

# RIBBLE VALLEY BOROUGH COUNCIL REPORT TO POLICY AND FINANCE COMMITTEE

INFORMATION

Agenda Item No 14

meeting date: 18 JUNE 2019  
 title: OVERALL CAPITAL OUTTURN 2018/19  
 submitted by: DIRECTOR OF RESOURCES  
 principal author: ANDREW COOK

## 1 PURPOSE

1.1 To provide members with details of the capital programme outturn for all committees for the 2018/19 financial year.

## 2 BACKGROUND

2.1 The 2018/19 original capital programme for the Council consisted of twenty one schemes, including two schemes where budget had been moved from the 2017/18 capital programme. Ten further schemes were added to the capital programme following the approval of budget slippage from the 2017/18 financial year and one new scheme was approved in-year by this Committee. This resulted in a capital programme of thirty two schemes with a total approved budget of £2,126,200.

2.2 At revised estimate stage, one scheme was moved to the 2019/20 financial year. This meant that the 2018/19 revised estimate capital programme consisted of thirty one schemes with a budget of £2,004,770.

2.3 During the financial year all committees have received reports monitoring the progress of schemes within the programme.

2.4 All scheme expenditure has now been capitalised and added to our balance sheet or charged to revenue where appropriate.

## 3 CAPITAL PROGRAMME 2018/19 OUTTURN

3.1 The table below summarises the 2018/19 capital programme outturn for all committees. It shows the budget and expenditure for the year and highlights the slippage into 2019/20 that has been requested.

Committee	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Revised Estimate 2018/19 £	Budget Moved to 2019/20 £	Actual Expenditure 2018/19 £	Slippage requested into 2019/20 £
Community Services	712,200	0	93,320	50,000	855,520	812,930	0	723,041	57,870
Planning and Development	0	0	30,200	0	30,200	30,200	0	3,775	26,420
Policy and Finance	156,420	0	86,140	10,500	253,060	161,730	84,050	100,797	60,950
Health and Housing	347,000	175,000	341,430	23,990	887,420	899,910	175,000	448,630	451,280
Economic Development	0	100,000	0	0	100,000	100,000	0	0	81,750
<b>OVERALL TOTAL</b>	<b>1,215,620</b>	<b>275,000</b>	<b>551,090</b>	<b>84,490</b>	<b>2,126,200</b>	<b>2,004,770</b>	<b>259,050</b>	<b>1,276,243</b>	<b>678,270</b>

*Note - slippage is where unspent capital budget has been approved by committee to be moved into next year's capital programme.*

- 3.2 Actual expenditure on the Council's capital programme in 2018/19 was £1,276,243, which is 63.7% of the revised estimate budget.
- 3.3 Of the thirty one schemes in the revised capital programme:
- Nineteen were completed in 2018/19.
  - Eight were in progress at year-end and they will be completed in 2019/20.
  - Three were Housing grant schemes on which there were underspends in 2018/19 - these grant schemes continue into 2019/20.
  - One was deleted from the 2018/19 capital programme.
- 3.4 Budget slippage into 2019/20 has been requested on eleven schemes not completed in 2018/19, totalling £678,270.
- 3.5 The main reasons for the £728,527 net underspend are as follows:

***Variances that relate to slippage into 2019/20***

- **Play Area Improvements 2018/19 (-£18,390):** A significant element of equipment replacement and refurbishment work, being undertaken by an external contractor across eight play areas, was in progress but not completed at the end of March 2019. It is estimated that this work will be completed by the end of June 2019.
- **Replacement Truck (Ford) c/w Tail Lift – PE60 KJJ (-£37,500):** The vehicle was ordered in October 2018. This is a specialist vehicle, built to a bespoke specification, so the build and delivery time is several months. Delivery is currently estimated to be in late May or early June 2019.
- **Off-Street Car Parks – Update of Payment Systems (-£1,500):** The majority of the work on this scheme was completed in-year. However, the final element of work, lock changes to the vault area of the machines, was not completed by the contractor in-year.
- **Introduction of Planning Portal Link to the Planning Application System and Planning System Update (-£26,425):** There has been 2018/19 spend on IT consultant input to complete the Planning Portal Update, prior to installing the Planning Portal Link, and to begin the M3 to Engage migration. Protracted communication with the service provider has led to delay in implementation of an update in the current system which has resulted in a lack of progress.
- **Queensway Garages – replace roof covering and repairs (-£1,831):** The main work on the scheme is complete. The only work still to be completed at 31 March 2019 was final snagging work on some roof joints.
- **Financial System Upgrade (-£14,090):** A significant amount of work has been completed on the scheme, namely purchase of the software required and initial upgrade and migration work in the test environment. There have been some delays which mean that final testing and the final live upgrade to the web-based version will now be completed in 2019/20.
- **New Council Telephone System (-£45,000):** The scheme is at the quote stage. Initial quotes have been received from three suppliers and a fourth quote is being sought in line with contract procedure rules. A site visit has been scheduled for 19 June 2019 to visit the fourth supplier for a full demonstration of their proposed solution. Following this visit a report outlining options for replacement telephony and associated costings will be submitted to CMT for consideration.
- **Disabled Facilities Grants (-£360,122):** The Council has underspent against the Disabled Facilities Grants (DFGs) budget in terms of the value of payments made when work is complete on DFGs. However, at year-end there were twenty four approved schemes in progress with commitments of £140,464, thirteen schemes were awaiting approval and there were twenty referrals awaiting an application to be taken. It is estimated that these fifty seven schemes are likely to use up the

outstanding 2018/19 budget underspend and an element of the 2019/20 DFGs allocation.

- **Landlord/Tenant Grants (-£84,240):** One large scheme, for several units, was due to take up the majority of the budget funds. However, this scheme has not yet received planning approval, so cannot progress further at this stage. The Landlord/Tenant Grants scheme is on-going and Housing officers are increasing promotion of the scheme to encourage enquiries from potential applicants.
- **Affordable Warmth - Capital Grants (-£6,918):** Grant applications received and approved in-year were less than the funding available. The Affordable Warmth - Capital Grants scheme is on-going. At year-end there were three approved schemes in progress with approved commitments of £1,930. It is anticipated that these commitments and further applications will use up the outstanding grant funding available in 2019/20.
- **Economic Development Initiatives (-£100,000):** There was no expenditure on this scheme in 2018/19, because no appropriate development opportunities have arisen in-year which have required funding from this scheme. *The amount of slippage requested into 2019/20 for this scheme is £81,750, which is £18,250 less than the scheme underspend in 2018/19. This is because £18,249 of the financial resources previously set aside to finance this capital scheme have been used to finance the costs of the abortive Clitheroe Market Development scheme that were charged to the Economic Development revenue budget in 2018/19.*

#### **Deleted scheme variance**

- **All Weather Pitch Lighting (-£31,000):** Following the approval of the Edisford Sports Complex scheme in the 2019/20 capital programme, this scheme is now no longer needed and has been deleted from the capital programme.

3.6 Annex 1 shows the full capital programme by scheme, including the budget and expenditure for the year and highlights schemes where slippage into 2019/20 was requested.

#### **4 EDISFORD SPORTS COMPLEX EXPENDITURE IN 2018/19**

4.1 In February 2019, Special Policy and Finance Committee approved the 2019/20 capital programme and this included the Edisford Sports Complex scheme. The scheme has a tight implementation timeline, with completion scheduled for September 2019. This meant that preparations for the scheme started in 2018/19 and £2,292 was spent prior to 31 March 2019, as shown in Annex 1. The 2019/20 capital programme budget for this scheme will therefore be reduced by £2,290 to reflect this initial 2018/19 expenditure.

#### **5 CONCLUSION**

5.1 Actual expenditure on the Council's capital programme in 2018/19 was £1,276,243, which is 63.7% of the revised estimate budget.

5.2 Of the thirty one schemes in the revised capital programme:

- Nineteen were completed in 2018/19.
- Eight were in progress at year-end and they will be completed in 2019/20.
- Three were Housing grant schemes on which there were underspends in 2018/19 - these grant schemes continue into 2019/20.
- One was deleted from the 2018/19 capital programme.

5.3 Budget slippage into 2019/20 has been requested on eleven schemes not completed in 2018/19, totalling £678,270.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

PF29-19/AC/AC  
10 June 2019

For further information please ask for Andrew Cook  
BACKGROUND PAPERS – None

## Overall Capital Programme Outturn 2018/19

Cost Centre	Scheme	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Revised Estimate 2018/19 £	Budget Moved to 2019/20 £	Actual Expenditure 2018/19 £	Slippage requested into 2019/20 £
	<b><u>Community Services Committee</u></b>									
PLAYS	Play Area Improvements 2018/19	40,000	0	0	0	40,000	40,000	0	21,610	18,870
REPWB	Replacement of Refuse Wheelie Bins	10,000	0	0	0	10,000	10,000	0	10,018	0
TSFLR	Renewal of Sections of Floor to Residual Waste Transfer Station (Phase 2)	23,500	0	0	0	23,500	15,650	0	15,645	0
RVKXD	Replacement of Paper Collection Vehicle - VX55 KXD	49,000	0	0	0	49,000	42,250	0	42,247	0
RVYEK	Replacement of Refuse Collection Vehicle - PO60 YEK	222,500	0	0	0	222,500	219,690	0	219,689	0
VERTI	Purchase of Verti Drain Equipment	46,000	0	0	0	46,000	43,950	0	43,944	0
CPMHY	Replacement of Car Parking Van – Fiat Doblo PN09 MHY with an equivalent spec	13,000	0	0	0	13,000	9,740	0	9,740	0
RVPWL	Replacement of Garwood (12 tonne GVW) single bodied RCV with single multi-use vehicle – PN05 PWL	120,000	0	0	0	120,000	109,280	0	109,276	0
GVMVG	Replacement Mower (Haytor) - PN07 MVG	41,000	0	0	0	41,000	41,000	0	39,995	0
GVKXP	Replacement Mower (Kubota) - PN09 KXP	18,500	0	0	0	18,500	17,340	0	17,334	0
GVT SZ	Replacement Mini Tractor and Trailer (John Deere) - PN06 TSZ	12,000	0	0	0	12,000	12,000	0	11,802	0
GVKJJ	Replacement Truck (Ford) c/w Tail Lift - PE60 KJJ	37,500	0	0	0	37,500	37,500	0	0	37,500
EAWPL	All Weather Pitch Lighting	31,000	0	0	0	31,000	31,000	0	0	0

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WVAZL	Replacement of IVECO Daily Crew Cab - PO60 AZL	48,200	0	0	0	48,200	46,000	0	44,500	0
PLAYR	Play Area Improvements 2017/18	0	0	12,940	0	12,940	12,300	0	12,298	0
CPPAY	Off-Street Car Parks – Update of Payment Systems	0	0	16,340	0	16,340	16,340	0	14,840	1,500
CMWIN	Castle Museum – Refurbishment of Windows	0	0	36,000	0	36,000	36,000	0	36,620	0
GVLSY + GVTZG	Replacement Pick-up Vehicles (Ford Ranger S/C 4WD x 2) - PK07 LSY and PK07 TZG	0	0	21,590	0	21,590	21,440	0	21,429	0
RPIMP	Ribblesdale Pool Improvement Work	0	0	6,450	0	6,450	6,450	0	6,452	0
GVVWG	Replacement of Hook Lift vehicle – PN07 VWG	0	0	0	50,000	50,000	45,000	0	43,310	0
ESCPX	Edisford Sports Complex	0	0	0	0	0	0	0	2,292	0
	<b>Total Community Services Committee</b>	<b>712,200</b>	<b>0</b>	<b>93,320</b>	<b>50,000</b>	<b>855,520</b>	<b>812,930</b>	<b>0</b>	<b>723,041</b>	<b>57,870</b>
	<b><u>Planning and Development Committee</u></b>									
PLANN	Introduction of Planning Portal Link to the Planning Application System and Planning System Update	0	0	30,200	0	30,200	30,200	0	3,775	26,420
	<b>Total Planning and Development Committee</b>	<b>0</b>	<b>0</b>	<b>30,200</b>	<b>0</b>	<b>30,200</b>	<b>30,200</b>	<b>0</b>	<b>3,775</b>	<b>26,420</b>
	<b><u>Policy and Finance Committee</u></b>									
QGARR	Queensway Garages – replace roof covering and repairs	23,000	0	0	0	23,000	20,000	0	18,169	1,830
COLFT	Lift replacement at Council Offices	87,000	0	0	0	87,000	2,950	84,050	2,950	0

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Cost Centre	Scheme	Original Estimate 2018/19 £	Budget Moved from 2017/18 £	Slippage from 2017/18 £	Additional Approvals 2018/19 £	Total Approved Budget 2018/19 £	Revised Estimate 2018/19 £	Budget Moved to 2019/20 £	Actual Expenditure 2018/19 £	Slippage requested into 2019/20 £
CFUPG	Financial system upgrade	46,420	0	0	0	46,420	46,420	0	32,330	14,120
RBSVR	Replacement server for Revenues and Benefits	0	0	13,500	10,500	24,000	20,820	0	20,814	0
PHONE	New Council telephone system	0	0	45,000	0	45,000	45,000	0	0	45,000
CSUPG	Civic suite upgrade	0	0	27,640	0	27,640	26,540	0	26,534	0
	<b>Total Policy and Finance Committee</b>	<b>156,420</b>	<b>0</b>	<b>86,140</b>	<b>10,500</b>	<b>253,060</b>	<b>161,730</b>	<b>84,050</b>	<b>100,797</b>	<b>60,950</b>
	<b><u>Health and Housing Committee</u></b>									
DISCP	Disabled Facilities Grants	297,000	0	271,530	23,990	592,520	771,340	0	411,218	360,120
LANGR	Landlord/Tenant Grants	50,000	0	49,020	0	99,020	99,020	0	14,780	84,240
CMIMP	Clitheroe Market Improvements	0	175,000	0	0	175,000	0	175,000	0	0
CWARM	Affordable Warmth – Capital Grants	0	0	20,880	0	20,880	29,550	0	22,632	6,920
	<b>Total Health and Housing Committee</b>	<b>347,000</b>	<b>175,000</b>	<b>341,430</b>	<b>23,990</b>	<b>887,420</b>	<b>899,910</b>	<b>175,000</b>	<b>448,630</b>	<b>451,280</b>
	<b><u>Economic Development Committee</u></b>									
ECDVI	Economic Development Initiatives	0	100,000	0	0	100,000	100,000	0	0	81,750
	<b>Total Economic Development Committee</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>81,750</b>
<b>OVERALL CAPITAL PROGRAMME 2018/19 - TOTAL</b>		<b>1,215,620</b>	<b>275,000</b>	<b>551,090</b>	<b>84,490</b>	<b>2,126,200</b>	<b>2,004,770</b>	<b>259,050</b>	<b>1,276,243</b>	<b>678,270</b>