

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No 7

meeting date: 24 MAY 2018  
 title: CAPITAL OUTTURN 2017/18  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: ANDREW COOK

### 1 PURPOSE

1.1 The purpose of this report is to review the final outturn of the 2017/18 capital programme for this Committee and to seek member approval for the slippage of the capital scheme budget from the 2017/18 financial year to the 2018/19 financial year.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities - to continue to be a well-managed council providing efficient services based on identified customer need.
- Other Considerations – none identified.

### 2 BACKGROUND

2.1 No new capital schemes were planned for this Committee in the 2017/18 capital programme. However, the Introduction of Planning Portal Link to the Planning Application System and Planning System Update 2016/17 scheme was not completed by 31 March 2017 and had unspent budget of £30,200 available at that date. This unspent budget, known as slippage, was transferred into the 2017/18 capital programme budget, after approval by this Committee in May 2017.

2.2 Following on from the above, the revised estimate budget was approved as £30,200 by this Committee in January 2018.

2.3 During the financial year this Committee has received reports monitoring the progress of this scheme.

### 3 CAPITAL OUTTURN 2017/18

3.1 The table below summarises the final outturn position on the capital scheme for this Committee. It shows budget approvals and requested slippage into 2018/19.

Cost Centre	Scheme	Original Estimate 2017/18 £	Slippage from 2016/17 £	Revised Estimate 2017/18 £	Actual Expenditure 2017/18 £	Slippage requested into 2018/19 £
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	30,200	30,200	0	30,200

3.2 There was no spend on the scheme in 2017/18.

3.3 Officers are waiting to complete the implementation of the Local Land Property Gazetteer and Planning integration, which is expected to be completed by May 2018, before commencing work on the Planning Portal and Planning System upgrade. The Planning Portal link will be implemented first, followed by the Planning / Building Control System upgrade, which are expected to be completed in the financial year 2018/19. Slippage of £30,200 into 2018/19 is required to complete the full scheme implementation.

#### 4 SLIPPAGE

4.1 Where capital schemes are not financially complete at year-end and there is an unspent budget to be moved into the next financial year, this is known as slippage. For this Committee slippage of £30,200 is requested into 2018/19 for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

4.2 Attached at Annex 1 is the request for slippage form. This Committee is asked to consider and approve the request.

#### 5 RISK ASSESSMENT

5.1 The risks associated with this report are set down below:

- Resources – There are no additional financing requirements needed. A sum of £30,200 has been set aside in the Council's capital resources to fund the scheme slippage requested.
- Technical, Environmental and Legal – None.
- Political – None.
- Reputation – Sound financial planning for known capital commitments safeguards the reputation of the Council.
- Equality and Diversity – Equality and diversity issues are examined as part of the capital bid appraisal process.

#### 6 CONCLUSION

6.1 There was no spend on the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme in 2017/18. Slippage of £30,200 into 2018/19 is required to complete the scheme.

#### 7 RECOMMENDED THAT COMMITTEE

7.1 Consider the request for slippage shown at Annex 1 and approve the slippage of £30,200 into the 2018/19 financial year for the Introduction of Planning Portal Link to the Planning Application System and Planning System Update scheme.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PD5-18/AC/AC

10 May 2018

For further information please ask for Andrew Cook.

BACKGROUND PAPERS – None

# PLANNING AND DEVELOPMENT SERVICES COMMITTEE

Annex 1

## Request for slippage into 2018/19

<b>Cost Centre and Scheme Title</b>	PLANN: Introduction of Planning Portal link to the Planning Application system and planning system update.
<b>Scheme Description</b>	<p><b>Planning Portal Link</b> - Introduction of a link between the external facing Planning Portal and the back office Planning system for processing and inputting of planning applications.</p> <p><b>Planning System Update</b> – Additional upgrades/modules added to the Planning System to allow:</p> <ul style="list-style-type: none"> <li>• Planning documents to be scanned onto the in-house Planning System and then stored and viewed electronically on the Planning system.</li> <li>• Planning documents available in real time for public access via the internet.</li> </ul>
<b>Head of Service</b>	John Macholc
<b>Year Originally Approved</b>	2016/17
<b>Revised Estimate 2017/18 for the Scheme</b>	£30,200
<b>Actual Expenditure in the Year 2017/18</b>	£0
<b>Variance - (Underspend) or Overspend</b>	(£30,200)
<b>Please provide full reasons for the (under) or over spend variance shown above?</b>	Officers are waiting to complete the implementation of the Local Land Property Gazetteer and Planning integration, which is expected to be completed by May 2018, before commencing work on the Planning Portal and Planning System upgrade. The Planning Portal link will be implemented first followed by the Planning / Building Control System upgrade, which are expected to be completed in the financial year 2018/19

### Slippage Request

<b>Please grant the amount of Budget Slippage from 2017/18 to 2018/19 requested.</b>	£30,200
<b>Please give detailed information on the reasons for any request for slippage. Please provide as much information as possible in order to allow the request to be fully considered. Attach any information that you feel may be relevant.</b>	Slippage is required to complete the full scheme implementation.
<b>By what date would the work or services related to any requested slippage be completed, if it were to be approved.</b>	Within 2018/19.