

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

Agenda Item No 11

meeting date: 30 OCTOBER 2018  
 title: REVENUE MONITORING 2018/19  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: AMY JOHNSON

## 1 PURPOSE

1.1 To let you know the position for the period April to September 2018 of this year's revenue budget as far as this committee is concerned.

1.2 Relevance to the Council's ambitions and priorities:

Community Objectives – none identified

Corporate Priorities - to continue to be a well-managed Council providing efficient services based on identified customer need. To meet the objective within this priority, of maintaining critical financial management controls, ensuring the authority provides council tax payers with value for money.

Other Considerations – none identified.

## 2 FINANCIAL INFORMATION

2.1 Shown below, by cost centre, is a comparison between actual expenditure and the original estimate for the period to the end of August. You will see an overall underspend of £86,361 on the net cost of services. Please note that underspends are denoted by figures with a minus symbol. After allowing for transfers to/from earmarked reserves there is an underspend of £86,361.

Cost Centre	Cost Centre Name	Net Budget for the Full Year	Net Budget to the end of period	Actual including Commitments to the end of the period	Variance	
ARTDV	Art Development	33,960	9,666	8,289	-1,377	G
VARIOUS	Car Parks	-163,130	-114,981	-117,653	-2,672	G
VARIOUS	Public Conveniences	189,120	77,485	81,508	4,023	A
BUSSH	Bus Shelters	19,080	5,812	3,010	-2,802	A
CARVN	Caravan Site	-8,300	0	-746	-746	G
CCTEL	Closed Circuit Television	130,090	49,956	48,682	-1,274	G
VARIOUS	Car Park Vehicles	0	3,822	6,364	2,542	A
COMMD	Community Services Department	0	518,804	542,560	23,756	R
CRIME	Crime and Disorder	53,060	22,984	20,760	-2,224	A
CULTG	Culture Grants	5,890	4,280	3,060	-1,220	G

<b>Cost Centre</b>	<b>Cost Centre Name</b>	<b>Net Budget for the Full Year</b>	<b>Net Budget to the end of period</b>	<b>Actual including Commitments to the end of the period</b>	<b>Variance</b>	
CULVT	Culverts & Water Courses	17,750	1,812	703	-1,109	<b>G</b>
DRAIN	Private Drains	1,180	221	705	484	<b>G</b>
EALLW	Edisford All Weather Pitch	24,300	-7,341	-10,027	-2,686	<b>A</b>
VARIOUS	Works Administration Vehicles	0	13,616	15,078	1,462	<b>G</b>
EDPIC	Edisford Picnic Area	-8,480	-10,454	-10,566	-112	<b>G</b>
EXREF	Exercise Referral Scheme	30,870	24,251	24,938	687	<b>G</b>
VARIOUS	Plant	0	9,670	10,965	1,295	<b>G</b>
VARIOUS	Grounds Maintenance Vehicles	0	39,985	32,016	-7,969	<b>R</b>
GRSRC	Grants & Subscriptions - Community	2,540	310	0	-310	<b>G</b>
HWREP	Highway Repairs	26,500	282	0	-282	<b>G</b>
LDEPO	Longridge Depot	8,180	14,649	15,201	552	<b>G</b>
LITTR	Litter Bins	19,000	3,828	4,435	607	<b>G</b>
MCAFE	Museum Cafe	21,430	-1,927	-1,767	160	<b>G</b>
MUSEM	Castle Museum	271,510	18,329	13,592	-4,737	<b>A</b>
PAPER	Waste Paper and Card Collection	184,130	32,966	47,461	14,495	<b>R</b>
PKADM	Grounds Maintenance	-310	-106,018	-101,995	4,023	<b>A</b>
PLATG	Platform Gallery and Visitor Information	134,920	49,593	49,203	-390	<b>G</b>
VARIOUS	Refuse Collection Vehicles	0	224,246	240,841	16,595	<b>R</b>
RCOLL	Refuse Collection	0	369,493	365,986	-3,507	<b>A</b>
RECUL	Recreation Grants	36,350	14,276	8,399	-5,877	<b>R</b>
RIVBK	Riverbank Protection	2,540	652	0	-652	<b>G</b>
ROEBN	Roefield Barn	-390	-198	-373	-175	<b>G</b>
RPBIN	Chargeable Replacement Waste Bins	0	0	-17,432	-17,432	<b>R</b>
RPOOL	Ribblesdale Pool	317,300	58,177	88,947	30,770	<b>R</b>
RVPRK	Ribble Valley Parks	504,560	221,709	197,981	-23,728	<b>R</b>
SDEPO	Salthill Depot	-1,120	29,663	27,876	-1,787	<b>G</b>
SEATS	Roadside Seats	5,260	1,290	679	-611	<b>G</b>

Cost Centre	Cost Centre Name	Net Budget for the Full Year	Net Budget to the end of period	Actual including Commitments to the end of the period	Variance	
SIGNS	Street Nameplates & Signs	51,220	6,036	-1,645	-7,681	R
SPODV	Sports Development	76,860	7,110	13,073	5,963	R
SPOGR	Sports Grants	7,140	3,920	3,465	-455	G
STCLE	Street Cleansing	350,130	179,297	181,862	2,565	A
TFRST	Waste Transfer Station	85,100	37,770	43,453	5,683	R
TRREF	Trade Refuse	-71,590	-312,509	-403,654	-91,145	R
TWOWR	Two Way Radio	0	-43	-1,693	-1,650	G
UPACT	Up and Active Service	0	8,261	7,049	-1,212	G
VEHCL	Vehicle Workshop	0	-16,416	-27,732	-11,316	R
WBHEQ	Wellbeing & Health Equality	0	0	-1,562	-1,562	G
WKSAD	Works Administration	-310	-36,622	-43,080	-6,458	R
XMASL	Xmas Lights & RV in Bloom	3,720	1,032	732	-300	G
<b>Sum:</b>		<b>3,778,920</b>	<b>1,455,311</b>	<b>1,368,950</b>	<b>-86,361</b>	
<b>Transfers to/from Earmarked Reserves</b>						
Crime Reduction Partnership Reserve		-13,780	0	0	0	
Refuse Collection Reserve		2,040	2,040	2,040	0	
Repairs and Maintenance Reserve		-8,180	-8,180	-8,180	0	
<b>Total after Transfers to/from Earmarked Reserves</b>		<b>3,759,000</b>	<b>1,449,171</b>	<b>1,362,810</b>	<b>-86,361</b>	

2.2 The variations between budget and actuals have been split into groups of red, amber and green variance. The red variances highlight specific areas of high concern, for which budget holders are required to have an action plan. Amber variances are potential areas of high concern and green variances are areas, which currently do not present any significant concern.

<b>Key to Variance shading</b>	
Variance of more than £5,000 (Red)	<b>R</b>
Variance between £2,000 and £4,999 (Amber)	<b>A</b>
Variance less than £2,000 (Green)	<b>G</b>

- 2.3 We have then extracted the main variations for the items included in the red shaded cost centres and shown them with the budget holder's comments and agreed action plans, in Annex 1.
- 2.4 The main variations for items included in the amber shaded cost centres are shown with budget holders' comments at Annex 2.
- 2.5 For this committee there has been an additional revenue item approved in to the budget. As the 'responsible person' Ribble Valley Borough Council has carried out Fire Risk Assessments of most of the council's current building portfolio. Most of the council's buildings required only minor works following the Fire Risk Assessments but as these are deemed as minor works they are accommodated in the repair and maintenance budgets.
- 2.6 In respect of this committee, more substantial works were identified at Longridge Depot (£8,180). Additional budget to facilitate these works was approved at Policy and Finance Committee on 19 June, with the additional budget to be funded from the Repairs and Maintenance Earmarked Reserve.
- 2.7 The main reasons for the variance are

Description	Variance to end September 2018 £
<b>Ribblesdale Pool (RPOOL)</b> – Take up of swimming lessons at present is not at full capacity.	18,585
<b>Ribblesdale Pool (RPOOL)</b> – Vacancy in the position of a Duty Officer has resulted in an underspend. The vacancy has now been filled.	-4,764
<b>Sports Development (SPODV)</b> – An incorrect invoice was received from The Grand for insurance cover at the castle grounds skate park for 2017/18. The balance has been invoiced for in the current financial year along with the current year's charge.	4,754
<b>Refuse Collection (RCOLL)</b> – Use of Agency Staff to cover for staff sickness.	5,544
<b>Refuse Collection (RCOLL)</b> – Vehicle repairs and maintenance due to increased repair demands.	19,782
<b>Trade Refuse (TRREF)</b> – Income from trade refuse charitable and commercial trade customers.	-33,820
<b>Trade Refuse (TRREF)</b> – Delay in the receipt of an invoice from Lancashire County Council re Tipping Charges for the period April – June 2018 due to a dispute over the tonnage of one load. The dispute has now been resolved and therefore the variance should correct itself going forward.	-41,825

Description	Variance to end September 2018 £
<b>Waste Transfer Station (TFRST)</b> – The council does not currently have any WAMITAB qualified staff at present so an external consultant is currently being hired for 1 day per week. Two staff are currently studying for the WAMITAB qualification.	7,150
<b>Chargeable Replacement Waste Bins (RPBIN)</b> – Income from the sale of householder waste bins. The income will be offset against costs incurred in the purchase of the bins and the surplus/deficit transferred to/from and earmarked reserve.	-17,432

2.8 There are elements of the variances shown above which are unlikely to rectify themselves by the end of the financial year. This is notably the refuse collection repairs and maintenance costs and the increased trade refuse income.

### 3 CONCLUSION

3.1 The comparison between actual and budgeted expenditure shows an underspend of £86,361 for the first six months of the financial year 2018/19. This remains at £86,361 after allowing for transfers to/from earmarked reserves.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM13-18/AJ/AC  
22 October 2018

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
TRREF/3102	Trade Refuse/Tipping Charges	167,300	41,825	0	-41,825	R	There has been a dispute over the tonnage of one load which has delayed the invoice for the period April to June 2018. The dispute has now been resolved and the invoice was received early October 2018.	The invoice has since been received in early October 2018, mitigating the variance going forward.
TRREF/8411z	Trade Refuse/Trade Waste Collection (Commercial)	-278,170	-278,170	-305,986	-27,816	R	Invoices raised for the full year. There will inevitably be some cancellations as the year progresses and credit notes issued.	The budget will be reviewed at revised estimate, taking into consideration the issue of actual and estimated future credit notes.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
TRREF/8735z	Trade Refuse/Waste Transfer Note	0	0	-12,100	-12,100	R	A charge for waste transfer notes to trade customers was introduced April 2018.	A budget will be brought in to reflect the income received at revised estimate.
TRREF/8595z	Trade Refuse/Trade Waste Collection (Charitable)	-60,050	-60,050	-66,054	-6,004	R	Invoices raised for the full year. There will inevitably be some cancellations as the year progresses and credit notes issued.	The budget will be reviewed at revised estimate, taking into consideration the issue of actual and estimated future credit notes.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RVPRK/5056	Ribble Valley Parks/Grounds Maintenance	360,930	195,840	174,780	-21,060	R	There have been staff vacancies in 2 x grounds maintenance positions (1 x position now filled). This has resulted in a lower rate of oncosts recharged out. As the majority of time is spent by the grounds maintenance team at the borough's parks, it has resulted in a significantly lower than estimated recharge to this area.	A review of estimated spend on the Grounds Maintenance cost centre (and in turn recharges to other departments) will be carried out at revised estimate. The budgets will be revised accordingly.
RPBIN/8297n	Chargeable Replacement Waste Bins/Sale of Equipment/Materials	0	0	-17,432	-17,432	R	Income from the sale of householder bins.	Income received will be offset against expenditure incurred in the purchase of the bins and the surplus/deficit transferred to/from earmarked reserve.



## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
VEHCL/8900z	Vehicle Workshop/Oncost 100%	-106,750	-52,308	-60,978	-8,670	R	The budget allows for periods of ad hoc sick leave for which oncosts are not recovered. As there have been periods of long term sick, this time has been recovered through recharges to other departments, resulting in an over recovery of vehicle oncosts to date against that estimated.	An assessment of oncosts recovered to date will be carried out at revised estimate and the budgets amended accordingly.
WKSAD/8910Z	Works Administration/Oncost - Capital	-9,850	-4,944	-13,525	-8,581	R	Works admin operatives have been heavily involved in the refurbishment of the castle museum windows capital scheme, resulting in increased oncost - capital recovery.	An assessment of oncost recovery through capital and revenue schemes will be carried out at revised estimated and the budgets estimated accordingly.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RECUL/4672	Recreation Grants/Grants	9,510	7,128	0	-7,128	R	A new detail code 'Grants to Voluntary, Community & Social Enterprise Organisations' has been set up. Grants previously coded to 'Grant's' now coded to the new detail code.	The budget provision on RECUL/4672 will be moved to the new detail code at revised estimate.
RCRKA/2602	SY11 CRK Dennis Refuse Disposal Vehicle/Vehicle Repairs & Maintenance	26,340	10,536	3,591	-6,945	R	This vehicle was purchased second hand as part of the current years capital programme to replace an ageing paper refuse vehicle. The budget for this vehicle has been moved from the vehicle which it replaced. Minimal repair demands on the new vehicle to date.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RDKAA/2602	VN17 DKA Dennis Disposal Vehicle/Vehicle Repairs & Maintenance	25,660	12,836	6,323	-6,513	R	Repair demands to date lower than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.
RTKNA/2602	VU06 TKN Dennis Disposal Vehicle/Vehicle Repairs & Maintenance	25,660	12,836	7,209	-5,627	R	Repair demands to date lower than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RJZPA/2602	PK63 JZP Mercedes/Vehicle Repairs & Maintenance	7,490	3,746	8,846	5,100	R	Repair demands to date higher than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.
RHNXA/2602	VU60 HNX Dennis Refuse Disposal Vehicle/Vehicle Repairs & Maintenance	9,160	4,582	9,741	5,159	R	Repair demands to date higher than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RHXKA/2602	VU62 HXK Dennis Refuse Disposal Vehicle/Vehicle Repairs & Maintenance	10,710	5,358	10,570	5,212	R	Repair demands to date higher than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.
RJZOA/2602	PK63 JZO Hile Refuse Disposal Vehicle/Vehicle Repairs & Maintenance	7,490	3,746	9,053	5,307	R	Repair demands to date higher than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RKYKA/2602	VN12 KYK Dennis Refuse Disposal Vehicle/Vehicle Repairs & Maintenance	6,550	3,276	12,824	9,548	R	Repair demands to date higher than estimated.	A review of the allocation of refuse repairs and maintenance budgets across the refuse fleet will be carried out at revised estimate.
SIGNS/8738z	Street Nameplates & Signs/Naming of New Property	0	0	-6,930	-6,930	R	Income received from the naming of new properties - in particular a significant sum from a new development in Longridge.	This was a new charge brought in with effect April 2018. A budget was not brought in due to uncertainty around income levels estimated to be received. A budget will be brought in at revised estimate.

Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
EDFCP/8420n	Edisford Car Park/Car Park Charges	-76,900	-43,018	-49,688	-6,670	R	Increased usage - presumably due to the good weather experienced during the months May, June, July and August.	A review of the budget will be carried out at revised estimate.
RPOOL/8572n	Ribblesdale Pool/Junior Admissions	-52,080	-29,954	-24,579	5,376	R	Income lower than estimated.	Schemes are currently being developed to encourage female swimmers under the 'This Girl Can' project.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RPOOL/85311	Ribblesdale Pool/School Swimming Lessons	-27,550	-18,349	-11,125	7,224	R	Invoices for lessons that commenced September 2018 yet to be raised.	Variance will be mitigated once the invoices have been raised.
RPOOL/85421	Ribblesdale Pool/Courses	-104,890	-66,656	-48,071	18,585	R	Take up of swimming lessons is not at full capacity resulting in lower than estimated income.	An external provider has been employed to provide some lessons due to a vacancy in the position of a full time swimming instructor. As take up is not at full capacity the external provider is not providing as many lessons as estimated. The vacancy of the full time instructor has now been filled.



## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
PKADM/8903z	Grounds Maintenance/Oncost	-466,100	-233,142	-227,793	5,349	R	There have been staff vacancies in 2 x grounds maintenance positions (1 x position now filled). This has resulted in a lower rate of oncosts recovered.	An assessment of oncosts recovered to date will be carried out at revised estimate and the budgets amended accordingly.
PCADM/2475	Public Conveniences Administration/ General Cleaning	57,950	28,988	34,430	5,442	R	The good weather in May, June and July has resulted in increased visitors to the Council's park areas. This has resulted in higher cleaning demands.	An assessment of estimated cleaning time required at the boroughs public conveniences for the remainder of the financial year will be carried out at revised estimate and the budget amended accordingly.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
RCOLL/0350	Refuse Collection/Agency Staff	10,670	5,336	10,880	5,544	R	A staff member has been on long term sick and covered by agency staff. This period of sickness has now ended. Agency staff used to cover for general staff sickness.	The budget will continue to be monitored.
TFRST/3085	Waste Transfer Station/Consultants	0	0	7,150	7,150	R	Hire of a WAMITAB trained consultant due to the Council not currently having any WAMITAB qualified employees. Two staff members are currently studying for the qualification.	An alternative provider of this service has been identified at a lower cost. Investigations are currently being carried out as to whether the potential new service provider meets our requirements.

## Community Committee Budget Monitoring – Red Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance	Action Plan as agreed between the Budget Holder and Accountant
PAPER/8297n	Waste Paper and Card Collection/ Sale of Equipment/Materials	-47,600	-15,876	-1,381	14,495	R	No income received from the sale of paper in April due to falling market prices. Minimal income received May (£355.80), June 2018 (£690.40) and July (£334.45) No income received for August. Income of £892.08 to be received for September but invoice not raised until 11/10/18.	The budget was set based upon a market price of £25/tonne. The market price was at a negative in April, only £2.50/tonne in April, only £2.50/tonne in May, £5/tonne June, £2.50/tonne July, £0/tonne August and £6.50/tonne September. The current tender agreement expires January 2019. Work is currently being carried out to prepare a new tender.

## Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
RPOOL/0210	Ribblesdale Pool/Instructors Wages	30,510	15,260	10,496	-4,764	A	Vacancy in the position of a swimming instructor has resulted in the underspend. The vacancy has now been filled with effect from September 2018.
RPOOL/0181	Ribblesdale Pool/Pool Attendants Overtime	6,000	3,002	392	-2,610	A	There have been no vacancies in the positions of Pool Attendants resulting in minimal overtime incurred in staff cover. Additionally, from 1st August 2018 the enhancement rates were reviewed.
RPOOL/0100	Ribblesdale Pool/Salaries	65,880	32,955	30,368	-2,587	A	Vacancy in the position of Duty Officer for the period July to September has resulted in the underspend. The vacancy has now been filled.
RPOOL/1013	Ribblesdale Pool/Tuition Fees	3,960	1,984	-86	-2,070	A	Weekly lifeguard training sessions planned from October to March at an estimated cost of £1,650.
RPOOL/0101	Ribblesdale Pool/Salaries Overtime	7,100	3,552	5,951	2,399	A	Overtime incurred to cover for annual leave and also vacancy in the position of 1 x Duty Officer due to the position becoming vacant part way through July. Vacancy now filled.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
RPOOL/0101	Ribblesdale Pool/Salaries Overtime	7,100	3,552	5,951	2,399	A	Overtime incurred to cover for annual leave and also vacancy in the position of 1 x Duty Officer due to the position becoming vacant part way through July. Vacancy now filled.
RPOOL/8571n	Ribblesdale Pool/Adult Admissions	-74,210	-36,512	-33,687	2,825	A	Income lower than estimated - schemes are currently being developed to encourage female swimmers under the 'This Girl Can' project. Additionally an over 60's swimming session has been changed to an adults swimming session to try and generate more attendees.
RTKNA/2612	VU06 TKN Dennis Disposal Vehicle/Diesel	14,740	7,372	2,608	-4,764	A	Diesel usage lower than estimated.
RJZPA/8621z	PK63 JZP Mercedes/Reimbursements by Insurance Company	0	0	-2,500	-2,500	A	Reimbursement for accident damage incurred in 2017/18.
RJZOA/2612	PK63 JZO Hile Refuse Disposal Vehicle/Diesel	18,720	9,364	7,226	-2,138	A	Diesel usage lower than estimated. Budget to be reviewed at revised estimate.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
RHNXA/2612	VU60 HNX Dennis Refuse Disposal Vehicle/Diesel	18,430	9,216	12,253	3,037	A	Diesel usage higher than estimated. Budget to be reviewed at revised estimate.
RKXDA/2612	VX55 KXD Dennis Disposal Vehicle/Diesel	4,690	4,690	8,403	3,713	A	Diesel usage higher than estimated. Budget to be reviewed at revised estimate.
RAYKA/2602	Iveco Tipper - PO60 AYK/Vehicle Repairs & Maintenance	2,150	1,076	5,938	4,862	A	Repair demands to date slightly higher than estimated.
TRREF/8597n	Trade Refuse/Bin Hire Scheme	-2,040	-2,040	-6,111	-4,071	A	Take up of the bin hire scheme higher than estimated when the budget was prepared. As invoices are raised for the year there may be some cancellations and credit notes issued. A review will be carried out at revised estimate.
PKADM/0130	Grounds Maintenance/Temporary Staff	15,930	12,106	8,106	-4,000	A	The council employs a temporary grounds maintenance operative and also utilises Agency Staff. There was a period when there was a vacancy in the position of the temporary grounds maintenance operative, resulting in the underspend to date.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
GTZGA/8297n	PK07 TZG Grounds Maintenance Vehicle/Sale of Equipment/Materials	0	0	-3,350	-3,350	A	Sale of vehicle following replacement through the 2018/19 capital budget. The income will be transferred to the capital earmarked reserve at the end of the financial year to fund future year's capital programmes.
GLSYA/8297n	PK07 LSY Grounds Maintenance Vehicle/Sale of Equipment/Materials	0	0	-3,000	-3,000	A	Sale of vehicle following replacement through the 2018/19 capital budget. The income will be transferred to the capital earmarked reserve at the end of the financial year to fund future year's capital programmes.
GMZLA/2612	PO16 MZL Grounds Maintenance Vehicle/Diesel	6,120	3,062	5,565	2,503	A	Diesel usage lower than estimated. Budget to be reviewed at revised estimate.
GPLAN/2602	PLANT Grounds Maintenance/Vehicle Repairs & Maintenance	8,980	4,492	1,712	-2,780	A	Minimal repair demands to date.
GTVAA/2612	YR18 TVA Ground Maintenance Vehicle/Diesel	1,650	828	3,535	2,707	A	The vehicle was purchased as part of the 2017/18 programme and the budget was moved from the vehicle which this vehicle replaced. Usage for the old vehicle for the period April - September 2017 was higher than usage on this vehicle for the same period in the current financial year. Usage and the budget will be reviewed at revised estimate.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
WKSAD/8900z	Works Administration/Oncost 100%	-191,870	-95,972	-99,295	-3,323	A	Minimal staff sickness to date has resulted in a higher rate of recovery to date than estimated.
EAZLA/2602	PO60 AZL Iveco Daily 7000kg Crew Cab/Vehicle Repairs & Maintenance	2,700	1,360	3,882	2,522	A	Various repair demands to date.
MARCP/8805I	Mardale Road Car Park/Land Rents	0	0	-3,232	-3,232	A	Long term rent of car parking spaces for the period April to November 2018.
RVPRK/2414	Ribble Valley Parks/Emergency Tree Work	6,060	3,048	0	-3,048	A	No emergency tree work carried out to date.
RVPRK/2409	Ribble Valley Parks/Non Recurring Maintenance Items	0	0	4,010	4,010	A	Expenditure at Calderstones and Primrose Lodge. This will be funded from S106 monies



## Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
TWOWR/8605z	Two Way Radio/Other Income	0	0	-3,000	-3,000	A	Contributions received from other Lancashire based councils towards the Lancashire Emergency Area Network.
RCOLL/2896	Refuse Collection/Householder Bins	7,360	2,944	0	-2,944	A	There is a capital scheme in place to purchase householder bins to the value of £10,000 to enable future replacement. As a result no bins have been purchased to date through revenue.
RCOLL/2998	Refuse Collection/Software Maintenance	2,550	2,550	0	-2,550	A	Awaiting invoice for Muni Track Data Hosting. Invoice normally received May/June.
RCOLL/8547u	Refuse Collection/Household Special Collections	-21,390	-10,698	-13,184	-2,486	A	Demand for household special collections higher than estimated when the budget was prepared.
RCOLL/3263	Refuse Collection/Publicity	4,690	2,346	0	-2,346	A	An order is due to be placed imminently for bin stickers.

## Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
RCOLL/1013	Refuse Collection/Tuition Fees	5,500	2,200	0	-2,200	A	CPC training planned for drivers.
RCOLL/0150	Refuse Collection/Loaders Wages	293,780	146,948	151,033	4,085	A	The budget includes an allowance for staff turnover - to date this allowance has not materialised.
RCOLL/0155	Refuse Collection/ Pay in lieu of notice	0	0	4,297	4,297	A	Pay in lieu of notice and holiday pay
ARTDV/3277	Art Development/Promotional Activities	7,090	2,410	94	-2,316	A	Various projects planned around the promotion of Ribble Valley Arts, maintenance of the sculpture trail, promotion of youth fishing and provision of art sessions to people with dementia.
TFRST/2451	Waste Transfer Station/National Non Domestic Rates	23,490	23,544	21,305	-2,239	A	A revaluation of the property was carried out after the original estimate was prepared resulting in lower rates payable. The budget will be reviewed at revised estimate.

Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
SDEPO/8907z	Salthill Depot/Stores Oncost	-49,240	-24,628	-26,683	-2,055	A	A high number of stores issues have resulted in increased oncosts recovered to date.
CHUCP/2451	Church Walk/Railway View/National Non Domestic Rates	12,760	12,760	14,788	2,028	A	The rate of transitional relief received has reduced this financial year. Not factored into the budget.
PLATG/8708n	Platform Gallery and Visitor Information/Commission - Vatable	-28,450	-10,359	-7,028	3,331	A	Commission income to date lower than estimated.
STCLE/0110	Street Cleansing/Wages	103,730	51,886	55,660	3,774	A	The budget includes an allowance for staff turnover - to date this allowance has not materialised.
COMMD/0100	Community Services Department/Salaries	665,700	387,526	392,009	4,483	A	The budget includes an allowance for staff turnover - to date this allowance has not materialised.

## Community Committee Budget Monitoring – Amber Variances

Ledger Code	Ledger Code Name	Budget for the Full Year	Budget to the end of the period	Actual including Commitments to the end of the period	Variance	Indicator	Reason for Variance
SPODV/3012	Sports Development/Grants to Other Bodies	4,350	4,350	9,104	4,754	A	The Grand has incorrectly invoiced the council for insurance cover at the skate park for the financial year 2017/18. The actual relates to a backdated invoice for this charge along with the current years charge.