

RIBBLE VALLEY BOROUGH COUNCIL REPORT TO ECONOMIC DEVELOPMENT COMMITTEE

Agenda Item No 6

meeting date: 23 JANUARY 2020
title: REVISED REVENUE BUDGET 2019/20
submitted by: DIRECTOR OF RESOURCES
principal author: HELEN SEEDALL

1 PURPOSE

- 1.1 To agree a revised revenue budget for 2019/20 for this committee.

2 BACKGROUND

- 2.1 The original estimate for this current financial year was set in March 2019.
- 2.2 As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3 At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.

3 REVISING THE ORIGINAL ESTIMATE

- 3.1 Since the budget was originally set we now have the benefit of information from the outturn position for 2018/19 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2 The original budget for 2019/20 included provision for pay increases at 3% and price increases at 2%.
- 3.3 Whilst our committee income and expenditure may increase or decrease at the revised estimate, items such as our budgeted core government funding and our council tax precept remain fixed. As a result, any compensating movement is within our earmarked reserves and general fund balances.
- 3.4 In addition to the use of data on past performance there have been detailed discussions with budget holders and heads of service on past service provision and future plans, playing an integral part in the budget setting process.
- 3.5 Furthermore, decisions and actions required as a result of committee meetings are incorporated in to the budget setting process, whilst financial implications would likely have already been identified as part of any committee decision.

3.6 As part of the setting of the revised estimate, this report is now presented to committee to seek comment and approval. Once approved by this committee, the revised estimate will be reported to Special Policy and Finance Committee.

3.7 The proposed revised estimate for this committee is now presented in the following section, with details of the movements that affect this revision being detailed at Annex 1. There are also details of the current actual position as at the end of November against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 2.

4 PROPOSED REVISED REVENUE BUDGET 2019/20

4.1 A comparison between the original and revised budgets for each cost centre is shown below, together with the associated movements in earmarked reserves.

Cost Centre and Description	Original Estimate 2019/20	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2019/20
ALBNM: Albion Mill	130	-20	70	-640		-460
INDDV: Economic Development	171,990	1,200	-1,370	4,650		176,470
TURSM: Tourism and Events	116,870	37,920	-34,400	1,950		122,340
Grand Total	288,990	39,100	-35,700	5,960		298,350

4.2 The difference between the revised and original estimate is an increase in net expenditure of £9,360.

5 KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

5.1 Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

Description	Variance Original Estimate 2019/20 to DRAFT Revised Estimate 2019/20
<p>TURSM - Tourism & Events Increased expenditure on publicity costs including production of Walks with Taste pamphlets, Ribble Valley Wedding Partnership and the Group Leisure and Travel Show event. Additional sponsorship income is expected to be received to cover this increased expenditure as mentioned below.</p>	10,740
<p>TURSM - Tourism & Events Additional sponsorship income is expected to be received towards the Walks with Taste pamphlets (£4,315), Ribble Valley Wedding Partnership (£4,000) and Group Leisure and Travel Show event (£2,430).</p>	-10,740
<p>TURSM - Tourism & Events Printing costs relating to the production of the Visitor Guide 2020, offset in full by income to be received (see below).</p>	23,790
<p>TURSM - Tourism & Events Additional income to be generated from the sale of advertising in the 2020 Visitor Guide.</p>	-23,660

6 CONCLUSION

6.1 The difference between the revised and original estimate is an increase in net expenditure of £9,360.

7 RISK ASSESSMENT

7.1 The approval of this report may have the following implications

- Resources: approval of the revised estimate would see an increase in net expenditure of £9,360.
- Technical, Environmental and Legal: none identified

- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

8 RECOMMENDED THAT COMMITTEE

8.1 Agree the revenue revised estimate for 2019/20.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

ED2-20/HS/AC

9 January 2020

For further background information please ask for Helen Seedall

BACKGROUND PAPERS - None

**COMMUNITY SERVICES COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
<i>INDDV: Economic Development</i>					
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Economic Development and Planning Services staff.				4,650	
Total Economic Development					4,650
<i>TURSM: Tourism and Events</i>					
Temporary staff have been employed to help administer the production of the Visitor Guide 2020. Expenditure is offset in full by the income that will be generated.	3,150				
Increased expenditure on publicity costs including production of Walks with Taste pamphlets, Ribble Valley Wedding Partnership and the Group Leisure and Travel Show event. Additional sponsorship income is expected to be received to cover this increased expenditure as mentioned below.	10,740				
Sales and production of the 2020 Guide is to be carried out in house. This is the estimated printing cost of the Guide.	23,790				
Increase to support service costs mainly due to an expected increase in staff time being spent in this area by Community Services staff.				1,950	

**COMMUNITY SERVICES COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2019/20**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN CAPITAL £	MOVEMENT IN SUPPORT SERVICES £	TOTAL MOVEMENT £
Additional income to be generated from the sale of advertising in the 2020 Visitor Guide.		-23,660			
Additional sponsorship income is expected to be received towards the Walks with Taste pamphlets (£4,315), Ribble Valley Wedding Partnership (£4,000) and Group Leisure and Travel Show event (£2,430).		-10,740			
Total Tourism and Events					5,230
Other					-520
Sub-Total					9,360
Total Movement					9,360

ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to End December	Actual and Commitments to End December	Full Year Original Estimate	Proposed Revised Estimate
ALBNM	Albion Mill	6,932	8,229	130	-460
INDDV	Economic Development	9,344	4,329	171,990	176,470
TURSM	Tourism & Events	19,828	23,835	116,870	122,340
Committee Total		36,104	36,393	288,990	298,350