

RIBBLE VALLEY BOROUGH COUNCIL

please ask for: OLWEN HEAP
direct line: 01200 414408
e-mail: olwen.heap@ribblevalley.gov.uk
my ref: OH/EL
your ref:
date: 3 February 2020

Council Offices
Church Walk
CLITHEROE
Lancashire BB7 2RA

Switchboard: 01200 425111
Fax: 01200 414488
www.ribblevalley.gov.uk

Dear Councillor

The next meeting of the **ACCOUNTS & AUDIT COMMITTEE** is at **6.30pm on WEDNESDAY, 12 FEBRUARY 2020** in the **TOWN HALL, CHURCH STREET, CLITHEROE.**

I do hope you can be there.

Yours sincerely

CHIEF EXECUTIVE

To: Committee Members (copy for information to all other members of the Council)
Directors
Grant Thornton
Press

AGENDA

Part 1 – items of business to be discussed in public

1. Apologies for absence.
- ✓ 2. Minutes of the meeting held on 27 November 2019 – copy enclosed.
3. Declarations of Pecuniary and Non-Pecuniary Interests (if any).
4. Public Participation (if any).

DECISION ITEMS

- ✓ 5. Closure of Accounts Timetable 2019/20 – report of Director of Resources – copy enclosed.
- ✓ 6. Internal Audit Annual Plan 2020/21 – report of Director of Resources – copy enclosed.

INFORMATION ITEMS

- ✓ 7. Audit Progress Report and Sector Update – report of Grant Thornton – copy enclosed.
- ✓ 8. Internal Audit Progress Report 2019/20 – report of Director of Resources – copy enclosed.
- ✓ 9. Review of Local Authority Financial Reporting and External Audit - Call for Views – report of Director of Resources – copy enclosed.

Part II - items of business **not** to be discussed in public

None.