

RIBBLE VALLEY BOROUGH COUNCIL

please ask for: MICHELLE SMITH
direct line: 01200 414402
e-mail: michelle.smith@ribblevalley.gov.uk
my ref: MS/CMS
your ref:
date: 9 September 2019

Council Offices
Church Walk
CLITHEROE
Lancashire BB7 2RA

Switchboard: 01200 425111
Fax: 01200 414488
www.ribblevalley.gov.uk

Dear Councillor

The next meeting of the **PERSONNEL COMMITTEE** is at **6.30pm** on **WEDNESDAY, 18 SEPTEMBER 2019** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

****Please note, prior to Committee, there will be the first of our twice-yearly meetings with UNISON starting at 6pm. This is an opportunity for our Branch Secretary to meet with you.****

I do hope you will be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee members (Copy for information to all other members of the Council)
Directors

AGENDA

Part I – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. To approve the minutes of the last meeting held on 12 June 2019 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).
5. Reports from Representatives on Outside Bodies (if any).

DECISION ITEMS

- ✓ 6. Accident Policy – report of Director of Resources – copy enclosed.

- ✓ 7. Politically Restricted Posts – report of the Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 8. 2018/19 Year End Performance Information – report of Director of Resources – copy enclosed.
- ✓ 9. Workforce Profile – report of the Director of Resources – copy enclosed.

Part II – Items of business **not** to be discussed in public

DECISION ITEMS

- ✓ 10. Appointments and Resignations – report of Director Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 11. National Pay Negotiations – report of Director of Resources – copy enclosed.
- ✓ 12. Staff Establishment Update – report of Director of Resources – copy enclosed.
- ✓ 13. Training Report – report of Director of Resources – copy enclosed.