

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING & DEVELOPMENT COMMITTEE

Agenda Item No

meeting date: 10 JANUARY 2019
 title: PRE-APPLICATION ADVICE SERVICE – FAST TRACK
 submitted by: DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING
 principal author: JOHN MACHOLC, HEAD OF PLANNING SERVICES

1 PURPOSE

1.1 To seek Member approval in relation to the inclusion of Household proposals to the fast track service and the implementation date of the fast track pre-application planning advice service. It is requested that Members confirm that the implementation should have been from 1 November 2018.

1.2 Relevance to the Council's ambitions and priorities

- Community Objectives – } To be a well-managed Council, providing efficient
- Corporate Priorities – } services based on identified customer need.
- Other Considerations – None.

2 BACKGROUND

2.1 Members will be aware that fees and charges are reviewed on an annual basis as part of the budget setting process where a proposal report was taken to the 1 November 2018 Planning and Development Committee outlining the suggested increase, which took account of the normal 2% inflation increase with other minor changes. One of the changes led to the introduction of a fast track pre-application service which would incur an additional cost of 50% of the normal pre-application charge.

2.2 Since publicity of the fast track service there has been a request from developers to have a fast track service for household enquiries. On the basis of recent requests it is clear that this may be a valuable service and as such I consider the range should be included to incorporate household developments and associated charge should be implemented from the date of the original report.

3 ISSUES

3.1 It is important that the Council seek ways of improving the pre-application service. It is considered that the inclusion of a household proposals scheme to the fast track service extends the range of services offered to the users. It is considered that the anticipated demand could be met by the existing resources.

4 RISK ASSESSMENT

4.1 The approval of this report may have the following implications

- Resources – No immediate implications.
- Technical, Environmental and Legal – None.

- Political – N/A.
- Reputation – No direct implications.
- Equality & Diversity – No issues.

5 RECOMMENDED THAT COMMITTEE

- 5.1 Approve the inclusion of Household Proposals in the fast track service with the implementation date of 1 November 2018.

JOHN MACHOLC
HEAD OF PLANNING SERVICES

NICOLA HOPKINS
DIRECTOR OF ECONOMIC DEVELOPMENT & PLANNING

BACKGROUND PAPERS

Committee report – Review of Fees and Charges – 1 November 2018

Committee report – Pre application and Fast track service – 29 November 2018

For further information please ask for John Macholc, extension 4502.