

Minutes of Personnel Committee

Meeting Date: Wednesday, 6 November 2019 starting at 6.30pm
Present: Councillor R Elms (Chairman)

Councillors:

S Atkinson	S Bibby
R Baxter	D O'Rourke
R Bennet	J Schumann
D Berryman	

In attendance: Chief Executive, and Head of HR.

Also in attendance: Councillors B Buller and A Knox.

343 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor S Rainford.

344 MINUTES

The minutes of the meeting held on 18 September 2019 were approved as a correct record and signed by the Chairman.

345 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

346 PUBLIC PARTICIPATION

There was no public participation.

347 STAFF SURVEY

The Director of Resources submitted a report informing Members about the forthcoming 2019 employee survey. Councillors were informed that the survey will be launched in November and staff will have two weeks to complete it. An external research and consultancy organisation will produce a report of key findings which will be presented to CMT who will then produce an action plan going forward.

To encourage staff to response to the survey, the Chief Executive outlined a suggestion for the Council to make a donation of £1 for each response received and that this be split between four charities: Friends of the Earth, Air Ambulance, Alzheimer's Society and Mind. Councillors were in broad agreement with the suggestion.

RESOLVED: That the report be noted.

348 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business by exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

349 APPOINTMENTS AND RESIGNATIONS

The Director of Resources submitted a report informing Members of appointments and resignations that had taken place since the last meeting of the Committee.

RESOLVED: That Committee

1. note and approve the decisions taken by CMT as outlined in the report; and
2. write letters of thanks to those staff retiring/leaving the authority, where appropriate.

350 TRAINING REPORT

The Director of Resources submitted a report for Members' information on training courses approved since the last meeting.

RESOLVED: That the report be noted.

The meeting closed at 6.39pm.

If you have any queries on these minutes please contact Marshal Scott (414400).