



Ribble Valley Borough Council

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Members of the Council are hereby summoned to attend a meeting of the Council to be held in the **TOWN HALL, CHURCH STREET, CLITHEROE** on **TUESDAY, 30 APRIL 2019** at **6.30PM**.

M. H. Scott

CHIEF EXECUTIVE
15 April 2019

BUSINESS

Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public Participation session.
4. To confirm the minutes of the meeting of **Council** held on **5 March 2019**.
5. Mayoral Communications.
6. Leader's Report and Question Time.
7. Members' Allowance Scheme – report of Director of Resources – copy enclosed.
8. Longridge Neighbourhood Plan – report of Director of Economic Development and Planning – copy enclosed.
9. To receive and consider, where appropriate, the minutes of the following Committee meetings now circulated (items marked *** are referred to Council for decision).

COMMITTEE MEETINGS: 5 MARCH 2019 TO 11 APRIL 2019			
COMMITTEES	DATE OF MEETING	PAGE	MINUTE NO'S
COUNCIL	5 MARCH	1 – 15	660 – 671
COMMUNITY	12 MARCH	16 – 21	672 – 686
PLANNING AND DEVELOPMENT	14 MARCH	22 – 57	687 – 698
PERSONNEL	20 MARCH	58 – 61	699 – 710
HEALTH AND HOUSING	21 MARCH	62 – 67	711 - 723
LICENSING	*** 26 MARCH	68 – 70	724 - 731
ECONOMIC DEVELOPMENT	28 MARCH	71 – 72	732 – 739

POLICY AND FINANCE	***	2 APRIL	73 – 82	740 – 761
PARISH COUNCIL LIAISON		CANCELLED		
ACCOUNTS AND AUDIT		10 APRIL	83 – 84	762 - 768
PLANNING AND DEVELOPMENT		11 APRIL	85 – 98	769 - 779

Part II - items of business **not** to be discussed in public

None.

NOTES:

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
 - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
 - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.
 - (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the day before the Council meeting.

Minutes of Meeting of the Council

Meeting Date: Tuesday, 5 March 2019 starting at 6.30pm
Present: Councillor S Carefoot (Chairman)

Councillors:

P Ainsworth	S A Hirst
J E Alcock	S Hore
S Atkinson	A M Knox
R Bennett	S Knox
S Bibby	G Mirfin
A Brown	R Newmark
I Brown	M Robinson
S Brunskill	J Rogerson
P M Dobson	I Sayers
P Dowson	G Scott
R Elms	R E Sherras
M Fenton	D T Smith
M French	R Swarbrick
R Hargreaves	D Taylor
B Hilton	R J Thompson
K Hind	N C Walsh
S Hind	

In attendance: Chief Executive, Director of Community Services, Director of Resources, Director of Economic Development and Planning, Head of HR, Head of Legal and Democratic Services.

660 PRAYERS

The Mayor's Chaplain, the Rev Froud opened the meeting with prayers.

661 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors G Geldard, L Graves, T Hill and J White.

662 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

663 PUBLIC PARTICIPATION

There was no public participation.

664 COUNCIL MINUTES

The minutes of the meeting held on 11 December 2018 and the Extraordinary Meeting of the Council held on 15 January 2019 were approved as a correct record and signed by the Chairman.

665 MAYORAL COMMUNICATIONS

The Mayor reported on a wide range of events that he had attended since the last meeting.

666 STATUTORY BUDGET CONSULTATION WITH BUSINESS RATEPAYER REPRESENTATIVES

Consideration was given to the written report of the Director of Resources referring to the meeting which had taken place with representatives of non-domestic ratepayers and the Council's budget proposals. The meeting had been attended by Mr Philips of Clitheroe Chamber of Trade and Mr Atherton of Whalley Chamber of Trade, and Councillors S Atkinson, A Brown, R Swarbrick and J Rogerson, Chief Executive, Director of Resources and Head of Revenues and Benefits, Head of Financial Services and Director of Economic Development and Planning.

RESOLVED: That Members receive the report.

667 REVENUE BUDGET 2019/20 AND CAPITAL PROGRAMME 2019/20 – 2023/24 AND SETTING THE COUNCIL TAX FOR EACH CATEGORY OF DWELLING IN THE COUNCIL'S AREA FOR 2019/20

Consideration was given to the written report of the Director of Resources concerning the budget for 2019/20 and the setting of the different amounts of Council Tax for different parts of the Council's area where special items applied (Parish Precepts).

The report set out the budget summary of the financial year 2019/2020 which contained details of revenue and capital requirements. Approval of the budget proposals contained in the report was proposed by Councillor S Atkinson and seconded by Councillor R Swarbrick.

In his budget speech the Leader began by thanking officers for their hard work and diligence in preparing the Council's Revenue Budget for 2019/20 and the Capital Programme for 2019/24. He also thanked officers for their efforts in securing the Business Rate Pilot Scheme for Lancashire that could improve the finances of the Council by £360,000 in the next financial year. He reported that the Council would therefore retain over £1,000,000 in additional income from business rates in 2019/20.

He also reported that from April up to 250 high street businesses in the Ribble Valley were to receive business rate retail discount relief of up to a third and he believed that this 2 year scheme would provide a strong incentive to regenerate the highstreets within the borough.

The Leader also thanked members of the Budget Working Group and Policy and Finance Committee who had carefully considered the Council's finances when making the recommendations outlined in the report.

The Leader reported that the proposed Revenue Budget was just under £5,000,000 which would enable the Council to deliver all the services it provided and in addition support voluntary groups and charitable organisations throughout the borough. He was particularly pleased that the Revenue Budget allowed the Council to maintain excellent service delivery without any reductions in services, budget cuts increasing in the Council Tax share or compulsory staff cuts.

He was pleased to note that the Council would once again freeze the Council Tax for 2019/20 meaning that Council Tax would only have risen twice since April 2010. Ribble Valley's Council Tax for Band D property was now the 38th lowest in the country and by far the lowest in Lancashire.

The Leader went on to note that he believed 2020 would be a year of change where the Council would see the end of the current multi-year financial settlement and would receive results of the Fair Funding Review. Business rate retention reforms were also due to be introduced which could result in a significant reduction in the amount of business rates received by the Council. The Leader recommended caution but also said that the Council remained ambitious in its aspirations.

He believed that Ribble Valley had a bright future and to sustain that it needed to continue to put the needs of the borough's residents first and foremost when implementing policy.

The Leader recommended the Council's budget and Council Tax for 2019/2020.

The Leader was also pleased that the Council had been able to propose an ambitious capital programme for the years 2019/2020 to 2023/2024 and recommend for approval.

The Leader expressed his thanks for the time and effort Committee, Officers and the Budget Working Group had dedicated to achieving the budget as presented.

The Leader of the opposition, Councillor A Knox, added his thanks to Officers for their work in preparing the budget and proposed an amendment to increase Revenue Budget expenditure by £127,045 and increase Capital Programme by £93,500 as set out below:

Increase available revenue budget funding by £127,045

From unallocated New Homes Bonus	£58,023
From unallocated Business Rate Growth Reserve	£58,022
From cancellation of revenue budget for Ribble Valley News	£11,000
Total	£127,045

Increase revenue budget expenditure by £127,045

Comprising:

Provide 2x PCSOs	£86,614
One dog warden	£25,000
Better Ribble Valley monitoring costs	£10,000
Single use plastic free Borough Council	£5,431
Total	£127,045

Capital Programme Adjustments

Increase Clitheroe Market improvements by Funded by unallocated Business Rate Growth Reserves	£75,000
Provide better Ribble Valley Setup costs Funded by unallocated Invest to Save Reserves	£5,000
Van for additional dog warden Funded by unallocated New Homes Bonus	£13,500

A recorded vote was taken.

The following Members voted for the motion:

M Fenton	S Knox
M French	M Robinson
A Knox	

The following Members voted against the motion:

P Ainsworth	P Dowson	R Newmark
J Alcock	R Elms	J Rogerson
S Atkinson	R Hargreaves	I Sayers
R Bennett	B Hilton	G Scott
S Bibby	K Hind	R Sherras
A Brown	S Hind	D Smith
I Brown	S Hirst	R Swarbrick
S Brunskill	S Hore	D Taylor
P Dobson	G Mirfin	N Walsh

The following Members abstained:

S Carefoot
R Thompson

The amendment was lost.

Members then debated the substantive motion. At the end of the debate a recorded vote was taken.

The following Members voted for the substantive motion:

P Ainsworth	P Dowson	J Rogerson
J Alcock	R Elms	I Sayers
S Atkinson	B Hilton	G Scott
R Bennett	K Hind	R Sherras
S Bibby	S Hind	D Smith
A Brown	S Hirst	R Swarbrick
I Brown	S Hore	D Taylor
S Brunskill	G Mirfin	N Walsh
P Dobson	R Newmark	

The following Members voted against the motion:

M French	S Knox
A Knox	M Robinson

The following Members abstained:

S Carefoot	R Hargreaves
M Fenton	R Thompson

The motion was carried.

RESOLVED: That the Council:

1. approve the following submitted by the Policy and Finance Committee and included in the budget summary book:
 - a) the revised estimates of 2018/19 and the revenue estimates for 2019/20;
 - b) the revised capital programme for 2018/19 and the forward capital programme for 2019/20 to 2023/24.
2. approve the Prudential indicators, borrowing limits and MRP Policy Statement as set out in Annex 1 of the report;
3. note that under delegated powers in accordance with Section 84 of the Local Government Finance Act 2003, the Council determined the following amounts for 2019/20, in accordance with the Local Authority's (Calculation of Council Tax Base) Regulation 1992 (as amended) as its Council Tax base for the year:
 - a) 23,209 being the amount of its Council Tax Base for the whole district [item T and the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)], and

b)

Parish Area	Tax base
Aighton, Bailey & Chaigley	442
Balderstone	198
Barrow	484
Bashall Eaves, Great Mitton & Little Mitton	203
Billington & Langho	2,141
Bolton by Bowland, Gisburn Forest & Sawley	493
Bowland Forest (High)	73
Bowland Forest (Low)	79
Bowland with Leagram	80
Chatburn	379
Chipping	490
Clayton le Dale	514
Clitheroe	5,372
Dinckley	47
Downham	49
Dutton	106
Gisburn	218
Grindleton	362
Horton	46
Hothersall	69
Longridge	2,804
Mearley	9

Parish Area	Tax base
Mellor	995
Newsholme	18
Newton	142
Osbaldeston	110
Paythorne	45
Pendleton	106
Ramsgreave	280
Read	562
Ribchester	658
Rimington & Middop	242
Sabden	521
Salesbury	191
Simonstone	496
Slaidburn & Easington	148
Thornley with Wheatley	169
Twiston	37
Waddington	454
West Bradford	368
Whalley	1,699
Wilpshire	1,082
Wiswell	183
Worston	45
	23,209

being the amounts calculated by the Council, in accordance with Regulation 6 of the regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

4. Calculate that the Council Tax requirement for the Council's own purposes for 2019/20 (excluding Parish precepts) is £3,497,364.
5. Calculate the following amounts for 2019/20, in accordance with Sections 31 to 36 of the Act:
 - a) £28,418,651 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
 - b) £24,470,523 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.

- c) £3,948,128 Being the amount by which the aggregate at 8.5(a) above exceeds the aggregate at 8.5(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- d) £170.11 Being the amount at 8.5(c) above (Item R), all divided by Item T (8.3(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- e) £450,764 Being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- f) £150.69 Being the amount at 8.5(d) above less the result given by dividing the amount at 8.5(e) above by Item T (8.3(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- g) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties:

Parts of the Council's area	£
Aighton, Bailey & Chaigley	162.79
Balderstone	163.32
Barrow	173.69
Bashall Eaves, Great Mitton & Little Mitton	158.69
Billington & Langho	160.64
Bolton by Bowland, Gisburn Forest & Sawley	187.55
Bowland Forest Higher	180.37
Bowland Forest Lower	165.88
Bowland with Leagram	160.82
Chatburn	180.70
Chipping	167.59
Clayton le Dale	156.53
Clitheroe	171.85
Dinckley	150.69
Downham	150.69
Dutton	155.41
Gisburn	174.89

Parts of the Council's area	£
Grindleton	171.41
Horton	150.69
Hothersall	165.18
Longridge	176.75
Mearley	150.69
Mellor	168.95
Newsholme	150.69
Newton	168.30
Osbaldeston	159.78
Paythorne	150.69
Pendleton	160.12
Ramsgreave	159.62
Read	168.14
Ribchester	162.58
Rimington & Middop	177.55
Sabden	180.29
Salesbury	175.82
Simonstone	167.63
Slaidburn & Easington	164.54
Thornley with Wheatley	159.57
Twiston	150.69
Waddington	180.43
West Bradford	170.06
Whalley	172.41
Wilpshire	167.71
Wiswell	180.41
Worston	150.69

Being the amount given by adding to the amount at 5(f) above to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount contained in 3(b), calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

- h) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties by valuation band:

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Aighton, Bailey & Chaignley	108.53	126.61	144.71	162.79	198.97	235.14	271.32	325.58
Balderstone	108.88	127.02	145.18	163.32	199.62	235.90	272.20	326.64
Barrow	115.79	135.09	154.39	173.69	212.29	250.88	289.48	347.38
Bashall Eaves, Great Mitton & Little Mitton	105.79	123.42	141.06	158.69	193.96	229.22	264.48	317.38
Billington & Langho	107.09	124.94	142.79	160.64	196.34	232.03	267.73	321.28
Bolton by Bowland, Gisburn Forest & Sawley	125.03	145.87	166.71	187.55	229.23	270.90	312.58	375.10
Bowland Forest Higher	120.25	140.28	160.33	180.37	220.46	260.53	300.62	360.74
Bowland Forest Lower	110.59	129.01	147.45	165.88	202.75	239.60	276.47	331.76
Bowland with Leagram	107.21	125.08	142.95	160.82	196.56	232.29	268.03	321.64
Chatburn	120.47	140.54	160.63	180.70	220.86	261.01	301.17	361.40
Chipping	111.73	130.34	148.97	167.59	204.84	242.07	279.32	335.18
Clayton le Dale	104.35	121.74	139.14	156.53	191.32	226.10	260.88	313.06
Clitheroe	114.57	133.66	152.76	171.85	210.04	248.22	286.42	343.70
Dinckley	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Downham	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Dutton	103.61	120.87	138.15	155.41	189.95	224.48	259.02	310.82
Gisburn	116.59	136.02	155.46	174.89	213.76	252.62	291.48	349.78
Grindleton	114.27	133.32	152.37	171.41	209.50	247.59	285.68	342.82
Horton	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Hothersall	110.12	128.47	146.83	165.18	201.89	238.59	275.30	330.36
Longridge	117.83	137.47	157.11	176.75	216.03	255.30	294.58	353.50
Mearley	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Mellor	112.63	131.40	150.18	168.95	206.50	244.04	281.58	337.90
Newsholme	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Newton	112.20	130.90	149.60	168.30	205.70	243.10	280.50	336.60
Osbaldeston	106.52	124.27	142.03	159.78	195.29	230.79	266.30	319.56
Paythorne	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Pendleton	106.75	124.53	142.33	160.12	195.71	231.28	266.87	320.24
Ramsgreave	106.41	124.15	141.89	159.62	195.09	230.56	266.03	319.24
Read	112.09	130.77	149.46	168.14	205.51	242.87	280.23	336.28
Ribchester	108.39	126.45	144.52	162.58	198.71	234.83	270.97	325.16
Rimington & Middop	118.37	138.09	157.83	177.55	217.01	256.46	295.92	355.10
Sabden	120.19	140.22	160.26	180.29	220.36	260.42	300.48	360.58

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Salesbury	117.21	136.75	156.29	175.82	214.89	253.96	293.03	351.64
Simonstone	111.75	130.38	149.01	167.63	204.88	242.13	279.38	335.26
Slaidburn & Easington	109.69	127.97	146.26	164.54	201.11	237.67	274.23	329.08
Thornley with Wheatley	106.38	124.11	141.84	159.57	195.03	230.49	265.95	319.14
Twiston	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38
Waddington	120.29	140.33	160.39	180.43	220.53	260.62	300.72	360.86
West Bradford	113.37	132.27	151.17	170.06	207.85	245.64	283.43	340.12
Whalley	114.94	134.09	153.26	172.41	210.73	249.03	287.35	344.82
Wilpshire	111.81	130.44	149.08	167.71	204.98	242.24	279.52	335.42
Wiswell	120.27	140.32	160.37	180.41	220.50	260.59	300.68	360.82
Worston	100.46	117.20	133.95	150.69	184.18	217.66	251.15	301.38

being the amounts given by multiplying (as appropriate) the amounts at 5(f) or 5(g) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

6. Note, that for 2019/20 Lancashire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A £	B £	C £	D £	E £	F £	G £	H £
897.73	1,047.35	1,196.97	1,346.59	1,645.83	1,945.07	2,244.32	2,693.18

7. Note, that for 2019/20 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A £	B £	C £	D £	E £	F £	G £	H £
134.30	156.68	179.07	201.45	246.22	290.98	335.75	402.90

8. Note, that for 2019/20 the Lancashire Combined Fire Authority has stated the following amounts in precepts issued to the Council, in accordance

with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
46.32	54.04	61.76	69.48	84.92	100.36	115.80	138.96

9. Having calculated the aggregate in each case of the amounts at 5(h), 6, 7 and 8 above, the Council, in accordance with Section 30(2) of the Act, hereby sets the following amounts as the amounts of Council Tax for 2019/20 for each of the categories of dwellings shown below:

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Aughton, Bailey & Chaigley	1,186.88	1,384.68	1,582.51	1,780.31	2,175.94	2,571.55	2,967.19	3,560.62
Balderstone	1,187.23	1,385.09	1,582.98	1,780.84	2,176.59	2,572.31	2,968.07	3,561.68
Barrow	1,194.14	1,393.16	1,592.19	1,791.21	2,189.26	2,587.29	2,985.35	3,582.42
Bashall Eaves, Great Mitton & Little Mitton	1,184.14	1,381.49	1,578.86	1,776.21	2,170.93	2,565.63	2,960.35	3,552.42
Billington & Langho	1,185.44	1,383.01	1,580.59	1,778.16	2,173.31	2,568.44	2,963.60	3,556.32
Bolton by Bowland, Gisburn Forest & Sawley	1,203.38	1,403.94	1,604.51	1,805.07	2,206.20	2,607.31	3,008.45	3,610.14
Bowland Forest (High)	1,198.60	1,398.35	1,598.13	1,797.89	2,197.43	2,596.94	2,996.49	3,595.78
Bowland Forest (Low)	1,188.94	1,387.08	1,585.25	1,783.40	2,179.72	2,576.01	2,972.34	3,566.80
Bowland with Leagram	1,185.56	1,383.15	1,580.75	1,778.34	2,173.53	2,568.70	2,963.90	3,556.68
Chatburn	1,198.82	1,398.61	1,598.43	1,798.22	2,197.83	2,597.42	2,997.04	3,596.44
Chipping	1,190.08	1,388.41	1,586.77	1,785.11	2,181.81	2,578.48	2,975.19	3,570.22
Clayton le Dale	1,182.70	1,379.81	1,576.94	1,774.05	2,168.29	2,562.51	2,956.75	3,548.10
Clitheroe	1,192.92	1,391.73	1,590.56	1,789.37	2,187.01	2,584.63	2,982.29	3,578.74
Dinckley	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Downham	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Dutton	1,181.96	1,378.94	1,575.95	1,772.93	2,166.92	2,560.89	2,954.89	3,545.86
Gisburn	1,194.94	1,394.09	1,593.26	1,792.41	2,190.73	2,589.03	2,987.35	3,584.82
Grindleton	1,192.62	1,391.39	1,590.17	1,788.93	2,186.47	2,584.00	2,981.55	3,577.86
Horton	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Hothersall	1,188.47	1,386.54	1,584.63	1,782.70	2,178.86	2,575.00	2,971.17	3,565.40
Longridge	1,196.18	1,395.54	1,594.91	1,794.27	2,193.00	2,591.71	2,990.45	3,588.54
Mearley	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Mellor	1,190.98	1,389.47	1,587.98	1,786.47	2,183.47	2,580.45	2,977.45	3,572.94
Newsholme	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Newton	1,190.55	1,388.97	1,587.40	1,785.82	2,182.67	2,579.51	2,976.37	3,571.64
Osbaldeston	1,184.87	1,382.34	1,579.83	1,777.30	2,172.26	2,567.20	2,962.17	3,554.60
Paythorne	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Pendleton	1,185.10	1,382.60	1,580.13	1,777.64	2,172.68	2,567.69	2,962.74	3,555.28
Ramsgreave	1,184.76	1,382.22	1,579.69	1,777.14	2,172.06	2,566.97	2,961.90	3,554.28
Read	1,190.44	1,388.84	1,587.26	1,785.66	2,182.48	2,579.28	2,976.10	3,571.32
Ribchester	1,186.74	1,384.52	1,582.32	1,780.10	2,175.68	2,571.24	2,966.84	3,560.20
Rimington & Middop	1,196.72	1,396.16	1,595.63	1,795.07	2,193.98	2,592.87	2,991.79	3,590.14
Sabden	1,198.54	1,398.29	1,598.06	1,797.81	2,197.33	2,596.83	2,996.35	3,595.62
Salesbury	1,195.56	1,394.82	1,594.09	1,793.34	2,191.86	2,590.37	2,988.90	3,586.68
Simonstone	1,190.10	1,388.45	1,586.81	1,785.15	2,181.85	2,578.54	2,975.25	3,570.30
Slaidburn & Easington	1,188.04	1,386.04	1,584.06	1,782.06	2,178.08	2,574.08	2,970.10	3,564.12
Thornley with Wheatley	1,184.73	1,382.18	1,579.64	1,777.09	2,172.00	2,566.90	2,961.82	3,554.18
Twiston	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42
Waddington	1,198.64	1,398.40	1,598.19	1,797.95	2,197.50	2,597.03	2,996.59	3,595.90
West Bradford	1,191.72	1,390.34	1,588.97	1,787.58	2,184.82	2,582.05	2,979.30	3,575.16
Whalley	1,193.29	1,392.16	1,591.06	1,789.93	2,187.70	2,585.44	2,983.22	3,579.86
Wilpshire	1,190.16	1,388.51	1,586.88	1,785.23	2,181.95	2,578.65	2,975.39	3,570.46
Wiswell	1,198.62	1,398.39	1,598.17	1,797.93	2,197.47	2,597.00	2,996.55	3,595.86
Worston	1,178.81	1,375.27	1,571.75	1,768.21	2,161.15	2,554.07	2,947.02	3,536.42

668

LEADER'S REPORT

The Leader confirmed that this was his first report to Council having been Leader for 2 months and thanked colleagues, officers and staff who had supported him since his appointment to the role of Leader.

The Leader reported that the Council was working well and efficiently.

He commented on the proposal for the creation of an East Lancashire Unitary Authority encompassing Pendle, Burnley, Blackburn with Darwen and Rossendale Councils.

He also reported that he had attended the District Councils Network Conference in February where the theme was “Delivering the Difference”. He believed that this Council delivered a difference compared to peers in many areas in the region.

He noted that this year the Council was due a follow up visit from the Local Government Association as part of the Peer Review process that had been started in November 2017 and he had asked for the scope of this visit to be extended to measure the efficiency of Ribble Valley in delivering its services.

The Leader went on to report that the Council had now applied for funding from the Future High Street Fund to regenerate Clitheroe town centre.

The Leader highlighted the actions that the Council would take to improve the health of its residents and that housing quality, community offer and leisure would all play a significant role in achieving the specific objectives of:

- improving health and wellbeing;
- enhancing the experience of care and support;
- reducing per capita costs; and
- reducing health in equality by 2020/23.

Finally the Leader reported that he had arranged to meet with the Chief Constable of Lancashire in the near future to see how he could work with the Police to improve rural policing and to re-establish a Police front desk in the Ribble Valley.

The Leader closed by confirming that the ambition of Members for Ribble Valley and its residents remained steadfast and thanked all Members and staff for “Delivering the Difference”.

669

LEADER’S QUESTION TIME

The Leader of the Opposition, Councillor Alan Knox, asked if the Leader could update the Council on the current situation in respect of the proposed development of 110 houses off Henthorn Road, both in terms of re-application and appeal.

The Leader thanked Councillor Knox for his question and confirmed that the applicants Gladman Development Ltd had lodged an appeal in respect of the Council’s decision to refuse the outline planning application at land off Henthorn Road. This would be considered by the appointed Planning Inspector at a public inquiry set for the 8 – 10 May. The applicants had also submitted a further outline application for 110 houses on the land which was currently under consideration.

He also reported that the Council had appointed Counsel to defend the appeal on its behalf.

Next Councillor Knox asked if the Council had directly or indirectly, received an approach from any local business about turning the Castle field into a car park in the past 4 years.

The Leader reported that in October 2017 the Car Park Working Group had been informed that the then Leader had received a suggestion from a local business that part of the Castle field should be turned into a car park.

Finally Councillor Knox asked how many complaints the Council had received about overflowing litter bins and overflowing dog bins in each of the past 5 years.

The Leader confirmed that the Council did not keep detailed records of complaints received about the areas in question but did try to respond promptly to any complaints that were received.

670 COMMITTEE MINUTES

(i) Licensing Sub-Committee – 14 December 2019

RESOLVED: That the minutes of the above meeting be received.

(ii) Community Services Committee – 8 January 2019

RESOLVED: That the minutes of the above meeting be received.

(iii) Planning and Development Committee – 10 January 2019

RESOLVED: That the minutes of the above meeting be received.

(iv) Personnel Committee – 16 January 2019

RESOLVED: That the minutes of the above meeting be received with the exception of Minute number 563:

Pay Policy Update

RESOLVED: That the Pay Policy Statement for 2019/20 be approved.

(v) Health and Housing Committee – 17 January 2019

RESOLVED: That the minutes of the above meeting be received.

(vi) Policy and Finance Committee – 22 January 2019

RESOLVED: That the minutes of the above meeting be received with the exception of Minute number 595:

Review of Financial Regulations and Contract procedure Rules

RESOLVED: That the revised Financial Regulations and Contract Procedure Rules be accepted.

(vii) Economic Development Committee – 24 January 2019

RESOLVED: That the minutes of the above meeting be received.

(viii) Licensing Committee – 29 January 2019

RESOLVED: That the minutes of the above meeting be received.

(ix) Parish Council Liaison Committee – 31 January 2019

RESOLVED: That the minutes of the above meeting be received.

(x) Special Policy and Finance Committee – 5 February 2019

RESOLVED: That the minutes of the above meeting be received with the exception of Minute numbers 635 and 636 which had already been approved at Agenda item 7.

(xi) Planning and Development Committee – 7 February 2019

RESOLVED: That the minutes of the above meeting be received.

(xii) Accounts and Audit Committee – 13 February 2019

RESOLVED: That the minutes of the above meeting be received.

671 NOTICE OF MOTION

A Notice of Motion was proposed by Councillor Richard Sherras that:

“That this Council supports the campaign by the Rural Services Network – “It’s Time for a Rural Strategy” – calling for Government to produce a Rural Strategy setting out their priorities for England’s Rural Communities and the Rural Economy for the Future.”

The Notice of Motion was seconded by Councillor R Elms and was then debated.

RESOLVED: That the following Notice of Motion be carried:

“That this Council supports the campaign by the Rural Services Network – “It’s Time for a Rural Strategy” – calling for Government to produce a Rural Strategy setting out their priorities for England’s Rural Communities and the Rural Economy for the Future.”

The meeting closed at 8.00pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Community Services Committee

Meeting Date: Tuesday, 12 March 2019, starting at 6.30pm
Present: Councillor S Hore (Chairman)

Councillors:

J E Alcock	R Newmark
A Brown	M Robinson
R Hargreaves	I Sayers
K Hind	G Scott
S Knox	N Walsh

In attendance: Director of Community Services, Head of Cultural and Leisure Services, Head of Engineering Services.

Also in attendance: Councillor M Fenton.

672 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Hind, S Hirst, J Holgate and J White.

673 MINUTES

The minutes of the meeting held on 8 January 2019 were approved as a correct record and signed by the Chairman.

Progress with regard to Minute 532 – Clitheroe Town Wells was sought from the Committee and a report requested for the next meeting.

674 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor S Knox declared an interest in Agenda item 6 – Up and Active Programme.

675 PUBLIC PARTICIPATION

The Chairman welcomed Mr G Jackson to speak on Agenda item 7 – Henthorn Road Youth Shelter.

Mr Jackson made a plea for the youths of the town to retain the youth shelter on Henthorn Road. As an ex youth service worker he felt it was important to provide some facilities for young people. He also spoke about the demise of youth services generally but particularly in Clitheroe.

The Chairman thanked Mr Jackson for attending.

676 RECREATIONAL, CULTURAL, ARTS DEVELOPMENT, SPORTING AND ARTS EXCELLENCE GRANTS

The Director of Community Services submitted a report presenting the recommendations of the Working Group in relation to the allocation of grants

under recreation/culture, individual sporting excellence, individual arts excellence and arts development grants. He informed Committee that the number of grants awarded across all categories was healthy with the level of achievement in the young people who applied for sport and arts excellence grants being especially high.

There was a good range of grants for different projects in the recreational and arts sectors with a good spread across the whole of the borough.

The Working Group had considered the applications at a meeting on 28 February 2019 and had been impressed with the quality of many of the applications but recognised the difficulty of allocating limited resources by assessing comparative values of applications that deserve more support than the Council can give.

RESOLVED: That Committee endorse the recommendations of the Working Group as outlined in the Appendices to the report (See end of Minutes).

Councillor S Knox declared an interest in the next item of business.

677 UP AND ACTIVE PROGRAMME

The Director of Community Services submitted a report updating Committee about the East Lancashire Up and Active Programme and notifying them of a Lancashire County Council budget consultation. The Council had been commissioned to manage the Fitness for Life exercise referral programme from 1998 until 2016.

Fitness for Life was commissioned by Lancashire County Council who decommissioned all lifestyle services across Lancashire in 2016 and issued a tender for a new service called Active Lives and Healthy Weight.

The service contract was divided in five lots, one of these being East Lancashire. To win the contract the Borough Council worked in partnership with the Leisure Trusts in East Lancashire. The contract value was £832,825 fixed for the life of the contract for which the Borough Council receives £111,000 to deliver the Up and Active Programme in Ribble Valley. The emphasis of the programme is prevention and a population approach to delivery is operated.

The programme has been very successful delivering a wide range of activities to all age groups and the sessions and programmes continue to get more popular and we continue to engage with more people.

The contract was fixed term until the end of March 2019. The Borough Council employ two full time and three part time officers on fixed term contracts to deliver the programme. There is also one full time officer managing the programme and one part time community instruction on permanent contracts. The contract was extended by Lancashire County Council until the end of March 2020.

Recent written confirmation from Lancashire County Council informed that the contract was subject to a consultation process though their proposal is to terminate the funding after the extension year. This would see the benefits of the scheme a loss to many people of the borough.

The consultation process was open to both a formal response from the Council and from many others including the current participants to respond individually.

Committee discussed this issue in some detail and felt very aggrieved that this programme should be under threat as it plays a large part in the lives of people benefitting from the programme especially those who are currently unable to join already established activity classes at facilities in the borough, due to health issues.

RESOLVED: That Committee

1. approve the Director of Community Services to provide a response to the LCC consultation which recommends a continuation of the scheme;
2. prepare a briefing for current scheme users outlining the potential outcome of the consultation and urging them to respond; and
3. write to the borough's LCC Councillors and Leader of LCC stressing the importance of this service and expressing the Council's concern at the possible termination of this contract.

678 HENTHORN ROAD YOUTH SHELTER – REPORT OF DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report following up to previous reports considered by Committee at the January and May 2018 meetings where the Committee had agreed to retain the shelter. Since that time the issues with the shelter had not gone away and despite a regular cleaning regime to remove litter, complaints had still been received about the shelter being retained and the activities that occur there.

As referred to by the public participation speaker, the original purpose of the shelter was to act as a gathering place where youth workers would interact with young people as a group and provide alternative or diversionary activities for them to be engaged in, however there was no outreach work at this site by Lancashire County Council now.

Discussions had taken place with LCC however there would be no additional youth resources deployed to this site in the future.

Committee discussed the issue of the youth shelter and the pros and cons to its retention or removal for both young people and the residents in the immediate area.

RESOLVED: That Committee

1. agree to retain the youth shelter on Henthorn Road, Clitheroe at the present time;
2. refer the issue of anti-social behaviour to the Community Safety Partnership for their consideration;

3. investigate appropriate signage that can be put up at the youth shelter regarding antisocial behaviour; and
4. review the issue again in 12 months' time unless events make it necessary to do so beforehand.

679

WASTE AND RESOURCES STRATEGY 2019 CONSULTATION

The Director of Community Services submitted a report for Committee to consider the consultation on the Government Waste and Resource Strategy 2019.

The document from DEFRA had now been released for the first consultation that started on Monday, 18 February for 12 weeks. The eight chapters contained in the Waste and Resource Strategy 2019 considered sustainable production; helping consumers take more considered actions; resource recovery and waste management; tackling waste crime; enough is enough: cutting down on food waste; global Britain; international leadership; research and innovation and measuring progress: data, monitoring and evaluation.

The three major consultations that DEFRA intend to launch are deposit return schemes, collection systems and extended producer responsibility. Out of the three consultations, the collection systems one is the most important issue for the Borough Council.

Committee discussed in some detail the recycling issues surrounding the Council and the need for a simple system to be in place in order to encourage the ordinary householder to recycle properly.

RESOLVED: That Committee delegate authority to the Director of Community Services to respond to the consultations on behalf of the Council.

680

ARTIFICIAL PITCHES

The Director of Community Services submitted a report outlining a proposal to hold the existing charge for the artificial pitches on Edisford Road during April 2019 until the closure of the site for redevelopment.

He reminded Committee that the Council was in the process of investing up to £1.4m to enhance and improve the artificial surfaces on Edisford Road. However the current services have been deteriorating for some time which has culminated in the closure of one pitch, which was inconvenient to many of our customers and disrupted their training.

In recognition of the problems being experienced with the existing surface it was proposed to retain the 2018/19 pitch charges from the 1 April until the site closes for redevelopment. These fees would normally be increased effective from 1 April and a gesture of goodwill from the Council this would be welcomed by the users.

RESOLVED: That Committee agree not to apply the inflation increase to the current facility charges from 1 April 2019 to the date of closure.

681 CAPITAL PROGRAMME 2019/20

The Director of Resources submitted a report informing Members of the schemes approved for inclusion in this Committee's 2019/20 Capital Programme. The report also requests approval for the inclusion of a further capital scheme within this programme relating to the replacement of a leased car parking van. The most economical solution was to purchase a van rather than lease a van, even though this would cost slightly more.

RESOLVED: That Committee recommend approval of additional capital budget for 2019/20 to Policy and Finance Committee of £11,500 for the replacement of lease car parking van KR16 HFT to be funded by contributions to capital resources from the car park administration revenue budget.

682 REVENUE MONITORING 2018/19

The Director of Resources submitted a report informing Committee of the position for the period April to January 2019 of this year's revised revenue budget as far as this Committee was concerned.

A comparison by Cost Centre was shown between actual expenditure and the revised estimate for the period. After allowing for transfers to and from earmarked reserves there was an underspend of £41,622 at this time.

RESOLVED: That the report be noted.

683 CURRENT PRACTICES IN REFUSE COLLECTION

The Director of Community Services submitted a report for Committee's information about the refuse and recycling service offered by the Council. Committee were reminded that the Council's waste management services were designed specifically to suit the geographic and demographic characteristics of the borough and the Biennial Satisfaction Survey had shown consistently high levels of satisfaction among residents for these services.

RESOLVED: That the report be noted.

684 PURCHASE OF SECOND HAND VEHICLE – EXEMPTION TO CONTRACT PROCEDURE RULES

The Director of Community Services submitted a report for Committee's information informing them of an approval to make an exemption to contract procedure rules in order to purchase a second hand refuse collection vehicle to replace the paper collection vehicle VU06 TKN.

This was a second hand vehicle that had been used for the last five years and had proven to be good value for money. The application to make an exemption to the normal contract procedure rules had been approved by the Director of Resources and the Head of Legal and Democratic Services as per Standing Orders.

RESOLVED: That the report be noted.

685

GENERAL REPORT OF THE DIRECTOR OF COMMUNITY SERVICES

The Director of Community Services submitted a report informing Committee of the Longridge off-site contribution that the Council had been successful in obtaining from a Section 106 Agreement with the developer at Dilworth Lane. A portion of this sum would be given to Longridge Cricket Club to enable them to improve their cricket wicket provision.

RESOLVED: that the report be noted.

686

REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

There were no reports of Representatives on Outside Bodies.

The meeting closed at 7.55pm.

If you have any queries on these minutes please contact John Heap (414461).

RECREATION / CULTURE GRANT PROPOSALS 2019/20

Appendix 1

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Ribble Valley Vipers	To support the progress of growth in numbers of females over the age of 13 playing cricket	£3790	£1590	None	£1590
Clitheroe Cricket, Bowling and Tennis Club	Community outdoor seating	£23,288	£5000	2015 - £500 2016 - £2000 2017 - £1000 2018 – nil	Nil
Clitheroe Cricket Club	Purchase of outfield mower	£9000	£3500	2015 - £500 2016 - £2000 2017 - £1000 2018 - £840	Nil
Ribble Valley Gateway Trust (The Grand)	Love Clitheroe Events – 2 annual community events – Summer BBQ and Carols at the Castle	£11,790	£3000	Nil	£1500
Chatburn Parish Council	Double swing for playground	£2805	£1400	2013 - £4000 2015 - £1500	£700
RV Sport and Recreation Leisure Centre (Roefield)	Multi sports programme – transport element	£4900	£1400		Nil
Salesbury Cricket Club	Provision of female facilities and suitable entrance for those with mobility issues	£100,000	£7000	2012	£7000
Rimington Recreation Association	Re-site and upgrade children’s playground to a single site adjacent to the new pavilion	£38,200	£10,000	Many years ago	£2500

Longridge Cricket Club	Clubhouse refurbishment and revitalisation	£21,680	£6900		£2200
Ribchester Rovers Football Club	Set up of 3 youth pitches – nets, corner flags, benches etc	£12,144	£8500		£6500
Bolton-by-Bowland Cricket Club	Upgrading of pavilion (3 phases) Phase 1 – upgrading of toilets and refreshment preparation area	£13,000	£5000		£2500
RV Community Sports Trust	Pavilion and car park improvements at Highmoor Park, Clitheroe	£100,000	£5000		£2500
Queen Elizabeth 11 Playing Fields Charitable Trust	Reinstatement of public footpath – access to facility		£10,000		Nil
Clitheroe Football Club	Replacement stand	£40,000	£10,000		Nil
Clitheroe Town Council	Promotion of 1 summer band concert and Last Night of the Proms concert	£1500	£750	2017 - £400 And for many years before for a larger number of concerts 2018 - £400	£400
Clitheroe Concerts Society	Provision of chamber concerts	£13,950	£500	Not for a while but in years past 2018 - £500	£500
St James' Church	Installation of purpose built toddler safe barrier and play equipment	£1536	£750		Nil
				TOTAL	£27,890

ARTS DEVELOPMENT PROJECT 2019/20

Appendix 2

ORGANISATION	PROJECT	COST	GRANT REQUEST	PROPOSAL
Spot On Lancashire in the Ribble Valley	Supporting five core volunteer venues of Tosside, Simonstone, Mellor Brook, Hurst Green, and Dunsop Bridge and libraries in Clitheroe and Longridge to host professional performing arts performances.	£17,670	£900	£700
Atlantic Contemporary Art	Providing access to a mobile art school to groups, individuals and businesses in the local area, an alternative for those without the time or transport to commit to full or part time courses.	£5,500	£2,500	£600
Ribble Valley Jazz and Blues	High profile event taking place 2 – 6 May 2019 in Clitheroe, and in Ribble Valley Villages including Mitton, Sawley, Downham, Worston, and Longridge town, presenting live music at indoor & outdoor, ticketed and free events featuring 400+ local regional and international musicians.	£69,110	£3,000	£1,000
Be My Band	Bringing together young people who have mutual interest in playing an instrument	£6,270	£3,000	Nil
Muck or Nettles	A festival of light taking place on Saturday February 8 th 2020. Free community event including a day of activity for families within Clitheroe, lantern making workshops concluding with a spectacular lantern parade.	£10,403	£2,000	£800
Forestry Commission England	Creating a new outdoor performance stage / studio at the Gisburn Forest Hub. Commissioning experienced outdoor architect Lee Ivett (UCLAN). The structure will be used for future artistic and educational purposes.	£8,787	£2,000	£1100
			TOTAL	£4,200

SPORTING EXCELLENCE AWARDS 2019

Appendix 3

NAME	AGE	SPORT	STANDARD	SCORE	Suggested AWARD (£)
Thea Cameron	18	Climbing	GB	30	600
Hattie Varley	13	Swimming	National (England)	25	500
Lucy Naylor	17	Cycling	GB	24	500
Oliver Murray	19	Modern Pentathlon	GB	24	500
Martha Smith	17	Swimming	National (Wales)	23	400
Olivia Kate Cordeau	12	Rhythmic Gymnastics	National/Regional	22	400
Finlay Royle	9	Slalom Skiing	National	21	300
Cara Milne-Redhead	17	Football	National (Scotland)	21	300
Lilly Ella-Mae Smith	11	Rhythmic Gymnastics	National	21	300
Alasdair Moir	17	Modern Pentathlon	National	21	300
Charlotte Williams	17	Athletics - Hammer	National	20	200
Olivia Maudsley	11	Netball	Regional +	20	200
Caitlin Wilson	11	Swimming	Regional	20	200
Charles Paige	17	Road Cycling	National	18	200
Lucy Taylor	9	Rhythmic Gymnastics	National/Regional	18	200
Eleanor Jorgenesen	16	Netball	Regional +	16	100
Louisa Rishton	10	Skiing	Regional/ National	15	100
Christopher Brand	16	Athletics - Sprinting	County/Regional	10	50
				TOTAL	£5350

ARTS EXCELLENCE AWARDS 2019

Appendix 4

NAME	AGE	ART	GRANT
Suzanne Garth – Jones	19	Dance	£550
Robyn Fallon	17	Dance (Ballet)	£550
Oliver Fulwell	18	Trombone, Piano, Singing	£500
Emma West	16	Contemporary Dance	£450
Matthew Hurst	12	Baritone	£350
Olivia Hurst	14	Cornet	£350
Noah Garley	10	Freestyle Dance	£300
Millie Marsh	13	Harp	£300
Lottie Guifoyle	9	Dance	£300
Leo Peat	13	Piano, Trombone	£250
Rebecca Taylor	14	Dance	£250
Olivia Dalzel Job	11	Singing	£200
Elijah Critchley	16	Drama	£200
Jacob Marsh	10	Drums	£150
Meeka Bradley	13	Guitar, Singing	£100
Mia Louise Martin	10	Gymnastics	£50
		TOTAL	£4850

Minutes of Planning and Development Committee

Meeting Date: Thursday, 14 March 2019 starting at 6.30pm
Present: Councillor A Brown (Chairman)

Councillors:

S Atkinson	S Knox
R Bennett	J Rogerson
I Brown	R Sherras
S Brunskill	R Thompson
M French	N Walsh
S Hind	

In attendance: Director of Economic Development and Planning, Head of Legal and Democratic Services, Head of Planning Services.

Also in attendance: Councillors A Knox, G Mirfin and G Scott.

687 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors P Dowson and T Hill.

688 MINUTES

The minutes of the meeting held on 7 February 2019 were approved as a correct record and signed by the Chairman.

689 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor S Hind declared a non-pecuniary interest in planning application 3/2018/1040 and Councillor S Atkinson declared an interest in planning applications 3/2018/0943 and 3/2018/1040.

690 PUBLIC PARTICIPATION

There was no public participation.

691 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

Councillor S Atkinson declared an interest in the next item of business and left the meeting.

1. APPLICATION REF: 3/2018/0943
GRID REF: SD 376631 443898

DEVELOPMENT DESCRIPTION:

RESIDENTIAL DEVELOPMENT OF UP TO NINE UNITS (RESUBMISSION OF APPLICATION 3/2018/0582) AT LAND TO THE SOUTH OF CHATBURN OLD ROAD, CHATBURN

REFUSED for the following reason:

1. The proposal is considered contrary Policies DMG2 and DMH3 of the Ribble Valley Core Strategy in that approval would lead to the creation of new dwellings in the open countryside without sufficient justification. The proposed development would create a harmful precedent for the acceptance of other similar unjustified proposals which would have an adverse impact on the implementation of the planning policies of the Council contrary to the interests of the proper planning of the area in accordance with core principles and policies of the NPPF.

(Mr Pyecroft spoke in favour of the above application. Mr Whittaker spoke against the above application. Councillor G Scott was given permission to speak on the above application).

(Councillor S Hind declared an interest in the next item of business and left the meeting. Councillor S Atkinson remained outside the meeting).

2. APPLICATION REF: 3/2018/1040
GRID REF: SD 374128 441359

DEVELOPMENT DESCRIPTION:

VARIATION OF CONDITIONS FROM PLANNING PERMISSION 3/2017/0262 INCLUDING CONDITIONS 2 (SUBSTITUTION OF AMENDMENTS TO APPROVED PLANS), 3 (EXTERNAL EXTRACTION, AIR CONDITIONING AND VENTILATION), AND CHANGES TO INTERNAL LAYOUT FOR THE WEAVING SHED TO FACILITATE CINEMA USE AND OFFICE SPACE AT HOLMES MILL, GREENACRE STREET, CLITHEROE

The Head of Planning Services reported upon 8 additional letters of objection regarding highways and one with regard to noise. He also reported that Lancashire County Council had submitted a further response following receipt of additional information but still recommended refusal on highway safety grounds.

DEFERRED AND DELEGATED to the Director of Economic Development and Planning subject to a S106 Agreement in relation to the progression of an appropriate TRO and subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan 14 59 Ex 0 Rev A
Proposed Ventilation layout 18115-M-57
Weaving Shed Proposed Elevations Plan 1459 PL3000 Rev G
Weaving Shed Proposed Ground Floor Plan 1459 PL30 Rev E

Weaving Shed Proposed First Floor Plan 1459 PL31 Rev E
Proposed Roof Plan 1459 PL32 Rev D and emails dated 15/01/19 and
16/01/19.
Proposed Drainage Plan 14/59 BR05 Rev B

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

2. All external extraction, air conditioning and ventilation equipment shall be installed in complete accordance with the approved details prior to the units being brought into use.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

3. The plans and particulars showing the provision to be made for the storage and disposal of refuse and recycling receptacles as approved under condition 1, shall be implemented concurrently with the development and thereafter retained. The approved provision shall be provided prior to the first use of the cinema.

REASON: In order that the Council may be satisfied that adequate provision for the storage and collection of waste will be provided on site.

4. Servicing and deliveries shall take place in accordance with the approved management plan (Croft Transport Solution's Transport Report dated March 2017) at all times. The agreed scheme shall be implemented and maintained whilst the use remains in operation. Other than in the case of an emergency, the accesses on Woone Lane and Greenacre shall not be used for servicing during the hours of 0830 – 0900 and 1500-1545 on weekdays during school term time.

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety.

5. The development hereby approved shall be undertaken in accordance with the approved 'Phase 1 Construction Method Statement', 'Phase 2 Construction Method Statement' and 'Phase 3 Construction Method Statement'.

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety.

6. Within 6 months of the grant of planning permission, the site access and required, off-site highway improvement works shall have been constructed in accordance with the approved details as set out in Croft Transport Solution's Transport Report dated March 2017.

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety.

7. The Framework Travel Plan (included within Croft Transport Solution's Transport Report dated March 2017) hereby approved shall be implemented in accordance with these agreed details

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety.

8. This permission does not give consent to the Woone Lane personnel doors and service yard gates and further details shall be submitted to and agreed in writing by the Local Planning Authority within 6 months of the date of this permission. The doors and gates shall thereafter be completed in accordance with the approved details.

REASON: In order to ensure a satisfactory design of the building and in the interests of highway safety.

9. Prior to the proposed development being brought into use, all remedial works to limit noise from the site shall be carried out, in accordance with the Noise Assessment by Miller Goodall dated January 2015.

REASON: To protect the amenities of occupiers of nearby properties from noise.

10. All fixed plant and equipment used within the development should be designed to give a rating level (as defined in BS4142:2014) no greater than 5dB above the night time LAF90(5min) or the daytime LAF90 (1 hour) whichever is the most appropriate, when measured 4 metres from the nearest residential properties. The plant noise emission limits shall not exceed:-

- Day: 48 dB LAeq
- Night: 33 dB LAeq

Following substantial completion of the development hereby approved or before 31 December 2018, whichever comes sooner, an assessment (including tonal assessment) of the operational noise levels shall be submitted to the Local Planning Authority with recommendations and a programme of works and timings to comply with the above limits and attenuate any specific tones as identified. The approved recommendations shall be carried out within the approved timescale.

REASON: To protect the amenities of occupiers of nearby properties from noise and comply with Policy DMG1 of the Ribble Valley Core Strategy adopted version.

11. Only the approved external lighting details, included in Oldfield Lighting's report ref. 16.071.01 Rev B, may be used in the development.

REASON: To protect the amenities of occupiers of nearby properties from excessive light pollution and in the interest of visual amenity.

12. The drainage and surface water management system shall be implemented in accordance with the surface water management and maintenance plan dated July 2018 and Drainage plan 14/59 BR05 Rev B. Precise details of the Water butts shall be submitted to approved in writing by the Local Planning Authority within 1 month of the date of this permission and fully implemented within 3 months of this permission.

REASON: To ensure that appropriate and sufficient funding and maintenance mechanisms are put in place for the lifetime of the development; to reduce the flood risk to the development.

13. Prior to commencement of use of the cinema details of a scheme showing parking provisions within the site, public access and availability to other public car parks, in connection with publicity, marketing and use of the cinema shall be submitted to and approved in writing by the Local Planning Authority. The scheme shall be implemented before commencement of use of the cinema.

REASON: In order to ensure that users are made aware of adjacent public car parking facilities and to encourage people to use either on site or public car parking rather than adjacent on street highway parking to minimise the impact on residential amenity and highway safety.

(Mr Warburton spoke in favour of the above application. Councillor A Knox was given permission to speak on the above application).

(Councillors S Atkinson and S Hind returned to the meeting).

3. APPLICATION REF: 3/2018/1134
GRID REF: SD 365531 432129

DEVELOPMENT DESCRIPTION:

TO CREATE AN ADDITIONAL FARM WORKERS DWELLING AT HAWKSHAW FARM, LONGSIGHT ROAD, CLAYTON LE DALE BB2 7JA

GRANTED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall relate to the development as shown on:

Site Location Plan 1:2500
Existing and Proposed Site Plan 1:500
Elevations 1:100 + 1:200
Plan (floor plans) 1:50

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

3. The occupation of the dwelling shall be limited to a person solely or mainly employed or last employed in the locality in agriculture as defined in Section 336(1) of the Town and Country Planning Act 1990 or in forestry, or a dependant of such a person residing with him or her or a widow or widower of such a person.

REASON: For the avoidance of doubt as permission has been granted for the dwelling on the basis of its occupation by an essential rural worker in a location where a dwelling for general occupation would not normally be permitted.

4. Precise specifications or samples of walling and roofing materials and details of any surface materials to be used including their colour and texture shall have been submitted to and approved by the Local Planning Authority before their use in the proposed works.

REASON: To ensure that the materials to be used are appropriate to the locality.

5. The dwelling hereby permitted shall not be occupied until all fences and walls shown in the approved details to bound its plot have been erected in conformity with the approved details.

REASON: To ensure a visually satisfactory form of development.

6. The proposed Velux roof lights shall be of Conservation Type, recessed with a flush fitting, and shall be retained as such in perpetuity.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

7. Surface water must drain separate from the foul and no surface water will be permitted to discharge to the foul sewerage system.

REASON: To secure proper drainage.

8. The parking associated manoeuvring facilities shown on the plans hereby approved shall be surfaced or paved, drained and marked out and made available in accordance with the approved plan prior to the occupation of the dwelling; such parking facilities shall thereafter be permanently retained for that purpose (notwithstanding the Town and Country Planning (General Permitted Development) Order 2015).

REASON: In the interests of visual amenity and to facilitate adequate vehicle parking and/or turning facilities to serve the site.

9. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) (Schedule 2, Part 1, Classes A, B, C, D, E) or any subsequent re-enactment thereof no extension to the dwelling(s), porch, garden shed, greenhouse, garage or car port shall be erected nor any hardstanding area extended other than those expressly authorised by this permission.

REASON: In the interests of visual amenity and to exercise control over the development which is justified on the basis of the need for this type of accommodation.

4. APPLICATION REF: 3/2018/1137
GRID REF: SD 373276 436247

DEVELOPMENT DESCRIPTION:

PROPOSED CHANGE OF USE OF FIRST FLOOR OF FORMER MAUREEN COOKSON BUILDING FROM RETAIL (A1) TO RESTAURANT (A3) AT 1 GEORGE STREET, WHALLEY (RESUBMISSION OF PLANNING APPLICATION 3/2018/0953)

APPROVED subject to the imposition of the following condition(s):

Time limit

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

Details

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

18 – 304 001
18 – 304 101
18 – 304 102 Rev B (amended plan received 20/02/19)
18 – 304 103 Rev B (amended plan received 20/02/19)
18 – 304 104

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Amenity

3. The use of the restaurant hereby approved shall be restricted to the hours between 09:00 – 23:00 Monday to Saturday (inclusive) and between 09:00 – 22:30 on Sundays and Bank Holidays.

REASON: In order to protect the residential amenities of the occupiers of the nearby properties

4. There shall be no deliveries to the site or collections from the site, including waste/recycling collections, outside the hours of 08:00 – 18:00 on any day.

REASON: In order to protect the residential amenities of the occupiers of the nearby properties

5. Prior to the restaurant hereby approved being brought into use, details of the appearance, siting and technical specification of any external ventilation ducting and/or plant shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in complete accordance with the approved details and the ducting/plant shall be in place and in full working order prior to the first use of the restaurant hereby approved and shall be maintained and retained in accordance with the approved details.

REASON: To safeguard the living conditions of the occupants of nearby residential premises and in the interest of visual amenity in the Whalley Town Centre Conservation Area.

6. The development hereby permitted shall be designed so that the Rating Levels for cumulative noise from all plant and machinery associated with the development shall not exceed the existing background noise level (LA90) at the external façade of the nearest noise sensitive premises as assessed in accordance with British Standard 4142 (2014) or any subsequent replacement national standards.

REASON: To minimise the risk of noise pollution that may cause nuisance and harm to the amenity and/or health of occupiers of the nearby buildings.

7. Noise from any amplified music played at the development hereby permitted shall not exceed the background noise level when measured as an LAeq 15min in any one third octave band at the nearest noise sensitive premises.

REASON: To minimise the risk of noise pollution that may cause nuisance and harm to the amenity and/or health of occupiers of the nearby buildings.

Drainage

8. The site shall be drained via separate systems for the disposal of foul and surface water.

REASON: To secure a satisfactory system of drainage and to prevent pollution of the water environment.

(Mr S Ronnan spoke in favour of the above application. Councillor G Mirfin was given permission to speak on the above application).

5. APPLICATION REF: 3/2019/0004
GRID REF: SD 372842 437585

DEVELOPMENT DESCRIPTION:

VARIATION OF CONDITIONS 2 (APPROVED PLANS) 5 (ENTRANCE ARRANGEMENTS) 8 (TREE PROTECTION) AND 9 (LANDSCAPING SCHEME) OF PLANNING PERMISSION 3/2017/0095 (WHICH WAS FOR VARIATION OF CONDITION 2 OF 3/2015/0024 FOR PROPOSED ERECTION OF BUILDING FOR USE AS A CREMATORIUM AND FUNERAL CHAPEL WITH ASSOCIATED CONSTRUCTION OF A CAR PARK) AT RIBBLE VALLEY REMEMBRANCE PARK, MITTON ROAD, WHALLEY

The Head of Planning Services reported upon an additional representation received from the Archdeacon on Blackburn and an additional letter of objection.

GRANTED subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Existing & Proposed Soft Landscape (MR18-012/103E) received 13.03.2019
Proposed Plans and Elevations (P201A)
As built access gates (1735.03.06)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

2. Precise specifications or samples of external materials to be used in the construction of the canopy including their colour and texture shall have been submitted to and approved by the Local Planning Authority before their use in the proposed works.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

3. The building hereby approved shall be faced with natural sandstone, reconstituted slate tile roof and aluminium window frames and doors (finish to RAL 7011/12) as contained within the supporting information.

REASON: To ensure that the materials to be used are appropriate to the locality.

4. Prior to the first use of the building hereby permitted, the existing entrance into the site shall be amended in accordance with the details shown on Drawing Number 1735.03.06, and that the part of the access between the

highway boundary and the entrance gates shall be appropriately surfaced in tarmacadam, concrete block pavements or other approved material.

REASON: To avoid loose surface material from spreading onto the highway in the interests of highway safety.

5. Full details of the colour, form and texture of all hard landscaping (ground surfacing materials) shall have been submitted to and approved in writing by the Local Planning Authority before their use in the proposed works. All works shall be undertaken strictly in accordance with the details as approved, and shall be completed in all respects before the final completion of the development and thereafter retained.

REASON: To ensure a satisfactory form of development in the interest of the visual amenity of the area.

6. The parking and associated manoeuvring facilities shown on the plans hereby approved shall be surfaced or paved, drained and marked out and made available in accordance with the approved plan prior to the occupation of any of the buildings; such parking facilities shall thereafter be permanently retained for that purpose (notwithstanding the Town and Country Planning (General Permitted Development) Order 2015).

REASON: In the interests of highway safety.

7. Prior to commencement of any site works including delivery of building materials and excavations for foundations or services all existing trees shown to be retained on drawing MR18-012/103E shall be protected in accordance with the BS5837 2012 [Trees in Relation to Demolition, Design & Construction] the details of which shall be implemented in full under the supervision of a qualified arboriculturalist and in liaison with the Countryside/Tree Officer. The tree protection measures shall be inspected by the local planning authority before any site works are begun in accordance with the Tree Protection Monitoring Schedule.

The root protection/exclusion zone shall remain in place until all building work has been completed and all excess materials have been removed from site including soil/spoil and rubble. During the building works no excavations or changes in ground levels shall take place and no building materials/spoil/soil/rubble shall be stored or redistributed within the protection/exclusion zone, in addition no impermeable surfacing shall be constructed within the protection zone.

No tree felling or pruning shall be implemented without prior written consent, which will only be granted when the local authority is satisfied that it is necessary is in accordance with BS3998 for tree work and carried out by an approved arboricultural contractor.

REASON: In order to ensure that any trees affected by development and considered to be of visual, historic or botanical value are afforded maximum physical protection from the potential adverse effects of development.

8. The approved landscaping scheme (dwg no. MR18-012/103E) shall be implemented in the first planting season following the occupation or use of the development (whichever is the earliest) and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority and in accordance with the Landscape and Habitat Management Plan. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

REASON: In the interests of the amenity of the area.

9. Notwithstanding the submitted details, section details at a scale of not less than 1:20 of the proposed boundary treatments/fencing, walling including any coping details shall have been submitted to and approved by the Local Planning Authority before their use in the proposed works. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality.

10. The existing earth mound within the site must not be spread within the woodland area beneath the trees. If this earth is not to be used on the site, then it should be removed from the site prior to the first use of the building hereby approved.

REASON: To ensure that this soil is not distributed within the site in a manner that could be detrimental to the long term health and stability of existing trees, in the interests of visual amenity.

11. The control of non-native species shall be carried out in accordance with the approved method statement produced by Bowland Ecology dated January 2016 to the satisfaction of the Local Planning Authority.

REASON: To ensure that there is no risk of further spread of a non-native plant species and to ensure that there are no residue non-native plant species parts remaining on the site, in the interests of protecting the native ecology of the site.

12. The development hereby permitted shall be carried out in full compliance with the submitted Ecological Impact Assessment dated March 2017. In particular, the recommendations and mitigation measures detailed in Section 5 of the Assessment shall be carried out in their entirety to the satisfaction of the Local Planning Authority.

REASON: In the interests of preserving and enhancing the ecology, flora and fauna of the site including a European Protected Species (Bats).

13. The actions, methods & timings included in the mitigation measures identified and the conditions of the Natural England Licence (numbered 2018-37009-EPS-MIT) submitted with discharge of condition application 3/2018/1145 shall

be fully implemented and adhered to throughout the lifetime of the development

REASON: To ensure the protection of species protected by the Wildlife and Countryside Act 1981 (as Amended) and in the interests of biodiversity and to enhance habitat opportunities for species of conservation concern/protected species and to minimise/mitigate the potential impacts upon protected species resultant from the development.

14. The development hereby approved shall be carried out in accordance with the Drainage Strategy (Rev B) dated March 2017 subject to approval by United Utilities.

In the event that the submitted drainage scheme is considered unacceptable, an amended foul and surface water drainage scheme shall be submitted to and approved in writing by the Local Planning Authority prior to commencement of the development and shall be maintained and managed in accordance with the approved details in perpetuity.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

INFORMATIVE

This permission does not include any consent, approval or licence necessary for the proposed development under building regulations of any other statutory enactment and the development should not be commenced until all consents are obtained.

(Mr D Daniels spoke in favour of the above application. Mr D Buckley spoke against the above application. Councillor G Mirfin was given permission to speak on the above application).

6. APPLICATION REF: 3/2019/0014 (LBC)
GRID REF: SD 374247 441621

DEVELOPMENT DESCRIPTION:

REPLACEMENT OF TWO STONE LINTELS THAT ARE DAMAGED BEYOND REPAIR AND TO REPLACE THEM WITH WADDINGTON FELL GRITSTONE LINTELS AT CASTLE MUSEUM, CLITHEROE CASTLE, CASTLEGATE, CLITHEROE.

APPROVED subject to the imposition of the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

7. APPLICATION REF: 3/2019/0064
GRID REF: SD 365789 432677

DEVELOPMENT DESCRIPTION:

USE OF LAND AS STORAGE COMPOUND AND CONSTRUCTION OF BUILDING FOR VEHICLE SERVICING, WORKSHOP, TOOL STORE, OFFICES AND ANCILLARY ACCOMMODATION FOR A CIVIL ENGINEERING COMPANY (AMENDMENTS TO PLANNING PERMISSION 3/2018/0309 INCLUDING REVISED SITE BOUNDARIES AND NEW ACCESS IN THE ADJACENT FIELD) AT LAND OPPOSITE WOODFIELD GARAGE, LONGSIGHT ROAD, CLAYTON-LE-DALE

APPROVED subject to the imposition of the following condition(s):

Time Limit

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004

Plans

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

5365 – 01 D – Location Plan
5365 – 03 B – Proposed Plans and Elevations
5365 – 05 E – Proposed Site Plan (amended plan received 05/02/19)

REASON: For the avoidance of doubt and to ensure that the development is carried out in accordance with the submitted plans.

Amenity

3. Noise limits from the site shall not exceed the World Health Organisation recommendation of 30dB LAeq at night time within the internal areas of the nearest noise sensitive premises, and 50dB LAeq at the external patio and garden areas of the nearest noise sensitive premises.

REASON: To protect the amenities of occupiers of nearby properties.

4. The use of the land and the building hereby approved shall be restricted to the hours between 07:00 – 20:00 Monday to Saturday inclusive, and not at all on Sundays and Bank Holidays.

REASON: To safeguard the occupiers of adjacent premises from undue noise or other associated disturbance

5. No building or engineering operations within the site or deliveries to and from the site, in conjunction to the construction process, shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: To protect the amenities of occupiers of nearby properties.

6. No external lighting shall be installed on the building hereby approved, or elsewhere within the site, without the prior written approval of the Local Planning Authority. Details of any such lighting shall be submitted to and approved in writing by the Local Planning Authority prior to its installation. Only the duly approved lighting shall be installed on the buildings hereby approved.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising.

Landscaping/Ecology

7. No clearance of any vegetation in preparation for or during the course of development shall take place during the bird breeding season (March - August inclusive) unless an ecological survey has first been submitted to and approved in writing by the Local Planning Authority which demonstrates that the vegetation to be cleared is not utilised for bird nesting. Should the survey reveal the presence of any nesting species, then no clearance of any vegetation shall take place during the bird breeding season until a methodology for protecting nest sites during the course of the development has been submitted to and approved in writing by the Local Planning Authority. Nest site protection shall thereafter be provided in accordance with the duly approved methodology.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds and to protect the bird population from damaging activities and reduce or remove the impact of development.

8. Unless otherwise agreed in writing with the Local Planning Authority, all trees and hedges shall be retained on site as detailed within the submitted Arboricultural Impact Assessment (project ref: BTC1692). No development shall take place until all the existing trees and hedges within, or directly adjacent to, the site (other than those shown to be removed on the approved documents) have been enclosed with temporary protective fencing in accordance with BS 5837: 2012 Trees in relation to design, demolition and construction – Recommendations. The fencing shall be retained during the period of construction and no work, excavation, tipping, or stacking/storage of materials shall take place within such protective fencing during the construction period.

REASON: To protect the existing vegetation in the interest of visual amenity.

9. Notwithstanding the landscaping details shown on approved plan ref 5365 – 05 E (amended plan received 05/02/19), within three months of commencement of development on site, a detailed scheme showing all new tree/hedge planting shall have been submitted for the written approval of the Local Planning Authority. The submitted scheme shall include the type/species, number, locations and a timetable for implementation of all the new trees/hedges to be planted and the development shall be carried out in strict accordance with the duly approved details and timings, with the areas shown to be landscaped retained as such thereafter. Any trees or hedging removed, dying, being severely damaged or becoming seriously diseased within five years of planting shall be replaced by trees or shrubs of similar size and species to those originally required to be planted.

REASON: To ensure the proposed landscaped areas are provided to an acceptable level and within a suitable timescale.

10. The proposed 1.8m high earth bund, shown on approved drawing 5365 – 05 E (amended plan received 05/02/19), shall have been provided on site prior to the building or storage/yard area hereby approved being first brought into use. The earth bund shall be retained as approved thereafter.

REASON in the interest of visual amenity and to protect the amenity of neighbouring residents.

11. The development hereby approved shall be carried out in complete accordance with the recommendations and ecological enhancement measures detailed within section 7 of the submitted Ecological Appraisal (Ref: 5046 20th December 2018).

REASON: In the interests of biodiversity and to enhance opportunities for species of conservation concern and reduce the impact of development.

12. No above ground level works shall commence or be undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall be submitted on a bird/bat species site plan and include the exact locations of the artificial bird nesting boxes and artificial bat roosting boxes, as well as the type/design of boxes to be installed.

The artificial bird/bat boxes shall be installed and made available for use before the building/use of the site (whichever is sooner) hereby permitted becomes operative and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and protected species.

Highways

13. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or amending that Order) there shall not at any time in connection with the development hereby permitted be erected or planted or allowed to remain upon the land hereinafter defined any building, wall, fence, hedge, tree, shrub or other device over 1m above road level. The visibility splay to be the subject of this condition shall be that land in front of a line drawn from a point 2.4m measured along the centre line of the proposed access/entrance from the continuation of the nearer edge of the carriageway of Longsight Road to points measured 215m in each direction along the nearer edge of the carriageway of Longsight Road, from the centre line of the access.

REASON: To ensure adequate visibility at the site access.

14. No works associated with connecting the approved access to the public highway (Longsight Road) shall commence until a scheme for the construction of the site access has been submitted to, and approved by, the Local Planning Authority. The access shall be constructed in accordance with the approved details and shall be available for use prior to the land or building (whichever is sooner) hereby approved being first brought into use.

REASON: In order to satisfy the Local Planning Authority that the details of the access are acceptable before work commences on site.

15. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety

16. The construction of the development hereby approved shall be carried out in complete accordance with the details submitted within the document titled: "*Construction Phase Plan – Dated 1st March 2019*" (received 05/03/19)".

REASON: To protect existing road users in the interest of highway safety in accordance with Ribble Valley Core Strategy Policies DMG1 and DMG3.

Drainage

17. The drainage for the development hereby approved, shall be carried out in accordance with principles set out in the submitted Foul & Surface Water Drainage Strategy, BEK/18385/181218/1/OCCE Rev A- Dated 18 December 2018 (prepared by BEK). The development shall be completed in accordance with the approved details and for the avoidance of doubt, no surface water will be permitted to drain directly or indirectly into the public sewer.

REASON: To ensure a satisfactory form of development and to prevent an undue increase in surface water run-off and to reduce the risk of flooding.

INFORMATIVE:

- The developer should be aware that the any works on, or immediately adjacent to the adopted highway network, would require the appropriate permits from Lancashire County Council's Highways Regulation Team, who would need a minimum of 12 weeks' notice to arrange the necessary permits. They can be contacted on lhsstreetworks@lancashire.gov.uk or on 01772 533433
- Alterations to the existing highway as part of the new works may require changes to the existing street lighting at the expense of the client/developer.
- The applicant is advised that the new site access, will need to be constructed under a section 278 agreement of the 1980 Highways Act. The Highway Authority hereby reserves the right to provide the highway works within the highway associated with this proposal. Provision of the highway works includes design, procurement of the work by contract and supervision of the works. The applicant is advised to contact the Community Services before works begin on site. Further information and advice can be found at www.lancashire.gov.uk and search for "278 Agreement".
- This consent does not give approval to a connection being made to the County Council's highway drainage system.

(Judith Douglas spoke in favour of the above application).

8. APPLICATION REF: 3/2019/0088 (LBC)
GRID REF: SD 374247 441621

DEVELOPMENT DESCRIPTION:

REPLACEMENT OF ONE STONE MULLION THAT IS DAMAGED BEYOND REPAIR. REPLACEMENT WITH WADDINGTON FELL GRITSTONE MULLION TO THE SAME PROFILE AND SIZE AS EXISTING AT CASTLE MUSEUM, CLITHEROE CASTLE, CASTLEGATE, CLITHEROE

APPROVED subject to the imposition of the following condition(s):

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990.

9. APPLICATION REF: 3/2019/0097
GRID REF: SD 372904 441529

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF ONE NEW SINGLE STOREY, PITCHED-ROOF CLASSROOM/STORAGE/TOILET BUILDING TO THE REAR OF THE EXISTING FOOTBALL PITCH. ADDITIONAL BALL STOP NETTING TO BE ADDED TO THE TOP OF THE PREVIOUSLY APPROVED FENCING TO AN OVERALL HEIGHT OF 6 M ON THE EDISFORD ROAD SIDE OF BOTH FOOTBALL PITCHES AT PLAYING FIELD EDISFORD ROAD CLITHEROE BB7 3LA

APPROVED subject to the imposition of the following condition(s):

Time

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.
REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990.

Plan related

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Elevations and Location Plan	ESCP-002 Rev A
Floor Plan	ESCP-003
Ball stop Netting Plan	RVBCR019-5

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

3. Notwithstanding the submitted information full details of all materials to be used on the external surfaces of the building hereby approved shall have been submitted to and approved in writing by the Local Planning Authority prior to their use on site. Such details shall include the type, colour and texture of the materials. The development shall thereafter be implemented in accordance with the duly approved materials.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

10. APPLICATION REF: 3/2018/0956
GRID REF: 374153 444412

DEVELOPMENT DESCRIPTION:

APPLICATION FOR RETENTION OF UNAUTHORISED ALTERATIONS AND NEW WORKS AT FIRST FLOOR TO CREATE FIVE GUEST BEDROOMS AT 3 MILLSTONES INN WADDINGTON ROAD, WEST BRADFORD BB7 4SX.

APPROVED subject to the following conditions:

1. The works to which this application relates shall be begun before the expiration of three years from the date of this consent.

REASON: To comply with the requirements of Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development to which the permission relates shall be carried out in complete accordance with the following approved plans and specifications:

Proposed First Floor Plan PHA/3M/1000A received on 18/01/19
Site Layout Plan Drwg No 103
Site Location Plan

REASON: To ensure that the development as carried out does not vary from the approved plans.

3. Precise specifications of proposed rooflights, internal doors and partitions shall have been submitted to and approved in writing by the Local Planning Authority before their use in the proposed development. The approved details shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal safeguards the special architectural and historic interest of the listed buildings.

4. Prior to the first use of the five guest bedrooms hereby approved the car park shall be laid out in accordance with site layout plan Drwg No 103 and made available in all respects and thereafter retained (notwithstanding the Town and Country Planning (General Permitted Development) Order 2015).

REASON: Concerns have been raised in respect of the level of parking at the property and the details are required to ensure that off-street parking provision is maximised within the site.

11. APPLICATION REF: 3/2018/0236
GRID REF: SD375503 4423192

DEVELOPMENT DESCRIPTION:

PROPOSED ERECTION OF 27 LIGHT INDUSTRIAL UNITS, 8 OFFICE UNITS AND ASSOCIATED ACCESS, PARKING AND ANCILLARY WORKS AT FORMER GOLF DRIVING RANGE, UP BROOKS, LINCOLN WAY, CLITHEROE

DEFERRED and DELEGATED to the Director of Economic Development and Planning for approval to the following conditions and any additional conditions or changes to proposed conditions resulting from further response from the LLFA:

1. The development hereby permitted shall be carried out in accordance with the details shown on drawing Nos:

Location Plan ALP/19- DWG 00

Site Layout Plan ALP/19/DWG 20A Issue A

Proposed Site Plan/Roof Plan ALP/19/DWG 09 in relation to roof details only.

Proposed Elevations for Building 3 ALP/19/DWG 08

Proposed Elevations Buildings 4 & 5 ALP 19/DWG 04

Proposed Elevations Buildings 6 ALP 19/DWG 06

Proposed Elevations Buildings 7 ALP 19/DWG 05

Proposed Floor Plan for Building 3 ALP/19/DWG 08

Proposed Floor Plan for Buildings 4 & 5 ALP/19/DWG 04

Proposed Floor Plan for Building 6 ALP/19/DWG 06

Proposed Floor Plan for Building 7 ALP/19/DWG 05

Proposed Drainage Plan 16004/D100

Finished floor levels plans Drawing Alpe 14b / dwg 02 Amendment F.

Site Layout Plan Alp/19/Dwg 20A Revision A

REASON: For the avoidance of doubt and to clarify which plans are relevant and to ensure that the development is carried out in accordance with the approved plans.

Drainage

2. Notwithstanding any indication on the approved plans, no development approved by this permission shall be occupied until a scheme for the disposal of foul and surface waters for the entire site has been submitted to and approved in writing by the Local Planning Authority.

For the avoidance of doubt, prior to being discharged into any watercourse, surface water sewer or soakaway system, all surface water drainage from parking /servicing areas should be passed through an oil interceptor designed and constructed to have a capacity and details compatible with the site being drained. Surface water must drain separate from the foul and no surface water will be permitted to discharge directly or indirectly into existing sewerage systems. The development shall be completed, maintained and managed in accordance with the approved details.

REASON: To ensure a satisfactory form of development and to prevent an undue increase in surface water run-off and to reduce the risk of flooding.

3. The development permitted by this planning permission shall only be carried out in accordance with the submitted Flood Risk Assessment (FRA) with subsequent amendments and the following mitigation measures detailed within the FRA:

- a). Finished floor levels are set no lower than stated on Drawing Alpe 14b / dwg 02 Amendment F.

The mitigation measures shall be fully implemented prior to occupation and subsequently in accordance with the timing / phasing arrangements embodied within the scheme.

REASON: To reduce the risk of flooding to the proposed development and future occupants and in order to protect the residential amenities of the occupiers of the adjacent properties.

Lighting

4. Prior to the occupation of any unit hereby approved details of external lighting, including details of the location and height of columns, wall-mounted lighting units, bollards and ground lighting, and the intensity of illumination shall be submitted to and approved in writing by the Local Planning Authority. The submitted information shall be supported by a light spillage assessment for all of the proposed external lighting to demonstrate the extent of illumination created. Thereafter the external lighting shall be implemented in accordance with the approved details.

REASON: In the interests of the amenity of the area and to ensure there is no unacceptable light spillage that would have an adverse impact on light pollution or disturbance to local residents.

Landscaping

5. Notwithstanding the submitted details, full details of a proposed landscaping scheme, including the off site land shown on plan reference ALP/19 Dwg 20A Rev A, shall be submitted to and approved in writing by the local planning authority within 3 months of the date of this consent.

The landscaping scheme shall indicate as appropriate the types and numbers of trees and shrubs; their distribution within the site; those areas to be seeded, turfed, paved or hard landscaped including details of any changes of level or landform and the types and details of any boundary fencing or screening within the site and along its perimeter.

Details of the means of protection during development works of all hedgerows and trees identified for retention in that phase, shall also be submitted for the Council's written approval in accordance with BS5837: 2012 '*Trees in relation to design, demolition and construction*' or equivalent, unless otherwise agreed. The agreed protection measures shall be put in place and maintained during the construction period of the phase of development.

The approved landscaping scheme shall be implemented in the first planting season following completion of the external buildings and road infrastructure and shall be maintained thereafter for a period of not less than 15 years to the satisfaction of the local planning authority. This shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those original planted.

REASON: In the interests of the amenity of the area and to ensure adequate landscaping on and off site offer visual enhancement and biodiversity improvement.

Amenity

6. A Construction Method Statement shall be submitted to and approved in writing by the local planning authority within 3 months of the date of this consent. The approved statement shall be adhered to throughout the construction period. It shall provide for:

1. The parking of vehicles of site operatives and visitors
2. The loading and unloading of plant and materials
3. The storage of plant and materials used in constructing the development
4. The erection and maintenance of security hoarding
5. Wheel washing facilities
6. Measures to control the emission of dust and dirt during construction
7. Measures to manage surface water and prevent pollution

REASON: In the interests of the amenity of the area and highway safety.

7. No construction work, construction traffic or operation of any plant/machinery shall take place on the site during the course of the development hereby approved except between the hours of 0800 hours and 1800 hours Monday to Friday and 0900 and 1300. No construction work, construction traffic or operation of any plant/machinery shall take place on Sundays or Public Holidays. Furthermore, no deliveries or vehicles shall arrive on site outside these stipulated working works.

REASON: In order to protect the residential amenity of the occupiers of the adjacent properties from noise disturbance.

8. The working hours within the premises shall be restricted to the period from 0700 to 1900 Mondays to Saturday. No work shall be undertaken in the buildings on Sundays, Bank or Public Holidays.

REASON: In order to protect the residential amenity of the occupiers of the adjacent properties from noise related activities.

9. There shall be no deliveries to the site or collections from the site between the hours of 1900 and 0700 hours.

REASON: In order to protect the residential amenities of the occupiers of the adjacent properties.

10. No goods, plant or materials shall be deposited or stored on the site other than in the buildings shown on the approved plans.

REASON: To ensure a satisfactory appearance of the site in the interests of local visual amenity and in the interests of the amenities of nearby residents.

11. No goods, plant or material shall be displayed for sale in the open on the site.

REASON: To ensure a satisfactory appearance of the site in the interests of local visual amenity and in the interests of the amenities of nearby residents.

Highways

12. The parking and associated manoeuvring facilities shown on the plans hereby approved shall be surfaced or paved, drained and marked out and made available in accordance with the approved plan prior to the occupation of any of the buildings; such parking facilities shall thereafter be permanently retained for that purpose (notwithstanding the Town and Country Planning (General Permitted Development) Order 2015).

REASON: To allow for the effective use of the parking areas in the interest of highway safety.

13. Prior to the occupation of any unit within the development hereby permitted full details of cycle and motorbike facilities to serve that unit shall be submitted to and approved in writing by the Local Planning Authority. The approved cycle parking shall be provided in all respects and made available for use prior to the occupation of the unit in accordance with the approved details and shall thereafter be retained.

REASON: To allow for the effective use of the parking areas the promotion of sustainable forms of transport and aid social inclusion in the interest of highway safety.

14. Within 3 months of this planning approval a scheme for the construction of the site access and the off-site works of highway improvement shall be submitted to, and approved in writing by, the Local Planning Authority.

REASON: In order to satisfy the Local Planning Authority and Highway Authority that the final details of the highway scheme/works are acceptable and to enable all construction traffic to enter and leave the premises in a safe manner without causing a hazard to other road users.

15. No part of the development hereby approved shall be occupied or opened for trading until the approved scheme referred to in condition 14 above has been constructed and completed in accordance with the approved scheme details.

REASON: In order that the traffic generated by the new development does not exacerbate unsatisfactory highway conditions in advance of the first occupancy or trading in the interest of highway safety.

16. Prior to the occupation of the units hereby approved the new estate road/access between the site and the existing carriageway linking in to Lincoln Way shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads.

REASON: To ensure that satisfactory access is provided to the site before the development hereby permitted becomes operative.

INFORMATIVE

The applicant is advised of the need to enter into a S278 Agreement of the Highways Act 1980 with the LCC in relation to waiting restrictions required for the access onto Lincoln way and improvements to the public rights of way.

12. APPLICATION REF: 3/2018/0914
GRID REF: SD 373571 436510

DEVELOPMENT DESCRIPTION:

ERECTION OF 188 NEW DWELLINGS INCLUDING MEANS OF ACCESS AND ASSOCIATED WORKS. TO INCLUDE 57 AFFORDABLE DWELLINGS (29 AFFORDABLE RENT AND 28 SHARED OWNERSHIP). LAND OFF CLITHEROE ROAD WHALLEY (LAWSONSTEADS PHASE 2) BB7 9RG

DEFERRED and DELEGATED to the Director of Economic Development and Planning for approval following the satisfactory completion of a Legal Agreement, within 3 months from the date of this Committee meeting or delegated to the Director of Economic Development and Planning in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months and subject to the following conditions:

Timings and Commencement

1. The development hereby approved must be begun not later than the expiration of 18 months beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed within the following documentation/drawings:

- Location Plan 2001 Rev: B

- Existing Site Plan 2005 Rev: B
- Proposed Site Plan (GF Plans) AA7403 2010 Rev: D
- Proposed Unit Mix Plan (Roof Plans) AA7403 2011 Rev: R
- Proposed Material Locations AA7403 2012 Rev: D
- Proposed Surface Treatment Layout AA7403 2013 Rev: D
- Proposed Boundary Treatments AA7403 2014 Rev: C
- Proposed Boundary Layout AA7403 2015 Rev: C
- Proposed Street Scenes (Sheet 1) AA7403 2020 Rev: D
- Proposed Street Scenes (Sheet 2) AA7403 2021 Rev: D
- Proposed Street Scenes (Sheet 3) AA7403 2022 Rev: E
- Existing and Proposed Sections 01 AA7403 2030 Rev: C
- Existing and Proposed Sections 02 AA7403 2031 Rev: A
- House Type A 2050 Rev: J
- House Type B 2051 Rev: J
- House Type C 2052 Rev: J
- House Type D 2053 Rev: J
- House Type F 2055 Rev: J
- House Type G 2056 Rev: J
- House Type H 2057 Rev: J
- House Type J 2059 Rev: J
- House Type K 2060 Rev: H
- House Type L 2061 Rev: H
- Apartment Type M 2064 Rev: G
- Apartment Type N 2065 Rev: G
- Garage Types 2066 Rev: B
- PROW Interface with Proposed Paths AA7403 SK16
- Green Infrastructure Plan AA7403 L1100 Rev: K
- Sales Area AA7403 SK17
- Proposed Landscape Buffer AA7403 SK12 Rev: A
- Kompan NRO810 – Wobble Bridge
- Kompan NRO821 – Balance Posts with Rope
- Kompan NRO827 – Balance Beam on Springs
- Kompan NRO834 – Tree Climber
- Kompan NRO865 – Agility Trail 6
- Kompan FSW20100 – Parallel Bars
- Kompan FSW20200 – Dip Bench
- Kompan FSW20400 – Decline Bench
- Kompan FSW20501 – Wide Overhead Ladder
- Kompan FSW20600 – Incline Press
- Kompan FSW20700 – Multi Net
- Kompan FSW20900 – Push Up Bars
- Kompan FSW21001 – Triple Parallel Bars High
- Kompan FSW20800 – Pull Up Station
- Butterfly BX/HMP/350003
- Dragonfly BX/HMP/350007
- Tree and hedgerow Survey August 2018 18-0886.02
- Ecological Appraisal September 2018 18-0886.02
- Travel Plan – October 2018

- Transport Statement – October 2018
- Geophysical Survey August 2018
- Geo-Environmental Risk Assessment July 2018
- Geo-Environmental Assessment September 2018
- Air Quality Assessment October 2018

REASON: For the avoidance of doubt as the proposal was the subject of agreed design improvements and/or amendments and to clarify which plans are relevant to the consent hereby approved.

Matters of Design

3. Notwithstanding the submitted details, details or specifications of all materials to be used on the external surfaces of the development hereby approved shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality and respond positively to the inherent character of the area.

4. Notwithstanding the submitted details, details of the alignment, height, and appearance of all boundary treatments, fencing, walling, retaining wall structures and gates to be erected within the development shall have been submitted to and approved in writing by the Local Planning Authority prior to their installation.

For the avoidance of doubt the submitted details shall include the precise nature and location for the provision of measures to maintain and enhance wildlife movement within and around the site by virtue of the inclusion of suitable sized gaps/corridors at ground level.

The development shall be carried out in strict accordance with the approved details. The agreed wildlife corridors/gaps shall be retained in perpetuity and thereafter remain free from obstructions which would preclude their use by wildlife.

REASON: To ensure a satisfactory standard of appearance in the interests of the visual amenities of the area and to minimise the potential impacts of the development upon protected and non-protected species through the inclusion of measures to retain and enhance habitat connectivity for species of importance or conservation concern.

Landscape and Ecology

5. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until full details of the timings and phasing of the equipping of the public open space provision, play areas and

delivery of the trim-trail/cycle-ways has been submitted to and approved in writing by the Local Planning Authority.

For the avoidance of doubt the submitted details shall provide the details of the numbers of dwellings, within a phase, to be constructed/occupied prior to each area of usable public open space becoming fully equipped/available for use. The provision and equipping of such areas shall thereafter be carried out in strict accordance with the approved details including the agreed timetable for implementation.

REASON: To ensure the adequate provision for public open space and play areas is brought forward in an appropriate phased manner to serve occupiers/residents of the development and wider community.

6. The landscaping proposals hereby approved shall be implemented in the first planting season following occupation or use of the development, whether in whole or part and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority.

This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted. All trees/hedgerow shown as being retained within the approved details shall be retained as such in perpetuity.

REASON: To ensure the proposal is satisfactorily landscaped and trees/hedgerow of landscape/visual amenity value are retained as part of the development.

7. Prior to the construction of any of the dwellings(s) hereby approved, details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites shall have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall identify the nature and type of the nesting boxes/artificial roosting sites and the locations(s) or wall and roof elevations into which the above provisions shall be incorporated.

The development shall be carried out in strict accordance with the approved details and the artificial bird/bat boxes shall be incorporated into the dwelling(s) during the construction stage of the development and be made available for use prior to their first occupation and thereafter retained.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to minimise/mitigate the potential impacts upon protected species resultant from the development

8. During the construction period, all trees as shown to be retained within the submitted Tree and hedgerow Survey Report (August 2018 18-0886.02) shall be protected in accordance with British Standard BS 5837 (2012) or any subsequent amendment to the British Standard.

All protective fencing shall be in accordance with BS5837 (2012): 'Trees in Relation to Construction' and be erected in its entirety prior to any other operations taking place on the site. The agreed tree protection shall remain in place and be maintained for the duration of the construction phase of the development. For the avoidance of doubt no vehicle, plant, temporary building or materials, including raising and or, lowering of ground levels, shall be allowed within the protection areas(s) specified.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development hereby approved.

9. No removal of vegetation including trees or hedges shall be undertaken within the nesting bird season (1st March – 31st August inclusive) unless a pre-clearance check on the day of removal, by a licenced ecologist, confirms the absence of nesting birds. A letter from the ecologist confirming the absence of nesting birds shall be submitted to the Council within one month of the pre-clearance check being undertaken.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds, to protect the bird population and species of importance or conservation concern from the potential impacts of the development.

10. Notwithstanding the submitted details, precise details including a long-term management plan and timings of planting of the landscape buffer margin to the west of plots 143-150 (Proposed Unit Mix Plan AA7403 2011 Rev: R) shall have been submitted to and approved by the Local Planning Authority prior to the construction of any of the aforementioned plot numbers.

The development shall be carried out in strict accordance with the approved details/timings and the approved long-term management plan for the area shall be adhered to for the lifetime of the development.

REASON: To ensure the proposal is satisfactorily landscaped and appropriate to the locality and to ensure that adequate landscape mitigation is provided at an appropriate stage in development to successfully minimise the impacts of the development upon existing neighbouring occupiers.

11. No works to or within 5m of the tree identified as having bat roosting potential (Figure 5 - Ecological Appraisal September 2018) shall be undertaken unless further surveys are undertaken, as specified in section 6.0 of the aforementioned report, have first been submitted to and agreed in writing by the Local Planning Authority.

For the avoidance of doubt, the submitted details shall also specify the requirement for any mitigation (where applicable) and provide precise details, including timings/methodology for the implementation of any required mitigation. The development, including mitigation measures, shall be carried

in strict accordance with the approved details and agreed methodologies/timings.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to minimise/mitigate the potential impacts upon protected species resultant from the development

Highways

12. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until a Residential and Construction Traffic Management Statement/Plan has been submitted to and agreed in writing by the Local Planning Authority.

For the avoidance of doubt, the statement/plan will detail that other than for residents and following the completion of the extents works as shown on drawing AA7403 SK17, there shall be no direct vehicular access for construction or contractor traffic between the site and Springwood Drive or Fountain Way. The submitted details shall include provisions to ensure appropriate traffic management and how such provisions will remain in place, on a phased basis, for the duration of the construction phase of the development. The development shall be carried out in strict accordance with the approved details.

REASON: To limit the number of access points to the highway network and mitigate the potential negative impacts of construction traffic upon the safe operation of the immediate highway network within Whalley.

13. No other works other than those (including the construction of 5 dwellings) indicated as 'sales area' on drawing AA7403 SK17 shall be commenced (with the exception of the formation of the estate spine road/A671 link-road and associated works to facilitate the permanent access off A671) until a temporary signalised access for construction traffic off the A671 Whalley Bypass is in operation and the new estate spine road/link-road has been constructed to at least base course level in accordance with a scheme that shall have first been submitted to and agreed in writing by the Local Planning Authority.

REASON: To enable all construction traffic to enter and leave the site in a safe manner without causing a hazard to other road users or being of detriment to the safe operation of the immediate highways network.

14. No more than 20 units (inclusive of the 5 dwellings/show homes as shown on drawing AA7403 SK17) shall be constructed and occupied until the permanent signalised site access on the A671 has been constructed and is fully operational.

REASON: In the interests of the continued safe operation of the immediate highway during the construction phase of the development.

15. Following the completion of all works (including the construction of 5 dwellings) as indicated as 'sales area' on drawing AA7403 SK17, no construction or contractor traffic shall enter or leave the site via Springwood Drive or Fountain Way.

REASON: In the interests of the continued safe operation of the immediate highway during the construction phase of the development

16. Prior to first occupation of any of the dwellings hereby approved, a Travel Plan shall be submitted to, and approved in writing by, the Local Planning Authority in consultation with the Highway Authority.

The Travel Plan shall be implemented within the timescales set out in the approved details and will be audited and updated at intervals not greater than 18 months to ensure that the approved Plan is carried out, the details of which shall be submitted to and agreed by the Local Planning Authority within 2 months of the audit.

REASON: To promote and provide access to sustainable transport options.

17. No development shall take place until a Construction Method Statement has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted information shall provide precise details of:

- A. The siting and location of parking for vehicles of site operatives and visitors
- B. The siting and location for the loading and unloading of plant and materials
- C. The siting and locations of all site cabins
- D. The siting and location of storage of plant and materials used in constructing the development
- E. The siting and locations of security hoarding
- F. The siting location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development).
- G. The timings/frequencies of mechanical sweeping of the adjacent roads/highway
- H. Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
- I. The highway routes of plant and material deliveries to and from the site.
- J. Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
- K. Days and hours of operation for all construction works.
- L. Contact details for the site manager(s)

The approved statement shall be adhered to throughout the construction period of the development hereby approved.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway for the duration of the construction phase of the development.

Flooding and Drainage

18. No development shall commence until final details of the design, based on sustainable drainage principles, and implementation of an appropriate surface water sustainable drainage scheme have been submitted to and approved in writing by the Local Planning Authority. Those details shall include, as a minimum:
- a) Information about the lifetime of the development, design storm period and intensity, temporary surface water storage facilities, details of the methods employed to delay and control surface water discharged from the site, details of any measures taken to prevent flooding and pollution of the receiving groundwater and/or surface waters, including watercourses, and details of flood levels in AOD;
 - b) The drainage strategy should demonstrate that post development surface water run-off from the application site will not exceed a maximum rate of 57.7 L/s. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed;
 - c) A site layout plan showing flood water exceedance routes, both on and off site;
 - d) A timetable for implementation, including phasing as applicable;
 - e) Details of water quality controls, where applicable.
 - f) Details of an appropriate management and maintenance plan for the surface water drainage scheme for the lifetime of the development. This should also include details regarding the future management and maintenance of any ordinary watercourses located within or adjacent to the application site.

The scheme shall be implemented in accordance with the approved details prior to first occupation of any of the approved dwellings, or completion of the development, whichever is the sooner. Thereafter the drainage system and ordinary watercourses shall be retained, managed and maintained in accordance with the approved details.

REASON: To ensure that the proposed development can be adequately drained, to ensure that there is no flood risk on or off the site resulting from the proposed development, to ensure that water quality is not detrimentally impacted by the development proposal and to ensure that appropriate maintenance mechanisms are put in place for the lifetime of the development.

19. No development shall commence until details of how surface water and pollution prevention will be managed during each construction phase have been submitted to and approved in writing by the local planning authority.

REASON: To ensure that the construction phase(s) of development does not pose an undue flood risk on site or elsewhere and to ensure that any pollution arising from the development as a result of the construction works does not

adversely impact on existing or proposed ecological or geomorphic condition of water bodies.

20. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until the means of ensuring the water mains that are laid within the site boundary are protected from damage as a result of the development have been submitted to and approved by the Local Planning Authority in writing. The details shall outline the potential impacts on the water mains from construction activities and the impacts post completion of the development on the water mains infrastructure that crosses the site and identify mitigation measures to protect and prevent any damage to the water mains. Any mitigation measures shall be implemented in full in accordance with the approved details.

REASON: In the interest of public health and to ensure protection of the public water supply.

21. The drainage for the development hereby approved, shall be carried out in accordance with principles set out in the submitted Foul & Surface Water Drainage Design Drawing D0102, Rev P2 - Dated Aug 18 which was prepared by Civic Engineers. For the avoidance of doubt no surface water will be permitted to drain directly or indirectly into the public sewer. The development shall be completed in strict accordance with the approved details.

REASON: To ensure a satisfactory form of development and to prevent an undue increase in surface water run-off and to reduce the risk of flooding.

Archaeology

22. No development, site clearance/preparation, or demolition shall commence until the applicant or their agent or successors in title has secured the implementation of a phased programme of archaeological work in accordance with a written scheme of investigation, which shall be submitted to, and approved in writing by, the local planning authority. The programme of works shall include an initial phase of geophysical survey and trial trenching, as well as the compilation of a report on the work undertaken and the results obtained. These works should aim to establish the presence or absence of buried archaeological remains and their nature, date, extent and significance. If remains are encountered, then a subsequent phase of impact mitigation (which may include preservation in situ by the appropriate design or siting of new roads, structures and buildings, formal excavation of remains or other actions) and a phase of appropriate analysis, reporting and publication shall be developed and a further written scheme of investigation submitted to and agreed with the Local Planning Authority and that further scheme implemented before development commences. All archaeological works shall be undertaken by an appropriately qualified and experienced professional archaeological contractor and comply with the standards and guidance set out by the Chartered Institute for Archaeologists (CIfA). The development shall be carried out in strict accordance with the agreed details.

REASON: To ensure and safeguard the investigation and recording of matters of archaeological/historical importance associated with the development site.

Other Matters

23. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until details of the pumping-station/sub-station and/or all utility-structures/buildings and their precise location shall have been submitted to and agreed in writing by the Local Planning Authority.

The development shall be carried out in strict accordance with the approved details unless otherwise agreed in writing by the Local Planning Authority.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality and responds appropriately to the character of the area.

(Mr Haslam spoke in favour of the above application).

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SECTION 106 APPLICATIONS

<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2018/0500	Land to East Clitheroe Road Barrow	1/11/18 4/10/18	10	With Housing
3/2018/0844	Land off Longsight Road, Langho	10/1/19	42	With Housing
3/2018/0924	Land South West of Barrow & West of Whalley Road Barrow	7/2/19	39	With Housing & Planning

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APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2018/0951	Retention of unauthorised decking and structure(s) on land to rear	2 The Dene Hurst Green
3/2018/1042	Proposed single storey extension to the rear, first floor extension to the side and new single storey workshop with decked area	Talbot Bridge Cottage Bashall Eaves
3/2018/1078	Felling of two trees	Longridge Library Berry Lane, Longridge
3/2018/1107	Change of use from (C3) (dwelling) to C2 (residential care) with associated minor alterations to internal layout,	Roall Garth Hesketh Lane Chipping

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2018/1154	replacement of one garage door with combination window frame, installation of new window to rear of garage Single storey extension to rear (south) elevation	18 St Peter's Close Clayton le Dale

694 APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs application received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2017/096 1 R (Variation of S106 Ag)	Awaiting start date from PINS	Land at Chapel Hill Longridge	Hearing (to be confirmed by PINS)			
3/2018/048 0 R of pp	12/11/18	The Tythe Barn Station Road Rimington	WR	Appellant costs application		Part Allowed, Part Dismissed 18/02/2019 Appellant's costs application dismissed 18/02/19
3/2018/047 4 R of pp	Awaiting start date from PINS	Great Mitton Hall Mitton Road Mitton	HH appeal procedure Hearing requested (to be confirmed by PINS)			
3/2018/046 8 R of LBC	Awaiting start date from PINS	Great Mitton Hall Mitton Road Mitton	LB Hearing (to be confirmed by PINS)			
3/2018/044 7 R to vary condition	27/11/2018	Eatoughs Barn Fleet Street Lane Ribchester	WR			Awaiting Decision
3/2018/043 5 R of pp	10/12/2018	32 Hall Street Clitheroe	WR	Appellant costs application		Awaiting Decision
3/2018/081 6 R of pp	22/01/2019	39 Castle View Clitheroe	HH			Awaiting Decision
3/2018/102 0 R of pp	Awaiting start date from PINS	Calding Bank Cottage Whalley Old Rd Billington	WR (to be confirmed)			
3/2018/091 5 R of outline pp	19/02/19	Daniels Farm Preston Road Alston	WR			Statement due 26/03/2019

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs application received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/068 8 R of outline pp	04/02/19	Land off Henthorn Road, Clitheroe	Inquiry		08/05/2019 09/05/2019 10/05/2019	LPA Statement and SoCG by 11/03/2019; Proofs of Evidence no later than 10/04/2019 Witness names, opening/closing statements/evidence in chief/cross examination no later than 17/04/2019 Statement due 12/03/2019
3/2018/102 5 R of prior notification	05/02/2019	Low Laithe Barn Gisburn Road Newsholme	WR			
3/2018/065 1 R of pp	Awaiting start date from PINS	Land adj Glenetta Parsonage Road Wilpshire	WR (to be confirmed)			

695 CAPITAL PROGRAMME 2019/2020

The Director of Resources submitted a report for Members' information of the scheme approved for inclusion in this Committee's 2019/2020 capital programme. This Committee has a capital programme for 2019/2020 of one scheme totalling £14,500.

RESOLVED: That the report be noted.


696 REVENUE AND MONITORING 2018/2019

The Director of Resources submitted a report informing Committee of the position for the period April 2018 to January 2019 of this year's revised revenue budget as far as this Committee is concerned. The comparison between actual and budgeted expenditure shows an overspend of £33,884 to January 2019 of the financial year 2018/2019. After allowing for transfers to and from earmarked reserves, there is an overspend of £37,973.

RESOLVED: That the report be noted.

697 APPEALS

- a) 3/2018/0480 – change of use of agricultural area to allow for the extension of the residential curtilage and first floor extension to the dwelling at The Tythe Barn, Station Road, Rimington – part dismissed/part allowed.

- 
- b) Application of costs in relation to The Tythe Barn, Station Road, Rimington – award dismissed.

698

REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.55pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Personnel Committee

Meeting Date: Wednesday, 20 March 2019 starting at 6.30pm
Present: Councillor R J Elms (Chairman)

Councillors:

P Ainsworth G Mirfin
P Dobson D Taylor
A Knox

In attendance: Chief Executive and Head of HR.

699 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Hore and J White.

700 MINUTES

The minutes of the meeting held on 16 January 2019 were approved as a correct record and signed by the Chairman.

701 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

702 PUBLIC PARTICIPATION

There was no public participation.

703 REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

704 MEMBER INDUCTION

The Director of Resources submitted a report seeking Members' views on a draft Member Induction programme for new Councillors after the Borough Council Elections take place on Thursday, 2 May 2019. A draft outline plan had been produced and Members' thoughts on the plan and suggestions for any additional points or issues were welcomed. The Chief Executive informed Committee that he felt it was important for Members and in particular the Leader to be included in the programme.

Members felt it may be useful to consider having the inductions in the evening rather than daytime in order to accommodate any new Councillors that may be in full time employment.

RESOLVED: That Committee approve the Member Induction Plan for 2019 as outlined in the report.

705 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

706 HUMAN RESOURCES CAPACITY

The Director of Resources submitted a report seeking Committee's approval to address capacity issues within the Human Resources section. The Head of HR reminded Committee that in September 2015 they had approved a request to increase staffing within the Human Resources section by way of the creation of a two year HR modern apprentice post. Upon completion of the apprenticeship the postholder would then have moved to a permanent HR Assistant post on the establishment and provision was made for such in the budget. This post had remained within the budget since 2015. The post had been duly advertised but a suitable candidate could not be appointed.

In November 2018 a report was submitted to Personnel Committee to inform them of current workloads and ongoing capacity issues within the section. Since that time, the Head of HR had revisited the HR structure that was approved in 2015 and had spent some time working with the HR team to establish the specific capacity issues in the section based on monitoring and analysis of tasks, processes and workloads. It was now felt that capacity issues could be better addressed by increasing capacity within HR administration rather than at a technical HR Assistant level and change the previously approved role from HR Assistant to Senior HR Administrator. Revised job descriptions were included for Committee's information to reflect the changes proposed.

RESOLVED: That Committee

1. approve the proposal to significantly increase the capacity in the HR section by creating a new full time post of Senior HR Administration Officer;
2. approve the necessary changes to the Council's establishment; and
3. recommend to Policy and Finance Committee to agree the financial implications and budgetary provision.

707 APPOINTMENTS AND RESIGNATIONS

The Director of Resources submitted a report for Committee to consider with regard to appointments and resignations that had taken place since the last meeting.

The Head of HR drew particular attention to the retirement of the NNDR Billing and Recovery Assistant after 43 years of service.

RESOLVED: That Committee

1. note and approve the decisions taken by the Corporate Management Team as outlined in the report; and

2. write letters of thanks to those staff retiring from the authority where appropriate.

708 RECRUITMENT AND RETENTION

The Director of Resources submitted a report updating Members on action taken to help recruitment and retention.

At the last meeting of Committee Members had asked for a report on salary benchmarking data and recruitment difficulties. The Head of HR reported that at present there was no formal system for benchmarking salary data with other authorities or sectors. However, as part of the Lancashire Heads of HR network, salary information was informally checked on an ad hoc basis.

She highlighted that over the last 12 months there had been a number of occasions where vacancies had been advertised several times due to poor response or lack of suitable candidates. In the past 18 months the use of online recruitment sites had also been increased in an effort to widen the audience for vacancies and improve response rates.

To help monitor salary data more systematically, the Council had now signed up for a 12 month subscription to North West Employers' E-Paycheck service. This was an online pay benchmarking service developed specifically for local government. Salary survey information was also received from the LGA and Hays Recruitment UK which looked at salary data across the UK in both the public and private sectors.

Promotion of all aspects of remuneration/benefits was a feature of the Council's recruitment advertising along with the promotion of local government as a good career option via work experience programmes.

RESOLVED: That the report be noted.

709 TRAINING REPORT

The Director of Resources submitted a report for Committee's information on the training courses approved since the last meeting.

The Head of HR highlighted specific training where a number of staff had taken place in driver CPC training, various levels of IT training and Prevent training.

RESOLVED: That the report be noted.

710 ANALYSIS OF EXIT INTERVIEWS

The Director of Resources submitted a report for Committee's information relating to staff who had left Ribble Valley Borough Council between 1 January 2018 and 31 December 2018.

As an aid to improve recruitment and retention strategies for the future, exit interviews were helpful in obtaining information about why an employee was leaving the authority and highlighted what the Council did well and areas for improvement. Information was shared with both the Corporate Management Team and the relevant Head of Service to ensure that consideration was given to any points raised.

Whilst there is no specific level at which employee turnover becomes detrimental to an organisation, it is important that the monitoring of leavers continued and that the data was used to highlight any emerging or unexpected trends and issues. Although the authority does not have a high turnover of staff, there may be potential implications for service delivery where staff are not replaced or where particular skills are lost from the organisation.

RESOLVED: That the report be noted.

The Chief Executive thanked those long serving Members on the Committee who will not be standing again the Elections.

The meeting closed at 7.08pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Health & Housing Committee

Meeting Date: Thursday, 21 March 2019, starting at 6.30pm
Present: Councillor B Hilton (Chairman)

Councillors:

S Bibby	R Newmark
S Brunskill	M Robinson
R Elms	R Sherras
L Graves	R Swarbrick
K Hind	

In attendance: Chief Executive, Strategic Housing Officer, Head of Environmental Health Services.

711 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors P Dobson, R Hargreaves, D Smith and J White.

712 MINUTES

The minutes of the meeting held on 17 January 2019 were approved as a correct record and signed by the Chairman.

Clarification was requested with regard to Minute 570 regarding 18 Siddows Avenue, Clitheroe. The Strategic Housing Officer informed Committee that there would be a change of approach to this issue in the light of new information received.

713 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

714 PUBLIC PARTICIPATION

There was no public participation.

715 ANIMAL WELFARE LICENSING 2019/20 FEES

The Chief Executive submitted a report with regard to setting the Council's 2019/20 fees under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018. The Regulations bring a number of existing animal licensing regimes together under one broad set of Regulations and introduce additional powers to suspend, vary or revoke licences.

The Head of Environmental Health Services reminded Committee they had resolved on 8 November 2018 that the new licence fees to be charged under the Regulations would be set at this meeting. This was to allow time for the fees to be costed and set on the basis of more accurate time taken information and estimates from undertaking initial inspections for granting a licence under the

new scheme and having more information to set compliance (unannounced inspection) fees, enforcement fees and rescore fees.

Although the Council can charge a fee for the consideration of an application for the grant renewal or variation of a licence it was not lawful for the Council to make a profit from its licensing functions and the proposed fees must be set based on the law set out and the reasonable estimate of the costs in undertaking this.

The initial round of licence applications under the new Regulations had been completed. There was considerably more work involved to administer the new regime when compared to the previous regime and this was reflected in the proposed fees set.

The fees cover licence application processing, compliance/enforcement (unannounced inspections), licence variations and rescore inspections in the following animal welfare areas:

- Boarding in Kennels.
- Boarding in Catteries.
- Home Boarding.
- Day Care for Dogs.
- Breeding of Dogs.
- Selling Animals as Pets.
- Hiring out Horses.
- Exhibition of Animals.

The current Animal Welfare Legislation had been repealed and had been replaced by a new framework extending the range of activities that require a licence.

RESOLVED: That Committee approve the animal welfare licensing fees for 2019/20 as set out in the Appendix to the report.

716 REVIEW OF DISABLED FACILITIES GRANTS

The Director of Economic Development and Planning submitted a report providing Members with a review of the current position and delivery in 2018/19 in terms of Disabled Facilities Grants and propose a revised Policy for delivery in 2019/20.

In May 2017 it was reported to Committee that the Better Care Fund allocation allowed a more flexible approach to the delivery of disabled adaptations. Various amendments were proposed to the Policy and approved by Committee and these amendments had been incorporated into the Discretionary Disabled Facilities Grant Policy that was first adopted in January 2018.

A review of the delivery on the Disabled Facilities Grants one year from the introduction of new Policy had now taken place.

The key changes to the Policy was the introduction of a Discretionary Grant. This offers a grant of a maximum of £5,000 towards one adaptation

recommended. To date the Council had completed 32 Ribble Valley adaptations and therefore it was proved to be very successful. In total there had been £113,293 committee to Ribble Valley adaptations over the year and this year it was proposed to cap the maximum amount spent of Ribble Valley adaptations at £80,000 to ensure the spend on Ribble Valley adaptations was restricted and mandatory grants remained the priority.

Minor amendments had been made to some wording to provide clarification around the cases where a contribution from the household had been calculated.

Another type of discretionary grant, a Top Up Grant, was also introduced under the new Policy. This could be considered the most successful aspect of the new Policy. The Top Up Grant is only available where the maximum mandatory grant cannot meet the cost of the works. This Top Up Grant enables those households with the most complex needs to have their specialist housing needs met. To date 5 households had been assisted with this type of grant a further 2 were at application stage.

Members asked various questions with regard to the Grant Policy.

RESOLVED: That Committee accept the contents of the report and agree the amendments to the DFG Policy as outlined.

717 SETTING A MAXIMUM VALUE FOR AFFORDABLE DISCOUNT SALE PROPERTY

The Director of Economic Development and Planning submitted a report proposing a maximum value of affordable discount sale units developed in the borough in order to ensure the units met the affordable housing definition.

This proposal was report to the January Health and Housing Committee and it was agreed that it would go out to consultation for 6 weeks. The report had been sent to all attendees of the Housing Forum and also published on the website as a consultation document. Two written responses had been received, both of which supported the policy being introduced in the proposed format.

Home ownership has become increasingly difficult to access, particular for first time buyers as house price growth has outstripped growth in wages. The National Housing Federation for housing markets in the North West shows a table that sets out all the house price to income ratios across the North West and highlighted that Ribble Valley is in the top 5 with a ratio of 8:1.

The proposal was to set a maximum value of an affordable discount sale housing unit in the borough. Discount sale units in the borough had always proved to be in high demand and a popular affordable home ownership option. The operation of delivery of an affordable unit by securing the discount had in some cases been used where a holiday let restriction was being lifted on a property and there was a requirement for the property then to become affordable. In these examples it was important that the value of the property remained accessible to those households in housing needs. In certain parts of the borough even applying a discount may not provide a property which is accessible to households in affordable housing need hence the proposal to set a maximum value.

The proposal was therefore for a value to be set which would be calculated using a formula – the average weekly full time income in the borough x 1.5 = the weekly household income x 52 for the annual income x 4 for which is the standard mortgage calculation. Currently this equates to a value of £188,729. This would therefore be fixed as the upper limit that any affordable discount sale unit could be sold for at first sale. It was proposed that this straight forward calculation would be included in the Section 106 definition of discount sale.

Committee discussed this issue in some detail and the issue of an outdated SHMA was discussed and the need for detailed information regarding housing need in each village. It was important that this information be refreshed during the review of the Core Strategy and that lobbying continues for the rural areas through the Rural Network.

RESOLVED: That Committee agreed to introduce a formula to calculate the maximum value of a discount sale affordable property in the borough as set out in the report.

718 CAPITAL PROGRAMME 2019/20

The Director of Resources submitted a report for Committee's information on the schemes which had been approved for inclusion in the Committee's 2019/20 Capital Programme. The total for this Committee was £2,164,600 over the five year life of the programme, £545,000 of this relates to the 2019/20 financial year.

The Disabled Facilities Grants Scheme was funded by a yearly grant allocation from the Government and had been included at an indicative value of £320,000. The final scheme budget would be set to match the actual Government grant funding received in year once the Council was notified of it.

The Clitheroe Market improvement scheme had been moved from the 2018/19 Capital Programme to the 2019/20 Capital Programme. This was because the scheme was currently on hold awaiting the final plan for any development on the market site.

The Chief Executive informed Committee that a report would be brought to a future meeting setting out options for improvements to the existing market.

RESOLVED: That the report be noted.

719 REVENUE MONITORING 2018/19

The Director of Resources submitted a report for Committee's information providing them with information relating to the progress of the 2018/19 Revenue Budget as at the end of January 2019. The comparison between actual expenditure and budget for this Committee showed an underspend of £1,546 at the end of January 2019 after allowing for transfers to and from earmarked reserves. A report would be submitted to Committee in the new municipal year.

The Chief Executive informed Committee that consideration may be given to unfreezing half of the post of Pest Control Officer to include Dog Warden duties should Committee feel this was necessary.

RESOLVED: That the report be noted.

720 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

There were no reports of Representatives on Outside Bodies.

721 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Categories 1 and 3 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

722 GENERAL REPORT – GRANTS

The Director of Economic Development and Planning submitted details of 8 Disabled Facilities Grants; 4 Adaptation Grants and 2 Affordable Warmth Grants. No Landlord and Tenant Grants had been approved since the last report.

RESOLVED: That the report be noted.

723 AFFORDABLE HOUSING UPDATE

The Director of Economic Development and Planning submitted a report for Committee's information on the affordable housing schemes in progress and proposed in the borough.

RESOLVED: That the report be noted.

The Chief Executive thanked all Councillors that had served on this Committee during the life of this Council.

The meeting closed at 7.27pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Proposed Animal Welfare Licensing Fees – 2019/20

	Processing Application Fee	Compliance/ Enforcement Fee	Variation Fee (with inspection)	Variation Fee (no inspection)
Boarding in Kennels	£234	£110	£168	£76
Boarding in Catteries	£234	£110	£168	£76
Home Boarding	£203	£80	£137	£76
Day Care for Dogs	£203	£80	£137	£76
Breeding of Dogs	£234	£110	£168	£76
Selling Animals as Pets (Single Species)	£180	£57	£114	£76
Selling Animals as Pets (Multiple Species)	£257	£133	£191	£76
Hiring Out Horses	£291	£162	£225	£76
Exhibition of Animals	£234	N/A	£168	£76

	Extra Fees
Extra fee for each Additional Activity on a Multiple Activity Licence, where applicable	£31
Extra fee for each Additional Host inspected for Franchise Licence applicants/holders	£46

	Re-score Fee
Re-score Inspection, where requested	£127

Vets fees	Charged at cost in addition to the fees shown above
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Note – the above fees replace the licence fees charged under the previous animal licensing regimes for Animal Boarding Establishments, Home Boarding/Doggy Day Care, Dog Breeding Establishments, Pet Shops and Ridings Establishments.

Minutes of Licensing Committee

Meeting Date: Tuesday, 26 March 2019, starting at 6.30pm
Present: Councillor I Sayers (Chairman)

Councillors:

S Atkinson	S Hore
S Bibby	G Mirfin
A Brown	G Scott
S Brunskill	N Walsh
S Hind	

In attendance: Head of Legal and Democratic Services and Solicitor.

Not in attendance: Councillors G Geldard and A Knox.

724 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors L Graves, R Hargreaves and T Hill.

725 MINUTES

The minutes of the meeting held on 29 January 2019 were approved as a correct record and signed by the Chairman.

726 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor G Mirfin declared a non-pecuniary interest in Agenda item 5.

727 PUBLIC PARTICIPATION

There was no public participation.

728 WHALLEY CUMULATIVE IMPACT ASSESSMENT – CONSIDERATION OF CONSULTATION RESPONSES AND RECOMMENDATION TO COUNCIL

The Chief Executive submitted a report informing Committee about the responses received to the Council's consultation about a Cumulative Impact Assessment for Whalley and to seek Committee's support for progressing the CIA.

This matter had been considered by Committee on three previous occasions and a subsequent consultation had been carried out for a six week period. Only one response had been received, from Billington and Langho Parish Council, which was supportive of progressing the CIA.

Members were therefore requested to consider approving the CIA for inclusion within the Council's Licensing Policy.

Members discussed the impact CIA would have in Whalley and recognised it was neither a preventative tool or a deterrent for the current establishments. It was also disappointing to see the level of response to the consultation after so many complaints received from residents of the area.

*** RESOLVED: That Committee recommend to Council that the Cumulative Impact Assessment for Whalley be approved to form part of the Council's Statement of Licensing Policy. ***

729 PROTECTING USERS – TAXI AND PRIVATE HIRE VEHICLES CONSULTATION

The Chief Executive submitted a report informing Committee about a consultation exercise which was being carried out by the Department for Transport between February 2019 and 22 April 2019 for which the Council needed to formulate a response.

The guidance had arisen from concerns which had been raised about the involvement of licence holders in the abuse and exploitation of some of the most vulnerable in society. The consultation was being carried out in exercise of the power to issue guidance which comes from Section 117 of the Policing and Crime Act 2017 and was addressed in particular to the requirement to safeguard children and vulnerable adults. The consultation document was attached for Members' information. In order for a response to be made on behalf of the Council it would be necessary to carry out a careful comparison of the Council's existing policies with the proposals which were set out in the full consultation document. As this had only recently been issued it had not been possible to examine the document in any detail.

Members made reference to the compulsory use of dash-cams in some other authorities.

RESOLVED: That Committee delegate to the Head of Legal and Democratic Services, in consultation with the Chair and Vice Chair of this Committee, the formulation of a response on behalf of the Council.

730 TACKLING GAMBLING RELATED HARM – A WHOLE COUNCIL APPROACH

The Chief Executive submitted a report for Committee's information on the advice of the Local Government Association and Public Health England which was seeking to reduce gambling related harm.

The Gambling Act 2005 gave the Council responsibility for licensing a variety of types of premises including eg betting offices and arcades. There were very few premises in the Council's area which hold such licences. However, many premises licensed under the Licensing Act 2003 also hold permits under the Act for gaming machines.

The Local Government Association and Public Health England have now produced guidance on how Councils could seek to address the issue as part of wider public health provision.

RESOLVED: That the report be noted.

731

MINUTES OF THE RIBBLE VALLEY EVENT SAFETY ADVISORY COMMITTEE
– 18 SEPTEMBER 2018 AND 5 MARCH 2019

Committee received the minutes of the Ribble Valley Events Safety Advisory Group meetings held on 18 September 2018 and 5 March 2019. A brief discussion ensued regarding the Beatherder Festival.

The meeting closed at 7.02pm.

If you have any queries on these minutes please contact Diane Rice (414418).

Minutes of Economic Development Committee

Meeting Date: Thursday, 28 March 2019, starting at 6.30pm
Present: Councillor S Hirst (Chairman)

Councillors:

P Ainsworth	K Hind
S Bibby	J Rogerson
P Dowson	I Sayers
R Elms	R Swarbrick
M Fenton	D Taylor
M French	J Rogerson

In attendance: Director of Economic Development and Planning and Head of Regeneration and Housing.

732 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors I Brown and J Holgate.

733 MINUTES

The minutes of the meeting held on 24 January 2019 were approved as a correct record and signed by the Chairman.

734 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

735 PUBLIC PARTICIPATION

There was no public participation.

736 RIBBLE VALLEY ECONOMIC PARTNERSHIP

The Director of Economic Development and Planning submitted a report for Committee's information on the Ribble Valley Economic Partnership and Development of the Council's Economic Plan.

At its meeting on 15 November 2018 the Economic Development Committee had agreed that the Council would lead on the establishment of a Strategic Forum to consider local economic issues. The launch event took place on 27 February and was well attended by members of the local business community.

Feedback had been collated and was being reviewed to aid the development of the Economic Plan to its first stage before consideration by this Committee. Attendees have provided some very positive feedback about the Council's event and a response that supports the creation of the Partnership, with an appetite from attendees to participate in future events.

The Chairman thanked the officers for arranging the event and reminded Committee this was only the start of the process of the formulation of the strategy document. The Director of Economic Development and Planning informed Committee that the next meeting was likely to be in June.

RESOLVED: That the report be noted.

737 CAPITAL PROGRAMME 2019/20

The Director of Resources submitted a report for Committee's information on the schemes which had been approved for inclusion in this Committee's 2019/20 Capital Programme. There was one approved scheme for gateway signs for Whalley, Longridge and Clitheroe, totalling £20,000.

RESOLVED: That the report be noted.

738 REVENUE MONITORING 2018/19

The Director of Resources submitted a report for Committee's information of the position for the period April 2018 to February 2019 of this year's revised revenue budget as far as this Committee was concerned.

The comparison between actual and budget and expenditure shows an overspend of £1,165 for the period April 2018/19.

RESOLVED: That the report be noted.

739 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES

There were no representatives on outside bodies.

The meeting closed at 6.45pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Policy & Finance Committee

Meeting Date: Tuesday, 2 April 2019, starting at 6.30pm
Present: Councillor S Atkinson (Chairman)

Councillors:

S Bibby	G Mirfin
A Brown	J Rogerson
M French	I Sayers
K Hind	D T Smith
S Hirst	R Swarbrick
A Knox	

In attendance: Chief Executive, Director of Resources, Director of Community Services and Principal Policy and Performance Officer.

Also in attendance: Councillors M Fenton and S Hore.

740 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Bennett and T Hill.

741 MINUTES

The minutes of the meetings held on 22 January 2019 and 5 February 2019 were approved as correct records and signed by the Chairman.

742 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillors A Knox and J Rogerson declared an interest in Agenda item 5 – Concurrent Functions Grant Applications 2018/19 and Councillors A Knox, J Rogerson and I Sayers all declared an interest in Agenda item 8 – Voluntary Organisation Grants 2019/20.

743 PUBLIC PARTICIPATION

There was no public participation.

744 CONCURRENT FUNCTIONS GRANT APPLICATIONS 2018/2019

The Director of Resources submitted a report for Committee to consider the allocation of Concurrent Function Grants for 2018/19. She reminded Members that in November 2017 this Committee had considered a revised Concurrent Function Grant Scheme which combined the previous Parish Lengthsman Scheme with the Concurrent Function Grant Scheme.

Under the revised scheme Concurrent Function Grants continued to be paid to parishes at 25% of eligible concurrent function expenditure. For those parishes previously in receipt of a separate Parish Lengthsman Grant, transitional protection arrangements had been put in place.

Given that the intention of the combined scheme was to ensure fairness and equality in the processing of grant claims across all parishes, it was recommended that if during the transition phase a circumstance should arise where the amount of Parish Lengthsman Grant payable under the transitional arrangements was less than what would be payable under the Concurrent Function Grants Scheme ie less than 25% of total net lengthsman expenditure, then the higher of the two amounts would be processed for the grant claim.

An annual revenue budget allocation for the combined grant scheme in 2018/19 had been approved of £31,280. In October 2018 all Parish Councils were sent a Concurrent Function Grant application form for 2018/19 and invited to apply. 24 applications had been received with eligible net revenue expenditure totalling £87,929.

RESOLVED: That Committee

1. approve payment of grants to Parish Councils as detailed in the report totalling £26,029; and
2. agree that where transitional arrangements were in place, the amount payable to Parish Councils in future years should be no lower than 25% of total eligible net Parish Lengthsman expenditure, subject to the cost of the overall scheme not exceeding available budget.

745

COMPLIANCE WITH SURVEILLANCE CAMERA CODE OF PRACTICE

The Director of Community Services submitted a report informing Members about actions taken by the Council to comply with the Surveillance Camera Code of Practice.

The Surveillance Camera Commissioner wrote to the Council in 2015 requesting the completion of a self-assessment tool regarding the Town Centre CCTV system. The tool was intended to help CCTV managers understand where they were complying with the Surveillance Camera Code of Practice and where improvements were needed to be made. The form was completed and submitted but the associated third party accreditation was never applied for.

The Commissioner had now written again trying to encourage authorities to apply for the Third Party Certification Mark for the Town Centre CCTV Schemes. This also included other surveillance camera systems in place; that must also be compliant with the Protection of Freedoms Act 2012 and pay due regard to the Surveillance Camera Code. All camera systems processing personal data must also be compliant with the Data Protection Act 2018 and the requirements under GDPR.

The Commissioner had also asked that the Council identified a Senior Responsible Officer to deliver a corporate approach to the Council's responsibilities arising from the Protection of Freedoms Act 2012.

RESOLVED: That Committee

1. approve the Senior Responsible Officer being the Head of Engineering Services, Adrian Harper; and

2. approve officers continuing with the process of Third Party Accreditation for the Town Centre CCTV Scheme.

746 CAPITAL AND TREASURY MANAGEMENT STRATEGY 2019/2020

The Director of Resources submitted a report seeking Committee's approval for the Council's Capital and Treasury Management Strategy for the 2019/20 financial year.

The report outlined that Local Authorities are required by the Local Government Act 2003 to have regard to both CIPFA's Code of Practice on Treasury Management in the Public Service and to CIPFA's Prudential Code for Capital Finance in Local Authorities.

It is a key principle of the Code of Practice on Treasury Management that public service organisations should put in place comprehensive objectives, policies and practices, strategies and reporting arrangements for the effective management and control of their treasury management activities. The Prudential Code imposed on Local Authorities clear governance procedures for the setting and revising of a range of Prudential Indicators that are designed to deliver accountability in taking capital financing, borrowing and treasury management decisions.

The Council had previously produced a Treasury Management Strategy but there had now been new requirements under the Prudential Code for the Council to also produce a new Capital Strategy; due to the cross-over requirements between the two policies, one combined Capital and Treasury Management Strategy had been produced. The Strategy was enclosed for Committee's consideration.

*** RESOLVED: That Committee recommend to Council the Capital and Treasury Management Strategy as set out in the report. ***

747 TREASURY MANAGEMENT POLICIES AND PRACTICES 2019/2020

The Director of Resources submitted a report asking Committee to review, approve and adopt the Treasury Management Policy Statement and Practices for 2019/20.

The Treasury Management Policies and Practices document governs the way we manage our investments. It is reviewed on an annual basis to comply with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code. The Code identifies 12 areas where statements of treasury management practices should be developed to implement the full requirements of the Code.

The Treasury Management Practices are split in to key principles and schedules which cover the detail of how the Council will apply the key principles in carrying out its operational treasury activities.

Since the Treasury Management Policy Statement and Treasury Management Practices were approved in March 2018, there had been a number of minor

updates made to the Schedules within the document which had been highlighted accordingly.

RESOLVED: That Committee

1. formally adopt the Treasury Management Policies and Practices document as outlined in the report, incorporating:
 - Treasury Management key principles;
 - Treasury Management Policy Statement;
 - Treasury Management clauses;
 - Treasury Management practices and schedules; and
2. recommend to Council the Treasury Management Policies and Practices 2019/20.

Councillors A Knox, I Sayers and J Rogerson declared an interest in the next item of business and left the meeting.

748 VOLUNTARY ORGANISATION GRANT APPLICATIONS 2019/2020

The Director of Resources submitted a report asking Committee to approve the allocation of Voluntary Organisation Grants for 2019/20 as recommended by the Working Group.

A Member Working Group had considered the applications received and made recommendations to this Committee regarding the allocation of funds to voluntary organisations on an annual basis. The group had met on 18 March 2019.

Applicants must clearly demonstrate that the purpose of the grant sought is to provide services or facilities that will meet the needs of communities in the Ribble Valley or directly benefit our residents. 20 applications had been received requesting total support of £162,892. A summary of the applications was included for Committee's information. The voluntary organisation grant budget for 2019/20 was £111,310.

The Working Group had agreed to recommend supporting 20 voluntary organisations across the borough with a total allocation of £105,500. The group had recommended holding back approximately 5% of the funds available for any new applications that may arise during the year.

Councillor S Hore was given permission to speak on this item and again raised concerns that the Citizens' Advice Bureau dominates the grants application and recommended allocations equalling approximately 50% of the budget.

Members discussed the applications received and in particular that of the Citizens' Advice Bureau and although it was recognised that the Citizens' Advice Bureau have an important role to play, it was also felt that the Council should receive regular updates on their work with measurable targets in order for the Council to be sure that the grant was well spent.

The Chairman also reminded the Committee that the Foundation for Ribble Valley Families currently received their premises rent free. The Committee

discussed the rental for the former physiotherapy centre to the Foundation for Ribble Valley Families. They were minded that the existing subsidised rental would be extended for 12 months subject to agreement and that in accordance with the Working Group's recommendation, the first call on the grant of £5,000 would be to meet the central cost.

RESOLVED: That Committee

1. approve the allocation of grants as recommended by the Voluntary Organisation Grant Working Group as set out at Appendix 1;
2. approve that the agreed grant amount for the Citizens' Advice Bureau be paid quarterly in advance subject to satisfactory monitoring information being received and approved by this Committee. The CAB be advised that they cannot rely upon this level of grant in future years; and
3. ask the Chief Executive to negotiate a Licence for the Foundation for Ribble Valley Families for a further 12 months, enabling them to share the premises with other organisations for a contribution towards their costs.

Councillors A Knox, I Sayers and J Rogerson returned to the meeting.

749 LOCAL TAXATION WRITE-OFFS

Committee were asked to approve the writing-off of Council Tax and Business Rate debts relating to two cases where a company has been dissolved; two cases where the company had been liquidated and one where the company had ceased trading. Reasonable steps by various means had been taken to collect the debt.

RESOLVED: That Committee approve the writing-off of £727.25 Council Tax and £15,604.86 Business Rates where it had not been possible to collect the amounts due.

750 REFERENCES FROM COMMITTEE

- a) Community Services 2019/2020 Capital Programme – Further Scheme Approval Request

The Director of Resources submitted a report asking Committee to consider a recommendation from Community Services Committee to improve the inclusion of a further capital scheme within the 2019 capital programme. Community Services Committee had resolved to recommend approval of the following additional budget for 2019/2020 to Policy and Finance Committee - £11,500 for the replacement of leased car parking van KR16 HFT scheme to be funded by contributions to capital resources from the car park administration revenue budget. This Committee was therefore requested to approve the additional 2019/2020 capital budget as recommended by Community Services Committee.

RESOLVED: That Committee approve the additional capital budget for 2019/2020 - £11,500 for the replacement of leased car parking van KR16 HFT scheme to be funded by contributions to capital resources from the car park administration revenue budget.

b) Personnel Committee – Capacity of HR Section

The Director of Resources submitted a report asking them to consider a request from Personnel Committee to agree to the approval of additional revenue budget of £11,950 in 2019/2020 for an additional post of Senior HR Administration Officer within the HR section in order to address capacity issues. At its meeting Personnel Committee had approved the request to approve the proposal to significantly increase the capacity of the HR section by creating a new full time post of Senior HR Administration Officer; approve the necessary changes to the Council's establishment and recommend to Policy and Finance Committee to agree the financial implications and budgetary provision.

RESOLVED: That Committee

1. approve the request for the additional revenue budget of £11,950; and
2. approve the use of restructuring earmarked reserve to fund the additional revenue budget in 2019/20.

751 DRAFT MEETING CYCLE 2019/2020

The Chief Executive submitted a report requesting Committee's consideration of the proposed meeting cycle for Committees for the municipal year 2019/2020. This was subject to final approval at the Annual Meeting on 14 May 2019.

All meetings commence at 6.30pm with the exception of the first cycle of meetings where it was proposed the meetings should start at 6pm to accommodate a Committee information briefing, particularly for new Members on the Committee at the start of each meeting.

The Chief Executive indicated that the scheduled date of the first Planning and Development Committee on 23 May 2019 may need to be changed should European Elections be held in the United Kingdom.

RESOLVED: That Committee approve the draft meeting cycle as outlined for ratification at the Annual Meeting on 14 May 2019.

752 ANNUAL REVIEW OF STANDING ORDERS (PART 4 OF THE COUNCIL'S CONSTITUTION)

The Chief Executive submitted a report outlining a minor revision to the Council's Standing Orders (Part 4 of the Council's Constitution) to which ensured clarity. The Council's Standing Orders are reviewed on an annual basis and are the rules which govern the conduct and proceedings of the Council's meetings. Following the review just one area had been identified as requiring a change to the drafting to ensure clarity of meaning of completeness. This related to Standing Order 26.26 where Members were entitled to attend meetings of Committees or Sub-Committees of which they are not Members and may speak with the permission of the Committee or Sub-Committee. To bring Standing Order 26.26 in line with the Council's practice as at Standing Order 13.11 relating to Members speaking at Council, there needed to be a time limit imposed of not

more than 5 minutes except with the consent of the Committee or Sub-Committee.

*** RESOLVED: That Committee approve the change to Standing Orders as outlined with a recommendation to Council for their approval. ***

753 INDEPENDENT PANEL REPORT ON REVIEW OF MEMBERS ALLOWANCES SCHEME

The Director of Resources submitted a report asking Committee to consider the report of the Independent Remuneration Panel on Members' allowances following their review of the current scheme and to make recommendations regarding the new scheme to the Full Council.

The Local Authorities (Members' Allowances) (England) 2003 required the Council to establish a scheme of Members' allowances in accordance with these regulations. The Council is also required to agree and publicise its Members' allowance scheme each year and have an independent review at least every 4 years. The Council in revising the existing scheme must have regard to the recommendations made by the panel.

The independent panel had met a number of times and also interviews the three Councillors who were group leaders as part of their review.

In summary the panel recommended no major changes to the scheme – no changes to the level of the annual basic allowance and no changes to the majority of the special responsibility allowances. However, the panel recommended the removal of special responsibility payments made to the Vice Chairman of Committees and instead proposed a payment of £100 to be paid as a one-off for each meeting chaired due to the absence of the Chairman for the entire meeting. They also recommended minor changes to the payment of travel and subsistence allowances.

The Council must make available for public inspection the report of the Independent Remuneration Panel as well as a notice being published in the local press describing the main features of the panel's recommendations and specifying the amounts of each allowance.

Once the Council had approved the scheme for Members' allowances it also must make arrangements for its publication with an indication of any differences from the recommendations in the report of the Independent Remuneration Panel. The Council is also required to publish the amount of allowances paid to each Member as soon as practicable at the end of each financial year.

Members discussed the recommendations of the Independent Remuneration Panel and felt that they could not accept the recommendation regarding special responsibility payments made to the Vice Chairman of Committees being reduced to £100 as a one-off payment for any meeting chaired due to the absence of the Chairman for the entire meeting. It was felt that the Vice Chairman contribute far more to the position than just chairing a meeting in the absence of the Chairman.

RESOLVED: That

1. it be a recommendation to Council that having considered the report of the Independent Remuneration Panel on Members' allowances Committee approve the scheme as outlined with the exception of the Special Responsibility allowance for Vice Chairmen which should be retained at the current multiplier; and
2. Committee thank the Independent Remuneration Panel for their work in formulating proposals for a revised scheme.

754 RETURNING OFFICER'S SCALE OF FEES 2019/2020 BOROUGH AND PARISH ELECTIONS

The Chief Executive submitted a report asking Committee to agree the adoption of the Returning Officer's scale of fees in connection with the Borough and Parish Council Elections taking place on 2 May 2019 and any other local elections or referenda that might arise in 2019/2020.

The representation of the People Act 1983 requires each Council to appoint an officer of the authority as Returning Officer to undertake various statutory duties in relation to election procedures. The Returning Officer for Ribble Valley Borough Council is the Chief Executive and is held personally responsible for the organisation and conduct of every election held within the Borough.

For national elections and referenda the fee paid to the Returning Officer and the cost of the election itself is set by the government and regulated by the relevant Returning Officer's Fees and Charges Order. However, for local elections the Council set scale fees which the Returning Officer should not exceed. For Parish Council elections the Council agreed many years ago not to recharge the cost of administering these elections to Parishes but for the Borough Council to bear the cost. The report outlined the scale of fees for 2019/2020 including those for the Returning Officer, Deputy Returning Officer, Presiding Officers, Poll Clerks, training sessions, issuing and opening of postal fees and the count and general clerical fees. The Council's overall budget for the Borough and Parish Elections on 2 May 2019 was £120,000. The actual cost of the elections would ultimately depend on the number of contested seats.

RESOLVED: That Committee agree the Returning Officer's scale of fees for 2019/2020 Borough and Parish Elections as set out in the report.

755 CAPITAL PROGRAMME 2019/2020

The Director of Resources submitted a report for Committee's information on the schemes which had been approved for inclusion in the Committee's 2019/2020 capital programme. For this Committee there were five approved schemes totalling £196,250.

RESOLVED: That the report be noted.

756 REVENUE MONITORING 2018/2019

The Director of Resources submitted a report for Committee's information on the position for the period April 2018 to February 2019 of this year's revised revenue

budget as far as this Committee was concerned. The comparison between actual and budgeted expenditure shows an overspend of £61,863 after allowing for transfers to and from earmarked reserves.

It was noted that there was a massive underspend on the luncheon clubs and officers were asked to report back to this Committee at a later date.

RESOLVED: That the report be noted.

757 REVENUES AND BENEFITS GENERAL REPORT

Committee considered a report which covered the following:

- National Non-Domestic Rates (NNDR)
- Council Tax
- Sundry Debtors
- Housing Benefit and Council Tax Support Performance
- Housing Benefit Overpayments

RESOLVED: That the report be noted.

758 BUDGET WORKING GROUP MINUTES

Committee received the minutes of the Budget Working Group meetings held on 7 November 2018 and 17 January 2019.

RESOLVED: That the report be noted.

759 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

760 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following item of business be exempt information under Category 1 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

761 LOCAL TAXATION WRITE-OFFS

Committee considered a report asking them to approve the writing-off of Council Tax debts relating to two individuals where it had not been possible to collect the amount due.

RESOLVED: That Committee agree the writing-off of £6,468.91 of Council Tax debts plus £180 costs where it had not been possible to collect the amount due.

The meeting closed at 7.58pm.

If you have any queries on these minutes please contact Jane Pearson (425111)

APPENDIX 1

Organisation Name	Recommended Grant for 2019/20
B4RN for the Hodder Valley	£1,000
Carers Link Lancashire	£2,000
Chipping Show	£500
Citizens Advice Bureau Ribble Valley	£52,500
Clitheroe Community Bonfire & Fireworks	£750
Clitheroe Garden Club	£50
Goosnargh & Longridge Agricultural Show	£500
Hodder Valley Agricultural & Horticultural Society	£500
Home Start In East Lancashire	£4,000
Lancashire's Best Kept Village Competition	£500
Little Green Bus	£10,000
Longridge Field Day Events	£500
Ribble FM	£500
Ribble Valley Crossroads Care	£15,000
Ribble Valley Shopmobility and Information Centre	£7,500
Ribble Valley Talking Newspaper	£500
Royal Lancashire Agricultural Society	£750
Sabden Holme Committee	£250
The Foundation for Ribble Valley Families	£5,000
Whalley Educational Foundation	£3,200
Total	£105,500

Minutes of Accounts & Audit Committee

Meeting Date: Wednesday, 10 April 2019, starting at 6.30pm
Present: Councillor R Bennett (Chairman)

Councillors:

J Alcock	L Graves
I Brown	B Hilton
P Dowson	R Sherras
M Fenton	R Thompson

In attendance: Chief Executive, Director of Resources, Head of Financial Services, Head of Legal and Democratic Services, Mark Heap and Sophia Iqbal (Grant Thornton)

Also in attendance: Councillor S Bibby and Barry Dearing (Independent Person).

A minute's silence was held in remembrance of Councillor Ian Sayers who had recently died.

762 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors A Knox and R Newmark.

763 MINUTES

The minutes of the meeting held on 13 February 2019 were approved as a correct record and signed by the Chairman.

764 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

765 PUBLIC PARTICIPATION

There was no public participation.

766 REVIEW OF THE COUNCIL'S COMPLAINT PROCEDURE (CODE OF CONDUCT)

The Chief Executive submitted a report providing Members with information to support the proposed review of the Council's complaints procedure (Code of Conduct). The report outlined the background and issues relating to a complaint received in November 2017 regarding an alleged breach of the Council's Code of Conduct. The Council had given a commitment to review the complaint procedure once the outcome of the complaint was known as the current complaint must be dealt with within the existing procedure. It was important that the content of this report was placed on record, information about how the

complaint had been dealt with and the issues that had been identified by Members and officers in order to assist in the review, as this was likely to be undertaken by Members new to the office of Councillor.

It was requested that an amendment be made to one particular paragraph outlining that it was the full Committee of Accounts and Audit that decided to vary the Council's arrangements in reliance in paragraph 12 of the RVBC model arrangements for dealing with Standards allegations under the Localism Act rather than the Sub-Committee as referred to.

RESOLVED: That the report be noted.

767 INTERNAL AUDIT ANNUAL REPORT 2018/19

The Director of Resources submitted a report for Committee's information outlining the internal audit annual report for 2018/2019. This included the various audits that had taken place which were based on the provision of 673 days of internal audit work. It was highlighted that the large variances between planned and actual days on other systems work and probity and regularity was due to the ongoing staffing vacancies within the internal audit section. Assurance levels on the Council's key financial systems were consistently good and in all the audit work undertaken during the year, no significant control weaknesses were identified.

Internal audit had reviewed the effectiveness of the Council's systems of internal control for 2018/2019 having regard to appropriate assurances obtained from other internal sources. The opinion based on this work was that the Council's systems of internal control are generally sound and effective.

RESOLVED: That the report be noted.

768 AUDIT PROGRESS REPORT AND SECTOR UPDATE

Sophia Iqbal presented a report for Committee's information on the progress in delivering Grant Thornton's responsibilities as external auditors. The interim audit was completed in March 2019 but work was still ongoing with regard to value for money. The findings of this work would be reported by the deadline of July 2019. The audit was progressing well and to date no weaknesses had been found. The paper also included a summary of emerging national issues and developments that may be relevant and a number of challenged questions in respect of those emerging issues which the Committee may wish to consider.

RESOLVED: That the report be noted.

The meeting closed at 6.40pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 11 April 2019, starting at 6.30pm
Present: Councillor A Brown (Chairman)

Councillors:

S Atkinson	S Hind
I Brown	J Rogerson
S Brunskill	R Sherras
P Dowson	R Thompson
M French	N Walsh

In attendance: Director of Economic Development and Planning, Head of Legal and Democratic Services and Assistant Planning Officer.

769 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Bennett, T Hill and S Knox.

770 MINUTES

The minutes of the meeting held on 14 March 2019 were approved as a correct record and signed by the Chairman.

771 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

772 PUBLIC PARTICIPATION

There was no public participation.

773 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2019/0092
GRID REF: SD 368506 439460

DEVELOPMENT DESCRIPTION:

PROPOSED CHANGE OF USE OF FORMER STABLES INTO A DWELLING (RE-SUBMISSION OF PLANNING APPLICATION 3/2018/0009) AT BROWNS STABLES AT STOCKBRIDGE OFF KNOWLES BROW HURST GREEN BB7 9QU

The Director of Economic Development and Planning informed Members of an amended plan that had been received which addressed the concerns of the Highway Authority.

REFUSED for the following reasons:

1. The proposal is considered contrary to Policies DMH3 and DMH4 of the Ribble Valley Core Strategy by reason of its location and degree of separation from existing buildings or settlements which would lead to the creation of an isolated new dwelling in the Forest of Bowland AONB without sufficient justification and would cause harm to the development strategy for the borough. It is further considered that the approval of this application would lead to an unsustainable form of development in an isolated location that does not benefit from local services or facilities, placing further reliance on the private motor-vehicle contrary to the presumption in favour of sustainable development.
2. The proposal, by virtue of the impact of domestic paraphernalia such as parked vehicles, sheds, washing lines, children's play equipment and fence lines, would represent an urban encroachment to the significant detriment of the character and appearance of the protected landscape, contrary to Core Strategy Key Statement EN2 and policies DMG1, DMH3, DMH4 and DME4 of the Ribble Valley Core Strategy and NPPF paragraph 115.

(Peter Hitchen spoke in favour of the above application.)

2. APPLICATION REF: 3/2018/0975
GRID REF: SD 360397 438052

DEVELOPMENT DESCRIPTION:

APPROVAL OF RESERVED MATTERS (LAYOUT, SCALE, APPEARANCE AND LANDSCAPING) FOR PHASES 2 AND 3 FOR THE ERECTION OF 193 DWELLINGS, PURSUANT TO OUTLINE PLANNING PERMISSION 3/2017/0232. LAND EAST OF CHIPPING LANE, LONGRIDGE

The Director of Economic Development and Planning informed Members that following receipt of revised acceptable landscaping details, the recommendation should now be approved, not deferred and delegated. An additional letter of objection had also been received.

APPROVED subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:
 - 459-LP0-4 – Location Plan
 - 459-PL04 Rev: 5 – Planning Layout
 - 459-ML04 Rev: 3 – Materials Layout
 - 459-BL04 Rev: 3 – Boundary Treatments Layout
 - 459-BTD02 - Boundary Treatment Details
 - 459-SH04 Rev: 3 – Storey Heights Layout
 - 459-RS04 Rev: 3 – Refuse Strategy

- 459-HL04 Rev: 3 – Hard Landscaping Layout
- 459-SS05 Rev: 2 – Streetscapes
- 459-ED-02 – Proposed Finished Floor Levels
- 459-ED-04 – Cross Sections
- BBLD 00CE-01 Bedale
- BALD 00CD-01 Alderney
- BDER 00CD-01 Derwent
- BHLN 00CD-01 Halton
- BKNL-00CE-01 Kenley
- BKIS 00CE-01 Kingsville
- BMAI 00CE-01 Maidstone
- BMMS 00CE-01 Moresby
- BTHO-00CD-01 Thornton
- BWIE 00CD-01 Windermere
- HBC2 1BRE/02 Belmont
- TBC-01 Brandon
- 11319_R10_AMS_CG_JW_171018 Arb Method Statement
- 11319_R05_GCN Survey Report_LRD_JW_151018
- 11319_R06a_Badger Survey Report_LRD_MM_171018
- BLUT 00CD-01 Lutterworth
- BALD 5BRD-01 Alderney Brick & Render
- BBLD 5BRE-01 Bedale Brick & Render
- TBC-01 Brandon Brick & Render
- BKNL 5BRE-01 Kenley Brick & Render
- BLUT 5BRE-01 Lutterworth Brick & Render
- BMAI 5BRE-01 Maidstone Brick & Render
- BMMS 5BRD-01 Moresby Brick & Render
- BALD MSRDR-01 Alderney Stone & Render
- BDER 5SRD-01 Derwent Stone & Render
- BKNL 5SRE-01 Kenley Stone & Render
- BKIS 5SRE-01 Kingsville Stone & Render
- BLUT 5SRE-01 Lutterworth Stone & Render
- BMAI 5SRE-01 Maidstone Stone & Render
- BMMS 5SRD-01 Moresby Stone & Render
- BWIE 5SRD-01 Windermere Stone and Render
- 11319/P73A Landscape Strategy Plan II/RP
- 11319/P74 Rev A Sheets 1-3
- 11319/P74 Rev A Sheets 4-6
- 11319/P75 LEAP Plan
- 11319/P76 Trim Trail Plan
- 11319 R08A Landscape Management Plan
- 11319 R11B Landscape Statement

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

2. Notwithstanding the submitted details, precise specifications or samples of all external surfaces, including surfacing materials and their extents, of the development hereby permitted shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

3. The new estate roads shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads to at least base course level prior to the commencement of any development within the phase(s) hereby approved.

REASON: To ensure that satisfactory vehicular access is provided to the site before the development hereby approved commences.

4. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until full details of the phasing and timings of the delivery of the provision and equipping of usable public open space, cycleways and play areas have been submitted to and approved in writing by the Local Planning Authority.

For the avoidance of doubt the submitted details shall provide the details of the numbers of dwellings to be constructed/occupied prior to each of the areas of usable public open space being made available for use. The provision and equipping of such areas shall thereafter be carried out in strict accordance with the approved details including the agreed timetable for implementation.

REASON: To ensure the adequate provision for public open space and play areas is brought forward in an appropriate phased manner to serve occupiers/residents of the development.

5. Prior to the installation of the 'Emergency Link' access to Redwood Drive, full details of the proposed access and how it will be restricted to the purposes of emergency vehicles and pedestrian access shall be submitted to and agreed by the Local Planning Authority.

The 'Emergency Link' shall be constructed in strict accordance with the approved details and thereafter only be used for the purposes of emergency vehicles and pedestrian access.

REASON: To ensure the adequate provision for access by emergency vehicles.

6. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle upon the street scene and limits parking upon the highway.

(Ian Hilliker spoke in favour of the above application.)

3. APPLICATION REF: 3/2018/1037
GRID REF: SD 374962 443254

DEVELOPMENT DESCRIPTION:

OUTLINE APPLICATION (MATTERS OF ACCESS) FOR THE ERECTION OF UP TO 19 DWELLINGS (INCLUDING 30% AFFORDABLE HOUSING) WITH ACCESS OFF PIMLICO LINK ROAD. LAND OFF PIMLICO LINK ROAD, CLITHEROE BB7 4PZ

The Director of Economic Development and Planning reported that two additional letters of objection had been received.

DEFERRED and DELEGATED to the Director of Economic Development and Planning for approval following the satisfactory completion of a Legal Agreement and further work to be undertaken in respect of drainage matters, within 3 months from the date of this Committee meeting or delegated to the Director of Economic Development and Planning in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months and subject to the conditions within the Committee Report:

Timings and Commencement

1. Application(s) for approval of all of the outstanding reserved matters related to the consent hereby approved must be made not later than the expiration of three years beginning with the date of this permission and the development must be begun not later than whichever is the later of the following dates.
 - (a) The expiration of three years from the date of this permission; or
 - (b) The expiration of two years from the final approval of the reserved matters or, in the case of approval on different dates, the final approval of the last such matter to be approved.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The consent hereby approved relates to the following drawings/submitted information:

Proposed Site Plan: 4347-04 Rev: H
Location Plan: LAN134537 (Amended 13/3/19)
Ecological Impact Assessment September 2018
Tree Survey (Arboricultural Impact Appraisal)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

3. No more than 19 dwellings shall be developed within the application site edged red on the submitted Proposed Site Plan: 4347-04 Rev: H

REASON: To define the scope of the consent and quantum of development hereby approved in the interests of the appropriate development of the site and in the interests of the visual amenities of the area.

Matters of Design

4. The submission of reserved matters relating to layout shall include the provision of and precise details of the 'new public footpath' as shown on drawing 4347-04 Rev: H and precise details as to how it will interface with existing footways within the vicinity.

The agreed footpath details shall be implemented in full and be made available for use prior to any of the dwellings hereby approved being first occupied.

REASON: To ensure that future occupiers of the development hereby approved have adequate walkable access to existing pedestrian routes within the vicinity and to ensure that the development encourages sustainable modes of movement and travel.

5. The submission of reserved matters relating to layout shall be accompanied by elevational details including the alignment, height and appearance of all boundary treatments, fencing, walling, retaining wall structures and gates to be erected within the development.

For the avoidance of doubt the submitted details shall also include the precise nature and location for the provision of measures to maintain and enhance wildlife movement within and around the site by virtue of the inclusion of suitable sized gaps/corridors at ground level (including those within residential curtilages) to encourage terrestrial species movement.

The development shall be carried out in strict accordance with the approved details. The agreed wildlife corridors/gaps shall be retained in perpetuity and thereafter remain free from obstructions which would preclude their use by wildlife.

REASON: To ensure a satisfactory standard of appearance in the interests of protecting residential amenity, the visual amenities of the area and to minimise the potential impacts of the development upon protected and non-protected species through the inclusion of measures to retain and enhance habitat connectivity for species of importance or conservation concern.

6. The submission of reserved matters relating to layout shall be accompanied by a further detailed acoustic survey. For the avoidance of doubt the survey shall determine the internal noise levels within habitable rooms and at the boundaries of any residential dwellings and provide suggested adequate

mitigation measures where necessary from adjacent/nearby sources of noise disturbance.

The agreed mitigation measures shall be implemented within the development prior to first occupation of any of the dwellings hereby approved.

REASON: In the interests of protecting the residential amenity of future occupiers from noise and disturbance from adjacent activities and sources of disturbance or noise.

7. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until details of site/street lighting has been submitted and approved in writing by the Local Planning Authority.

For the avoidance of doubt the submitted details shall demonstrate that there will be no artificial illumination (above existing levels) of retained and created habitats such as boundary trees, bat roosts, bat foraging and commuting habitat, or ponds. The principles of relevant guidance should be followed (e.g. the Bat Conservation Trust and Institution of Lighting Engineers guidance *Bats and Lighting in the UK*, 2009). The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of the biodiversity of the site and to minimise/mitigate the potential impacts resultant from the development

Landscape and Ecology

8. Each submission of reserved matters in respect of appearance shall include details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites within the development hereby approved.

For the avoidance of doubt the details shall be submitted on a dwelling/building dependent species site plan and include details of plot numbers and identify the actual wall and roof elevations into which the above provisions shall be incorporated.

The artificial bird/bat boxes shall be incorporated into the identified individual dwellings during their construction and be made available for use before each such dwelling is occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to minimise/mitigate the potential impacts upon protected species resultant from the development

9. Each submission of reserved matters in respect of landscaping shall include details as to how the 'habitat recommendations' (Ecological Impact Assessment - Simply Ecology Ltd Dated September 2018) will be implemented within the development.

For the avoidance of doubt the submitted details shall include the precise nature and location of all habitat enhancements including the timings/phasing's for their installation/implementation. The development shall be carried out in strict accordance with the approved details including the agreed timings/methodology for their installation/implementation.

REASON: In the interests of the biodiversity of the site and to minimise/mitigate the potential impacts resultant from the development

10. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until the mitigation/enhancement proposals for bats and birds as contained within Ecological Impact Assessment (Simply Ecology Ltd Section 5.2) Dated September 2018, have been submitted to and agreed in writing by the Local Planning Authority.

The agreed mitigation measures shall be implemented in full prior to the commencement of any other development.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to minimise/mitigate the potential impacts upon protected species resultant from the development

11. No removal of vegetation including trees or hedges shall be undertaken within the nesting bird season (1st March – 31st August inclusive) unless a pre-clearance check on the day of removal, by a licenced ecologist, confirms the absence of nesting birds. A letter from the ecologist confirming the absence of nesting birds shall be submitted to the Council within one month of the pre-clearance check being undertaken.

Any removal of vegetation outside the nesting bird season shall be preceded by a pre-clearance check by a licensed ecologist on the day of removal to ensure that removal does not result in unacceptable impacts upon nesting birds or other species of conservation concern.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds, to protect the bird population and species of importance or conservation concern from the potential impacts of the development.

12. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site unless and until a scheme for protective fencing for trees and hedgerow within and adjacent to the site, has been submitted to and approved in writing by the Local Planning Authority.

The submitted details shall be in accordance with BS5837 (2012): 'Trees in Relation to Construction'. The agreed fencing/protection shall be erected in its entirety prior to any other operations taking place on the site and shall not be breached nor removed during development.

Furthermore within the areas so fenced the existing ground level shall be neither raised nor lowered and there shall be no development or development-related activity of any description including the deposit of spoil or the storage of materials unless expressly agreed by the Local Planning Authority.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development.

Site Details

13. Applications for the approval of reserved matters shall be accompanied by full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site) including the levels of the proposed roads.

For the avoidance of doubt the submitted information shall include existing and proposed sections through the site including details of the height, scale and location of proposed housing in relation to adjacent existing development/built form (where applicable). The development shall be carried out in strict accordance with the approved details.

REASON: To ensure the proposed development responds positively to characteristics of the area and to ensure the Local planning Authority can make an accurate assessment of potential impacts upon existing nearby residential amenity and the visual amenities of the area.

Highways/ Construction Management

14. No development shall take place until a Construction Method Statement has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted information shall provide precise details of:

- The siting and location of parking for vehicles of site operatives and visitors
- The siting and location for the loading and unloading of plant and materials
- The siting and location of storage of plant and materials used in constructing the development
- The siting and locations of security hoarding
- The siting and locations of all site cabins
- The siting location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development) and the timings/frequencies of mechanical sweeping of the adjacent roads/highway
- Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)

- The highway routes of plant and material deliveries to and from the site.
- Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
- Days and hours of operation for all construction works.
- Contact details for the site manager(s)

The approved statement shall be adhered to throughout the construction period of the development hereby approved.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway for the duration of the construction phase of the development.

15. The new estate road shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads to at least base course level before any other construction work takes place within the site.

REASON: To ensure that satisfactory access is provided to the site before the construction of the development hereby permitted commences.

16. No part of the development shall be commenced until all the highway works to facilitate construction traffic access have been constructed in accordance with a scheme which shall be submitted to and approved by the Local Planning Authority in consultation with the Highway Authority.

REASON: To enable all construction traffic to enter and leave the site in a safe manner without causing a hazard to other road users.

Flooding and Drainage

17. As part of any reserved matters application and prior to the commencement of any development, the following details shall be submitted to, and approved in writing by the Local Planning Authority.
 - A. Information about the lifetime of the development design storm period and intensity, surface water discharge rates and volumes (both pre and post development), temporary surface water storage facilities, means of access for maintenance and easements where applicable, methods employed to delay and control surface water discharged from the site and details of flood levels in AOD;
 - B. The drainage scheme should demonstrate that surface water run-off will not exceed the existing pre-development runoff rate for the corresponding rainfall event. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed.
 - C. A plan showing overland flow routes and flood water exceedance routes, both on and off site;
 - D. A timetable for implementation, including phasing where applicable;
 - E. Details of water quality controls, where applicable.
 - F. Details of an appropriate management and maintenance plan for the lifetime of the sustainable drainage system.

The scheme shall be implemented in accordance with the approved details prior to first occupation of any of the approved dwellings. Thereafter the drainage system shall be retained, managed and maintained in accordance with the approved details.

REASON: To ensure that the proposed development can be adequately drained, to ensure that there is no flood risk on or off the site resulting from the proposed development, to ensure that water quality is not detrimentally impacted by the development proposal and to reduce the flood risk to the development as a result of inadequate maintenance.

18. Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

19. Prior to the commencement of any development, a surface water drainage scheme, based on the hierarchy of drainage options in the National Planning Practice Guidance with evidence of an assessment of the site conditions shall be submitted to and approved in writing by the Local Planning Authority.

The surface water drainage scheme must be in accordance with the Non-Statutory Technical Standards for Sustainable Drainage Systems (March 2015) or any subsequent replacement national standards and unless otherwise agreed in writing by the Local Planning Authority, no surface water shall discharge to the public sewerage system either directly or indirectly.

The development shall be completed in accordance with the approved details.

REASON: To promote sustainable development, secure proper drainage and to manage the risk of flooding and pollution.

(Paul Tunstall spoke in favour of the above application.)

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<u>Plan No</u>	<u>Location</u>	<u>Date to Committee</u>	<u>Number of Dwellings</u>	<u>Progress</u>
3/2018/0500	Land to East Clitheroe Road, Barrow	1/11/18 4/10/18	10	Out for Signature
3/2018/0844	Land off Longsight Road Langho	10/1/19	42	With Agent
3/2018/0924	Land South West of Barrow & West of Whalley Road Barrow	7/2/19	39	With Agent
3/2018/0914	Land off Clitheroe Road (Lawsonsteads Phase 2) Whalley	14/3/19	188	With LCC

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APPLICATIONS WITHDRAWN

<u>Plan No</u>	<u>Proposal</u>	<u>Location</u>
3/2019/0149	Regularisation of existing Biomass Boiler with chimney	Moorgate Farm Kenyon Lane, Langho
3/2019/0168	Change of use on Unit 5 (currently rated industrial/business unit) to a D5 unit for use as a bespoke membership gym	Unit 5 Barrow Brook Trade Park

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APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs application received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2017/0961 R (Variation of S106 Ag)	Awaiting start date from PINS	Land at Chapel Hill Longridge	Hearing (to be confirmed by PINS)			
3/2018/0474 R of pp	Awaiting start date from PINS	Great Mitton Hall Mitton Road Mitton BB7 9PQ	HH appeal procedure Hearing requested (to be confirmed by PINS)			
3/2018/0468 R of LBC	Awaiting start date from PINS	Great Mitton Hall Mitton Road Mitton BB7 9PQ	LB Hearing (to be confirmed by PINS)			
3/2018/0447 R to vary condition	27/11/2018	Eatoughs Barn Fleet Street Lane Ribchester PR3 3XE	WR			Appeal allowed 22/03/2019
3/2018/0435 R of pp	10/12/2018	32 Hall Street Clitheroe BB7 1HJ	WR	Appellant costs application dismissed 14/03/2019		Appeal dismissed 14/03/2019
3/2018/0816 R of pp	22/01/2019	39 Castle View Clitheroe BB7 2DT	HH			Awaiting Decision
3/2018/1020 R of pp	Awaiting start date from PINS	Calding Bank Cottage Whalley Old Road Billington BB7 9JE	WR (to be confirmed)			
3/2018/0915 R of outline pp	19/02/19	Daniels Farm Preston Road Alston PR3 3BL	WR			Awaiting Decision

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs application received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/0688 R of outline pp	04/02/19	land off Henthorn Road Clitheroe	Inquiry		08/05/2019 09/05/2019 10/05/2019	LPA Statement and SoCG by 11/03/2019; Proofs of Evidence no later than 10/04/2019; Witness names, opening/closing statements/evidence in chief/cross examination no later than 17/04/2019
3/2018/1025 R of prior notification	05/02/2019	Low Laithe Barn Gisburn Road Newsholme	WR			Awaiting Decision
3/2018/0651 R of pp	01/03/2019	Land adj Glenetta Parsonage Road Wilpshire BB1 4AG	WR			Awaiting Decision
3/2018/0582 R of permission in principle	Awaiting start date from PINS	Land to the south of Chatburn Old Road Chatburn	Hearing			
3/2018/0768 R of pp	Awaiting start date from PINS	Land at Osbaldeston Lane, Osbaldeston	WR (to be confirmed)			

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VALIDATION CRITERIA

The Director of Economic Development and Planning submitted a report requesting Committee to approve a draft version of the Validation Criteria for a consultation period of 6 weeks. Following the consultation period the Validation Criteria list would be reported back to Committee for final approval.

The Council's current validation checklists date back to 2013 and required updating. The checklist includes national validation requirements which are statutory requirements for all applications and a local list of supporting documents that may be required depending on the nature and scale of an application. The intention of the checklist is to assist applicants when submitting planning applications to ensure that the planning applications can be validated on receipt.

The consultation would be sent to a selection of agents/developers who are active within the borough; all Elected Members, Parish Councils and would also be available to view of the Council's website.

RESOLVED: That Committee

1. approve the draft Validation Criteria for consultation with the final version of the criteria being brought back to a subsequent Committee post consultation for approval; and
2. delegate the method of consultation to the Director of Economic Development and Planning.

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APPEALS

- (a) 3/2018/0435 – demolition of existing property and associated outbuildings and proposed erection of 6no. 3-bed town houses at 32 Hall Street, Clitheroe – appeal dismissed.
- (b) Costs application in relation to 32 Hall Street, Clitheroe – dismissed.
- (c) 3/2018/0447 and 3/2017/0765 – change of use from barn to dwelling, including alterations to elevations to reduce number and size of window and door openings at Eatoughs Barn, Fleet Street Lane, Ribchester – appeal allowed with conditions.

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REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

The meeting closed at 7.02pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).