

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

Agenda Item No 10

meeting date: 29 OCTOBER 2019
 title: CAPITAL MONITORING 2019/20
 submitted by: DIRECTOR OF RESOURCES
 principal author: ANDREW COOK

1 PURPOSE

1.1 To provide members with information on the progress of this Committee's 2019/20 capital programme, for the period to the end of September 2019.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations – none identified.

2 BACKGROUND

2.1 Ten new capital schemes for this Committee's original estimate budget, totalling £1,912,440, were approved by the Special Policy and Finance Committee and Full Council at their meetings in February 2019 and March 2019 respectively.

2.2 In addition to the original estimate budget, the following budget changes have been made so far in 2019/20:

- £2,290 of the 2019/20 budget for the Edisford Sports Complex scheme was moved into 2018/19 to fund early work on that scheme in 2018/19. Thus, £2,290 has been reduced from the 2019/20 budget for the scheme.
- Three capital schemes were not completed by 31 March 2019 and had unspent budget available at that date. The total unspent balance on these schemes, £57,870, is known as slippage. This slippage was transferred into the 2019/20 capital programme budget, after approval by this Committee in May 2019.
- One new scheme, totalling £11,500, was approved by Policy and Finance Committee in April 2019. This is known as an additional approval.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of fourteen schemes is £1,979,520. This is shown at Annex 1.

3 CAPITAL MONITORING 2019/20

3.1 The table below summarises this Committee's capital programme budget, expenditure to date and variance, as at the end of September 2019. Annex 1 shows the full capital programme by scheme. Annex 2 shows scheme details, financial information and budget holder comments to date for each scheme.

Original Estimate 2019/20 £	Budget Moved from 2018/19 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
1,912,440	-2,290	57,870	11,500	1,979,520	1,748,556	-230,964

- 3.2 At the end of September 2019 £1,748,556 had been spent or committed. This is 88.3% of the annual capital programme budget for this Committee.
- 3.3 Of the fourteen schemes in the capital programme, eight schemes were completed by the end of September 2019 and the other six schemes are currently on track to be completed in-year at this stage.
- 3.4 Progress on the schemes with the largest underspends against the full year budget to date is as follows:

- **Edisford Sports Complex (-£114,271):** The main contract work is substantially complete and the new 3G pitches are operational. There is still some drainage, fencing and contract snagging work to be completed and this is expected to be finished by November 2019.

Expenditure and all contract commitments on the scheme at the end of September 2019 was £1,313,879, which is within the 2019/20 original estimate budget of £1,428,150 and also within the 2019/20 revised budget of £1,320,720, which was reported to this Committee in September 2019. Whilst unexpected costs may arise at any point during a project of this size, it is estimated at this stage that the scheme will be delivered in line with the revised budget for the full scheme of £1,323,010.

The revised budget, including the contract retention budget to be moved to 2020/21, will be included in the Capital Programme Revised Estimate budget, to be recommended to this Committee in January 2020.

- **Replacement of CCTV System (-£60,000):** CCTV requirements have now been specified. After meeting with the Police and discussion with Corporate Management Team, two additional cameras have been added to the scheme as provisional items. These may be included in the scheme if there is budget available after tenders are returned. Tenders are to be requested in November 2019. The aim is for the scheme to be completed by March 2020.
- **Play Area Improvements 2019/20 (-£36,730):** Work in August and September has been on playgrounds checking and minor work by the Grounds Maintenance team plus time input from the Amenity Cleansing Manager. The playground assessments after the school summer holidays have identified improvement and refurbishment works across various play areas. The allocation of some work to internal staff and obtaining external quotes for the rest of the work will be completed by early December 2019, with the aim of completing all the works in early 2020. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work.

4 CONCLUSION

- 4.1 At the end of September 2019 £1,748,556 had been spent or committed. This is 88.3% of the annual capital programme budget for this Committee.
- 4.2 Of the fourteen schemes in the capital programme, eight schemes were completed by the end of September 2019 and the other six schemes are currently on track to be completed in-year at this stage.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM10-19/AC/AC
18 October 2019

For further background information please ask for Andrew Cook.

10-19cm

Community Services Committee - Capital Programme 2019/20

Cost Centre	Scheme	Original Estimate 2019/20 £	Budget Moved from 2018/19 £	Slippage from 2018/19 £	Additional Approvals 2019/20 £	Total Approved Budget 2019/20 £	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
PLAYT	Play Area Improvements 2019/20	40,000	0	0	0	40,000	3,270	-36,730
REPWB	Replacement of Refuse Wheelie Bins	10,000	0	0	0	10,000	10,000	0
RCCTV	Replacement of CCTV System	60,000	0	0	0	60,000	0	-60,000
RVHNX	Replacement of Refuse Collection Vehicle VU60 HNX	227,000	0	0	0	227,000	224,602	-2,398
RVTKN	Replacement of Paper Collection Vehicle VU06 TKN	50,000	0	0	0	50,000	51,321	1,321
GVGMW	Replacement Gang Mower (rvbc009)	30,000	0	0	0	30,000	24,400	-5,600
GVBYS	Replacement Mini Tractor with Bucket PN05 BY5	22,000	0	0	0	22,000	18,575	-3,425
GVJCB	Replacement of JCB Gravemaster Digger (rvbc005)	29,000	0	0	0	29,000	29,400	400
AABED	Automatic Access Barrier – Edisford River Bank	14,000	0	0	0	14,000	8,238	-5,762
ESCPX	Edisford Sports Complex	1,430,440	-2,290	0	0	1,428,150	1,313,879	-114,271
PLAYS	Play Area Improvements 2018/19	0	0	18,870	0	18,870	18,315	-555
GVKJJ	Replacement Truck (Ford) c/w tail lift PE60 KJJ	0	0	37,500	0	37,500	35,740	-1,760
CPPAY	Off-Street Car Parks – Update of Payment Systems	0	0	1,500	0	1,500	0	-1,500
CPHFT	Replacement of Leased Car Parking Van KR16 HFT	0	0	0	11,500	11,500	10,816	-684
Total Community Services Committee		1,912,440	-2,290	57,870	11,500	1,979,520	1,748,556	-230,964

Community Services Committee – Capital Programme 2019/20

Play Area Improvements 2019/20

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. In addition, the capital scheme is used to deal with ad hoc equipment replacement which arises annually.

The play areas are well used, any injury arising from their use can result in potential insurance claims. The Council inspects on a monthly basis and the insurers annually. The Council as owner and operator has a duty of care to ensure the play areas are safe and replace, repair or remove worn out or broken equipment.

Without this annual budget the play areas would quickly fall into disrepair and reach a point where equipment would need to be removed and eventually the area would be closed.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2019/20.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	40,000	3,270	-36,730
ANTICIPATED TOTAL SCHEME COST	40,000		

Progress – Budget Holder Comments:

September 2019: Work in August and September has been on playgrounds checking and minor work by the Grounds Maintenance team plus time input from the Amenity Cleansing Manager. The playground assessments after the school summer holidays have identified improvement and refurbishment works across various play areas. The allocation of some work to internal staff and obtaining external quotes for the rest of the work will be completed by early December 2019, with the aim of completing all the works in early 2020. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work.

Community Services Committee – Capital Programme 2019/20

July 2019: Initial work to date has been on playgrounds checking and various refurbishment work by Works Administration and Grounds Maintenance teams plus time input from the Amenity Cleansing Manager. Main improvement and refurbishment works will be planned for October 2019 onwards, based on playground assessments after the school summer holidays in September 2019. The aim is to complete this work by the end of November 2019. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work.

Community Services Committee – Capital Programme 2019/20

Replacement of Refuse Wheelie Bins

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

Although there is an annual revenue budget for replacing bins it is recognised that there will be a need for a more substantial annual capital scheme for replacement of bins due to age and fatigue.

This scheme will cover a selection of bin sizes and colours. There are approx 25,000 properties receiving a 3 stream waste collection comprising 3 bins.

Revenue Implications:

None.

Timescale for Completion:

YPO tender September. Delivery after 12 weeks lead in.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	10,000	10,000	0
ANTICIPATED TOTAL SCHEME COST	10,000		

Progress – Budget Holder Comments:

July 2019: SCHEME COMPLETE – Bins received and paid for in April 2019.

Community Services Committee – Capital Programme 2019/20

Replacement of CCTV System

Service Area: Crime Prevention

Submitted by: Adrian Harper

Brief Description of the Scheme:

The CCTV system provides a sense of security to the people of Ribble Valley covering Clitheroe, Whalley and Longridge town centres. It was installed in 2002 and comprises 23 cameras, switchgear and monitoring equipment. The cameras are analogue and are no longer maintainable.

The proposal is to replace all analogue cameras and the switchgear.

As part of the scheme the police will be asked for details of any areas where further cameras may be beneficial. Any increased camera coverage suggested by them will be considered and may see an increase in budget, if needed.

Revenue Implications:

Some of the cameras are starting to fail/experience problems and due to the obsolete nature of many of the cameras, the Council now has to fully replace them rather than undertake repairs.

Timescale for Completion:

Tender 6 weeks, lead in time 6 weeks, contract 2 months.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	60,000	0	-60,000
ANTICIPATED TOTAL SCHEME COST	60,000		

Progress – Budget Holder Comments:

September 2019: CCTV requirements have now been specified. After meeting with the Police and discussion with Corporate Management Team, two additional cameras have been added to the scheme as provisional items. These may be included in the scheme if there is budget available after tenders are returned. Tenders are to be requested in November 2019. The aim is for the scheme to be completed by March 2020.

July 2019: CCTV requirements are being specified currently, which will form the basis for tenders to be requested by October 2019. The aim is for the scheme to be completed by February/March 2020.

Community Services Committee – Capital Programme 2019/20

Replacement of Refuse Collection Vehicle VU60 HNX

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

This scheme is for the replacement of Refuse Collection Vehicle VU60 HNX. This scheme follows the vehicle and plant replacement programme that supports the 7 front-line RCVs and the 1 cover RCV that are necessary for the current collection regime.

Revenue Implications:

The new vehicle will be more fuel efficient and have lower carbon emissions than the existing vehicle it replaces. Fuel saving estimated to be 5% = 1,000 litres/per year/per vehicle.

Timescale for Completion:

Minimum 30 week procurement period (including post tender stand-still period and vehicle commissioning).

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	227,000	224,602	-2,398
ANTICIPATED TOTAL SCHEME COST	224,602		

Progress – Budget Holder Comments:

September 2019: SCHEME COMPLETE – The vehicle was paid for in August 2019.

July 2019: The refuse collection vehicle was delivered in July 2019 and was subsequently paid for in August 2019.

Community Services Committee – Capital Programme 2019/20

Replacement of Paper Collection Vehicle VU06 TKN

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

There are two vehicles dedicated to the daily waste paper and cardboard collection rounds. The two dedicated vehicles were purchased in 2013 for £12,000 each on the second-hand market and have a shorter life expectancy because of this. One vehicle, VU06 TKN, is programmed for replacement in 2019/20.

Revenue Implications:

Annual maintenance savings, -£300.

Timescale for Completion:

One month tender - delivery period not known.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	50,000	51,321	1,321
ANTICIPATED TOTAL SCHEME COST	51,321		

Progress – Budget Holder Comments:

July 2019: SCHEME COMPLETE – The second-hand paper collection vehicle and CCTV equipment required were both received and paid for in April 2019. Corporate Management Team approved purchase of the vehicle and CCTV equipment for £51,321 in February 2019, at an amount that was £1,321 above the initial budget set. In addition, the purchase was approved as exempt from normal tendering by the S151 and Legal Officers, as reported to Community Committee in March 2019. These approvals were made given that when purchasing a second-hand vehicle of this type there would only normally be one supplier that would have a suitable vehicle, so normal procurement procedures, of obtaining several quotes, could not be followed.

Community Services Committee – Capital Programme 2019/20

Replacement Gang Mower (rvbc009)

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This machine is in the programme for replacement in 2019/20. This is the main grass cutting mower for the large open spaces across the Borough. It is intensively used through the growing period and there is no cost effective alternative for dealing with these large spaces. Small ride on machines used for more compact areas of grass on estates would not be suitable for spaces such as Edisford. This item is towed behind the large tractor and transported across the Borough.

Revenue Implications:

None identified.

Timescale for Completion:

This is a standard item and delivery from order is expected within 8 weeks.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	30,000	24,400	-5,600
ANTICIPATED TOTAL SCHEME COST	24,400		

Progress – Budget Holder Comments:

July 2019: SCHEME COMPLETE – The new mower was delivered in May 2019 and paid for in June 2019.

Community Services Committee – Capital Programme 2019/20

Replacement Mini Tractor with Bucket PN05 BYS

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This tractor is in the programme for replacement in 2019/20. This is used for cemetery work and general work across the Borough, such as soft landscaping work in the Castle and other open spaces.

This machine removes the expense of employing contractors to provide this type of equipment on a hire basis. Such an approach would not be a cost effective approach to carrying out the work.

Revenue Implications:

None.

Timescale for Completion:

This is a standard item and delivery from order is expected within 8 weeks.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	22,000	18,575	-3,425
ANTICIPATED TOTAL SCHEME COST	18,575		

Progress – Budget Holder Comments:

September 2019: There has been a delay in the manufacture of the tractor and it is now expected to be delivered by December 2019.

July 2019: Quotes have been received and an order has been placed in August 2019. Delivery is expected by October 2019.

Community Services Committee – Capital Programme 2019/20

Replacement of JCB Gravemaster Digger (rvbc005)

Service Area: Works Administration

Submitted by: Adrian Harper

Brief Description of the Scheme:

It is proposed to replace the JCB Gravemaster with a new grave digging machine to deal with more difficult ground conditions at the cemetery.

Revenue Implications:

Annual maintenance savings, -£300.

Timescale for Completion:

One month tender - delivery period not known.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	29,000	29,400	400
ANTICIPATED TOTAL SCHEME COST	29,400		

Progress – Budget Holder Comments:

September 2019: SCHEME COMPLETE – The breaker element of the scheme was delivered in August 2019.

July 2019: The new digger and trailer were delivered and paid for by June 2019. The breaker element of the scheme will be delivered by September 2019. Approval was received from the S151 officer to add in a trailer to the scheme, as the trailer is needed to move the digger around where required.

Community Services Committee – Capital Programme 2019/20

Automatic Access Barrier – Edisford River Bank

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The access to the river bank car park is currently via a gate which is unlocked using a RADAR key or one of the Council master keys. This presents an ongoing problem of the gate being left unlocked, allowing vehicles onto the river bank area which should not be there and vehicles getting locked in after a key holder goes out through an open gate and locks it behind them. During the recent summer, there were over 40 cars parked on the grass on busy Sundays and Bank Holidays, creating a serious safety hazard for the families using the grass for picnics etc.

It is proposed to replace the gate locked with a padlock, with an automatic barrier linked to the CCTV room. This would be operated via a fob which would be issued by the Council to Blue Badge holders who applied for one, with a deposit payable for the fob. For disabled people who did not have a fob but wanted access, the link to CCTV would enable the staff to provide access for vehicles. This arrangement would ensure that access to the river bank area was controlled and reduce the risk of a potentially fatal collision between a vehicle and a pedestrian.

Revenue Implications:

Annual Maintenance, £1,000 per annum.

Timescale for Completion:

Within six months of placing an order.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Total Approved Budget 2019/20	14,000	8,238	-5,762
ANTICIPATED TOTAL SCHEME COST	14,000		

Progress – Budget Holder Comments:

September 2019: The access barrier has been fitted. Final surfacing and other works will be completed by November 2019.

July 2019: Preparatory works were in progress at the end of July 2019 and the access barrier is to be fitted by the end of August 2019. Further surfacing works around the barrier will be undertaken in September 2019 to complete the scheme. The scheme will come in under budget as the originally planned camera and software entry system is not feasible to fit as part of this scheme.

Community Services Committee – Capital Programme 2019/20

Edisford Sports Complex

Service Area: Edisford

Submitted by: Mark Beveridge

Brief Description of the Scheme:

There is demand for more and better artificial surfaces to allow and sustain the development of sport and community activity in the Borough. This scheme meets that demand through the following development at the Edisford site:

- New full size 3G artificial pitch and refurbishment of the existing surfaces on-site.
- New toilet block, storeroom and classroom for schools, parties and coaching courses use.

Revenue Implications:

2019/20 additional net expenditure (part year) = £8,120.

Additional net expenditure per annum from 2020/21 onwards (full year) = £12,630.

Timescale for Completion:

Tenders sought - early 2019.

Start on site - May 2019.

Completion - September 2019.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Original Estimate 2019/20	1,430,440		
Budget Moved from 2018/19	-2,290		
Total Approved Budget 2019/20	1,428,150	1,313,879	-114,271
Actual Expenditure 2018/19	2,292		
ANTICIPATED TOTAL SCHEME COST	1,323,010		

Progress – Budget Holder Comments:

September 2019: The main contract work is substantially complete and the new 3G pitches are operational. There is still some drainage, fencing and contract snagging work to be completed and this is expected to be finished by November 2019. Whilst unexpected costs may arise at any point during a project of this size, it is estimated at this stage that the scheme will be delivered in line with the revised budget for the full scheme of £1,323,010.

Community Services Committee – Capital Programme 2019/20

The revised budget, including the contract retention budget to be moved to 2020/21, will be included in the Capital Programme Revised Estimate budget, to be recommended to this Committee in January 2020.

July 2019: The scheme is progressing well at the end of July 2019. The main contract work is on track for completion in September 2019, whilst all non-contract items are expected to be completed in October 2019, the main ones being purchase of a pitch maintenance tractor and furniture and equipment for the new building.

The capital scheme budget for the facility was first estimated at £1,430,440 and was approved by Policy and Finance Committee in February 2019. Since this time the main element of the works have been tendered and the contract awarded at a lower price. After allowing for contingencies the budget will be revised to reflect the successful tender and the other associated costs of the scheme to £1,323,010. Whilst unexpected costs may arise at any point during a project of this size, the indication at this time is that the full scheme will be within budget. The 2019/20 element of this overall budget is £1,320,720, after allowing for the £2,290 budget used on early work in 2018/19.

The scheme will not be financially complete at the end of 2019/20, as the main contract retention payment, based on 5% of the final contract costs including variations, cannot be paid until twelve months after the completion of the main work on the contract. The latest estimate of this retention amount is £61,730.

The revised budget and the contract retention amount will be included in the Capital Programme Revised Estimate budget, to be recommended to this Committee in January 2020.

Community Services Committee – Capital Programme 2019/20

Play Area Improvements 2018/19 (Slippage)

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. In addition the capital is used to deal with ad hoc equipment replacement which arises annually.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2018/19.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Original Estimate 2019/20	0		
Slippage from 2018/19	18,870		
Total Approved Budget 2019/20	18,870	18,315	-555
Actual Expenditure 2018/19	21,610		
ANTICIPATED TOTAL SCHEME COST	39,925		

Progress – Budget Holder Comments:

July 2019: SCHEME COMPLETE – Slippage playground refurbishment work on eight play areas, which was ordered in March 2019, was completed and paid for in May 2019.

March 2019: A significant element of equipment replacement and refurbishment work, being undertaken by an external contractor across eight play areas, was in progress but not completed at the end of March 2019. It is estimated that this work will be completed by the end of June 2019. Slippage of £18,870 into 2019/20 is requested to fund this work.

Community Services Committee – Capital Programme 2019/20

September 2018: Spend to date has been for grounds maintenance work, Whalley Woodland gate work, Proctors Field painting, slide work and new swings and bumper seats. Main improvement works are being planned from October 2018 onwards. This will include refurbishment work, based on playground assessments after the school summer holidays, and larger schemes for multi-play equipment at Highfield Road and wetpour refurbishment work at Barrow play area. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work. Some budget will be kept unallocated until March 2019 to ensure any work which may occur as a result of vandalism can be funded.

July 2018: Spend to date has been for grounds maintenance team work, new swing seats, Whalley Woodland gate work and Proctors Field painting. Main improvement works will be planned for October 2018 onwards, based on playground assessments after the school summer holidays. Further improvement works may also be required in-year if regular playground assessment checks or insurance condition surveys identify any improvement work. Some budget will be kept unallocated until March 2019 to ensure any currently unforeseen work can be funded.

Community Services Committee – Capital Programme 2019/20

Replacement Truck (Ford) c/w Tail Lift PE60 KJJ (Slippage)

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This scheme is for the replacement of the Ford truck with tail lift, PE60 KJJ. This vehicle is used in the grounds maintenance section to transport ride on and pedestrian machines, along with other machinery and equipment used to carry out work in areas such as Longridge, Ribchester, Chipping. It was purchased in 2011, by the time of renewal it will be 7 years old. As with all machinery it is used intensively for the growing season which now extends from late March until early November. The tail lift is necessary to get the machinery on and off the vehicle.

NOTE - Following a review of the condition of some of the Council's vehicles in early 2019, the replacement Tail Lift vehicle purchased to replace the Ford Tail Lift Truck PE60 KJJ has instead replaced a High Top Transit Van PK06 HKA, which was in a poor state of repair. The Ford Tail Lift Truck PE60 KJJ will now continue to be used until it is replaced in 2022/23 with a high top transit van - 2022/23 is when the High Top Transit Van PK06 HKA was previously planned for replacement.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2018/19.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Original Estimate 2019/20	0		
Slippage from 2018/19	37,500		
Total Approved Budget 2019/20	37,500	35,740	-1,760
Actual Expenditure 2018/19	0		
ANTICIPATED TOTAL SCHEME COST	35,740		

Progress – Budget Holder Comments:

July 2019: SCHEME COMPLETE – Vehicle delivered in June 2019 and paid for in July 2019.

Community Services Committee – Capital Programme 2019/20

March 2019: The vehicle was ordered in October 2018. This is a specialist vehicle, built to a bespoke specification, so the build and delivery time is several months. Delivery is currently estimated to be in late May or early June 2019. Slippage of the £37,500 budget into 2019/20 is requested to fund this purchase.

September 2018: Quotes have been obtained and the preferred supplier will be confirmed in the near future. This is a specialist vehicle, built to a bespoke specification, so the build and delivery time for this vehicle will be several months longer than for the purchase of a standard specification vehicle.

July 2018: This is a specialist vehicle, to be built to a bespoke specification. The detailed specification has been developed with a potential supplier and quotes are now being obtained before the preferred supplier is chosen. The build and delivery time for this vehicle will be known only when the preferred supplier is chosen, but it is likely to be longer than for the purchase of a standard specification vehicle.

Community Services Committee – Capital Programme 2019/20

Off-Street Car Parks – Update of Payment Systems (Slippage)

Service Area: Car Park Administration

Submitted by: Adrian Harper

Brief Description of the Scheme:

The Council takes payment of off street car parking charges from the motorist either through an annual contract (payable in advance) or through a cash payment to the on-site pay and display parking machines. These machines (23 in total on the Council's 19 chargeable sites) accept payment by cash only. It is becoming more common for parking machines to accept cashless payments e.g. by debit / credit card and by transfer of funds initiated from the motorist's "smart-phone" and there is some expectation by customers that non-cash payment systems should be available. This scheme will upgrade the payment systems for car park payment machines to be able to accept the new £1 coin and to accept chip and pin payments.

NOTE 1 – The part of the scheme which would upgrade machines to be able to accept the new £1 coin was brought forward to be implemented in the 2016/17 financial year as revenue expenditure funded from earmarked reserves. The estimated value of that part of the original 2017/18 capital scheme, £6,000, was removed from the scheme. This left a 2017/18 capital scheme value of £14,550 to fund the upgrade of machines to be able to accept chip and pin payments.

NOTE 2 - The scheme budget was increased to £16,340, after approval of additional £1,790 budget at Policy and Finance Committee in September 2017, to cover the additional cost of the scheme based on the quote from the preferred supplier.

Revenue Implications:

None.

Timescale for Completion:

September 2017 onwards, if going ahead.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Original Estimate 2019/20	0		
Slippage from 2018/19	1,500		
Total Approved Budget 2019/20	1,500	0	-1,500
Actual Expenditure 2018/19	14,840		
ANTICIPATED TOTAL SCHEME COST	16,340		

Progress – Budget Holder Comments:

September 2019: Final lock changes work still awaited from the contractor. This work is planned for March 2020.

Community Services Committee – Capital Programme 2019/20

July 2019: Final lock changes work still awaited from the contractor. This work is planned for March 2020.

March 2019: The majority of the work on this scheme was completed in-year. However, the final element of work, lock changes to the vault area of the machines, was not completed by the contractor in-year. Slippage of £1,500 into 2019/20 is requested to fund this work in 2019/20.

September 2018: An order has been placed for refurbishing the seven car parking machines. At this stage, it is expected that the work will be completed by the end of the calendar year.

July 2018: An order will be placed in the coming weeks for refurbishing the seven car parking machines. At this stage, it is expected that the work will be completed by the end of the calendar year.

March 2018: The refurbishment work was planned for the final quarter of 2017/18. Following discussions with the preferred supplier who is refurbishing the seven car parking machines, there are issues with compatibility of the replacement mechanism and it will be later in 2018 before this can be resolved by the manufacturer. Thus, the scheme could not be completed in 2017/18.

November 2017: The work is due to be ordered and undertaken in the new calendar year and is expected to be completed by the end of the financial year. Following receipt of a further quote for this work, the preferred approach is to now upgrade by refurbishment of the pay and display machines rather than replacing them. The advantage is that six machines in total can be upgraded to accept chip and pin payments by this refurbishment approach, within the scheme budget available, rather than just the three machines identified for upgrade by replacement.

August/September 2017: The agreed scheme now involves replacing pay and display machines at three car parks, Edisford Road, Lowergate and Railway View, to accept chip and pin payments. The scheme budget has been increased to £16,340, after approval of the additional £1,790 budget at Policy and Finance Committee on 12 September 2017. The work will be planned for completion in-year.

July 2017: The chip and pin upgrade will be undertaken in-year at three car parks, subject to approval by this Committee of the proposed scheme included in the General Parking Report elsewhere on this agenda. If given the go ahead, the costs of the scheme will be £16,341, which is £1,791 higher than the current scheme budget of £14,550. The additional budget requirement can be funded from the 2017/18 revenue budget.

Community Services Committee – Capital Programme 2019/20

Replacement of Leased Car Parking Van KR16 HFT (Additional Approval)

Service Area: Car Park Administration

Submitted by: Adrian Harper

Brief Description of the Scheme:

There are two car parking vans. Currently, one is leased and one is purchased. The leased vehicle is programmed to be replaced in May 2019. The cost for the lease is £2,414 per year. A purchased replacement would be approx £11,500.

Bearing in mind the purchased van was replaced after 9 years it has been decided that the most economic solution would be to purchase, rather than lease, the replacement for the currently leased van, KR16 HFT.

Revenue Implications:

Reduced lease costs, -£2,414 per year.

Increased annual maintenance costs (broad estimate), £750 per year.

Timescale for Completion:

2019/20 financial year.

Capital Cost:

	£	Actual Expenditure including commitments as at end of September 2019 £	Variance as at end of September 2019 £
Original Estimate 2019/20	0		
Additional Approval 2019/20	11,500		
Total Approved Budget 2019/20	11,500	10,816	-684
ANTICIPATED TOTAL SCHEME COST	11,500		

Progress – Budget Holder Comments:

September 2019: SCHEME COMPLETE – Ply lining work was completed in August 2019.

July 2019: The van was on order at the end of July 2019. It has subsequently been delivered in August 2019 and ply lining additional work is being undertaken in August 2019 which will complete the scheme.