informing Members of an empty property, 18 Siddows Avenue, Clitheroe, asking them to consider the enforcement options available to the Council to bring the property back into use.

The property has been empty for over 2 years and prior to that time had been used as a shared house where there were numerous antisocial behaviour issues.

The report outlined the procedure for making an Empty Dwelling Management Order which would allow the Local Authority to take control of the property, to manage the property and to ensure that the property is occupied. To be able to make that first step, access would be required to the property and it was therefore recommended that the owner be approached for access to the dwelling to enable an inspection of the property and ultimately a specification of works to be compiled in order to establish the total cost of bringing the property back into occupation. This process would also ensure that the owner of the property was aware of the Council's determination to ensure that the property is occupied and brought back into use.

Councillor S Hind was given permission to speak on this item and outlined the issues surrounding the property and the problems this gave to the neighbours.

RESOLVED: That Committee

1. delegate authority to the Chief Executive to negotiate with the owner the option to acquire the property on behalf of the Council; and
2. agree that the option of an Empty Dwelling Management Order be considered and that the initial steps to calculate the cost of the option are undertaken and a report be brought back to this Committee should the option to purchase the property not be successful.

685 APPLICATION TO THE COMMUNITY HOUSING FUND

The Chief Executive submitted a report informing Committee of an application to the Community Housing Fund from Chipping, Leagram and Thornley Community Land Trust.

In January 2017 the Council was awarded a Community Housing Fund of £157,531 that must be spent on the delivery of community-led housing schemes.

An application had been received from Chipping, Leagram and Thornley Community Land Trust to utilise the grant monies to enable them to secure and manage 3 rental units on a development site in Chipping.

RESOLVED: That Committee

1. support the application if the scheme meets the requirements of the Community Housing Fund Award; and
2. agree to offer a 50% contribution towards delivery of the scheme, therefore dependent on the negotiations and the values paid; this will be an offer of approximately £115,000, the grant will therefore be match funding towards delivery of the community-led scheme.

686 GENERAL REPORT – GRANTS

The Chief Executive submitted a report for Committee's information on approval of 10 Disabled Facilities Grants and 1 Affordable Warmth Grant.

182 applications had been made for Household Flood Resilience Grants for which 180 had been approved. In the case of the remaining 2 applications the owners had decided not to proceed.

175 applications have been fully completed and payments made. 5 are still to complete.

32 business applications approved for grant had now been fully completed and payments had been made.

Officers are increasing efforts to follow up any outstanding works to ensure timely completion of each scheme before the closure of the Government programme.

RESOLVED: That the report be noted.

687 AFFORDABLE HOUSING UPDATE

The Chief Executive submitted a report for Committee's information with the minutes of the meeting of the Strategic Housing Working Group held on 27 February 2018.

RESOLVED: That the report be noted.

The meeting closed at 7.55pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Policy & Finance Committee

Meeting Date: Tuesday, 20 March 2018, starting at 6.30pm
Present: Councillor K Hind (Chairman)

Councillors:

S Atkinson	A Knox
S Bibby	G Mirfin
A Brown	J Rogerson
M French	I Sayers
T Hill	D T Smith

In attendance: Chief Executive, Director of Resources, Director of Community Services, Head of Financial Services, Head of Legal and Democratic Services.

Also in attendance: Councillors M Fenton and N Walsh.

688 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors J Alcock, P Elms, S Hirst and R Swarbrick.

689 MINUTES

The minutes of the meeting held on 23 January 2018, Special Policy and Finance Committee held on 6 February 2018 and Policy and Finance Sub-Committee held on 19 February were approved as a correct record and signed by the Chairman.

690 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillors S Bibby, A Knox, I Sayers and J Rogerson all declared an interest in Agenda item 15 – Voluntary Organisation Grants 2018/19.

691 PUBLIC PARTICIPATION

There was no public participation.

692 TREASURY MANAGEMENT STRATEGY 2018/19

The Director of Resources submitted a report seeking Committee's approval for the Council's Treasury Management Strategy for the 2018/19 financial year.

The report outlined that Local Authorities are required to report on specific elements of their Treasury Management activities. These were included in the Treasury Management Strategy or in the Treasury Management Policies and Practices. The objectives of the strategy are to ensure within a clear framework that the Capital Investment Plans of Local Authorities are affordable, prudent and sustainable and decisions are taken in accordance with good professional advice

and in fullest understanding of the risks involved and how these risks will be managed to levels that are acceptable to the organisation.

A key recommendation of the Treasury Management Code of Practice is to include reports to Full Council or the delegated Committee (Policy and Finance Committee) specific elements of their Treasury Management activities deemed necessary to ensure that those responsible for Treasury Management are kept fully informed.

The Treasury Management Strategy covers the following areas:

- the current treasury and debt position;
- a review of the prospects for interest rates;
- the Council's Borrowing and Debt Strategy;
- the Council's Investment Strategy;
- the Capital Programme;
- limits on treasury management activities and Prudential indicators;
- Annual Investment Strategy; and
- Corporate Governance

*** RESOLVED: That Committee recommend to Council the Treasury Management Strategy as set out in Appendix 1 to the report. ***

693 TREASURY MANAGEMENT POLICIES AND PRACTICES 2018/19

The Director of Resources submitted a report asking Committee to review, approve and adopt the Treasury Management Policy Statement and Practices for 2018/19.

The Treasury Management Policies and Practices document governs the way we manage our investments. It is reviewed on an annual basis to comply with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code. The Code identifies 12 areas where statements of Treasury Management Practices should be developed to implement the full requirements of the Code.

The Treasury Management Practices are split into key principles and schedules which cover the detail of how the Council will apply the key principles in carrying out its operational treasury activities.

Since the Treasury Management Policy Statement and Treasury Management Practices were approved in March 2017 there had been a number of minor updates made to the schedules which have been highlighted within the document.

RESOLVED: That Committee

1. formally adopt the Treasury Management Policies and Practices document as attached to the report incorporating:
 - Treasury Management Key Principles;

- Treasury Management Policy Statement;
- Treasury Management Clauses;
- Treasury Management Practices and Schedules

2. Recommend to Council the Treasury Management Policies and Practices 2018/19.

694 MEDIUM TERM FINANCIAL STRATEGY 2018/19 TO 2021/22

The Director of Resources submitted a report asking Committee to approve the Council's Medium Term Financial Strategy 2018/19 to 2021/22. This was the Council's key financial planning document and aimed to provide an assurance that our spending plans are affordable over the medium term. It allows the Council to take budget and investment decisions in the shorter term but with the availability of information on our future financial position. It is then possible to assess how these decisions may impact on our financial stability.

The medium term financial strategy was split into two sections:

The first part provided details of the last forecast position that Committee considered in September 2017 and also provides the current contextual background from both a local and national perspective and also explains our key areas of income and expenditure and the position on the Capital Programme.

The second part covers the details that have previously been submitted to the Government with regard to our efficiency plan and also looks at the latest forecast medium revenue position, as well as the risk and sensitivity surrounding the forecast and the financial management arrangements that are in place.

The Medium Term Financial Strategy forms an integral part of the Council's financial planning process and whilst it is a document produced by the Finance team, it is important that it is understood and recognised by all staff and Members across the Council.

The document had been reviewed and considered by the Budget Working Group at their meeting on 14 February 2018 and following discussions on the various sections had been fully endorsed.

RESOLVED: That Committee approve the Medium Term Financial Strategy for 2018/19 to 2021/22.

695 GENERAL DATA PROTECTION REGULATION (GDPR)

The Director of Resources submitted a report providing Members with details of the new requirements under GDPR and the implications for this Council. The report looked at the requirements under the Data Protection Act 1998 and GDPR for Members in their various roles as a Member of the Council, a representative of residents of their Ward and representing a Political Party.

The GDPR will apply in the UK from 25 May 2018, the Government had confirmed that the UK's decision to leave the EU would not affect the commencement of GDPR. Like the Data Protection Act, GDPR applies to personal data, however the GDPR's definition is more detailed and expansive, providing a wide range of personal identifiers that constitute personal data, reflecting the changes in technology and the way organisations collect information about people.

The Data Protection principles under GDPR set out the main responsibilities for organisations. The accountability principle requires that organisations put in place comprehensive but proportionate governance measures. The following procedure, policies and frameworks will become a requirement under GDPR and should minimise the risk of breaches and uphold the protection of personal data:

- Information Audit;
- Establish an information asset register;
- Privacy Impact Assessments;
- Documented procedures for Subject Access Request; and
- Privacy by design.

GDPR also creates some new rights for individuals and strengthens some that current exists under the Date Protection Act:

- the right to be informed;
- the right of access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object;
- rights in relation to automated decision making and profiling.

The GDPR state that a Data Protection Officer should be designated by Local Authorities to take responsibility for data protection compliance. However it had been highlighted by GDPR and the Information Commissions Office that there had been issues around potential conflicts of interest for those holding the role of Date Protection Officer, in particular where the role of Data Protection Officer is held by someone in the ICT Section. As a result a potential conflict of interest had been identified for our current Data Protection Officer role and work was ongoing to identify how this conflict of interest could be addressed.

In the changeover to GDPR there was likely to be an extensive workload for the Data Protection Officer role in ensuring our compliance.

There were also implications for Members in their 3 different roles:

- As a Member of the Council, eg as a Member of a Committee; Members may be required to access personal information. However in this case it is the Council rather than the Councillor that determines what personal

information is used and how it is processed and the Councillor is therefore covered under the Council's Register;

- As a representative of residents of their Ward, eg dealing with complaints – there is a need that the Councillor would have to be registered in their own right; and
- Representing a Political Party, particularly at Election time – when acting on behalf of a Political Party Councillors were entitled to rely upon the Registration made by the Party.

Members discussed various aspects of this report including the importance to be covered by registration in all aspects of their individual roles. They also discussed the workload implications and the conflict of interests for the role of Data Protection Officer.

RESOLVED: That Committee

1. agree that the Council should pay for the registration fees of all Members in respect of their constituency role at an annual cost of £1,600; and
2. note the potential that additional staffing resources may be needed in order to meet the statutory requirements of GDPR.

696 LOCAL TAXATION WRITE OFFS

Committee were asked to approve the write offs of certain Council Tax and Business Rate debts relating to a company that had been dissolved. Reasonable steps by various means had been taken to collect these debts.

RESOLVED: That Committee approve writing off £331.60 Council Tax and £1,189.45 Business Rates where it had not been possible to collect the amounts due.

697 ANNUAL REVIEW OF STANDING ORDERS

The Chief Executive submitted a report that reviewed the Council's Standing Orders (Part 4 of the Council's Constitution) to ensure clarity and in readiness for approval of the Council's Constitution at its annual meeting in May.

The Council's Standing Orders are the rules which govern the conduct and proceedings of the Council's meetings (including those of its Committee's and Sub-Committees). Following the review 3 areas had been identified as requiring changes to their drafting to ensure clarity of meaning and completeness. The 3 areas are Standing Order 3 – Continuance of Committees; Standing Order 21 – Sub-Committees/Working Groups and Standing Order 21 – Order of Business.

The proposed amendments were shown as track changes in a copy of the Standing Orders document.

RESOLVED: That Committee

1. approve the changes outlined in the report and shown as track changes in the Standing Orders document; and

*** 2. refer the proposed changes to the Council with a recommendation for their approval. ***

698 REFERRAL TO THIS COMMITTEE OF NOTICE OF MOTION FROM FULL COUNCIL RELATING TO SOCIAL MOBILITY

The Chief Executive submitted a report informing Committee that a Notice of Motion in the name of Councillor Alan Knox had been considered by Full Council on Tuesday, 6 March 2018 and supported. The Notice of Motion related to the latest Social Mobility Commission report published in November 2017 where the Ribble Valley ranks 311 out of 324 for social mobility amongst young people.

The Council resolved to set up an all-party Working Group to provide a report to Policy and Finance Committee no later than its September meeting.

RESOLVED: That Committee

1. constitute a working group comprising of 1 Member from each of the Labour (Councillor M Fenton) and Liberal Democrat (Councillor A Knox) groups and 3 Members from the Conservative group (Councillors S Bibby, G Mirfin and J Rogerson);
2. agree that the terms of reference of the working group are 'to determine the reasons for the apparent lack of social mobility amongst young people in the Ribble Valley and to provide recommendations for the Council and partners as to how they should tackle the problems going forward'; and
3. agree the working group should finalise their report by 7 September 2018.

699 DRAFT CYCLE OF COMMITTEE MEETINGS 2018/19

The Chief Executive submitted a report requesting Committee's consideration of the proposed meeting cycle for Committees for the municipal year 2018/19. Members were informed that consideration had been given to various issues that had resulted in the summer cycle being condensed as far as possible and the meeting dates being arranged around the Easter holidays.

RESOLVED: That the draft meeting cycle as submitted be approved for ratification at the Annual Meeting on 8 May 2018 (Appendix to these minutes).

700 PEER CHALLENGE ACTION PLAN

The Director of Resources submitted a report outlining the draft Corporate Peer Challenge Action Plan that had been devised to deal with the issues raised by the Peer Team. Included in the LGA Corporate Peer Challenge feedback had been a number of suggestions and observations that led to some key

recommendations for the Council. These had been considered and an Action Plan formulated.

Committee considered the Action Plan which highlighted the issue as raised within the LGA report followed by columns providing detailed actions, milestones, due dates and Lead Officers/Members.

RESOLVED: That Committee approve the Corporate Peer Challenge Action Plan as outlined in the report.

701 CONCURRENT FUNCTIONS GRANT APPLICATIONS 2017/18

The Director of Resources submitted a report asking Committee to consider the additional allocation of Concurrent Function Grants for 2017/18. She reminded Committee that they had approved the Concurrent Function Grant allocations in January 2018; however it had subsequently been brought to our notice that some Parishes had not included some eligible expenditure which they now requested to be included.

RESOLVED: That Committee approve the further allocation of 2017/18 Concurrent Function Grants as detailed below:

PARISH / TOWN COUNCIL	REASON	GRANT AMOUNT £
Gisburn	Additional grass cutting	167
Billington & Langho	Additional grass cutting	346
West Bradford	Additional grass cutting	147
Clitheroe	Maintenance of Cenotaph area in Castle grounds and Tom Robinson play area	300
Newton	Expenditure for Bowland Higher not included on claim submitted (part of old lengthsman scheme, therefore payable at 100%)	598
Bowland Forest Higher	Adjustment re lengthsman expenditure	1
Total		£1,559

(Councillor A Knox left the meeting)

702 VOLUNTARY ORGANISATION GRANT APPLICATIONS 2018/19

The Director of Resources submitted a report asking Committee to consider the allocation of Voluntary Organisation 2018/19 Grants as proposed by a working group of this Committee.

The Chief Executive informed Members that he believed this Council was very proud of its record of Members being involved with lots of voluntary groups across the borough and that as such Councillors who are representative on a

particular body but in his view need not leave the meeting but should not comment on the grant application from any body that they are involved with.

The Working Group deliberated 22 applications requesting support totalling £167,491. After careful consideration of all the grant applications received the working group had recommended grant allocations as circulated to the Committee totalling £109,250.

RESOLVED: That Committee approve the allocation of grants as proposed by the Voluntary Grants Working Group for 2018/19 as set out below totalling £109,250:

Organisation Name	Grant Approved for 2018/19
Carers Link Lancashire	£2,000
Chipping Baby & Toddler Group	£500
Chipping Parish Council	£8,000
Chipping Show	£500
Citizens Advice Bureau Ribble Valley	£51,500
Clitheroe Community Bonfire and Firework Display	£750
Friends of St Pauls, Low Moor	£500
Goosnargh & Longridge Agricultural Show	£500
Hodder Valley Agricultural & Horticultural Society	£500
Home Start Pendle and Ribble Valley	£4,000
Lancashire Best Kept Village Competition	£500
Little Green Bus	£10,000
Longridge Field Day Events	£500
Ribble Valley Crossroads Care	£15,000
Ribble Valley Shop-mobility and Information Centre	£7,500
Ribble Valley Talking Newspaper	£500
Royal Lancashire Agricultural Society	£750
Whalley Pickwick Night Committee	£750
Bowland Mountain Rescue	£5,000
Total	£109,250

(Councillor A Knox returned to the meeting)

703

CAPITAL PROGRAMME 2018/19

The Director of Resources submitted a report for Committee's information of the schemes which had been approved for inclusion in this Committee's 2018/19

Capital Programme. There were 3 approved schemes totalling £156,420. Detailed information for each scheme was included for information.

RESOLVED: That the report be noted.

704 REVENUE MONITORING 2017/18

The Director of Resources submitted a report informing Committee of the position for the first 10 months of this year's Revenue Budget as far as this Committee was concerned. This comparison was made against the revised estimate.

The comparison between the actual and budgeted expenditure shows an overspend of £44,467 on the first 10 months of the financial year 2018/19 after transfers to and from earmarked reserves. However there are some large fluctuations that make up this net figure, some of which will be offset by future income/expenditure.

RESOLVED: That the report be noted.

705 REVENUES AND BENEFITS GENERAL REPORT

Committee considered a report which covered the following areas:

- National Non-Domestic Rates (NNDR);
- Council Tax;
- Sundry Debtors;
- Housing Benefit and Council Tax support performance;
- Housing Benefit overpayments.

RESOLVED: That the report be noted.

706 BUDGET WORKING GROUP

Committee received the minutes of the Budget Working Group meetings held on 30 November 2017, 18 January 2018 and 24 January 2018.

707 PRUDENTIAL CODE CHANGES

The Director of Resources submitted a report for Committee's information providing them with recent changes to the Prudential Code. This is professional Code of Practice to support the decisions Councils have to make to plan for capital investment at a local level.

Changes have been made to take into account many changes in Local Government since the production of the additional Prudential Code, particularly around austerity and commercialism. The report outlined the changes that had been made with risk being the key factor under the Code.

RESOLVED: That the report be noted.

708 REFERENCES FROM COMMITTEES

There were no References from Committee.

709 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

710 REFERENCES FROM COMMITTEE

There were no References from Committee.

711 EXCLUSION OF PRESS AND PUBLIC

That by virtue of the fact that the following item of business being exempt information under Category 1 of Schedule 12A of the Local Government Act the press and public be now excluded from the meeting.

712 LOCAL TAXATION WRITE OFFS

Committee considered a report asking them to approve the writing off of Council Tax debts and Business Rate debts where it had not been possible to collect the amount due.

RESOLVED: That Committee approve the writing off £6,363.14 of Council Tax debts plus £480.00 costs and £25,248.47 Business Rates plus £60.00 costs where it has not been possible to collect the amount due.

The meeting closed at 7.55pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

**Ribble Valley Borough Council
Meeting Cycle 2018/19
(8 May 2018 – 14 May 2019)**

MEETINGS	Day	TIME	1ST CYCLE 2018	2ND CYCLE 2018	3RD CYCLE 2018	4TH CYCLE 2019	5TH CYCLE 2019
Community Services	Tues	6.30pm	22 May	4 Sept	30 Oct	8 Jan	12 March
Planning and Development	Thurs	6.30pm	24 May	6 Sept	1 Nov	10 Jan	14 March
Personnel	Wed	6.30pm	13 June	12 Sept	7 Nov	16 Jan	20 March
Health & Housing	Thurs	6.30pm	7 June	13 Sept	8 Nov	17 Jan	21 March
Licensing	Tues	6.30pm	12 June	18 Sept	13 Nov	29 Jan	26 March
Economic Development	Thurs	6.30pm	14 June	20 Sept	15 Nov	24 Jan	28 March
Policy & Finance	Tues	6.30pm	19 June	25 Sept	20 Nov	22 Jan + 5 Feb	2 April
Parish Liaison	Thurs	6.30pm	21 June	27 Sept	22 Nov	31 Jan	4 April
Planning & Development	Thurs	6.30pm	28 June + 2 August	4 Oct	29 Nov	7 Feb	11 April
Accounts & Audit	Wed	6.30pm	25 July		31 Oct	13 Feb	10 April
Full Council	Tues	6.30pm	10 July	16 Oct	11 Dec	5 March	30 April

2018
Offices Closed
Spring Bank : 28 May 2018
August Bank : 27 August 2018
Christmas : 24 - 28 December 2018

Annual Council : 8 May 2018

2019
Offices Closed
New Year : 31 Dec - 1 January 2019
Good Friday : 19 April 2019
Easter Monday : 22 April 2019
May Day : 6 May 2019

Borough & Parish Elections : 2 May 2019
Annual Council : 14 May 2019

Minutes of Parish Councils' Liaison Committee

Meeting Date: Thursday, 22 March 2018, starting at 6.30pm
Present: D Peat (Chairman)

Councillors:

P Ainsworth	R Sherras
L Graves	D Smith
B Hilton	D Taylor
G Scott	N C Walsh

Parish Representatives:

D Bland	Aighton Bailey & Chaigley
T Austin	Billington & Langho
H Fortune	Bolton-by-Bowland, Gisburn Forest & Sawley
E Pickup	Clayton-le-Dale
A Schofield	Clayton-le-Dale
M Fenton	Clitheroe
C Holmes	Clitheroe
R Assheton	Downham
D Waters	Gisburn
P Entwistle	Grindleton
I Forrester	Hothersall
S Rosthorn	Newsholme & Paythorn
B Dixon	Newton
R Whittaker	Rimington & Middop
A Haworth	Sabden
J Shorter	Sabden
R Hirst	Simonstone
G Meloy	Simonstone
K Hodson	Slaidburn & Easington
P Hallett	Thornley-with-Wheatley
J Hilton	Waddington
H D Parker	Waddington
M J Highton	Whalley
T Gaffney	Wilpshire
M Robinson	Wiswell
S Stanley	Wiswell

In attendance: Chief Executive and Head of Regeneration and Housing.

Also in attendance: Councillor K Hind, Cathy Hopley (Pendle Hill Landscape Partnership), County Councillor Paul Rigby (Parish Champion).

713

APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Borough Councillors P Dobson, P Dowson, M Robinson, R Swarbrick and from the following Parish Representatives:

J Brown	Barrow
R Carr	Bowland Forest (Higher)
P Brown	Chipping
P Robinson	Clitheroe
T Hoyle	Dinckley
A Steer	Osbaldeston
P Young	Ramsgreave
I Sayers	Ribchester
A Bristol	West Bradford
R Chew	West Bradford
J Brown	Whalley
J Bremner	Wilpshire

714 MINUTES

The minutes of the meeting held on 25 January 2018 were approved as a correct record and signed by the Chairman.

715 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

716 MATTERS ARISING:

(a) Minute 550(a)

Members were advised that contact had been made within Inspector Winter, who was not available to attend this meeting, but could attend a future meeting if Members wished. In 2017, there had been a central decision that Police support only be provided for one parade in each borough, although there was local discretion. Although Community Beat Officers would not be on shift, there had been PCSOs who had volunteered to support 4 parades in 2017, and the Police did appreciate the importance of these community events. Inspector Winter had said that the Police would do as much as they could locally, although it was too early to say what could be committed.

Members requested that the Police be invited to attend the next meeting.

717 PRESENTATION BY CATHY HOPLEY, DEVELOPMENT OFFICER OF PENDLE HILL LANDSCAPE PARTNERSHIP SCHEME

Cathy had previously attended Committee in March 2015, at which time the Pendle Hill Landscape Partnership was about to be established, and now reported on the progress over the intervening period.

The Partnership, which was led by the Forest of Bowland Area of Outstanding Natural Beauty, comprised a number of partners including Local Authorities (Parish, District and County), landowners, environmental, heritage and tourism agencies, the Ribble Rivers Trust, arts organisations, UCLAN and the NHS. There had been a recent award of £1.8m from the Heritage Lottery Fund, a major contribution towards the £2.5m fundraising required for 4 years for the project.

She advised Members of the numbers of visitors, and the relative shortage of visits by unaccompanied young people, minority ethnic groups, disabled visitors, and those who were financially disadvantaged.

16 projects had been identified, including environmental aspects, the local economy, history and archaeology, and projects to encourage involvement and volunteering. Work was being carried out with the NHS to support those with mental health issues and to address social isolation. Work was also being carried out to improve access to Pendle Hill and to provide more information at various gateway locations.

Cathy answered questions from Members, explaining that the area covered extended beyond the hill itself, with 20 parishes in or abutting the area and 20,000 inhabitants. She also explained that the project would not be carrying out work to establish definitive footpaths where currently access was by agreement of the landowner.

RESOLVED: That Cathy be thanked for her informative presentation.

718 PRESENTATION BY COUNCILLOR K HIND, LEADER OF RIBBLE VALLEY BOROUGH COUNCIL – GROWING THE ECONOMY OF THE BOROUGH TO SECURE SERVICES

Councillor Hind explained to Members that a number of external matters had occurred which impacted on the direction to be taken by Ribble Valley Borough Council. Since 2010, there has been a 40% reduction in funding of Local Government by Central Government, with the risk of a consequential reduction in services. The manifesto commitment of the Government in 2015 had been to enable Local Authorities to retain Business Rates revenue from 2020/21, to replace the lost Revenue Support Grant.

With immigration, the national population was increasing, giving rise to issues requiring more housing and more employment for the new residents. Many people in North West England now wanted to live in the Ribble Valley, with a resultant increase in housebuilding. The conclusion that had been reached was that the Council should drive the local economy to help existing businesses grow, and to increase the number of businesses.

Councillor Hind explained that an Economic Development Committee had been established to promote an Economic Development Programme for the Ribble Valley. A Director of Economic Development and Planning was to be appointed, hopefully in the coming months, with responsibilities for both Forward Planning and Development Control and Economic Development.

The Economic Development Programme had 2 elements.

Firstly, promotion of industrial estates, particularly on the A59 corridor and the railway ribbon to supplement those already being developed in Longridge, Barrow and on the former Time Computers site in Simonstone.

Secondly, development of the tourism strand and attraction for visitors to the countryside and towns in the Ribble Valley. A Heritage and Tourist Trail was

being developed and retail was encouraged including the proposed market development for Clitheroe. In parallel, work was being carried out to seek extension of the railway links to Hellifield, opening up the Ribble Valley to towns and cities in Yorkshire and the West Coast mainline through Lancaster, as well as to increase of the frequency of trains to Manchester from Clitheroe. Transport was a crucial factor, and it was hoped to meet the Secretary of State for Transport to consider the distinct issues for the Ribble Valley.

A new website was being developed to promote the Ribble Valley as a place to live, work and play and the Wedding Heaven initiative had been promoted widely. The spring edition of the Council Newsletter set out the progress already made.

In reply to questions, Councillor Hind explained the proactive work and contact that had been made with regard to railways. Difficulties had been encountered with commercial development on the A59, as landowners had wished to speculate on the possibility of sale of land for residential development at higher prices than might be obtained for commercial development. More sites were needed.

Councillor Hind also advised Members with regard to the contemplated course of development of the Hellifield link, with its intervening stations, and the need for improvement of broadband connectivity in the villages, with Chipping being cited as an example to follow.

RESOLVED: That Councillor Hind be thanked for his presentation.

719 MATTERS BROUGHT FORWARD BY PARISH COUNCILS

Members were advised that links had been circulated to Parish Clerks relating to General Data Protection Rules (GDPR) with guidance from the Information Commissioner's Office and the National Association of Local Councils, in respect of the new rules to be introduced from 25 May 2018. Members were advised that they should not panic at this development, which was a reiteration and strengthening of current data protection requirements. The Chief Executive advised Members that the issue could be considered at a meeting for Parish Clerks, if required. Concerns were raised as to whether the Parish Councils needed to contact individuals with regard to data held, and, if so, how frequently, and also whether Parish Councillors should register individually.

The meeting closed at 7.48pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Economic Development Committee

Meeting Date: Thursday, 5 April 2018, starting at 6.30pm
Present: Councillor R Swarbrick (Chairman)

Councillors:

S Bibby	K Hind
P Dowson	S Hirst
P Elms	J Rogerson
R Elms	I Sayers

In attendance: Chief Executive, Head of Regeneration and Housing, Head of Cultural and Leisure Services and Regeneration Policy Officer.

Also in attendance: Steven Cochrane, Director of Growth Lancashire Ltd.

720 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, I Brown, M Fenton, M French, J Holgate and R Thompson.

721 MINUTES

The minutes of the meeting held on 1 February 2018 were approved as a correct record and signed by the Chairman.

The Head of Regeneration and Housing referred to Minute 583 regarding rail services in the Ribble Valley, explaining that a meeting had taken place with Lancashire County Council and Northern Rail, and that discussions were to be arranged with neighbouring authorities. The results of the consultation with regard to the interchange were to be submitted.

Members were also informed of the generally positive response by the Rail Minister to the approach made to the Secretary of State for Transport, and the progress made with the Leader of Lancaster City Council and the Leader and Chief Executive of Craven District Council. Work was being carried out with Lancashire County Council and LEP.

The Head of Regeneration and Housing referred to Minute 584 with regard to the Economic Evidence Base and advised that Turleys had been commissioned to carry out an initial Economic Appraisal, the report from which was anticipated in mid-May 2018.

The Head of Cultural and Leisure Services referred to Minute 586 regarding Boundary and Tourism Signs, and advised Members that Lancashire County Council do not have a database of such signs. Members of staff have been asked to map tourism signs when out on site. There was discussion on the problem of damaged, illegible and dirty signs, and the temporary signage that

would be required during the road closures at the time of construction of the roundabout at the junction of the A59 and Pendle Road, Clitheroe.

722 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

723 PUBLIC PARTICIPATION

There was no public participation.

724 PRESENTATION BY STEVEN COCHRANE – DIRECTOR OF GROWTH LANCASHIRE LTD

The Chairman introduced Steven Cochrane, the Director of Growth Lancashire Ltd, the company which had previously been known as Regenerate Pennine Lancashire. Mr Cochrane advised Members of the background and governance of the company, which was Local Authority owned with 10 Lancashire Local Authorities being members, but also with 7 private sector Directors including both Lancashire accredited Chambers of Commerce. The company was an official partner of the Northern Powerhouse.

The focus of the company was delivery rather than political, with the key mission of being the growth of jobs, skills and prosperity in Lancashire. Their role was provision of expertise to support Local Authorities and the LEP, to secure external funding as a single point of contact with Government, and to simplify business support. They also provided the Business Growth Hub for Lancashire, which was branded as Boost.

The company triaged 2,500 enquiries from businesses each year and held 600 Business Advice Sessions. In the last 3 years, they had helped create over 4,000 jobs, helped to start 1,000 new businesses, generated £18m direct grant support and stimulated over £50m private investment. Members were advised of the proposed introduction of the UK Shared Prosperity Fund which would replace European funding.

Within the Ribble Valley, over £500,000 in grants had been provided and about 150 jobs had been created from 2014 to 2017. 136 enquiries from Ribble Valley residents and businesses had been received from March 2017 to February 2018, and from October 2016 to February 2018 there had been 53 Business Review Sessions and 10 Growth Vouchers issued.

The company could also provide outsourced conservation and heritage advice for Local Authorities and were establishing a heritage strategy for East Lancashire Authorities.

Mr Cochrane responded to questions from Members, explaining that any size of business can receive support, including preparation of business plans to approach lenders. Although Ribble Valley were not members, he did carry out work with the Economic Development team of the Borough Council. The focus

had changed since the time of Regenerate Pennine Lancashire, when there had been more focus on the urban authority areas – Ribble Valley businesses were now receiving a proportionate amount of the support available for Lancashire.

RESOLVED: That Mr Cochrane be thanked for his informative presentation.

Members subsequently discussed the services currently available to the Ribble Valley without being members of the company and that consideration of the possible advantages of membership could be considered as part of the overall Economic Development Strategy.

725 TRANSPORT FOR THE NORTH – CONSULTATION

The Chief Executive submitted a report on the approval of Transport for the North (TfN) as the first Sub-National Transport body in England, tasked with setting out the requirements of the pan Northern Transport Network through a Strategic Transport Plan for the North. A draft plan had been produced which was open to consultation to mid-April 2018. This incorporated overall strategic visions, particularly with regard to rail services for the period 2050.

Members were advised of the proposed response, incorporating various issues. In particular, this included the introduction of half hourly services by rail from Clitheroe to Manchester, and the development of a regular rail link to Leeds, Yorkshire, Lancaster and Carlisle and the North through Hellifield were to be considered in the response.

Members also requested that the importance of the A59 as an East/West route be emphasised.

RESOLVED: That Committee instruct the Chief Executive to prepare and submit the Council's formal response to the STP consultation referring to the issues set out in Section 3.7 of the report and in consultation with the Chairman of the Economic Development Committee.

726 CAPITAL PROGRAMME 2018/19

The Director of Resources submitted a report informing Members of the scheme approved for inclusion in this Committee's 2018/19 Capital Programme. The scheme budget of £100,000 had been moved forward from 2017/18 to 2018/19.

RESOLVED: That the report be noted.

727 REVENUE MONITORING 2017/18

The Director of Resources submitted a report providing Committee with information relating to the progress of the 2017/18 Revenue budget as at the end of February 2018. There was an overall underspend of £3,713. The main reasons for this underspend were highlighted for Committee's information.

RESOLVED: That the report be noted.

728 UPDATE ON RURAL DEVELOPMENT PROGRAMME FOR ENGLAND (RDPE)

The Chief Executive submitted a report updating Members on the progress of the RDPE, known as the LEADER Scheme at European level. Members were advised that Ribble Valley now comprises part of the Lancashire North and Bowland Local Action Group (LAG). Information was provided regarding the activity of the LAG and the level of support for various types of businesses in different sectors in the LAG area and particularly in the Ribble Valley. Due to the delay in payment of grants until after completion of projects, Members considered whether the Council could investigate provision of short-term cash flow loans, in cases where a grant offer had been made and accepted.

RESOLVED: That the report be noted.

729 LANCASHIRE BUSINESS EXHIBITION 2018

The Chief Executive submitted report on the Council's attendance at the Lancashire Business Exhibition held in Preston on 2 March 2018. Representatives of the Council's Regeneration Section had been present throughout the day. The event had been very successful, with officers responding to many enquiries and establishing a number of useful connections.

Members considered further initiatives, including a presence at agricultural shows, presence at local events and the benefits that would be derived from the new website.

RESOLVED: That the report be noted.

730 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.45pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Policy & Finance Sub-Committee

Meeting Date: Tuesday, 10 April 2018, starting at 2.30pm
Present: Councillor K Hind (Chairman)

Councillors:

S Atkinson
A Brown
A Knox

In attendance: Chief Executive, Head of HR.

731 APOLOGIES

There were no apologies for absence from the meeting.

732 PUBLIC PARTICIPATION

There was no public participation.

733 MINUTES

The minutes of the meeting held on 19 February 2018 were approved as a correct record and signed by the Chairman.

734 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

735 EXCLUSION OF PRESS AND PUBLIC

That by virtue of the following items of business being exempt information under Category 1 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

736 SHORTLISTING OF APPLICANTS

The Chief Executive and Head of HR had, in accordance with the agreed process, considered applications against the post Person Specification and recommended 4 applicants be shortlisted. The Head of HR had provided the panel with a short summary of reasons why the other applicants had not been shortlisted. The Chairman said he wanted to shortlist 8 candidates.

The Sub-Committee considered all the applications received and decided to interview 8 candidates.

RESOLVED: The 8 shortlisted candidates be invited to interview subject to checks being made with regard to qualifications.

737 PRESENTATION TOPIC

Committee discussed the presentation topic proposed and how it should fit in with the interview process. The interviews would take place over 2 days on 23 and 24 April 2018.

RESOLVED: Committee agreed on the presentation topic as outlined by the Head of HR with a minor amendment.

738 INTERVIEW QUESTIONS

The Head of HR circulated a list of proposed interview questions for Committee to consider. These were discussed and suggestions made for several additional questions.

RESOLVED: That Committee approve the interview questions as outlined with the suggested additions to be included.

The meeting closed at 4.00pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Licensing Committee

Meeting Date: Tuesday, 10 April 2018, starting at 6.30pm
Present: Councillor S Brunskill (Chairman)

Councillors:

A Brown	K Hind
S Brunskill	S Hind
P Elms	S Hore
M Fenton	A Knox
L Graves	G Mirfin
R Hargreaves	G Scott

In attendance: Head of Legal and Democratic Services, Solicitor.

739 APPOINTMENT OF CHAIRMAN OF THE MEETING

Apologies had been received from the Chairman and Vice-chairman of the Committee. In accordance with Standing Order 3.2, the Committee appointed a Chairman for the meeting from the Members present, and Councillor S Brunskill was appointed in accordance with the approved procedure.

740 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors J Alcock, G Geldard and J Holgate.

741 MINUTES

The minutes of the meeting held on 30 January 2018 were approved as a correct record and signed by the Chairman.

742 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

743 PUBLIC PARTICIPATION

There was no public participation.

744 CONSIDERATION OF IMPLEMENTATION OF A CUMULATIVE IMPACT POLICY

The Chief Executive submitted a report, seeking Committee's views on whether consideration should be given to inclusion of a Cumulative Impact Policy (CIP) within the Council's Statement of Licensing Policy. The current Statement of Licensing Policy had been set for the period 2016 to 2021, but could be altered during that period if the necessary procedure was followed. The current Statement of Licensing Policy did not contain any CIP. A CIP could be

appropriate where the number, type or density of premises selling alcohol or providing late night refreshment was high, or where serious problems of nuisance and disorder existed or had begun to arise outside or some distance away from those premises.

A CIP, if adopted, did not act retrospectively to affect existing licenced premises and their current conditions, but created a rebuttable presumption against the grant of a new licence or variation of an existing licence, if a responsible authority or other person had made a relevant representation in response to the application.

Concern had been expressed by members of the public and a Ward Councillor about recent proliferation of premises licensed to sell alcohol in Whalley, and the effect which this was having on the area.

Members considered the information available with regard to the situation in Whalley and the possible implications throughout the borough if a CIP was included in the Statement of Licensing Policy. Members also considered the possible geographical boundaries of the area which might reasonably be covered by a CIP, taking into account the specific issues which had been raised.

RESOLVED: That Committee

1. authorise the Head of Legal and Democratic Services to make enquiries of the responsible authorities to assess whether there is sufficient evidence to support a cumulative impact policy for Whalley and the area to which the policy would relate;
2. consult informally with licensees in Whalley, the Parish Council and community groups; and
3. report back to Committee with recommendations based on the responses received.

745 NATIONAL DATABASE FOR TAXI DRIVERS AND PROPOSED LEGISLATION

The Chief Executive submitted a report, seeking Committee's views on whether the Council should subscribe to the National Database for Taxi Drivers and join the National Anti-Fraud Network. Currently there was no national database of taxi drivers or private hire drivers and so there was no way to check on whether applicants had previously had a licence revoked or application refused by a Council in another area, apart from the requirement for the applicant to disclose this information themselves on the application form.

The Local Government Association had proposed a voluntary national database to allow member Councils to record refusal of an application or revocation or suspension of a licence and to search for such information in relation to applicants. The National Anti-Fraud Network had been commissioned to establish and host the register.

The cost of membership of the National Anti-Fraud Network was £1,050 per year, although this could be recovered from licence fees if the membership was used for this initiative alone.

RESOLVED: That Committee authorise the Head of Legal and Democratic Services to arrange that the Council sign up to the national database and join the National Anti-Fraud Network.

746 RELAXATION OF LICENSING HOURS FOR ROYAL WEDDING

The Chief Executive submitted a report informing Committee of the national relaxation of licensing hours on 19 and 20 May 2018, on the occasion of the marriage of Prince Harry and Meghan Markle. The consultation had been carried out and an Order under Section 172 of the Licensing Act 2003 would be made, extending opening hours nationally to 1am on Saturday, 19 May 2018 and 1am on Sunday 20 May 2018 (ie Friday and Saturday night extensions) for the sale of alcohol for consumption in licensed premises in England Wales.

RESOLVED: That the report be noted.

747 TAXI LICENSING ENFORCEMENT OPERATION

The Chief Executive reported on the results of an inspection of licensed private hire and hackney carriage vehicles, carried out on 9 March 2018, in conjunction with the Police and the Vehicle and Operator Services Agency.

Of 10 vehicles tested, 6 were of the required standard. The drivers of 3 vehicles had been served with delayed Prohibition Notices, requiring work to be carried out on the vehicles within 7 days. Work had been carried out satisfactorily to 2 vehicles, but one had not had the work carried out and the licence had been suspended pending completion of the work.

The remaining vehicle, with 2 tyres having tread below the legal limit, was issued with a Prohibition Notice and taken off the road with immediate effect.

A press notice had been issued, notifying the public of the results of operation.

RESOLVED: That the report be noted.

The meeting closed at 7.21pm.

If you have any queries on these minutes please contact Diane Rice (414418).

Minutes of Accounts & Audit Committee

Meeting Date: Wednesday, 11 April 2018, starting at 6.30pm
Present: Councillor S Hirst (Chairman)

Councillors:

P Ainsworth	A Knox
I Brown	R Newmark
P Dowson	R Sherras
L Graves	R Thompson
B Hilton	

In attendance: Chief Executive, Director of Resources, Head of Financial Services.

Also in attendance: Mark Heap and Ian Pinches (Grant Thornton).

748 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor G Mirfin.

749 MINUTES

The minutes of the meeting held on 21 February 2018 were approved as a correct record and signed by the Chairman.

750 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

751 PUBLIC PARTICIPATION

There was no public participation.

752 INTERNAL AUDIT ANNUAL REPORT 2017/18

The Director of Resources submitted a report for Committee's information on internal audit for 2017/18. Internal Audit ensure that sound internal controls are inherent in all the Council's systems. The report outlined the detailed outturn position at 31 March 2018. All new audit reports produced during the year have been taken into account in informing the assurance opinion given later in the report. Members asked a number of questions and in particular referred to the Council's Business Continuity Plan.

The assurance levels on the Council's key financials systems are consistently good. Reviews on all systems had been completed and all audit reports issued with full assurance levels. In the majority of audit work undertaken during the year, no significant control weaknesses were identified.

The report also included an update on red risks which included the latest position on the Clitheroe Market redevelopment.

Internal Audit had reviewed the effectiveness of the Council's systems of internal control for 2017/18 having regard to appropriate assurances obtained from other internal sources. The opinion based on this work is that the Council's systems of internal control are generally sound and effective.

RESOLVED: That the report be noted and that Committee consider the Business Continuity Plan at the next meeting of this Committee.

753 GRANT THORNTON AUDIT PROGRESS REPORT AND SECTOR UPDATE

Mark Heap submitted a report for Committee's information on the progress in delivering Grant Thornton's responsibilities as the External Auditors. The paper also included a summary of emerging national issues and developments that may be relevant and a number of challenge questions in respect of those emerging issues which the Committee may wish to consider.

The interim audit had commenced in January 2018 with the statutory deadline for the issue of the 2017/18 opinion being brought forward by 2 months to 31 July 2018. To date there were no matters that needed to be brought to the attention of Committee.

With regard to value for money the initial risk assessment to determine their approach had been made in December 2018 and reported in the Audit Plan.

Committee also discussed the situation that several County Councils find themselves in at this time and the effect this may have on District Councils. It was agreed that a recent inspection report from MHCLG on Northamptonshire County Council be circulated to Members for their information.

RESOLVED: That the report be noted.

754 PRUDENTIAL CODE CHANGES

The Director of Resources submitted a report for Committee's information providing them with recent changes to the Prudential Code. This is a professional Code of Practice to support the decisions Councils have to make to plan for capital investment at a local level. Changes have been made to take into account many changes in Local Government since the production of the initial Prudential Code, particularly around austerity and commercialism. The report outlined the changes that had been made, risk being a key factor addressed under the Code.

The Prudential Code plays a pivotal role in ensuring that affordability, sustainability and prudence are at the heart of decisions around capital finance.

RESOLVED: That the report be noted.

GENERAL DATA PROTECTION REGULATIONS (GDPR)

The Director of Resources submitted a report regarding the details of the new requirements under GDPR for discussion. The report provided Members with details of the new requirements under GDPR and the implications for this Council.

The GDPR will apply in the UK from 25 May 2018 and the Government had confirmed that the UK's decision to leave the EU would not affect the commencement of GDPR. Like the Data Protection Act, GDPR applies to personal data, however the GDPR's definition is more detailed and expansive providing a wide range of personal identifiers that constitute personal data, reflecting the changes in technology and the way organisations collect information about people.

The Data Protection principles under GDPR set out the main responsibilities for organisations. The accountability principle requires that organisations put in place comprehensive but proportionate governance measures. The following procedure, policies and frameworks will become a requirement under GDPR and should minimise the risk of breaches and uphold the protection of personal data:

- Information audit.
- Establish an information asset register.
- Privacy impact assessments.
- Documented procedures for subject access request.
- Privacy by design.

GDPR also creates some new rights for individuals and strengthens some that currently exist under the Data Protection Act.

- The right to be informed.
- The right of access.
- The right of rectification.
- The right to erasure.
- The right to restrict processing.
- The right to data portability.
- The right to object.
- Rights in relation to automated decision making and profiling.

The GDPR state that a Data Protection Officer should be designated by Local Authorities to take responsibility for data protection compliance. The Information Commissioners Officer (ICO) will be supervisory authority for the UK and will have the power to spot audit organisations with little prior notice.

In the changeover to GDPR there was likely to be an extensive workload for the Data Protection Officer role in ensuring our compliance.

Members discussed various aspects of the report including the importance of being covered by registration in all aspects of their individual roles.

RESOLVED: That

1. a written protocol be produced with regard to Councillor emails; and
2. a report regarding progress of GDPR be reported to this Committee in due course.

The meeting closed at 7.08pm

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 12 April 2018 starting at 6.30pm
Present: Councillor A Brown (Chairman)

Councillors:

S Atkinson	S Knox
I Brown	J Rogerson
S Brunskill	I Sayers
P Dowson	R Sherras
M French	R Swarbrick
G Geldard	D Taylor
S Hind	N Walsh

In attendance: Director of Community Services, Head of Legal and Democratic Services, Head of Regeneration and Housing, Principal Planning Officer.

Also in attendance: Councillor R Newmark.

756 APOLOGIES

There were no apologies for absence from the meeting.

757 MINUTES

The minutes of the meeting held on 8 March 2018 were approved as a correct record and signed by the Chairman.

758 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor A Brown declared an interest in planning applications 3/2017/1004 and 3/2017/1216 and Councillor Sherras declared a non-pecuniary interest in agenda item 6.

759 PUBLIC PARTICIPATION

There was no public participation.

760 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2017/0966
GRID REF: SD 377707 437117

DEVELOPMENT DESCRIPTION:

CHANGE OF USE OF PART OF FORMER MILL FROM A1 ANTIQUES DISTRIBUTION CENTRE TO B1 OFFICE BUSINESS CENTRE, ERECTION OF EXTERNAL FIRE ESCAPE AND CREATION OF PARKING PROVISION. UNION MILL, WATT STREET, SABDEN BB7 9ED

APPROVED subject to the following conditions:

1. The development must be begun no later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

DAC/02 Dwg 03 Rev: C: Site Plan

DAC/02 Dwg 04 Rev: C: Proposed Plans and Elevations

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

3. Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order 1987 (as amended or re-enacted) and the Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended or re-enacted) and the Town and Country Planning (General Permitted Development) (England) (Amendment) Order 2016 (as amended or re-enacted) the development hereby approved shall only be used for the purposes of office use B1(a) for no other purpose, including any other purpose within Use Classes B1.

REASON: For the avoidance of doubt and to ensure that the development remains compatible with the character of the area in accordance with Key Statement EN5 and Policies DMB1, DME4 and DMG1 of the Ribble Valley Core Strategy.

4. The B1(a) use hereby approved shall only be operated from the premises between the following hours:

08:00am to 18.00pm Monday to Friday

There shall be no business operated from the premises or site outside the stated operating hours.

REASON: In the interests of the amenities of nearby residents, the safe operation of the immediate highway network and the character of the locality as required by Key Statement EN5 and Policies DME4, DMG1 and DMG3 of the Ribble Valley Core Strategy.

5. Notwithstanding the submitted details, prior to its installation, elevational and sectional details at a scale of not less than 1:20 or 1:50 of the proposed external fire stairs, shall have been submitted to and approved by the Local Planning Authority. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance

with Key Statement EN5 and Policies DMG1 and DME4 of the Ribble Valley Core Strategy.

6. Elevational and sectional details of all new/replacement windows/doors at a scale of not less than 1:50 including details of framing materials and colour/finish shall have been submitted and agreed in writing by the Local Planning Authority prior to their use in the development. Development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Key Statement EN5 and Policies DMG1 and DME4 of the Ribble Valley Core Strategy.

7. Notwithstanding the submitted details, precise specifications and samples of walling and roofing materials including details of all proposed window and door surrounds, jambs, mullions, sills and heads to be implemented within the development hereby approved shall have been submitted to and approved in writing by the Local Planning Authority before their use in the proposed development. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality in accordance with Key Statement EN5 and Policies DMG1 and DME4 of the Ribble Valley Core Strategy.

8. The parking areas hereby approved shall be surfaced and marked out in accordance with a scheme that shall first have been submitted to and agreed in writing by the Local Planning Authority. The agreed parking scheme shall be implemented and made available for use prior to the change of use hereby approved being first brought into use.

REASON: In order that the Local Planning Authority may ensure that adequate dedicated parking provision is provided on site to serve the use hereby approved in accordance with Key Statement DMI2 and Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

9. Notwithstanding the submitted details, full details of cycle and motorcycle parking provision for staff and visitors shall be submitted to and approved in writing by the local planning authority prior to the use hereby approved first becoming active. For the avoidance of doubt all cycle provision should be lockable and enclosed. The approved details shall be implemented prior to development being occupied or brought into operational use and retained thereafter at all times unless otherwise agreed in writing by the local planning authority.

REASON: To ensure adequate provision is made for the parking of cycles and motor cycles in accordance with Policies DMG3 and DMI2 of the Ribble Valley Core Strategy.

10. No development, site clearance/preparation, or demolition shall commence until the applicant or their agent or successors in title has secured the

implementation of a programme of building in accordance with a written scheme of investigation, which shall be submitted to, and approved in writing by, the local planning authority. The programme of recording shall include a building record to level 2/3 as set out in 'Understanding Historic Buildings' (Historic England 2016). It should include a full description of the building, inside and out, a drawn plan, elevations and at least one section (which may be derived from checked and corrected architect's drawings), and a full photographic coverage, inside and out.

The record should also include a rapid desk-based assessment, putting the building and its features into context. This work should be undertaken by an appropriately qualified and experienced professional industrial archaeology contractor to the standards and guidance of the Chartered Institute for Archaeologists (CIfA).

REASON: To ensure and safeguard the investigation and recording of matters of archaeological/historical importance associated with the development.

(Mr Kinder spoke in favour of the above application. Councillor Newmark was given permission to speak on the above application).

(Councillor A Brown left the meeting. Councillor I Sayers took the Chair)

2. APPLICATION REF: 3/2017/1004
GRID REF: SD 363754 431323

DEVELOPMENT DESCRIPTION:

PROPOSED UNIT FOR THE STORAGE AND REPAIR OF PLANT AND MACHINERY AT MONKS CONTRACTORS, MYERSCOUGH SMITHY ROAD, MELLOR BROOK

The Principal Planning Officer reported alterations to condition number 3 and 13.

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: To comply with the requirements of section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan (amended plan received 22/12/17)
5511 – 02 A (amended plan received 19/01/18)
5511 – 03 B (amended plan received 06/02/18)
5511 – 05 (amended plan received 06/02/18)

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. The building hereby approved shall only be used for storage and for the repair of vehicles, plant and machinery owned by and/or associated with the existing business at this site.

REASON: For the avoidance of doubt as the use of the building for other purposes and/or in association with another business could have a detrimental effect upon the amenity of the locality or highway safety, contrary to Policy DMG1 of the Ribble Valley Core Strategy.

Materials

4. Unless alternative details have first been submitted to and approved in writing by the Local Planning Authority, the development shall be carried out in complete accordance with the materials detailed within section 9 of the submitted application form and as shown on approved drawing 5511 – 05 (amended plan received 06/02/18).

REASON: In order to ensure that the materials to be used are appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

Landscaping/Ecology

5. No clearance of any vegetation in preparation for or during the course of development shall take place during the bird breeding season (March - August inclusive) unless an ecological survey has first been submitted to and approved in writing by the Local Planning Authority which demonstrates that the vegetation to be cleared is not utilised for bird nesting. Should the survey reveal the presence of any nesting species, then no clearance of any vegetation shall take place during the bird breeding season until a methodology for protecting nest sites during the course of the development has been submitted to and approved in writing by the Local Planning Authority. Nest site protection shall thereafter be provided in accordance with the duly approved methodology.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds and to protect the bird population from damaging activities and reduce or remove the impact of development in accordance with Key Statement EN4 and Policies DMG1 and DME3 of the Ribble Valley Core Strategy.

6. Unless otherwise agreed in writing with the Local Planning Authority, all trees and hedges shall be retained on site as shown on approved drawing 5511 – 02 A (amended plan received 19/01/18) and as detailed within the submitted Arboricultural Impact Assessment (Bowland Tree Consultancy Ltd - Dec 2017). No development shall take place until all the existing trees and hedges within, or directly adjacent, to the site (other than those shown to be removed on the approved documents) have been enclosed with temporary protective

fencing in accordance with BS 5837: 2012 Trees in relation to design, demolition and construction – Recommendations. The fencing shall be retained during the period of construction and no work, excavation, tipping, or stacking/storage of materials shall take place within such protective fencing during the construction period.

REASON: To protect the existing vegetation in the interest of visual amenity in accordance with Policies DMG1 and DME2 of the Ribble Valley Core Strategy

Amenity

7. Details of any external air conditioning vents, extraction systems or any other external plant equipment shall have been submitted to and approved in writing by the Local Planning Authority prior to installation on the building/site. The submitted information shall include details of the design, positioning, specification, noise levels. Fixing and finish of all external plant equipment and the development shall be carried out in complete accordance with the approved details.

REASON: To ensure that the development hereby permitted is not detrimental to the amenity of the surrounding area by reason of undue noise emission and/or unacceptable disturbance in accordance with Policies DMG1 and DMB1 of the Ribble Valley Core Strategy.

8. The use of the premises in accordance with this permission shall be restricted to the hours 06:00 to 18:00 hours Monday to Saturday inclusive and between 08:00 to 14:00 hours on Sunday and Bank Holidays.

REASON: The use of the premises outside these hours could prove injurious to the character of the area and in order to safeguard residential amenity in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

9. No repair works shall be undertaken outside of any buildings on this site and all external doors shall remain closed whilst repair works are being undertaken within these buildings.

REASON: To ensure that the development hereby permitted is not detrimental to the amenity of the surrounding area by reason of undue noise emission and/or unacceptable disturbance in accordance with Policies DMG1 and DMB1 of the Ribble Valley Core Strategy.

10. No external lighting shall be installed on the new unit, or elsewhere on the site, without the prior written approval of the Local Planning Authority. Details of any such lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation. The approved details shall thereafter be fully implemented.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

Highways

11. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

12. No development shall take place until a construction method statement has been submitted to and approved in writing by the Local Planning Authority. The approved statement shall be adhered to throughout the construction period and shall include the following details:-

The parking of vehicles of site operatives and visitors;
Loading and unloading of plant and materials used in the construction of the development;
Storage of such plant and materials used in constructing the development;
The erection and maintenance of security hoardings;
Details of construction working hours;
HGV delivery times and routing to/from the site;
Contact details for the site manager.

Plans for the layout with regard to parking loading and storage of construction vehicles and equipment should be included within this document.

REASON: To protect existing road users in the interest of highway safety in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

13. The parking and manoeuvring areas shall be marked out and made available for use in accordance with the approved plan (5511 – 03 B amended plan received 06/02/18) prior to the unit hereby approved being first brought into use and shall be permanently maintained thereafter clear of any obstruction to its designated purpose.

REASON: To allow for the safe and effective use of the parking areas in the interest of highway safety in accordance with Policy DMG3 of the Ribble Valley Core Strategy.

INFORMATIVE:

An Intermediate Pressure Pipeline (IP) is located within the vicinity of the site and the Building Proximity Distance for this pipeline is 3m. The applicant is therefore advised to contact Cadent Gas prior to works commencing on site.

(It was agreed that a letter be written to Lancashire County Council regarding use of the spine road).

3. APPLICATION REF: 3/2017/1216
GRID REF: SD 363754 431323

DEVELOPMENT DESCRIPTION:

PROPOSED THREE-BAY EXTENSION TO EXISTING VEHICLE AND PLANT/MACHINERY REPAIR/MAINTENANCE BUILDING AT MONKS CONTRACTORS, MYERSCOUGH SMITHY ROAD, MELLOR BROOK

The Principal Planning Officer reported alterations to conditions 3 and 11.

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: To comply with the requirements of section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan

5524 – 02 A (amended plan received 19/01/18)

5524 – 04

5524 – 05 B (amended plan received 01/03/18)

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. The extension hereby approved shall only be used for storage and for the repair of vehicles, plant and machinery owned by and/or associated with the existing business at this site.

REASON: For the avoidance of doubt as the use of the building for other purposes and/or in association with another business could have a detrimental effect upon the amenity of the locality or highway safety, contrary to Policy DMG1 of the Ribble Valley Core Strategy.

Materials

4. Unless alternative details have first been submitted to and approved in writing by the Local Planning Authority, the development shall be carried out in complete accordance with the materials detailed within section 9 of the submitted application form.

REASON: In order to ensure that the materials to be used are appropriate to the locality in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

Amenity

5. Details of any external air conditioning vents, extraction systems or any other external plant equipment shall have been submitted to and approved in writing by the Local Planning Authority prior to installation on the building/site. The submitted information shall include details of the design, positioning, specification, noise levels. Fixing and finish of all external plant equipment and the development shall be carried out in complete accordance with the approved details.

REASON: To ensure that the development hereby permitted is not detrimental to the amenity of the surrounding area by reason of undue noise emission and/or unacceptable disturbance in accordance with Policies DMG1 and DMB1 of the Ribble Valley Core Strategy.

6. The use of the premises in accordance with this permission shall be restricted to the hours 06:00 to 18:00 hours Monday to Saturday inclusive and between 08:00 to 14:00 hours on Sunday and Bank Holidays.

REASON: The use of the premises outside these hours could prove injurious to the character of the area and in order to safeguard residential amenity in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

7. No repair works shall be undertaken outside of any buildings on this site and all external doors shall remain closed whilst repair works are being undertaken within these buildings.

REASON: To ensure that the development hereby permitted is not detrimental to the amenity of the surrounding area by reason of undue noise emission and/or unacceptable disturbance in accordance with Policies DMG1 and DMB1 of the Ribble Valley Core Strategy.

8. No external lighting shall be installed on the extension hereby approved, or elsewhere on the site, without the prior written approval of the Local Planning Authority. Details of any such lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation. The approved details shall thereafter be fully implemented.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising in accordance with Policy DMG1 of the Ribble Valley Core Strategy.

Highways

9. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

10. No development shall take place until a construction method statement has been submitted to and approved in writing by the Local Planning Authority. The approved statement shall be adhered to throughout the construction period and shall include the following details:-

The parking of vehicles of site operatives and visitors;
Loading and unloading of plant and materials used in the construction of the development;
Storage of such plant and materials used in constructing the development;
The erection and maintenance of security hoardings;
Details of construction working hours;
HGV delivery times and routing to/from the site;
Contact details for the site manager.

Plans for the layout with regard to parking loading and storage of construction vehicles and equipment should be included within this document.

REASON: To protect existing road users in the interest of highway safety in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

11. The parking and manoeuvring areas shall be marked out and made available for use in accordance with the approved plan (5524 – 05 B amended plan received 01/03/18) prior to the unit hereby approved being first brought into use and shall be permanently maintained thereafter clear of any obstruction to its designated purpose.

REASON: To allow for the safe and effective use of the parking areas in the interest of highway safety in accordance with Policy DMG3 of the Ribble Valley Core Strategy.

(Councillor A Brown returned to the meeting and the Chair)

4. APPLICATION REF: 3/2018/0024
GRID REF: SD 375771 434981

DEVELOPMENT DESCRIPTION:

CONVERSION AND EXTENSION OF REDUNDANT PIGGERY AND STORE TO ONE SINGLE-STOREY DWELLING INCLUDING ACCESS AND PARKING AT LAND ADJACENT HAMMOND DRIVE, READ

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: To comply with the requirements of section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan (scale 1:1250)

PHA/088 400

PHA/088 200 A (amended plan received 19/02/18)

PHA 1007/SK1 (amended plan received 21/02/18)

PHA 1007/SK2 (amended plan received 21/02/18)

PHA 1007/SK3 (amended plan received 21/02/18)

PHA 1007/SK4 (amended plan received 21/02/18)

Tree Constraints Survey Plan

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. Notwithstanding any description of materials in the application and the requirements of condition 2 of this permission, samples or full details of all materials to be used on the external surfaces of the buildings to be converted and extensions shall have been submitted to and approved in writing by the Local Planning Authority prior to their use on site. Such details shall include the type, colour and texture of the materials. The development shall thereafter be implemented in accordance with the duly approved materials.

REASON: In order to ensure use of appropriate materials which are sympathetic to the character of surrounding buildings and area in the interests of visual amenity in accordance with the requirements of Core Strategy Policies DMG1, DMH3, DME4 and DMH4, and the National Planning Policy Framework.

4. Notwithstanding the details shown on the approved plans and the requirements of condition 2 of this permission, within three months of development first taking place a landscaping scheme for the site (including elements of both 'hard' and 'soft' landscaping) shall be submitted to and approved in writing by the Local Planning Authority. Such a scheme shall include details of the proposed surface treatment of all hard surfaced areas and the type, species, siting, planting distances and programme of planting of any trees and shrubs. The duly approved landscaping scheme shall be carried out within 12 months of the converted dwellinghouse first being occupied and the areas which are landscaped shall be retained as landscaped areas thereafter. Any trees or shrubs removed, dying, being severely damaged or becoming seriously diseased within three years of planting shall be replaced by trees or shrubs of similar size and species to those originally required to be planted.

REASON: In order to achieve a satisfactory level of landscaping in the interests of visual amenity in accordance with the requirements of Policy DMG1 of the Ribble Valley Core Strategy.

5. Notwithstanding the requirements of condition 2 of this approval, prior to their installation on site, full details of the siting, height, design, materials and finish to be used in the construction of any new boundary treatments shall be submitted to and approved in writing by the Local Planning Authority. The

duly approved boundary treatments shall be constructed in full accordance with the approved details before the conversion hereby approved is first occupied and shall be retained as such thereafter unless otherwise agreed in writing with the Local Planning Authority.

REASON: To ensure a satisfactory form of development in the interest of visual and residential amenities and in accordance with Key Statements EN2 and Policies DMG1, DME4 and DMH4 of the Ribble Valley Core Strategy.

6. Unless otherwise agreed in writing with the Local Planning Authority, all trees shall be retained on site as shown on the Tree Constraints Survey Plan and as detailed within the Arboricultural Impact Assessment (Bowland Tree Consultancy Ltd – Jan 2018) and no development shall take place until all the existing trees within, or directly adjacent, to the site have been enclosed with temporary protective fencing in accordance with BS 5837: 2012 Trees in relation to design, demolition and construction – Recommendations. The fencing shall be retained during the period of construction and no work, excavation, tipping, or stacking/storage of materials shall take place within such protective fencing during the construction period.

REASON: To protect the existing vegetation in the interest of visual amenity in accordance with Policies DMG1 and DME2 of the Ribble Valley Core Strategy.

7. Notwithstanding the submitted information, details of the provisions to be made for building dependent species of conservation concern, artificial bat/bird roosting boxes, shall be submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall identify the nature and type of the boxes/artificial roosting sites and the location(s) or wall and roof elevations into which the above provisions shall be incorporated.

The artificial bat/bird boxes shall be made available for use before either dwelling hereby approved is first occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to reduce the impact of development in accordance with Key Statement EN4 and Policies DME2 and DME3 of the Ribble Valley Core Strategy.

8. Should development commence between April – September an emergence bat survey shall have first been undertaken by a suitably qualified ecologist and submitted for the writing approval of the Local Planning Authority, in order to establish the habitat potential of the site (including all trees and buildings). The development shall then be undertaken in complete accordance with the recommendations and mitigations contained within this approved report.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to reduce the impact of

development in accordance with Key Statement EN4 and Policies DME2 and DME3 of the Ribble Valley Core Strategy.

9. Notwithstanding the provisions of Classes A to H of Part 1 of the Town and Country Planning (General Permitted Development) (England) Order 2015, or any Order revoking and re-enacting that Order, the dwelling hereby permitted shall not be altered or extended, no new windows shall be inserted, and no buildings or structures shall be erected within its curtilage unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the development and locality and the amenities of nearby residents in accordance with Key Statement EN2 and Policies DMG1, DME2, DME4 and DMH4 of the Ribble Valley Core Strategy.

10. Notwithstanding the provisions of Classes A-I of Schedule 2 Part 14 of the Town and Country Planning (General Permitted Development) (England) Order 2015, or any Order revoking and re-enacting that Order, no renewable energy sources shall be attached to the dwelling, or placed within the residential curtilage, unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the development and locality and the amenities of nearby residents in accordance with Key Statement EN2 and Policies DMG1, DME2, DME4 and DMH4 of the Ribble Valley Core Strategy.

11. Prior to their installation on site, full details of all windows and doors to be utilised in the development hereby permitted, including samples if so required, shall be submitted to and approved in writing by the Local Planning Authority before any such frames are installed in the development. Such details shall indicate, at a scale of not less than 1:20, the longitudinal and cross-sectional detailing, reveal, and means of opening together with any finished treatment. The window frames shall be installed in accordance with the approved details and thereafter so maintained.

REASON: To ensure a satisfactory standard of appearance in the interests of visual amenity in accordance with Key Statement EN2 and Policies DMG1, DME4 and DMH4 of the Ribble Valley Core Strategy.

12. All window/door cills and lintels shall be natural stone and full details or samples of the materials to be used for the cills, lintels and any steps shall be submitted to and approved in writing by the Local Planning Authority before installation on site. The development shall be implemented in complete accordance with the approved details and retained as such thereafter.

REASON: To ensure a satisfactory standard of appearance in the interests of visual amenity in accordance with Key Statement EN2 and Policies DMG1, DME4 and DMH4 of the Ribble Valley Core Strategy.

13. Unless otherwise agreed in writing with the Local Planning Authority, all new and replacement gutters shall be cast iron or aluminium supported on 'drive in' galvanised gutter brackets.

REASON: To ensure a satisfactory standard of appearance in the interests of visual amenity in accordance with Key Statement EN2 and Policies DMG1 and DMH4 of the Ribble Valley Core Strategy.

14. The proposed roof lights shall be of the Conservation Type, recessed with a flush fitting.

REASON: In the interests of visual amenity in order to retain the character of the barn and to comply with To comply with Key Statement EN2 and Policies DMG1, DME4 and DMH4 of the Ribble Valley Core Strategy.

15. The access drive, car parking spaces and manoeuvring areas shall be provided as shown on approved Drawing Number PHA/088 200 A (amended plan received 19/02/18) prior to the first occupation of the dwelling hereby permitted, and shall be permanently maintained thereafter clear of any obstruction to their designated purpose.

REASON: In the interests of highway safety and to comply with Policy DMG1 of the Ribble Valley Core Strategy.

16. The residential curtilage of the dwelling hereby approved shall be restricted to that shown on approved Drawing PHA/088 200 A (amended plan received 19/02/18)

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the development and locality in accordance with the requirements of Policies DMG1, DMH3 and DME2 of the Ribble Valley Core Strategy.

17. No works shall take place on the site until the applicant, or their agent or successors in title, has secured the implementation of a programme of archaeological building recording works. This must be carried out by an appropriately qualified and experienced professional contractor to the standards set out by the Chartered Institute for Archaeologists and in accordance with a written scheme of investigation, which shall first have been submitted to and agreed in writing by the Local Planning Authority.

REASON: To ensure and safeguard the recording and inspection of matters of archaeological/historical importance associated with the building in accordance with Policy DME4 of the Ribble Valley Core Strategy.

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SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2017/0573	Land off Union Street Clitheroe	26/10/17	36	With Agent
3/2017/0433	Land at Henthorn Road Clitheroe	30/11/17	24	Out for Signatures

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APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2017/1066	Proposed change of use from existing B1 (light Industrial) to D2 (gym)	Unit A Whalley Industrial Park, Whalley
3/2017/1213	Change of use of agricultural land to D2 (assembly and leisure) and erection of 8 holiday lodges with associated access, parking and landscaping	Land off Whalley Road Hurst Green
3/2018/0023	Proposed detached bungalow	Land adjacent to 15 Princess Avenue, Clitheroe
3/2018/0028	Proposed alteration and extension to existing property and erection of a detached garage. Erection of two 4 bed detached dwellings with detached double garages	Moorgill Wiswell Lane Whalley
3/2018/0039	Single storey flat roof extension to rear plus loft conversion with flat roof rear dormer, alteration from existing hipped roof to gable roof	30 Seedall Avenue Clitheroe

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APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/Hearing if applicable</u>	<u>Progress</u>
3/2017/0192 R	19/07/17	Countess Hey Elmridge Lane Chipping	WR		Appeal Dismissed 22/02/18
Enforcement	17/11/17	Demesne Farm Newsholme Gisburn	Hearing	10/04/18	Awaiting Hearing
3/2017/0441 R	19/01/18	19 Woodfield View Whalley	WR		Awaiting Decision
3/2016/1192 R	16/11/17	Hammond Ground Whalley Road Read	Inquiry	1, 2, 3, 9,10 May 2018	Bespoke timetable Statement due 2 January 2018
3/3016/1082 R	30/11/17	74 Higher Road Longridge and land to the rear	WR	17/04/18	Awaiting Hearing
3/2017/0741 R	27/02/18	13 Glen Avenue Knowle Green	HH		Awaiting Decision
3/2017/0675 R	28/02/18	46 Higher Road Longridge	WR		Statement due 04/04/18
3/2017/0593 R	Awaiting start date from PINS	Ivy Cottage Chapel Lane West Bradford	HH (to be confirmed)		

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Date of Inquiry/Hearing if applicable</u>	<u>Progress</u>
3/2017/1139 Conditions	Awaiting start date from PINS	Sands Cottage The Sands Whalley	WR (to be confirmed)		
3/2018/0009 R	Awaiting start date from PINS	Stables at Stockbridge Knowles Brow Hurst Green	WR (to be confirmed)		

(Councillor Sherras declared a non-pecuniary interest in the next item of business)

764 LANCASHIRE WILDLIFE TRUST LOCAL NATURE RESERVES CROSSHILL AND SALTHILL

The Director of Community Services submitted a report asking Committee to consider a request from Wildlife Trust for Lancashire for the annual contribution towards the management of the two local nature reserves at Crosshill and Salthill in Clitheroe. The reserves are used heavily for recreational, educational and volunteering health and wellbeing activities as well as informal recreation on a daily basis. As a consequence to manage habitats and heavy public use of the site, it requires considerable time and effort as well as an investment by the Trust.

RESOLVED: That Committee approve the annual contribution of £2000 for 2018/2019.

765 CONSULTATION ON REVISED NATIONAL PLANNING POLICY FRAMEWORK AND ASSOCIATED DOCUMENTS

The Chief Executive submitted a report asking Committee to consider the Council's response to a major national planning policy consultation, the Revised National Planning Policy Framework (NPPF) which is a central planning policy document. The consultation relates to a number of major revisions to the current version, which itself dates from 2012. The changes will potentially involve both a substantial increase in background work to generate monitoring and evidence and also the timing of the final version of the NPPF, anticipated to be summer 2018, will need to be accounted for in the forthcoming Local Plan review programme. The deadline for the Council to submit its formal response is the 10 May 2018 and the Head of Regeneration and Housing had set up an informal briefing and consultation meeting to which Members would be invited to discuss the draft proposals in more detail and contribute to the preparation of the Council's response. This was to be held on Thursday, 19 April 2018.

The report outlined brief details of the significant changes to the NPPF and PPG which included statement of common ground, new standard methodology for housing need, effective use of land, rural economy, viability and supporting housing delivery through developer contributions.

RESOLVED: That Committee note the consultation and instruct the Chief Executive to submit a response, on behalf of the Council in consultation with the Chair of this Committee and as informed by the Member consultation event on 19 April 2018.

766 COMMUNITY INFRASTRUCTURE LEVY

The Chief Executive submitted a report for Committee's information on the position in relation to Community Infrastructure Levy. The concept of the Community Infrastructure Levy (CIL) is a means of supporting the provision of additional infrastructure in association with new development. The Council had not implemented CIL at the present time but has committed to the adopted Core Strategy to keep under review the move towards a CIL approach in line with government policy. Infrastructure to support development is currently addressed by way of planning obligations and legal agreements.

RESOLVED: That the report be noted.

767 APPEALS

- i) 3/2017/0192 – Change of use of former agricultural building to 1 number dwellinghouse at Countess Hey, Elmridge Lane, Chipping – appeal dismissed.

768 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.20pm.

If you have any queries on these minutes please contact John Heap (414461).