

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 21

meeting date: 20 NOVEMBER 2018
title: OVERALL CAPITAL MONITORING 2018/19
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 To provide members with information relating to the progress of the Council's approved capital programme for the period to the end of September 2018.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives - none identified.
- Corporate Priorities - to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations - none identified.

2 BACKGROUND

2.1 Nineteen schemes, totalling £1,215,620, were approved for inclusion in the overall capital programme original estimate budget by the Policy and Finance Committee and Full Council at their respective meetings in February 2018 and March 2018.

2.2 In addition, the following amendments have been made to the capital programme in-year so far:

- The 2017/18 capital programme budgets for two schemes, totalling £275,000, were moved from 2017/18 to the 2018/19 capital programme, following assessment of the progress on those schemes when the 2017/18 revised capital programme budget was set in January 2018.
- There were twelve 2017/18 capital schemes that were not completed by 31 March 2018 and had unspent budget available at that date. The total unspent budget on these schemes was £551,090 and this is known as slippage. This slippage has been transferred into the 2018/19 capital programme budget.
- Additional budgets have been approved on three capital schemes so far in 2018/19. One was an additional funding allocation of £23,990 from Central Government for Disabled Facilities Grants. Policy and Finance Committee have approved two additional budgets in-year, those being £50,000 for the Replacement Hook Lift vehicle scheme and £10,500 for additional estimated costs on the Replacement server for Revenues and Benefits scheme.

2.3 Consequently, the total approved budget for the 2018/19 overall capital programme of thirty two schemes is £2,126,200.

3 CAPITAL MONITORING 2018/19

3.1 The table overleaf summarises the overall capital programme by committee, showing the total approved budget, actual expenditure and variances to the end of September 2018. Annex 1 shows the overall capital programme by scheme, including budget, expenditure and variances to the end of September 2018.

Committee	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Actual Expenditure including commitments as at end of September 2018 £	Variance as at end of September 2018 £
Community Services	712,200	0	93,320	50,000	855,520	613,931	-241,589
Planning and Development	0	0	30,200	0	30,200	0	-30,200
Policy and Finance	156,420	0	86,140	10,500	253,060	101,049	-152,011
Health and Housing	347,000	175,000	341,430	23,990	887,420	359,658	-527,762
Economic Development	0	100,000	0	0	100,000	0	-100,000
OVERALL TOTAL	1,215,620	275,000	551,090	84,490	2,126,200	1,074,638	-1,051,562

3.2 At the end of September 2018 £1,074,638 had been spent or committed. This is 50.5% of the overall capital programme budget for 2018/19.

3.3 Six schemes have been completed already. Based on review of progress on each of the remaining twenty six schemes, at this stage:

- fourteen schemes are currently on-track to be completed in-year
- six schemes are in progress but may not be fully completed in-year
- one scheme will not be completed in-year
- two schemes are on hold, awaiting developments in other areas before any progress can be made; and
- three schemes are on-going Housing grants schemes.

3.4 The main reasons for the underspend on the full year budget to date are:

- **Play Area Improvements 2018/19 (-£34,269):** Main improvement works are being planned from October 2018 onwards. This will include refurbishment work, based on playground assessments after the school summer holidays, and larger schemes for multi-play equipment at Highfield Road and wetpour refurbishment work at Barrow play area. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work. Some budget will be kept unallocated until March 2019 to ensure any work which may occur as a result of vandalism can be funded.
- **Renewal of Sections of Floor to Residual Waste Transfer Station, Phase 2 (-£23,500):** No spend to date. The work will be planned in at a convenient time later in the financial year, when there is less green waste transfer, to allow the waste transfer station to continue to operate as effectively as possible whilst the work is undertaken.

- **Replacement of Garwood (12 tonne GVW) single bodied RCV with single multi-use vehicle – PN05 PWL (-£10,724):** The Garwood refuse collection vehicle was delivered and paid for in July 2018, at a cost of £109,276. The scheme budget was £120,000.
- **Replacement Mower (Haytor) - PN07 MVG (-£41,000):** Following receipt of some initial quotes, officers are currently evaluating all machine options currently available to see which will best satisfy the workload requirements before progressing any further with this purchase. At this stage it is expected that the new mower will be purchased before the financial year-end.
- **Replacement Mini Tractor and Trailer (John Deere) – PN06 TSZ (-£12,000):** Initial assessment of replacement costs and needs means that the tractor and trailer will be replaced by a tractor unit only. Procurement now in progress.
- **Replacement Truck (Ford) c/w tail lift PE60 KJJ (-£37,500):** Quotes have been obtained and the preferred supplier will be confirmed in the near future. This is a specialist vehicle, built to a bespoke specification, so the build and delivery time for this vehicle will be several months longer than for the purchase of a standard specification vehicle.
- **All Weather Pitch Lighting (-£31,000):** This scheme remains on hold, awaiting the Council's decision on the Roefield Artificial Grass Pitch Proposal scheme.
- **Castle Museum - Refurbishment of Windows (-£17,778):** The works administration team are continuing with their window refurbishment work and there are some elements of external contractor work to be completed. The scheme should be completed within the financial year and within budget, subject to any further additional works being identified.
- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£30,200):** The Director of Economic Development and Planning, Head of Planning Services and ICT Manager are to meet with the software supplier on 1 November to investigate the functionality that the M3 / Assure system will provide going forward. Based on the outcome of that meeting a decision will be made on how this scheme will be progressed.
- **Lift replacement at Council Offices (-£87,000):** The design and build specification needs to be finalised before the scheme is put out to tender. The time required for the tender, design and build stages means that the scheme will not be completed within the 2018/19 financial year. Slippage into 2019/20 will be requested for any unspent budget at year-end.
- **Replacement server for Revenues and Benefits (-£11,458):** The server was on order at the end of September 2018. It has now been built and delivered to site. Consultant input has been planned in to complete the migration of the Revenues and Benefits system on to the new server by the end of January 2019.
- **New Council telephone system (-£45,000):** Following input from CMT, further work is on-going with regard to the options being considered for a preferred solution. The preferred solution will be reported to CMT and a future Policy and Finance Committee meeting before quotes are requested from suppliers. At this stage, there is no guarantee that the scheme will be completed within the 2018/19 financial year. Slippage into 2019/20 will be requested for any unspent budget at year-end.

- **Disabled Facilities Grants (-£260,399):** Committed expenditure at the end of September 2018 was based on twenty schemes approved prior to this financial year and forty nine schemes approved so far in 2018/19. There were a further fourteen applications working towards approval. There is a higher level of referrals and grants approved so far in 2018/19 than in previous years. Further referrals and applications are expected in-year and there are some currently approved schemes that will require additional approvals also.
- **Landlord/Tenant Grants (-£85,092):** One scheme has been approved so far and works are estimated to be completed in Autumn 2018. The planning permission decision is still awaited on the one potential scheme that is currently being considered by the Housing team, involving grants for six individual flats. If approved, this scheme would use up a significant amount of the remaining 2018/19 budget.
- **Clitheroe Market Improvements (-£175,000):** The scheme remains on hold, awaiting the final plans for the Clitheroe Market Development scheme.
- **Economic Development Initiatives (-£100,000):** A number of site opportunities are under preliminary investigation and will be reported to Economic Development Committee in due course. It is anticipated that this capital scheme be considered to help support any emerging initiatives that arise as a result of that report.

4 CONCLUSION

- 4.1 At the end of September 2018 £1,074,638 had been spent or committed. This is 50.5% of the overall capital programme budget for 2018/19.
- 4.2 Six schemes have been completed already. Based on review of progress on each of the remaining twenty six schemes, at this stage:
- fourteen schemes are currently on-track to be completed in-year
 - six schemes are in progress but may not be fully completed in-year
 - one scheme will not be completed in-year
 - two schemes are on hold, awaiting developments in other areas before any progress can be made; and
 - three schemes are on-going Housing grants schemes.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF72-18/AC/AC
12 November 2018

For further background information please ask for Andrew Cook.

BACKGROUND PAPERS – None

Overall Capital Programme 2018/19

Cost Centre	Scheme	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Actual Expenditure including commitments as at end of September 2018 £	Variance as at end of September 2018 £
Community Services Committee								
PLAYS	Play Area Improvements 2018/19	40,000	0	0	0	40,000	5,731	-34,269
REPWB	Replacement of Refuse Wheelie Bins	10,000	0	0	0	10,000	10,006	6
TSFLR	Renewal of Sections of Floor to Residual Waste Transfer Station (Phase 2)	23,500	0	0	0	23,500	0	-23,500
RVKXD	Replacement of Paper Collection Vehicle - VX55 KXD	49,000	0	0	0	49,000	42,247	-6,753
RVYEK	Replacement of Refuse Collection Vehicle - PO60 YEK	222,500	0	0	0	222,500	219,689	-2,811
VERTI	Purchase of Verti Drain Equipment	46,000	0	0	0	46,000	43,944	-2,056
CPMHY	Replacement of Car Parking Van – Fiat Doblo PN09 MHY with an equivalent spec	13,000	0	0	0	13,000	9,740	-3,260
RVPWL	Replacement of Garwood (12 tonne GVW) single bodied RCV with single multi-use vehicle – PN05 PWL	120,000	0	0	0	120,000	109,276	-10,724
GVMVG	Replacement Mower (Haytor) - PN07 MVG	41,000	0	0	0	41,000	0	-41,000
GVKXP	Replacement Mower (Kubota) - PN09 KXP	18,500	0	0	0	18,500	17,334	-1,166
GVT SZ	Replacement Mini Tractor and Trailer (John Deere) - PN06 TSZ	12,000	0	0	0	12,000	0	-12,000
GVKJJ	Replacement Truck (Ford) c/w Tail Lift - PE60 KJJ	37,500	0	0	0	37,500	0	-37,500
EAWPL	All Weather Pitch Lighting	31,000	0	0	0	31,000	0	-31,000

Overall Capital Programme 2018/19

Cost Centre	Scheme	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Actual Expenditure including commitments as at end of September 2018 £	Variance as at end of September 2018 £
WVAZL	Replacement of IVECO Daily Crew Cab - PO60 AZL	48,200	0	0	0	48,200	44,500	-3,700
PLAYR	Play Area Improvements 2017/18	0	0	12,940	0	12,940	12,298	-642
CPPAY	Off-Street Car Parks – Update of Payment Systems	0	0	16,340	0	16,340	16,205	-135
CMWIN	Castle Museum – Refurbishment of Windows	0	0	36,000	0	36,000	18,222	-17,778
GVLSY + GVTZG	Replacement Pick-up Vehicles (Ford Ranger S/C 4WD x 2) - PK07 LSY and PK07 TZG	0	0	21,590	0	21,590	21,429	-161
RPIMP	Ribblesdale Pool Improvement Work	0	0	6,450	0	6,450	0	-6,450
GVVWG	Replacement of Hook Lift vehicle – PN07 VWG	0	0	0	50,000	50,000	43,310	-6,690
	Total Community Services Committee	712,200	0	93,320	50,000	855,520	613,931	-241,589
Planning and Development Committee								
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	0	30,200	0	30,200	0	-30,200
	Total Planning and Development Committee	0	0	30,200	0	30,200	0	-30,200
Policy and Finance Committee								
QGARR	Queensway Garages – replace roof covering and repairs	23,000	0	0	0	23,000	15,540	-7,460
COLFT	Lift replacement at Council Offices	87,000	0	0	0	87,000	0	-87,000
CFUPG	Financial system upgrade	46,420	0	0	0	46,420	46,433	13

Overall Capital Programme 2018/19

Cost Centre	Scheme	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Actual Expenditure including commitments as at end of September 2018 £	Variance as at end of September 2018 £
RBSVR	Replacement server for Revenues and Benefits	0	0	13,500	10,500	24,000	12,542	-11,458
PHONE	New Council telephone system	0	0	45,000	0	45,000	0	-45,000
CSUPG	Civic suite upgrade	0	0	27,640	0	27,640	26,534	-1,106
	Total Policy and Finance Committee	156,420	0	86,140	10,500	253,060	101,049	-152,011
Health and Housing Committee								
DISCP	Disabled Facilities Grants	297,000	0	271,530	23,990	592,520	332,121	-260,399
LANGR	Landlord/Tenant Grants	50,000	0	49,020	0	99,020	13,928	-85,092
CMIMP	Clitheroe Market Improvements	0	175,000	0	0	175,000	0	-175,000
CWARM	Affordable Warmth – Capital Grants	0	0	20,880	0	20,880	13,609	-7,271
	Total Health and Housing Committee	347,000	175,000	341,430	23,990	887,420	359,658	-527,762
Economic Development Committee								
ECDVI	Economic Development Initiatives	0	100,000	0	0	100,000	0	-100,000
	Total Economic Development Committee	0	100,000	0	0	100,000	0	-100,000
OVERALL CAPITAL PROGRAMME 2018/19 TOTAL		1,215,620	275,000	551,090	84,490	2,126,200	1,074,638	-1,051,562