

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO HEALTH & HOUSING COMMITTEE

Agenda Item No. 10

meeting date: THURSDAY, 6 JUNE 2019
 title: HEALTH AND SAFETY INTERVENTION PLAN 2019/2020
 submitted by: MARSHAL SCOTT, CHIEF EXECUTIVE
 principal author: HEATHER BARTON, HEAD OF ENVIRONMENTAL HEALTH SERVICES

1 PURPOSE

1.1 To consider and approve the Ribble Valley Borough Council's Health and Safety Intervention Plan 2019/2020.

1.2 The Council's vision developed with the Ribble Valley Strategic Partnership states that we aim to ensure Ribble Valley will be "an area with an exceptional environment and quality of life for all; sustained by vital and vibrant market towns and villages acting as thriving service centres meeting the needs of residents, businesses and visitors".

This function of Environmental Health should be recognised as making an important contribution to the Council delivering this vision.

1.3 Relevance to the Council's ambitions and priorities

- *Priority 2. To sustain a strong and prosperous Ribble Valley:-* by supporting employers in the district with advice and technical guidance.
- *Priority 3. To help make people's lives safer and healthier:-* by striving to ensure that workplaces in the district are safe and that employment at these places does not lead to accidents or ill health.
- Other Considerations – This document meets the Health and Safety Executives enforcement framework and requirement to produce an annual service plan.

2 BACKGROUND

2.1 In the report "*Reclaiming health & safety for all: An independent review of health and safety legislation*", commissioned by the Minister for Employment, recommended that HSE be given a stronger role in directing Local Authority (LA) health & safety inspection and enforcement activity. This has resulted in significantly revised guidance being issued and set out in the 'National Local Authority Enforcement Code - Health & safety at Work for England, Scotland & Wales. Protecting people in the workplace and in society as a whole remains a key priority.

The focus and emphasis of health and safety enforcement regime being moved to a 'lighter touch approach' concentrating on Category 'A' high risk operations, identified national or local priorities, and on tackling serious breaches of the Legislation. Government reforms require HSE and Local Authorities to reduce numbers of routine inspections undertaken; to have greater targeting where proactive inspections continue; **and to increase information to**

small businesses in a form that is both accessible and relevant to their needs.
As such, this intervention plan has been prepared to meet this approach.

3 ISSUES

- 3.1 Attached as an Appendix to this report is the annual Health and Safety Intervention Plan in relation to Ribble Valley Borough Council.
- 3.2 The service is proud to report again that we have received no complaints against the delivery of the service.
- 3.3 A copy of the Health and Safety Intervention Programme will also be placed on the Ribble Valley Borough Council website for reference purposes in the 'Environmental Health' section.
- 3.4 It is believed appropriate for the programme to be submitted to the relevant Members forum for approval to ensure local transparency and accountability.

4 RISK ASSESSMENT

- 4.1 The approval of this report may have the following implications:
 - Resources – There are no immediate implications but Committee is asked to recognise the ongoing demands on the service. Resources allocated to the Health and Safety role may be sacrificed to deal with other pressing public health priorities i.e private water supply work, food safety reactive work.
 - Technical, Environmental and Legal – There are no environmental or legal implications. Failure to provide this document contravenes Health and Safety Executive requirements. This is also an essential performance management and review document.
 - Political – This document confirms the Council's intended service provision in relation to this important statutory function.
 - Reputation – This document meets this Council's obligations in relation to producing an obligatory annual Health and Safety Service Plan in accordance with national framework.
 - Equality & Diversity – N/a

5 RECOMMENDED THAT COMMITTEE

- 5.1 Approve the Ribble Valley Borough Council Health and Safety Intervention Plan 2019/20 for implementation in the current financial year.
- 5.2 Note the performance in relation to 2018-19.

HEATHER BARTON
HEAD OF ENVIRONMENTAL HEALTH SERVICES

MARSHAL SCOTT
CHIEF EXECUTIVE

For further information please ask for Heather Barton, extension 4466.

BACKGROUND PAPERS

Local Authority Circular (LAC 67/2 (rev 8))



Health & Safety Intervention Plan 2019/20

RIBBLE VALLEY BOROUGH COUNCIL

CHIEF EXECUTIVES DEPARTMENT

ENVIRONMENTAL HEALTH SECTION

**HEALTH & SAFETY INTERVENTION PLAN
2019/20**

May 2019

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1. Service Aims and Objectives

1.1 Aims and Objectives

Departmental Aims

- To respond promptly and courteously.
- Be accessible, open and fair.
- Provide quality services.

Service Objectives

- Ensure the health, safety and welfare of people at work and also to protect society from such activities through the proportionate enforcement of legislation, the provision of advice to members of the community and training and information to operators of local businesses and their employees, and to:
- To move to a lighter touch approach concentrating on higher risk businesses, tackling serious breaches of the regulations and to carry out an annual programme of 'higher risk' health and safety interventions in accordance with Local Authority Circular (LAC 67/2 (rev 8) is guidance under Section 18 Health and Safety at Work etc. Act 1974 and the National Local Authority Enforcement code.
- Investigate notified accidents reported under Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013(RIDDOR) in accordance with HSE guidance;
- To investigate complaints within service target response times (2 working days) contained within the Council's Environmental Health Plan and to take appropriate action in accordance with the Council's Health and Safety Enforcement Policy, HSE and HELA Guidance;

- To give due consideration to act as “Primary Authority” to any businesses originating within the borough of Ribble Valley and to undertake lead authority enquiries referred by other agencies;
- Undertake the annual inspection programme with targeted promotional advice and educational initiatives, together with providing information and advice on health and safety to businesses. In particular, to encourage effective management structures and policy are in place by businesses to embrace the culture of health and safety to manage risk and to increase information to small businesses in a form that is both accessible and relevant to their needs

1.2 The Council's Vision

Council's vision developed with the Ribble Valley Strategic Partnership states that: "Ribble Valley will be an area with an exceptional environment and quality of life for all; sustained by vital and vibrant market towns and villages acting as thriving service centres meeting the needs of residents, business and visitors."

The Council's overarching corporate priority is 'to ensure a well-managed Council providing efficient services based on identified customer needs'.

Environmental Health activity is driven by 3 of the 4 Council's ambitions, namely:

- To ensure a well-managed Council providing efficient services based on identified customer needs,
- To sustain a strong and prosperous Ribble Valley,
- To help make people's lives safer and healthier.

From these ambitions, the Council's Corporate Strategy has identified a number of objectives to be delivered through the Council's supporting Action Plan.

Along with these key corporate documents, it is important that the services are delivered in a manner that not only protects but provides satisfaction to the public. Therefore it is an integral element of all the services delivered that they are done so efficiently and effectively, by appropriately qualified and experienced staff.

As a frontline council service, environmental health services commit to treat all customers fairly, with respect and professionalism regardless of gender, race, nationality or ethnicity, age, religion or belief, disability or sexual orientation.

Along with these key corporate documents, it is important that the services are delivered in a manner that provides satisfaction to the public.

2. Key Objectives and Policy Statements

Links to Sustainable Community Strategy

- **To help make people’s lives safer and healthier.**
- **To sustain a strong and prosperous Ribble Valley**
- **To support the regeneration of Market Towns as sustainable service centres.**
- **To promote local produce and local employment opportunities.**

To support the priority outcomes of the health and wellbeing partnership.

- **To seek continuous improvement**
- **To treat everyone equally and ensure access to services is available to all**

Links to annual ‘Corporate Strategy’

Specific Health and Safety ambitions

To focus the available resources to address national and local priorities

To support and compliment the Health and Safety Executive targets to reduce accidents and ill health in workplaces.

Service Committee Policies

Health & Housing Committee:

To protect and where possible improve the environment and the general public health of the community, by taking all reasonable measures available;

To ensure that all eligible organisations and establishments comply with the relevant health and safety requirements.

Health Prevention Strategy:

To support through local activities, campaigns organised nationally by the Health & Safety Executive

The Council produces an annual Corporate Strategy.

This strategy contains key summary service information, performance information and includes key actions for the forthcoming year. It is anticipated that this year’s Corporate Strategy will not contain anything specific in relation to health & safety

Service development history

In the report "*Reclaiming health & safety for all: An independent review of health and safety legislation*", commissioned by the Minister for Employment, recommended that HSE be given a stronger role in directing Local Authority (LA) health & safety inspection and enforcement activity. This has resulted in significantly revised guidance being issued and set out in the 'National Local Authority Enforcement Code - Health & safety at Work for England, Scotland & Wales'. Protecting people in the workplace and in society as a whole remains a key priority.

The focus and emphasis of health and safety enforcement regime being moved to a 'lighter touch approach' concentrating on Category 'A' high risk operations, identified national priorities, and on tackling serious breaches of the Legislation. Government reforms require HSE and Local Authorities to reduce numbers of routine inspections undertaken; to have greater targeting where proactive inspections continue; **and to increase information to small businesses in a form that is both accessible and relevant to their needs.** As such, this intervention plan has been prepared to meet this new approach.

Detailed individual Service Plans for Food Safety, Health and Safety are prepared on an annual basis.

The Health & Safety Intervention Plan will contribute to the corporate vision, values and objectives set out in the Council's Corporate Strategy and, will be a key contributor to the delivery of the Environmental Health Service.

3. Background

3.1 Profile of the Local Authority

Ribble Valley Borough is situated in North East Lancashire, and with an area of 226 sq. miles is the largest geographical district in the County. The Borough Council is one of 12 District Councils, 1 County Council and 2 Unitary Authorities within the County of Lancashire. Within the Borough, some functions relating to health and safety are the responsibility of the Health & Safety Executive, e.g. inspections of large industrial complexes and most factories and agricultural activities.

Over 70% of the Borough is in the 'Forest of Bowland' Area of Outstanding Natural Beauty, a clear reflection of the landscape quality of the area.

The borough has a population of approx. 58,826 (2016), with Clitheroe, the main administrative centre having 15,000 inhabitants. Clitheroe lies at the heart of the borough, whilst Longridge, the other main town, lies in the West. Longridge has a population of approximately 7,724. The remainder of the area is mainly rural with a number of villages ranging in size from large villages such as Whalley, Sabden and Chatburn through to small hamlets such as Great Mitton and Paythorne.

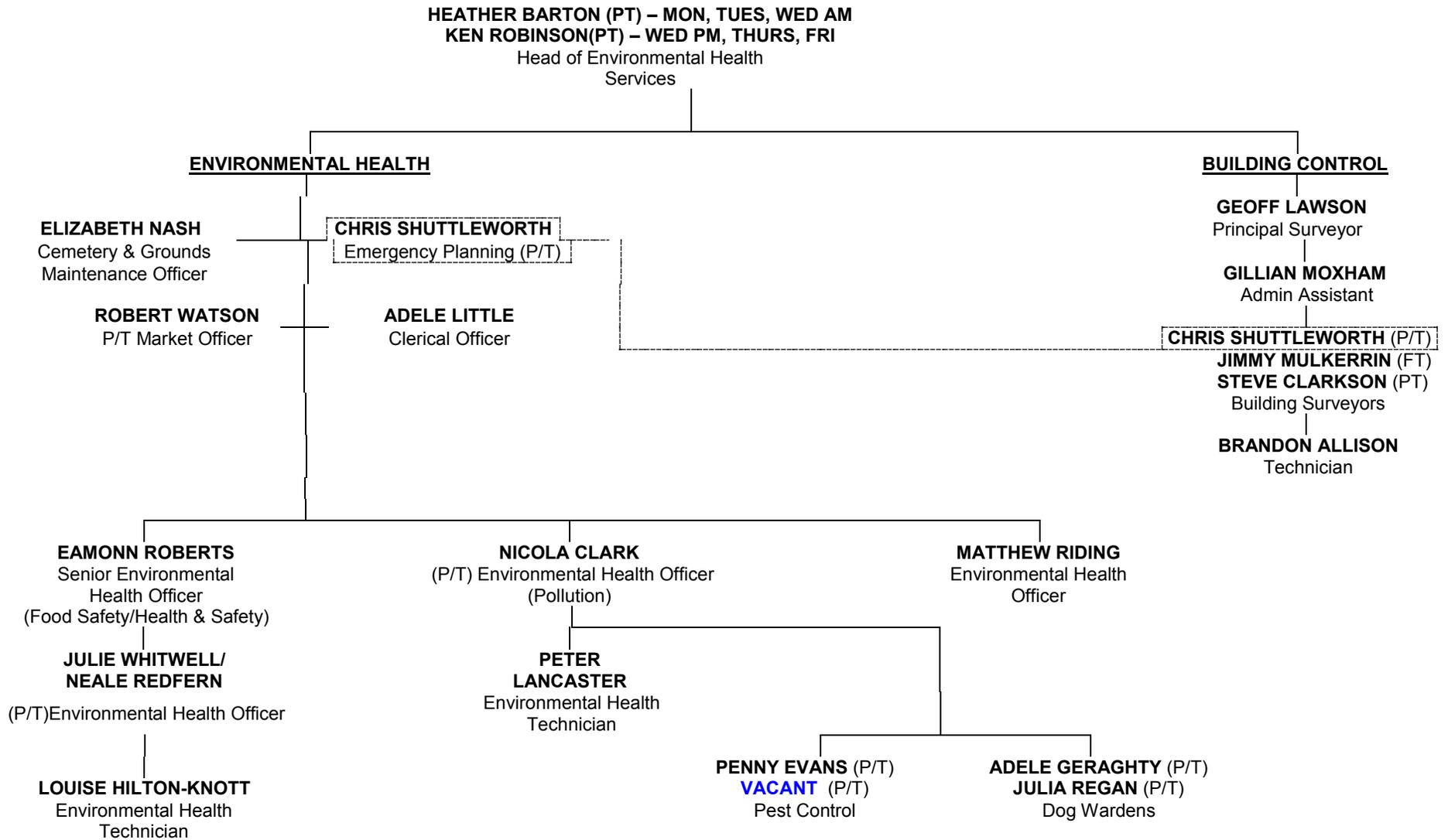
The Borough has a mixed economy, with good employment opportunities and a consistently low rate of unemployment. Given the rural nature of the area it is not surprising that agriculture is a primary employer through the District. Large manufacturing activity is represented by several major national and multi-national companies, for example: British Aerospace, Hanson Cement, Tarmac, Johnson Matthey, Ultraframe and 3M amongst others.

The Ribble Valley has excellent lines of communication, which open up the area to the rest of the country. The A59 trunk road, a main artery from the west coast through to the East, dissects the Borough, and links to the M6. Main line rail services are available from Preston, which is only 30 minutes from Clitheroe. In addition, Manchester Airport is only 60 minutes away from Clitheroe and provides links to over 200 destinations worldwide.

POLITICAL MAKE-UP OF THE BOROUGH

40 Local District Councillors
33 Parish Councils (and 7 Parish Meetings)
2 Town Councils
1 Member of Parliament

4. Service Structure



<p>4.1 Political Arrangements</p>	<p>Health and Safety falls under the terms of reference of the Health & Housing Committee. The Health & Safety Intervention Plan will be reported to the Council’s Health & Housing Committee for approval and adoption.</p>												
<p>4.2 Provision for Specialist Services</p>	<table border="0"> <tr> <td data-bbox="590 240 968 308">‘Chemical’ Analytical Service</td> <td data-bbox="978 240 2022 308">Lancashire County Council Public Analyst plus specialist service providers as necessary</td> </tr> <tr> <td data-bbox="590 313 968 381">Legionella/Microbiological Examiner</td> <td data-bbox="978 313 2022 381">Food Water and Environmental Microbiology Services York</td> </tr> <tr> <td data-bbox="590 386 968 479">Public Health Advice</td> <td data-bbox="978 386 2022 479">National Infectious Disease Centre and Public Health England CHP/DPH – Consultant in Communicable Disease Control/Director of Public Health, Public Health England.</td> </tr> <tr> <td data-bbox="590 483 968 576">Enforcement Liaison Officer Occupational Medical Advice</td> <td data-bbox="978 483 2022 576">Health & Safety Executive, Employment Medical Advisory Service (EMAS) (Contact through Health & Safety Executive)</td> </tr> <tr> <td data-bbox="590 581 968 641">L A Sector Enforcement Guidance</td> <td data-bbox="978 581 2022 641">Health & Safety Executive/Local Authority Enforcement Liaison Committee (HELA)</td> </tr> <tr> <td data-bbox="590 646 968 678">Accident Prevention Advice</td> <td data-bbox="978 646 2022 678">Royal Society for the Prevention of Accidents (ROSPA)</td> </tr> </table>	‘Chemical’ Analytical Service	Lancashire County Council Public Analyst plus specialist service providers as necessary	Legionella/Microbiological Examiner	Food Water and Environmental Microbiology Services York	Public Health Advice	National Infectious Disease Centre and Public Health England CHP/DPH – Consultant in Communicable Disease Control/Director of Public Health, Public Health England.	Enforcement Liaison Officer Occupational Medical Advice	Health & Safety Executive, Employment Medical Advisory Service (EMAS) (Contact through Health & Safety Executive)	L A Sector Enforcement Guidance	Health & Safety Executive/Local Authority Enforcement Liaison Committee (HELA)	Accident Prevention Advice	Royal Society for the Prevention of Accidents (ROSPA)
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<p>4.3 The Scope of the Environmental Health Section’s Health & Safety Service</p>	<p>As a District Council, this Authority is responsible for health and safety enforcement in most offices, shops, warehouses, catering premises, residential care homes and places of worship as prescribed by the Health & Safety (Enforcing Authority) Regulations 1998.</p> <p>Health and safety enforcement in heavy industrial premises, mines, factories, agricultural activities and local authority operated premises is the responsibility of the Health & Safety Executive.</p> <p>Within the Chief Executives Department the Environmental Health Section also delivers the following services alongside health and safety.</p> <table border="0"> <tr> <td data-bbox="590 1044 1255 1320"> <ul style="list-style-type: none"> • Food Safety • Housing standards • Local Authority Air Pollution Control (LAAPC/IPPC) • Air Quality Review • Nuisance Complaints • Management of Clitheroe Market • Emergency Planning </td> <td data-bbox="1287 1044 2022 1352"> <ul style="list-style-type: none"> • Clitheroe Cemetery • Infectious Disease Investigation • Pest Control & Dog Warden Services • Animal Welfare Licensing • Building Control • Smoke free Workplace • Licensing (Beauty Treatments, Animal breeding and boarding, Zoo licensing, caravan site licensing) </td> </tr> </table>	<ul style="list-style-type: none"> • Food Safety • Housing standards • Local Authority Air Pollution Control (LAAPC/IPPC) • Air Quality Review • Nuisance Complaints • Management of Clitheroe Market • Emergency Planning 	<ul style="list-style-type: none"> • Clitheroe Cemetery • Infectious Disease Investigation • Pest Control & Dog Warden Services • Animal Welfare Licensing • Building Control • Smoke free Workplace • Licensing (Beauty Treatments, Animal breeding and boarding, Zoo licensing, caravan site licensing) 										
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4.4 Service Delivery Points	<p>Environmental Health Section Chief Executives Dept. Council Offices, Church Walk CLITHEROE Lancashire BB7 2RA Email environmental.health@ribblevalley.gov.uk</p>	<p> (01200) 425111 (switchboard)  (01200) 414464 (direct) Fax: (01200) 414487 Web Site: www.ribblevalley.gov.uk Opening Hours: 08.45 – 17.00 Monday – Friday</p>	<p>Out of Hours: Emergency Service available by contacting 01200 444448</p>
4.5 Demands on the Environmental Health Section	<p>There are ongoing significant demands on the environmental health service in relation to the issues of dealing with food safety, nuisance complaints, maintaining a clean environment, noise control, animal welfare, pest control, licenced premises (including caravan sites, beauty therapies, animal breeding and boarding, and zoo licensing), emergency planning, building control, housing standards, and private water supply regulation.</p> <p>In relation to health and safety, the area contains a mix of office, wholesale, retail, residential care homes and catering premises. Catering/hotels and wholesale/retail are the dominant sectors within this mix. The businesses are predominantly small to medium sized establishments.</p> <p>The borough has a relatively normal cross-section of health and safety businesses but has a significant number of residential care homes, caravan sites, industrial unit warehousing, 'large' outdoor events and golf courses which, by their nature, are relatively high risk, complex and resource intensive.</p>		
4.6 Enforcement Policies	<p>Corporate adoption of the Enforcement Concordat – 2000 Health & Safety Enforcement Policy Environmental Health General Enforcement Policy</p>		

5. Service Delivery	
5.1 Health & Safety Premises Inspections & Interventions	<p>It is Ribble Valley Borough Council's policy to carry out interventions at all premises which are identified as 'high risk'.</p> <p>In line with recent Government reform and HSE guidance, the Council is asked to move away from undertaking a formal annual inspection programme as set previously and to adopt a 'lighter touch' approach concentrating on 'higher risk' businesses identified in the annually published list of national priorities, and on tackling serious breaches of the rules. As such, interventions will be limited to High risk activities, those subject to justified complaint, where an accident has occurred or where significant risk factors are identified locally in line with the general Hampton principle of 'no inspection of a premises on health and safety grounds only, should be undertaken without good reason'.</p> <p>Interventions in the form of proactive inspections and/or advisory campaigns will be undertaken where resources allow, in line with HSE 'National Priorities'. Local initiatives are permitted where local intelligence reveals health and safety risks or poor performance.</p> <p>Please see appendix 1 for the 2019-20 local and national initiatives.</p>
5.2 Primary Authority Arrangements	<p>The Authority has not been approached by and is not aware of any local company expressing an interest in entering into a Primary Authority Arrangement with The Council for health and safety control.</p>
5.3 Advice to Business	<p>The Authority has a policy of offering advice to any business which has trading premises within our area unless the trader has a Home Authority arrangement with another Local Authority.</p>
5.4 Accident/Dangerous Occurrence Investigation	<p>The general policy of Ribble Valley Borough Council is to assess and investigate 'as appropriate' reportable accidents and dangerous occurrences as a matter of urgency but at least within 2 working days. This area of work has increased significantly and involves considerable investigative work and remains at approximately 37 per year.</p>
5.5 Liaison with other Organisations	<p>The Authority participates in the following liaison groups related to health and safety issues in order to ensure that enforcement action taken within the Borough of Ribble Valley is consistent with those of neighbouring local authorities:</p> <ul style="list-style-type: none"> • Environmental Health Lancashire (EHL) – Health & Safety Officer Sub-Group (HASOG)
5.6 Health & Safety Promotion	<p>The Authority will seek to be involved in the following promotional/training activities in relation to health, safety and welfare at work:</p>

EH Lancs/ Health and Safety Officer Group initiatives
Foundation Health & Safety Courses – referred to local training providers

5.7 Health & Safety Training for Officers

The general aim is to provide adequate relevant officer training to achieve and maintain required officer competence levels; this will be achieved within an allowance of 20 hours per Officer each year to attend ad-hoc training seminars. Specific additional training is provided to address needs identified within the Officer annual appraisal system and Regulator Development Needs Assessments (RDNA), subject to course availability and within available resources.

5.8 Staffing Allocation

The approximate resources which will be designated for the delivery of the Health and safety aspect of this service is 0.5 FTE

In line with Committees previous agreement, Food Safety will continue to be given overall priority. In the event of the need to redeploy resources in the event of a serious accident investigation/fatality, Members will be duly informed.

6. Analysis of Present Position

Set out below is the standard SWOT analysis of the Environmental Health & Safety service:

<p><u>Strengths</u></p> <ul style="list-style-type: none"> • Well-developed strategies and policies for the service in line with national guidance. • Inspection procedure modified to be topic based in line with recent HELA guidance. • Service well aligned with corporate strategy/policy. • Well established performance monitoring procedures. • Experienced and dedicated staff. • Low staff turnover. • Clear commitment to quality service delivery. 	<p><u>Weaknesses</u></p> <ul style="list-style-type: none"> • Consistently under achieved to meet 'food premises' inspection targets • History of insufficient resources (always firefighting) • Proactive work at risk in event of public health emergency reactive work demands. • Potential remuneration problem in event of vacancies. • Lower priority of health & safety enforcement. • Increasing complexity of regulation and enforcement requirements to specialise to achieve competency. • Diminishing pool of officers nationally.
<p><u>Opportunities</u></p> <ul style="list-style-type: none"> • Multi-skilled public health professionals. 	<p><u>Threats</u></p> <ul style="list-style-type: none"> • Increasing complexity of issues – greater need for research/documented procedures. • Health and safety service audit by HSE (LAU) for consistent under achievement of annual performance targets based on 'risk assessment'. • Increased information gathering and recording – increasing inspection costs. • Projected shortage of EHO's entering profession. • Pressures to Public Health Network to concentrate resources on health care service delivery rather than prevention partnerships. • Increasing duties and demands in relation to food safety, licensing, industrial air pollution regulation, clean environment and animal welfare.

7. Quality Systems	It is our policy to carry out all areas of health and safety service delivery in accordance with our Health & Safety documented procedures.
7.1 Review	
7.2 Review Against the Service Plan	The service performance indicators will be reviewed quarterly and reported to members. The review will link into the annual budgetary process and the review of any Performance Plans. Performance monitored monthly and quarterly by management review of progress.
7.3 Annual Performance	<p>In 2018-19:-</p> <ul style="list-style-type: none"> • 35 service requests were recorded of which 32 (91%) were actioned within the target response time of 2 working days in accordance with the Environmental Health Plan. • 24 'Notified Accidents at work' were received all of which (100%) were reviewed and where appropriate investigated. • Considerable involvement was required with a number of outdoor events • 29 health and safety visits were made. • A holiday complex and a holiday letting were targeted when they were found to be poorly managing the risk of Legionnaire's disease in their spa pools. These investigations were time consuming and in one instance resulted in a prohibition notice being served.
7.4 Complaints against service delivery	<ul style="list-style-type: none"> • In the year 2018/19 there has been no complaints received about the health and safety enforcement activity.

Appendix 1. Health and Safety Regulation Team National and Local Initiatives 2018/19

Hazards	High Risk Sectors	High Risk Activities	Justification for Initiative	Notes and enforcement expectation	Lead officer	Estimated Number of Premises and Timescale when project to run
E.coli/Cryptosporidium infection especially in children	Interventions at open farms/animal visitor attractions	Awareness of E coli/Crypto promoted & control measures implemented in these establishments or attractions.	National priority. Godstone Farm Outbreak in 2009. List of activities/sectors suitable for targeting proactive inspection	Guidance and training material for inspectors produced. Enforcement strategy agreed.	Eamonn Roberts	2
Fatalities/injuries resulting falls from height	Industrial retail/wholesale. To be raised as a matter of evident concern if observed.	Work at height on fragile roofs/materials, small scale repairs, gutter cleaning.	National priority	Guidance and training material for inspectors produced. Topic Inspection Packs available. Enforcement strategy agreed.	Eamonn Roberts	All year when resources permit
Industrial Diseases (Occupational deafness/ respiratory diseases- silicosis, asthma)	All premises. To be raised as a matter of evident concern if observed.	Exposure to respirable crystalline silica (Block cutting chasing brickwork, cutting concrete floors) gravestone cutting. Exposure to Flour	National Priority	Guidance and training material for inspectors produced. Topic Inspection Packs available.	Eamonn Roberts	All year when resources permit

Appendix 1. Health and Safety Regulation Team National and Local Initiatives 2018/19

Hazards	High Risk Sectors	High Risk Activities	Justification for Initiative	Notes and enforcement expectation	Lead officer	Estimated Number of Premises and Timescale when project to run
Crowd control and injuries fatalities to the public	Large scale public gatherings eg cultural events, sports, festivals and live music	Lack of suitable planning, management and monitoring of the risks arising from crowd movement and behavior as they arrive, leave and move around a venue	National Priority	Raised awareness for operators of such events Event organisers not complying may face formal action	Julie Whitwell	Approx. 4 events
Carbon Monoxide poisoning/gas safety	Commercial catering premises eg charcoal ovens and grills using solid fuel cooking equipment	Awareness of risks and suitable ventilation and use of safe appliances	National Priority	Raised awareness regarding CO and gas safety. Businesses not complying may face formal action	Eamonn Roberts	All year
Beverage gasses in the hospitality industry	Hospitality industry	Poor management of the hazard of asphyxiation in cellars	National Priority	Raised awareness regarding beverage gas safety. Businesses not complying may face formal action	Eamonn Roberts	Unlikely to participate
Swimming pool safety/ caravan site safety/ Explosion caused by LPG	Caravan sites and hotels	Evidence locally of poor management of pools safety leading to the potential of drowning. High risk work environment at caravan sites.	Local Initiative/National Priority	Specially trained staff to inspect and enforce if necessary. To be carried out as part of licensing inspections	Julie Whitwell	Target new premises and prioritise complaints and accident notifications.

Appendix 1. Health and Safety Regulation Team National and Local Initiatives 2018/19

Hazards	High Risk Sectors	High Risk Activities	Justification for Initiative	Notes and enforcement expectation	Lead officer	Estimated Number of Premises and Timescale when project to run
Construction	All premises. To be raised as a matter of evident concern if observed.	Where premises are likely to be clients for construction work.	National Priority	Raise need for CDM in terms of fragile roofs, asbestos, and silica.	Eamonn Roberts	All year
Welfare provision for delivery drivers	Warehousing. To be raised as a matter of evident concern if observed.		National Priority	National guidance available.	Eamonn Roberts	All year
Fatalities/injuries resulting from being struck by vehicles	High volume warehousing/distribution.	Poorly managed workplace transport	National Priority	National guidance available.	Eamonn Roberts	All year when resources permit
Musculoskeletal disorders	Residential care	Lack of management of MSD's arising from the moving and handling of persons	National Priority	National guidance available.	Eamonn Roberts	Unlikely to participate
Musculoskeletal disorders	High volume warehousing/distribution	Lack of management of MSD's	National Priority	National guidance available.	Eamonn Roberts	Unlikely to participate
Violence at work	Betting shops/ off licenses/hospitality	Lack of management of violence at work	National Priority	National guidance available.	Eamonn Roberts	Unlikely to participate
Fires and explosions caused by the initiation of explosives including fireworks.	Professional fireworks display operators	Poorly managed fusing of fireworks	National Priority	National guidance available.	Eamonn Roberts	Unlikely to participate
Unstable loads	High volume warehousing/distribution.	Vehicle loading and unloading	National Priority	National guidance available.	Eamonn Roberts	Unlikely to participate
Inflatable amusement devices.	Entertainment events	Provision, installation and the safe operation.	National Priority	National guidance available.	H and S team	To be raised at all events where visits are to be undertaken.

Appendix 1. Health and Safety Regulation Team National and Local Initiatives 2018/19

Hazards	High Risk Sectors	High Risk Activities	Justification for Initiative	Notes and enforcement expectation	Lead officer	Estimated Number of Premises and Timescale when project to run
Accessing commercial bins by the public	Food industry, retail and warehousing	Injury following access to large bins	National Priority	National guidance available.	Eamonn Roberts	All year