



Ribble Valley Borough Council

www.ribblevalley.gov.uk

Members of the Council are hereby summoned to attend a meeting of the Council to be held in the **TOWN HALL, CHURCH STREET, CLITHEROE** on **TUESDAY, 15 DECEMBER 2020** at **6.30PM**.

M. H. Sutt

CHIEF EXECUTIVE
7 December 2020

BUSINESS

Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public Participation session.
4. To confirm the minutes of the meeting of **Council** held on **3 March 2020** and **Extra Ordinary Council** on 28 July 2020.
5. Mayoral Communications.
6. Leader's Report and Question Time.
7. Approval of the Council's Statement of Licensing Policy 2021–2026 – report of Chief Executive – copy enclosed.
8. To receive and consider, where appropriate, the minutes of the following Committee meetings now circulated (items marked *** are referred to Council for decision).

COMMITTEE MEETINGS: 3 MARCH 2020 TO 26 NOVEMBER 2020			
COMMITTEES	DATE OF MEETING	PAGE	MINUTE NO'S
COUNCIL	3 MARCH	1 – 13	605 – 615
EMERGENCY COMMITTEE	9 MARCH	14 – 15	616 – 617
COMMUNITY SERVICES COMMITTEE	10 MARCH	16 – 26	618 – 635
PLANNING & DEVELOPMENT COMMITTEE	12 MARCH	27 – 48	636 - 648
PERSONNEL COMMITTEE	18 MARCH	MEETINGS CANCELLED (COVID-19 PANDEMIC)	
HEALTH & HOUSING COMMITTEE	19 MARCH		
LICENSING COMMITTEE	24 MARCH		
ECONOMIC DEVELOPMENT COMMITTEE	26 MARCH		
POLICY & FINANCE COMMITTEE	31 MARCH		

PARISH COUNCIL LIAISON COMMITTEE	2 APRIL	MEETINGS CANCELLED (COVID-19 PANDEMIC)	
PLANNING & DEVELOPMENT COMMITTEE	9 APRIL		
ACCOUNTS & AUDIT COMMITTEE	8 APRIL		
FULL COUNCIL	28 APRIL		
EMERGENCY COMMITTEE (virtual)	7 MAY	28 – 30	649 – 650
EMERGENCY COMMITTEE (virtual)	5 JUNE	52 – 53	651 – 653
PLANNING & DEVELOPMENT COMMITTEE (virtual)	25 JUNE	54 – 69	654 – 662
LICENSING SUB-COMMITTEE (virtual)	9 JULY	70 – 71	663 – 666
LICENSING SUB-COMMITTEE (virtual)	10 JULY	72 – 73	667 – 670
EXTRA ORDINARY COUNCIL (virtual)	28 JULY	74 – 75	671 – 674
PLANNING & DEVELOPMENT COMMITTEE (virtual)	30 JULY	76 – 84	675 – 681
EMERGENCY COMMITTEE (virtual)	10 AUGUST	85 – 91	682 – 688
LICENSING SUB-COMMITTEE (virtual)	26 AUG	92 – 93	689 – 692
PLANNING & DEVELOPMENT (virtual)	27 AUG	94 – 101	693 – 699
COMMUNITY COMMITTEE (virtual)	1 SEPT	102 – 106	700 – 713
PERSONNEL COMMITTEE (virtual)	16 SEPT	107 – 111	714 – 729
PLANNING & DEVELOPMENT (virtual)	24 SEPT	112 – 118	730 – 741
SPECIAL PLANNING & DEV'T COMMITTEE (virtual)	30 SEPT	119 – 121	742 – 747
HEALTH & HOUSING (virtual)	1 OCT	122 – 126	748 – 761
LICENSING SUB-COMMITTEE (virtual)	6 OCT	127 – 128	762 – 765
LICENSING COMMITTEE (virtual)	20 OCT	129 – 132	766 – 774
PLANNING & DEVELOPMENT (virtual)	29 OCT	133 – 142	775 – 784
ECONOMIC DEVELOPMENT (virtual)	5 NOV	143 – 146	785 – 797
POLICY & FINANCE (virtual) ***	17 NOV	147 – 157	798 – 823
EMERGENCY COMMITTEE	25 NOV	158 – 164	824 – 827
ACCOUNTS & AUDIT (virtual)	25 NOV	165 – 172	828 – 843
PLANNING & DEVELOPMENT (virtual)	26 NOV	173 – 183	844 – 853

Part II - items of business **not** to be discussed in public

None.

NOTES:

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
 - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
 - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a

question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.

- (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the Friday before the meeting.

Minutes of Meeting of the Council

Meeting Date: Tuesday, 3 March 2020 starting at 6.30pm
Present: Councillor Stella Brunskill (Chairman)

Councillors:

J Alcock	S Hirst
S Atkinson	B Holden
A Austin	S Hore
R Baxter	A Humphreys
S Bibby	S Knox
A Brown	G Mirfin
I Brown	R Newmark
R Buller	D O'Rourke
S Carefoot	S O'Rourke
J Clark	D Peat
L Edge	M Robinson
R Elms	J Rogerson
S Fletcher	J Schumann
M French	G Scott
J Hill	R Sherras
B Hilton	R Thompson
M Hindle	

In attendance: Chief Executive, Director of Resources, Director of Economic Development and Planning, Head of HR.

605 PRAYERS

The Mayor's Chaplain, Father Heakin opened the meeting with prayers.

606 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Bennett, D Berryman, A Knox, N Walsh.

607 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

608 PUBLIC PARTICIPATION

There was no public participation.

609 COUNCIL MINUTES

The minutes of the meeting held on 17 December 2019 were approved as a correct record and signed by the Chairman.

610 MAYORAL COMMUNICATIONS

The Mayor reported on a wide range of events that she had attended since the last meeting and looked forward to the Freedom of the Borough March by the Duke of Lancaster's Regiment in April.

611 STATUTORY BUDGET CONSULTATION WITH BUSINESS RATEPAYER REPRESENTATIVES

Consideration was given to the written report of the Director of Resources referring to the meeting which had taken place with representatives of non-domestic ratepayers and the Council's budget proposals. The meeting had been attended by Mr Atherton of Whalley Chamber of Trade, and Councillors S Atkinson, A Brown, S Hirst and J Rogerson, Chief Executive, Director of Resources and Head of Revenues and Benefits, Head of Financial Services, Director of Economic Development and Planning and Director of Community Services.

RESOLVED: That Members receive the report.

612 REVENUE BUDGET 2020/21 AND CAPITAL PROGRAMME 2020/21 – 2024/25 AND SETTING THE COUNCIL TAX FOR EACH CATEGORY OF DWELLING IN THE COUNCIL'S AREA FOR 2020/21

Consideration was given to the written report of the Director of Resources concerning the budget for 2020/21 and the setting of the different amounts of Council Tax for different parts of the Council's area where special items applied (Parish Precepts).

The report set out the budget summary of the financial year 2020/2021 which contained details of revenue and capital requirements. Approval of the budget proposals contained in the report was proposed by Councillor S Atkinson and seconded by Councillor S Hore.

The Leader presented his budget speech and confirmed that the predominant concerns of the Budget Working Group had been:

- central changes to the New Homes Bonus;
- changes to the Business Rate Growth revenue;
- fair funding review;
- increases in staffing costs.

As a consequence, Policy and Finance Committee had recommended a £5 per year increase in Band D Council Tax for this year.

The Leader recommended the Council's budget and Council Tax for 2020/2021.

The Leader expressed his thanks for the time and effort Committee, Officers and the Budget Working Group had dedicated to achieving the budget as presented.

Councillor M French of the opposition, added his thanks to Officers for their work in preparing the budget on behalf of the Leader of the opposition Councillor A Knox.

The following Members voted for the motion:

J Alcock	S Brunskill	M Hindle	D Peat
S Atkinson	B Buller	S Hirst	J Rogerson
T Austin	S Carefoot	B Holden	G Scott
R Baxter	J Clark	S Hore	R Sherras
S Bibby	L Edge	A Humphreys	R Thompson
A Brown	R Elms	G Mirfin	
I Brown	B Hilton	R Newmark	

No Members voted against the motion.

The following Members abstained:

S Fletcher	S O'Rourke
M French	D O'Rourke
J Hill	M Robinson
S Knox	J Schumann

RESOLVED: That the Council:

1. approve the following submitted by the Policy and Finance Committee and included in the budget summary book:
 - a) the revised estimates of 2019/20 and the revenue estimates for 2020/21;
 - b) the revised capital programme for 2019/20 and the forward capital programme for 2020/21 to 2024/25.
2. approve the Prudential indicators, borrowing limits and MRP Policy Statement as set out in Annex 1 of the report;
3. note that under delegated powers in accordance with Section 84 of the Local Government Finance Act 2003, the Council determined the following amounts for 2020/21, in accordance with the Local Authority's (Calculation of Council Tax Base) Regulation 1992 (as amended) as its Council Tax base for the year:
 - a) £23,623 being the amount of its Council Tax Base for the whole district [item T and the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)], and

b)

Parish Area	Tax base
Aighton, Bailey & Chaigley	452
Balderstone	198
Barrow	554
Bashall Eaves, Great Mitton & Little Mitton	205
Billington & Langho	2,149
Bolton by Bowland, Gisburn Forest & Sawley	487
Bowland Forest (High)	75
Bowland Forest (Low)	80
Bowland with Leagram	83
Chatburn	393
Chipping	500
Clayton le Dale	520
Clitheroe	5,549
Dinckley	47
Downham	51
Dutton	103
Gisburn	226

Parish Area	Tax base
Grindleton	363
Horton	48
Hothersall	75
Longridge	2,867
Mearley	9
Mellor	981
Newsholme	20
Newton	143
Osbaldeston	105
Paythorne	46
Pendleton	107
Ramsgreave	284
Read	571
Ribchester	658
Rimington & Middop	235
Sabden	523
Salesbury	190
Simonstone	497
Slaidburn & Easington	153
Thornley with Wheatley	170
Twiston	37
Waddington	454
West Bradford	364
Whalley	1,745
Wilpshire	1,081
Wiswell	181
Worston	44
	23,623

being the amounts calculated by the Council, in accordance with Regulation 6 of the regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items relate.

4. Calculate that the Council Tax requirement for the Council's own purposes for 2020/21 (excluding Parish precepts) is £3,677.865.
5. Calculate the following amounts for 2020/21, in accordance with Sections 31 to 36 of the Act:
 - a) £27,737,744 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

- b) £22,197,905 Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- c) £4,185,446 Being the amount by which the aggregate at 8.5(a) above exceeds the aggregate at 8.5(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- d) £177.18 Being the amount at 8.5(c) above (Item R), all divided by Item T (8.3(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- e) £507,581 Being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- f) £155.69 Being the amount at 8.5(d) above less the result given by dividing the amount at 8.5(e) above by Item T (8.3(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- g) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties:

Parts of the Council's area	£
Aighton, Bailey & Chaigley	168.08
Balderstone	170.84
Barrow	179.04
Bashall Eaves, Great Mitton & Little Mitton	163.61
Billington & Langho	165.91
Bolton by Bowland, Gisburn Forest & Sawley	223.45
Bowland Forest Higher	184.58
Bowland Forest Lower	170.69
Bowland with Leagram	166.53
Chatburn	184.63
Chipping	172.25
Clayton le Dale	161.46
Clitheroe	176.75
Dinckley	155.69

Parts of the Council's area	£
Downham	155.69
Dutton	160.54
Gisburn	179.03
Grindleton	177.73
Horton	155.69
Hothersall	169.02
Longridge	182.29
Mearley	155.69
Mellor	180.15
Newsholme	155.69
Newton	169.68
Osbaldeston	165.21
Paythorne	155.69
Pendleton	169.71
Ramsgreave	166.25
Read	173.99
Ribchester	170.62
Rimington & Middop	183.35
Sabden	185.17
Salesbury	180.95
Simonstone	172.59
Slaidburn & Easington	169.09
Thornley with Wheatley	164.51
Twiston	155.69
Waddington	185.43
West Bradford	175.76
Whalley	189.11
Wilpshire	172.67
Wiswell	192.99
Worston	155.69

Being the amount given by adding to the amount at 5(f) above to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount contained in 3(b), calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

- h) Aggregate of the basic amount of council tax for Ribble Valley Borough Council and Parish precept for Band D properties by valuation band:

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Aighton, Bailey & Chaigley	112.05	130.73	149.40	168.08	205.43	242.79	280.13	336.16
Balderstone	113.89	132.87	151.86	170.84	208.81	246.77	284.73	341.68
Barrow	119.36	139.25	159.15	179.04	218.83	258.62	298.40	358.08
Bashall Eaves, Great Mitton & Little Mitton	109.07	127.25	145.43	163.61	199.97	236.33	272.68	327.22
Billington & Langho	110.60	129.04	147.47	165.91	202.78	239.65	276.51	331.82
Bolton by Bowland, Gisburn Forest & Sawley	148.96	173.79	198.62	223.45	273.11	322.77	372.41	446.90
Bowland Forest Higher	123.05	143.56	164.07	184.58	225.60	266.62	307.63	369.16
Bowland Forest Lower	113.79	132.76	151.72	170.69	208.62	246.56	284.48	341.38
Bowland with Leagram	111.02	129.52	148.03	166.53	203.54	240.55	277.55	333.06
Chatburn	123.08	143.60	164.11	184.63	225.66	266.69	307.71	369.26
Chipping	114.83	133.97	153.11	172.25	210.53	248.81	287.08	344.50
Clayton le Dale	107.64	125.58	143.52	161.46	197.34	233.22	269.10	322.92
Clitheroe	117.83	137.47	157.11	176.75	216.03	255.31	294.58	353.50
Dinckley	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Downham	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Dutton	107.02	124.86	142.70	160.54	196.22	231.90	267.56	321.08
Gisburn	119.35	139.24	159.14	179.03	218.82	258.60	298.38	358.06
Grindleton	118.48	138.23	157.98	177.73	217.23	256.73	296.21	355.46
Horton	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Hothersall	112.68	131.46	150.24	169.02	206.58	244.14	281.70	338.04
Longridge	121.52	141.78	162.03	182.29	222.80	263.31	303.81	364.58
Mearley	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Mellor	120.10	140.11	160.13	180.15	220.19	260.22	300.25	360.30
Newsholme	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Newton	113.12	131.97	150.83	169.68	207.39	245.10	282.80	339.36
Osbaldeston	110.14	128.49	146.85	165.21	201.93	238.64	275.35	330.42
Paythorne	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Pendleton	113.14	131.99	150.85	169.71	207.43	245.14	282.85	339.42
Ramsgreave	110.83	129.30	147.78	166.25	203.20	240.14	277.08	332.50
Read	115.99	135.32	154.66	173.99	212.66	251.32	289.98	347.98
Ribchester	113.74	132.70	151.66	170.62	208.54	246.46	284.36	341.24
Rimington & Middop	122.23	142.60	162.98	183.35	224.10	264.84	305.58	366.70
Sabden	123.44	144.02	164.59	185.17	226.32	267.47	308.61	370.34
Salesbury	120.63	140.74	160.84	180.95	221.16	261.38	301.58	361.90

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Simonstone	115.06	134.23	153.41	172.59	210.95	249.30	287.65	345.18
Slaidburn & Easington	112.72	131.51	150.30	169.09	206.67	244.25	281.81	338.18
Thornley with Wheatley	109.67	127.95	146.23	164.51	201.07	237.63	274.18	329.02
Twiston	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38
Waddington	123.62	144.22	164.83	185.43	226.64	267.85	309.05	370.86
West Bradford	117.17	136.70	156.23	175.76	214.82	253.88	292.93	351.52
Whalley	126.07	147.08	168.10	189.11	231.14	273.16	315.18	378.22
Wilpshire	115.11	134.30	153.48	172.67	211.04	249.42	287.78	345.34
Wiswell	128.66	150.10	171.55	192.99	235.88	278.77	321.65	385.98
Worston	103.79	121.09	138.39	155.69	190.29	224.89	259.48	311.38

being the amounts given by multiplying (as appropriate) the amounts at 5(f) or 5(g) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

6. Note, that for 2020/21 Lancashire County Council has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A	B	C	D	E	F	G	H	
£	£	£	£	£	£	£	£	£
933.55	1,089.14	1,244.73	1,400.32	1,711.50	2,022.68	2,333.87	2,800.64	

7. Note, that for 2020/21 the Police and Crime Commissioner for Lancashire has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands								
A	B	C	D	E	F	G	H	
£	£	£	£	£	£	£	£	£
140.97	164.46	187.96	211.45	258.44	305.43	352.42	422.90	

8. Note, that for 2020/21 the Lancashire Combined Fire Authority has stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Valuation Bands							
A £	B £	C £	D £	E £	F £	G £	H £
47.24	55.11	62.99	70.86	86.61	102.35	118.10	141.72

9. Having calculated the aggregate in each case of the amounts at 5(h), 6, 7 and 8 above, the Council, in accordance with Section 30(2) of the Act, hereby sets the following amounts as the amounts of Council Tax for 2020/21 for each of the categories of dwellings shown below:

VALUATION BANDS								
	A £	B £	C £	D £	E £	F £	G £	H £
Aighton, Bailey & Chaigley	1,233.81	1,439.44	1,645.08	1,850.71	2,261.98	2,673.25	3,084.52	3,701.42
Balderstone	1,235.65	1,441.58	1,647.54	1,853.47	2,265.36	2,677.23	3,089.12	3,706.94
Barrow	1,241.12	1,447.96	1,654.83	1,861.67	2,275.38	2,689.08	3,102.79	3,723.34
Bashall Eaves, Great Mitton & Little Mitton	1,230.83	1,435.96	1,641.11	1,846.24	2,256.52	2,666.79	3,077.07	3,692.48
Billington & Langho	1,232.36	1,437.75	1,643.15	1,848.54	2,259.33	2,670.11	3,080.90	3,697.08
Bolton by Bowland, Gisburn Forest & Sawley	1,270.72	1,482.50	1,694.30	1,906.08	2,329.66	2,753.23	3,176.80	3,812.16
Bowland Forest (High)	1,244.81	1,452.27	1,659.75	1,867.21	2,282.15	2,697.08	3,112.02	3,734.42
Bowland Forest (Low)	1,235.55	1,441.47	1,647.40	1,853.32	2,265.17	2,677.02	3,088.87	3,706.64
Bowland with Leagram	1,232.78	1,438.23	1,643.71	1,849.16	2,260.09	2,671.01	3,081.94	3,698.32
Chatburn	1,244.84	1,452.31	1,659.79	1,867.26	2,282.21	2,697.15	3,112.10	3,734.52
Chipping	1,236.59	1,442.68	1,648.79	1,854.88	2,267.08	2,679.27	3,091.47	3,709.76
Clayton le Dale	1,229.40	1,434.29	1,639.20	1,844.09	2,253.89	2,663.68	3,073.49	3,688.18
Clitheroe	1,239.59	1,446.18	1,652.79	1,859.38	2,272.58	2,685.77	3,098.97	3,718.76
Dinckley	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Downham	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Dutton	1,228.78	1,433.57	1,638.38	1,843.17	2,252.77	2,662.36	3,071.95	3,686.34
Gisburn	1,241.11	1,447.95	1,654.82	1,861.66	2,275.37	2,689.06	3,102.77	3,723.32
Grindleton	1,240.24	1,446.94	1,653.66	1,860.36	2,273.78	2,687.19	3,100.60	3,720.72
Horton	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Hothersall	1,234.44	1,440.17	1,645.92	1,851.65	2,263.13	2,674.60	3,086.09	3,703.30
Longridge	1,243.28	1,450.49	1,657.71	1,864.92	2,279.35	2,693.77	3,108.20	3,729.84
Mearley	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Mellor	1,241.86	1,448.82	1,655.81	1,862.78	2,276.74	2,690.68	3,104.64	3,725.56

VALUATION BANDS								
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Newsholme	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Newton	1,234.88	1,440.68	1,646.51	1,852.31	2,263.94	2,675.56	3,087.19	3,704.62
Osbaldeston	1,231.90	1,437.20	1,642.53	1,847.84	2,258.48	2,669.10	3,079.74	3,695.68
Paythorne	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Pendleton	1,234.90	1,440.70	1,646.53	1,852.34	2,263.98	2,675.60	3,087.24	3,704.68
Ramsgreave	1,232.59	1,438.01	1,643.46	1,848.88	2,259.75	2,670.60	3,081.47	3,697.76
Read	1,237.75	1,444.03	1,650.34	1,856.62	2,269.21	2,681.78	3,094.37	3,713.24
Ribchester	1,235.50	1,441.41	1,647.34	1,853.25	2,265.09	2,676.92	3,088.75	3,706.50
Rimington & Middop	1,243.99	1,451.31	1,658.66	1,865.98	2,280.65	2,695.30	3,109.97	3,731.96
Sabden	1,245.20	1,452.73	1,660.27	1,867.80	2,282.87	2,697.93	3,113.00	3,735.60
Salesbury	1,242.39	1,449.45	1,656.52	1,863.58	2,277.71	2,691.84	3,105.97	3,727.16
Simonstone	1,236.82	1,442.94	1,649.09	1,855.22	2,267.50	2,679.76	3,092.04	3,710.44
Slaidburn & Easington	1,234.48	1,440.22	1,645.98	1,851.72	2,263.22	2,674.71	3,086.20	3,703.44
Thornley with Wheatley	1,231.43	1,436.66	1,641.91	1,847.14	2,257.62	2,668.09	3,078.57	3,694.28
Twiston	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64
Waddington	1,245.38	1,452.93	1,660.51	1,868.06	2,283.19	2,698.31	3,113.44	3,736.12
West Bradford	1,238.93	1,445.41	1,651.91	1,858.39	2,271.37	2,684.34	3,097.32	3,716.78
Whalley	1,247.83	1,455.79	1,663.78	1,871.74	2,287.69	2,703.62	3,119.57	3,743.48
Wilpshire	1,236.87	1,443.01	1,649.16	1,855.30	2,267.59	2,679.88	3,092.17	3,710.60
Wiswell	1,250.42	1,458.81	1,667.23	1,875.62	2,292.43	2,709.23	3,126.04	3,751.24
Worston	1,225.55	1,429.80	1,634.07	1,838.32	2,246.84	2,655.35	3,063.87	3,676.64

613

LEADER'S REPORT

The Leader noted the developing situation in relation to the Coronavirus (COVID-19) outbreak and confirmed that the Government had issued advice from the Chief Medical Officer and the Chief Scientific Advisor. The Council would closely monitor advice and take actions accordingly. He was mindful that the Council would need to plan to continue to service delivery with potentially up to 20% of its workforce affected and to continue monitoring any additional risks to staff. He asked everyone to consider their own risk profiles first and foremost before attending to Council business.

Next the Leader was pleased to report that the Climate Change Working Group had been established and had met on two occasions, as a result of which the group would be making recommendations to Policy and Finance Committee.

The Leader went on to reflect on the impact of the recent storm Ciara on communities and businesses throughout the borough that had been affected by flooding. He confirmed that he had spoken to Ribble Valley's MP, Nigel Evans,

at the start of the flooding to request that he speak to the Secretary of State for Housing, Communities and Local Government, requesting that the Bellwin Scheme be activated. The Leader was pleased to report that the scheme had been activated for Ribble Valley with additional measures of support including flood resilient grants, community resilient grants of £500, a business recovery grant of up to £2,500 and Council Tax and Business Rate Relief.

Having been on site during the floods, the Leader wished to express his thanks to the individual volunteers and organisations who had helped with providing support for residents, and noted that the Mayor would be hosting a Civic event to thank all those involved personally.

The Leader also reported that the Deputy Leader, Councillor Hore had attended a Lancashire Leaders' meeting in February which had included a presentation on possible Lancashire devolution and the creation of a combined authority for Lancashire with an Elected Mayor.

People had been reminded at the meeting that there would be a white paper on Devolution later on this year. The Leader questioned whether any proposed changes would improve services for the residents of Ribble Valley. The Leader assured the Mayor that the Council would do everything within its power to maintain the independence of the Ribble Valley Borough Council going forward and to keep the focus on the needs of its residents.

Finally the Leader sent best wishes to Councillor Walsh who was unwell.

614

LEADER'S QUESTION TIME

The Deputy Leader of the Opposition, Councillor M French, asked what percentage of material that went in to blue bins was actually recycled. The Leader thanked Councillor French for his question and confirmed that Lancashire County Council, as the disposal authority, had confirmed that all of the contents of the blue bins were recycled, except for any contamination which in Ribble Valley was very low.

Next Councillor French asked if the Leader could give an update on the progress being made by the Climate Change Working Group. The Leader reported that the Climate Change Working Group had met on 2 occasions to date with another meeting scheduled for early April. He confirmed that an update report would be presented to Policy and Finance Committee later in March, together with some recommendations from the group.

He reported that the group had so far looked at the Friends of the Earth Action Plan to assess the Council's carbon footprint and had received feedback from two events attended by officers and the Chair of the group.

In addition a climate change "landing page" would be sent up on the Council's website, which would include a public statement and signposting to useful documents and information. This would be updated with relevant information and details of actions being taken as appropriate.

At the most recent meeting of the group Members had been appraised of the climate change issues addressed by the Local Plan and how, during its review,

these could be strengthened and added to, to improve the Council's contribution to sustainable development.

In a supplementary question Councillor French proposed that in respect of decision items on future agendas, the risk assessment criteria include a reference to climate change/impact to future generations. The Leader confirmed that he would discuss the change with the Chief Executive and would bring a report to the next meeting of Policy and Finance Committee.

Finally Councillor French asked if the Leader could inform the Council what actions it had taken in response to the recent floods and what support was available to those whose homes and businesses had suffered flood damage. The Leader confirm that in February Council staff dealt with flooding issues following the recent storms. The largest impact had been from storm Ciara and this had resulted in more than 100 properties being flooded mainly in Whalley, Billington and Ribchester. Council staff had been on hand on the day of the flood to liaise with emergency services and had provided housing advice in Whalley Village Hall.

The Council had also provided skips in Whalley, Billington and Ribchester and had hired street sweepers to remove debris from the affected roads. He reiterated that the Government had confirmed it was making flood recovery framework grants and financial assistance available to the Council.

He confirmed that the Council had acted swiftly to grant Council Tax discounts and award community recovery grants promptly.

615 COMMITTEE MINUTES

(i) Community Services Committee – 7 January 2020

RESOLVED: That the minutes of the above meeting be received.

(ii) Planning and Development Committee – 9 January 2020

RESOLVED: That the minutes of the above meeting be received.

(iii) Personnel Committee – 15 January 2020

RESOLVED: That the minutes of the above meeting be received with the exception of Minute number 491:

Pay Policy Update

RESOLVED: That the Pay Policy Statement for 2020/21 be approved.

(iv) Health and Housing Committee – 16 January 2020

RESOLVED: That the minutes of the above meeting be received.

(v) Policy and Finance Committee – 21 January 2020

RESOLVED: That the minutes of the above meeting be received with the exception of Minute number 521:

Review of Financial Regulations and Contract procedure Rules

RESOLVED: That the revised Financial Regulations and Contract Procedure Rules be accepted.

(vi) Economic Development Committee – 23 January 2020

RESOLVED: That the minutes of the above meeting be received.

(vii) Licensing Committee – 28 January 2020

RESOLVED: That the minutes of the above meeting be received.

(viii) Parish Council Liaison Committee – 30 January 2020

RESOLVED: That the minutes of the above meeting be received.

(ix) Special Policy and Finance Committee – 4 February 2020

RESOLVED: That the minutes of the above meeting be received.

(x) Planning and Development Committee – 6 February 2020

RESOLVED: That the minutes of the above meeting be received.

(xi) Accounts and Audit Committee – 12 February 2020

RESOLVED: That the minutes of the above meeting be received.

The meeting closed at 7.14pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of the Emergency Committee

Meeting Date: Monday, 9 March 2020, starting at 2pm
Present: Councillor S Atkinson (Chairman)

Councillors:

A Brown
S Hore
A Knox

In attendance: Chief Executive, Director of Resources, Director of Economic Development and Planning and Solicitor.

616 APOLOGIES

There were no apologies for absence from the meeting.

617 PRE-PAYMENT OF LOCAL GOVERNMENT PENSION CONTRIBUTIONS

The Director of Resources submitted a report asking Committee to decide whether this Council should pre-pay our Local Government Pension Scheme Employer Pension Contributions for the 3 years 2020/21 to 2022/23.

As a Member of the Lancashire County Pension Fund on 1 April 2020, we will enter the first year of a new triennial valuation period ending on 31 March 2022. As part of the detailed negotiations between Local Authority members of the fund the actuary Mercers and Lancashire County Council, the option to pre-pay any past service deficit and/or the future elements of the employer's contributions has been offered.

This was also offered at the time of the previous triennial review but at that time there was some uncertainty surrounding accounting treatment and views of our external auditors so the Council decided to pay the contributions by yearly pre-payment.

By pre-paying the employer contributions as a lump sum the pension fund can take advantage of investment returns which it would otherwise be unable to via monthly payments thus allowing local authorities to benefit from reduced contributions.

The report outlined the annual employer contributions currently forecast and compared the payment options available for the period 2020/21 to 2022/23.

It was expected that if elements of the pre-payment options were overestimated then the amounts overpaid would remain in the pension fund to be off-set against the next triennial review period, with contributions adjusted accordingly at that time.

Any pre-payment lump sums would be payable to the fund on 24 April 2020.

The Director of Resources had carried out an analysis of the Council's cash flow forecast to ensure that we are in a position to meet the required 3-year pre-

payment due on 24 April 2020 should we chose that option and based on the current base rate we would expect to lose investment income of £27,700 which is significantly less than the £143,000 saving we would make.

Members discussed the options available and the uncertainty surrounding Local Government reorganisation.

RESOLVED: That Committee agree to pre-pay the Local Government Pension Scheme employer pension contributions for the 3-year period 2020/21, 2001/22 and 2022/23 at a cost of £2,462,300.

The meeting closed at 2.15pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Community Services Committee

Meeting Date: Tuesday, 10 March 2020, starting at 6.30pm
Present: Councillor S Carefoot (Chairman)

Councillors:

J E Alcock	R Newmark
T Austin	S Rainford
D Birtwhistle	M Robinson
L Edge	J Schumann
S Knox	G Scott
G Mirfin	

In attendance: Chief Executive, Head of Cultural and Leisure Services, Head of Environmental Health Services, Senior Accountant, Waste Management Officer.

618 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, A Humphreys and S O'Rourke.

619 MINUTES

The minutes of the meeting held on 7 January 2020 were approved as a correct record and signed by the Chairman.

620 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillors S Rainford, M Robinson, S Knox and J Schumann declared interests in individual items on Agenda item 5 regarding grants.

621 PUBLIC PARTICIPATION

There was no public participation.

622 RECREATIONAL, CULTURAL, ARTS DEVELOPMENT, SPORTING EXCELLENCE AND ARTS EXCELLENCE GRANTS

The Director of Community Services submitted a report presenting the recommendations of the Working Group in relation to the allocation of grants under recreation/culture/arts development, individual sporting excellence and individual arts excellence grants.

The number of grants awarded across all categories was healthy, with the level of achievement of the young people who applied for sport and arts excellence grants being especially high, which had led to less money for more recipients. It was also encouraging to see the range of grants for different projects in the recreational and arts sectors with a good spread across the whole of the borough.

RESOLVED: That Committee endorse the recommendations of the Working Group as outlined in the Appendices to the report.

623

REDUCTION AND RECYCLING PLANS

The Director of Community Services submitted a report seeking Committee's views about a request from Lancashire County Council relating to reduction and recycling plans.

The request had been received from Lancashire County Council requesting our Action Plans for "Reduction and Recycling" with regard to the possible outcomes from the Environment Bill 2019/20 and how methods could be implemented to reduce the amount of non-recyclable/residual waste. The response had been requested by 13 March 2020 and concern was expressed at the timescale for this request as any proposals would need to be discussed with Members first. This included residual bin size and frequency of collection; preferred separate weekly food waste collection method; other collections including textiles and batteries; financial arrangements with the County Council and possible changes as to how materials were collected.

Members discussed the request made by the County Council and agreed that this was an unreasonable request on this timescale.

RESOLVED: That Committee agree that officers investigate fully the issues outlined in the request from Lancashire County Council and bring a supplementary report to Committee for approval in due course.

624

NEW CAR PARKING ORDER

The Director of Community Services submitted a report asking Committee to approve a Car Parking Order to introduce a payment by telephone or debit/credit card, payment for disabled parking in excess of 3 hours and amend the Schedule of Car Parks. The procedure for introducing Car Parking Orders was outlined and this must be done before any change is made with regard to the car parks.

Following approval by Committee steps would be taken for the initial Notice to appear in the press as soon as possible and for consultation letters to be sent to the consultees. Any objections would be reported to the next committee meeting occurring 21 days after such publication.

RESOLVED: That Committee

1. agree to officers advertising and consulting on the Order in accordance with the appropriate legislation and procedures; and
2. delegate authority to the Director of Community Services to authorise the making of the Order following the end of the consultation period being 16 March, to enable the new parking charges to be introduced.

625

UP AND ACTIVE PROGRAMME AND OTHER HEALTH INITIATIVES

The Director of Community Services submitted a report updating Members about the East Lancashire Up and Active Programme and notifying Committee of a new weight management programme and other health initiatives the Council was involved with.

Committee were reminded that the Fitness for Life was commissioned by Lancashire County Council from 1998 until 2016, who then decommissioned all

lifestyle services and issued a tender for a new service called “Active Lives and Healthy Weight” in 2016.

Ribble Valley Borough Council received £111,000 per year to deliver the Up and Active Programme, with the emphasis being on prevention. This programme had proved very successful delivering a wide range of activities to all age groups. However Lancashire County Council had terminated this contract following a decision to withdraw funding with effect from 31 March 2020.

The CCG had agreed to continue with the cardiac rehabilitation funding worth around £11k per year and as a separate project the Pennine Lancashire Group had been chosen to be part of the Sport England Local Delivery Pilot Programme known locally as “Together an Active Future” (TaAF) this would see a number of discreet projects being delivered.

Lancashire County Council had now offered a 3-year contract to all districts to provide a healthy weight programme which may be renewable at the end of the period. For Ribble Valley this equated to just over £18.5k per year, allowing us to employ a member of staff for around 20 hours per week.

Committee were disappointed that the County Council had withdrawn the funding for the Active Lives projects and felt the need to look for alternative funding.

RESOLVED: That Committee

1. note the contents of the report and agree to accept the Lancashire County Council weight management contract as outlined; and
2. ask officers to investigate alternative funding from the CCG for walking groups.

626 PLATFORM GALLERY AND VISITOR INFORMATION CENTRE – SUNDAY OPENING

The Director of Community Services submitted a report informing Committee about Sunday opening of the Platform Gallery and Visitor Information Centre during the summer period and determine if this arrangement should continue.

Committee were reminded that Sunday opening over the summer was first introduced in 2015 when it was available to the general public for a period spanning May to August.

He informed Committee that visits and income generation on Sundays are lower than the rest of the week and was largely due to the limited retail offer to attract people to the town on a Sunday.

Committee discussed the reopening on a Sunday and felt that although there was a cost associated with this, that it was important to lead by example, especially as one of our priorities as a Council is tourism.

RESOLVED: That Committee

1. agree that the Platform Gallery and Visitor Information Centre should remain open on Sundays from May to August; and

2. the Economic Development Committee should be asked to look at ways of Clitheroe Town becoming more tourist friendly, particularly on Sundays.

627 CAPITAL PROGRAMME 2020/21

The Director of Resources submitted a report for Committee's information of the schemes approved for inclusion in this Committee's 2020/21 Capital Programme. The total for this Committee is £3,780,900 over the 5-year life of the programme, with £1,614,000 relating to the 2020/21 financial year. This was for 8 schemes.

With regard to the installation of the second parking deck on Chester Avenue Car Park Scheme, Special Policy and Finance Committee had resolved that the scheme could only go ahead after a feasibility study was undertaken by officers and then considered and approved by the Policy and Finance Committee.

RESOLVED: That the report be noted.

628 REVENUE MONITORING 2019/20

The Director of Resources submitted a report informing Committee of the position for the period April 2019 to January 2020 of this year's Revenue Budget as far as this Committee was concerned.

It was pointed out that there was an overall overspend of £14,809 on the net cost of services and £24,425 after allowing for transfers to/from earmarked reserves. The report outlined the variations between the budget and actuals for Committee's information.

There was a significant overspend collectively for repairs and maintenance to the refuse vehicle fleet. The reasons for this were explained to Committee and this was being closely monitored and reported monthly to the Management Team and Budget Working Group.

RESOLVED: That the report be noted.

629 ELECTRIC VEHICLE CHARGING REPORT

The Director of Community Services submitted a report updating Committee on the planned installation of electric vehicle charging points in the Council's car parks.

The Agreement had now been signed with EOn to locate 4 charging points in Railway View Car Park and 8 in Chester Avenue Car Park, Clitheroe.

RESOLVED: That the report be noted.

630 RECYCLING PERFORMANCE AND DISTRICT GRANT FUND APPLICATION UPDATE

The Director of Community Services submitted a report proving Members with an update on recycling rates and the District Grant Fund application.

Following several new measures including the collection of pots, tubs and trays, staff training and enforcement, the collection of comingled materials had increased from 34% from September to the end of October.

Following the report to January Committee regarding a bid to the District Grant Fund to increase recycling the Ribble Valley, confirmation had now been received from Lancashire County Council that funding of £15,600 had been agreed for the purpose of supplying recycling bins to 400 lilac sack customers who would be agreeable to the change and had the capacity to store the bins on their land.

RESOLVED: That the report be noted.

631 PITCH IMPROVEMENT PLAN

The Director of Community Services submitted a report for Committee's information on the Council's Pitch Improvement Plan for grass pitches.

The Council had participated in the Pitch Improvement Plan for Ribble Valley, along with colleagues from the Lancashire FA which had resulted in a document that identifies a number of key priorities, as well as some suggested improvements for the existing grass pitches in the borough. Some of these are owned by the Council and others are owned/leased and managed by local football clubs.

The FA are willing to provide grants and these would be explored to see what scope there is to obtain them. The grants would also be available for local clubs to apply for, not just Local Authorities.

RESOLVED: That the report be noted.

632 GENERAL REPORT

The Director of Community Services submitted a report giving an update on developments in Community Services including the Depot Workshop, Platform Gallery and Ribble Valley 3G.

RESOLVED: That the report be noted.

633 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Austin submitted a written report on the Lancashire Waste Partnership.

634 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following item of business being exempt information under Part 1, Category 4 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

635 SALE OF LAND

The Director of Community Services submitted a report providing Committee with details of a request to purchase a piece of public open space land in Longridge at 14 Lindale Avenue.

RESOLVED: That Committee decline the request to sell any of the land.

The meeting closed at 7.25pm.

If you have any queries on these minutes please contact John Heap (414461).

RECREATION / CULTURE GRANT PROPOSALS 2020/21

APPENDIX 1

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Whalley Tennis Club	Structured coaching programme for young people in conjunction with the LTA Tennis for Kids programme	£1600	£400	More than 5 years ago	Nil
Clitheroe Cricket, Bowling and Tennis Club	Renovate and expand community outdoor seating area	£12,493	£2977	2015 - £500 2016 - £2000 2017 - £1000 2018 - £840	£1000
Longridge Band	Set of mutes for horns, baritones and euphoniums Set of chairs	£834 £864	£415 £435	2010 - £1000 2011 - £1000 2012 - £1000 2017 - £1,600 2019 - £500	£850
Clitheroe Christians in Partnership	Love Clitheroe Events – 2 annual community events – Big Weekend Summer BBQ and Carols at the Castle	£15,500	£3000	2019 - £1500	£1000
Clitheroe Concerts Society	Provision of chamber concerts	£11,800	£500	Not for a while but in years past 2018 - £500 2019 - £500	£500
Clitheroe Town Council	Promotion of 1 summer band concert and Last Night of the Proms concert	£1500	£750	2017 - £400 2018 - £400 2019 - £400	Nil

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Salesbury Memorial Hall	Provision of disabled toilet facilities	£8,500	£4,500		£4,500
Aighton, Bailey and Chaigley War Memorial Hall (Hurst Green)	Replacement of the heating system with ground source heating	£120,000	£7,000		£7,000 (subject to other grant funding)
Clitheroe Rugby Union Football Club	Phase 2 of drainage improvement works to the playing surface and training areas	£4000	£1500	Some years ago	£1000
Ribchester Rovers Football Club	Pitch marking systems and marking set. Line paint spray machine. Lawn mower with rollers. Training equipment.	£920 £900 £1910 £1500	£5230	2019 - £6,500	£3000
Ribblesdale Wanderers Cricket and Bowling Club	Purchase of electronic scoreboard and BOLA bowling machine accessories	£6520 £720	£3000	2018 - £5,000	£1000
Stage Two Downham Amateur Drama Group	New seating either by re-upholstering or new	£4000	£2000	2009 - £400 2011 - £200 2012 - £170 2014 - £250 2016 - £400	£1500
RV Amateur Boxing Club	Purchase of equipment	£10,000	£5,000	2015 – 2017 –	Nil
Clitheroe VE Day	VE Day celebrations. Exhibition, singers in costumes and afternoon tea for veterans	£500	£400		£400

ORGANISATION	PROJECT	COST	GRANT REQUEST	PREVIOUS GRANTS	PROPOSAL
Clitheroe Heritage Open Days	Street drama bringing history alive engaging with local groups promoting the heritage of the town – part of a National event				£700
Slaidburn Archive	Publish memories of WW2 in the Hodder Valley	£1200	£1200		£1200
Chipping Village Hall	Purchase of LED light fittings to MUGA	£7200	£2000		£2000
Muck or Nettles CIC	Cloudspotting Music and Arts Festival 10 th birthday	£65,000	£1770	2018 – 700 2019 - 800	£1770
Spot On Lancashire	Performances and arts activities in village halls around RV	£100,000 whole Lancs	£1200	2017 - £800 2019 - £700	£1200
The Grand Choir	Clitheroe Festival of Choirs (10 th anniversary of Grand Choir)	£8670	£2000	2019 - £1500	£1000
RV Jazz & Blues Club	Jazz & Blues Festival and activities	£98,330	£1500	2013 – 2019 -£1000	£1000
Blurred Line Group CIC	Pilot event of creative festival focusing on short films	£8700	£4350		£3000
Grindleton Recreation Ground Charity	Football pitch works - vertidrainning	£660	£330	2012 2018 - £1250	£330
				TOTAL	£33,950

SPORTING EXCELLENCE AWARDS 2020

APPENDIX 2

NAME	AGE - approx.	SPORT	STANDARD	SCORE	Suggested AWARD (£)
Hattie Varley	14	Swimming	National (England)	27	300
Eleanor Bolton	19	Cross Country	GB	27	300
Oliver Murray	20	Modern Pentathlon	GB	26	300
Charlotte Williams	18	Athletics - Hammer	GB	26	300
Caitlin Wilson	12	Swimming	Regional	23	200
Lilly Ella-Mae Smith	12	Rhythmic Gymnastics	National	22	200
Lucy Taylor	10	Rhythmic Gymnastics	National	22	200
Finlay Royle	10	Slalom Skiing	National	21	200
Cara Milne-Redhead	18	Football	National (Scotland)	21	200
Archie Lorimer	10	Modern Biathlon	Regional/County	21	200
Sadie Wilson	11	Swimming	Regional	21	200
Olivia Kate Cordeau	12	Rhythmic Gymnastics	National/Regional	20	100
Will Jepson	13	Tennis	National	20	100
Toro Croft-Senior		Boxing	National	20	100
Ben Sharples	12	Ski-ing	National	20	100
Alasdair Moir	18	Modern Pentathlon	National	18 – lacking info	100

NAME	AGE - approx.	SPORT	STANDARD	SCORE	Suggested AWARD (£)
Helena Rishton	9	Slalom Skiing	Regional	17	100
Claudia Seed	14	Netball	Regional	17	100
Louisa Rishton	11	Skiing	Regional/ National	16	100
Emelia Spencer	11	Swimming	County	16	100
Chloe Elliot	11	Gymnastics	Regional	15	50
Sebastien Ashe	9	Cricket	County	14	50
Zachary Proctor	14	Cricket	County	13	50
				TOTAL	3650

Arts Excellence Awards 2020/21

APPENDIX 3

Application	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
NAME	MAISIE JO RILEY	FELIX SNOWDEN	ALEIGHA HARRISON SILCOTT	BENJAMIN MILLER	LILY VALENTINE	LAUREN SCHOFIELD	MILLIE MARSH	JACOB MARSH	ALICE CURRAN	JOEL TAYLOR	OLIVIA ROBINSON	SAMUEL HUGHES	LOLA HOLMES	JOSEPH WILSON	LILLY IRELAND	MAISIE CLASH	EMILY DEXTER	LOTTIE GUILFOYLE	RAYA VERITY	SAMUEL TAYLOR
AGE	14	12	11	13	13	15	14	11	17	16	10	10	10	10	10	15	12	10	14	9
Art Category	MUSIC	DANCE DRAMA MUSIC SINGING	DANCE	DRAMA	DRAMA MUSIC	MUSIC	MUSIC	MUSIC	DANCE	MUSIC SINGING	DANCE	MUSIC	DANCE	SINGING	DANCE	SINGING	MUSIC	DANCE	DRAMA	MUSIC
Previous RVBC Funding	NO	NO	NO	NO	NO	NO	YES	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO
Score Totals	13	7	7	7	6	13	11	8	13	10	9	6	10	9	12	5	5	13	8	4
Recommended Award	£300.00	£150.00	£150.00	£150.00	£125.00	£300.00	£250.00	£175.00	£300.00	£225.00	£200.00	£125.00	£225.00	£200.00	£275.00	£100.00	£100.00	£300.00	£175.00	£0.00

Application	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37
NAME	LUCY TAYLOR	ISOBEL PATTERSON	GEORGE SLATER	JACK SLATER	LEO FULWELL	NAOMI WOODWARD	OLIVER PINDER	NATHANIEL HODGKINSON	NOAH GARLEY	JULIET ROUNDELL	SAMUEL HUGHES	LUCY CARYSFORTH	MIA MARTIN	TEGAN DRANE	ELLEN BULLER	MATTHEW HURST	OLIVIA HURST
AGE	13	10	13	12	16	17	10	13	11	10	10	14	11	16	18	13	15
Art Category	MUSIC	DANCE	MUSIC	MUSIC	MUSIC SINGING	DRAMA	DANCE DRAMA	MUSIC SINGING	DANCE	MUSIC	MUSIC	DANCE	DANCE	MUSIC	MUSIC	MUSIC	MUSIC
Previous RVBC Funding	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO	YES	YES	YES
Score Totals	5	9	0	0	12	8	12	0	9	4	12	7	0	0	12	12	11
Recommended Award	£100.00	£200.00	£0.00	£0.00	£275.00	£175.00	£275.00	£0.00	£200.00	£0.00	£275.00	£150.00	£0.00	£0.00	£275.00	£275.00	£250.00

Total sum available 2020/2021	£4,280	£3,320 In reserve from previous years	=	£7,600		Total to be awarded 2020/21	£6,275.00	Total to roll over into reserve	£1,325
--------------------------------------	--------	---	---	---------------	--	------------------------------------	-----------	--	--------

Minutes of Planning and Development Committee

Meeting Date: Thursday, 12 March 2020, starting at 6.30pm
Present: Councillor A Brown (Chairman)

Councillors:

T Austin	S Knox
I Brown	S O'Rourke
B Buller	J Rogerson
M French	R Sherras
B Holden	R Thompson

In attendance: Director of Economic Development and Planning, Head of Planning Services, Solicitor, Senior Accountant and Principal Planning Officer.

Not in attendance: Councillor S Carefoot.

636 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors J Clark, A Humphreys and N Walsh.

637 MINUTES

The minutes of the meeting held on 6 February 2020 were approved as a correct record and signed by the Chairman.

638 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor J Rogerson declared an interest in planning application 3/2019/0907 – land off Whalley Road, Barrow.

639 PUBLIC PARTICIPATION

There was no public participation.

640 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2019/0951
GRID REF: SD 374290 440802

DEVELOPMENT DESCRIPTION:

PROPOSED SPINE ROAD LINKING PHASE 1 TO PHASES 2, 3, 4 AND 5 OF OUTLINE PLANNING PERMISSION 3/2015/0895. LAND AT PENDLE ROAD CLITHEROE

The Head of Planning Services reported upon revised plans and slight changes to conditions.

APPROVED subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:
 - General Arrangement - Sheet 1 of 5 - 6263-SP-01-1 E
 - General Arrangement - Sheet 2 of 5 - 6263-SP-01-2 D
 - General Arrangement - Sheet 3 of 5 - 6263-SP-01-3 E
 - General Arrangement - Sheet 4 of 5 - 6263-SP-01-4 F
 - General Arrangement - Sheet 5 of 5 - 6263-SP-01-5 E
 - Highway Setting Out - Sheet 1 of 2 - 6263-SP-02-1 B
 - Highway Setting Out - Sheet 2 of 2 - 6263-SP-02-2 B
 - Drainage Layout Sheet 1 of 5 - 6263-SP-03-1 E
 - Drainage Layout Sheet 2 of 5 - 6263-SP-03-2 D
 - Drainage Layout Sheet 3 of 5 - 6263-SP-03-3 D
 - Drainage Layout Sheet 4 of 5 - 6263-SP-03-4 D
 - Drainage Layout Sheet 5 of 5 - 6263-SP-03-5 E
 - Proposed Spine Road Longsections Sheet 1 of 4 - 6263-SP-04-1 C
 - Proposed Spine Road Longsections Sheet 2 of 4 - 6263-SP-04-2 C
 - Proposed Spine Road Longsections Sheet 3 of 4 - 6263-SP-04-3 C
 - Proposed Spine Road Longsections Sheet 4 of 4 - 6263-SP-04-4 B
 - Proposed Spine Road Construction Details - 6263-SP-06 B

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

Landscape and Ecology

2. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until a scheme for the hard and soft landscaping of the site, including the timings and phasings for planting, shall be submitted to and approved in writing by the local planning authority.

The scheme shall indicate the types and numbers of trees and shrubs, their distribution on site, those areas to be seeded, turfed, paved or hard landscaped, including details of any changes of level or landform and the types and specifications of all retaining structures (where applicable).

The approved soft landscaping scheme shall be implemented in accordance with the approved phasing/timings and be maintained thereafter for a period of not less than 20 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

For the avoidance of doubt all trees/hedgerow shown as being retained within the approved details shall be retained as such in perpetuity.

REASON: To ensure the proposal is satisfactorily landscaped and trees/hedgerow of landscape/visual amenity value are retained as part of the development

3. During the construction period, all trees to be retained shall be protected in accordance with British Standard BS 5837:2012 or any subsequent amendment to the British Standard.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the development hereby approved.

Flooding and Drainage

4. The drainage infrastructure shall be constructed in accordance with the following submitted details: 6263-SP-03-(1E, 2D, 3D, 4D and 5E). The proposed spine road shall not be used until the drainage infrastructure has been completed in accordance with the approved details.

REASON: to ensure associated development from wider development sites can be drained in the most sustainable way.

Heritage and Archaeology

5. No works shall take place on the site until the applicant, or their agent or successors in title, has secured the implementation of a programme of archaeological investigation and mitigation. This must be carried out in accordance with a written scheme of investigation, which shall first have been submitted to and agreed in writing by the Local Planning Authority.

REASON: To enable the appropriate archaeological recording, excavation and analysis of any surviving upstanding earthworks and buried below-ground archaeological remains of interest.

Highways

6. No development shall take place until details of measures to restrict the use of the Littlemoor access, pre-adoption by the Highways Authority, have been submitted to and agreed by the Local planning Authority. For the avoidance of doubt the submitted details shall provide timings for the installation of such measures in concert with the Littlemoor access being formed. The agreed measures shall remain in place until such a time when the Highways Authority install permanent measures pursuant to condition 55 of outline consent 3/2015/0895.

REASON: To ensure the safe operation of the immediate highway and to ensure the consent hereby approved remains compliant and pursuant to the outline consent to which it relates.

(James Berggrem spoke in favour of the above application).

2. APPLICATION REF: 3/2019/0953
GRID REF: SD 374290 440802

DEVELOPMENT DESCRIPTION:

PHASES 2, 3 AND 4 OF OUTLINE PLANNING PERMISSION 3/2015/0895.
LAND AT PENDLE ROAD, CLITHEROE

The Head of Planning Services referred to revised plans.

APPROVED subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

- Adopted highways plan Rev E
- Boundary Treatment Details Rev B
- Boundary treatment plan sheet 1 Rev F
- Boundary treatment plan sheet 2 Rev F
- Composite Build Route Plan Rev E
- Composite colour layout Rev P
- DAS Rev E
- A4 PHASE 2,3 & 4 Design Code
- BDC HSF - 01 Development Edge Bung3 Plans & Elevations Rev D
- BDC HSF - 02 Development Edge PA34 Plans & Elevations Rev C
- BDC HSF - 03 Development Edge PT36 Plans & Elevations Rev D
- BDC HSF - 04 Development Edge PD30 Plans & Elevations Rev C
- BDC HSF - 06 Development Edge NB31 V1 Plans & Elevations Rev D
- BDC HSF - 07 Development Edge NT41 V1 Plans & Elevations Rev C
- BDC HSF - 08 Development Edge ND40 Elevations Rev C
- BDC HSF - 09 Development Edge ND40 Plans Rev A
- BDC HSF - 10 Development Edge NT42 Elevations Rev E
- BDC HSF - 11 Development Edge NT42 Plans
- BDC HSF - 12 Development Edge PD51 V1 Elevations Rev C
- BDC HSF - 13 Development Edge PD51 Plans
- BDC HSF - 14 Development Edge NB31 V2 Plans & Elevations Rev C
- BDC HSF - 15 Development Edge NT41 V2 Plans & Elevations Rev C
- BDC HSF - 16 Development Edge PD51 V2 Elevations Rev C
- BDC HSF - 17 Development Edge NA21 Plans & Elevations
- BDC HSF - 21 The Lanes BUN 3 Plans & Elevations Rev F
- BDC HSF - 22 The Lanes PA24 Plans & Elevations Rev C
- BDC HSF - 23 The Lanes PA34 Plans & Elevations Rev C
- BDC HSF - 24 The Lanes PT36 Plans & Elevations Rev D
- BDC HSF - 25 The Lanes PD30 Plans & Elevations Rev C
- BDC HSF - 26 The Lanes PA42 Plans & Elevations Rev C
- BDC HSF - 27 The Lanes NB31 Plans & Elevations Rev H
- BDC HSF - 28 The Lanes NT41 Plans & Elevations Rev G
- BDC HSF - 29 The Lanes ND40 Elevations Rev C
- BDC HSF - 30 The Lanes ND40 Plans Rev A
- BDC HSF - 31 The Lanes NA21 Plans & Elevations

- BDC HSF - 40 Village Street PA34 Plans & Elevations Rev C
- BDC HSF - 41 Village Street PT36 Plans & Elevations Rev C
- BDC HSF - 42 Village Street PD30 Plans & Elevations Rev F
- BDC HSF - 43 Village Street PA42 Plans & Elevations Rev D
- BDC HSF - 44 Village Street NB31 V1 Plans & Elevations Rev C
- BDC HSF - 45 Village Street NT41 V1 Plans & Elevations Rev A
- BDC HSF - 46 Village Street ND40 Elevations Rev C
- BDC HSF - 47 Village Street ND40 Plans Rev A
- BDC HSF - 48 Village Street NT42 Elevations Rev C
- BDC HSF - 49 Village Street NT42 Plans
- BDC HSF - 50 Village Street NT41 V2 Plans & Elevations Rev C
- BDC HSF - 51 Village Street NB31 V2 Plans & Elevations Rev A
- BDC HSF - 52 Village Street NA21 Plans & Elevations
- BDC HSF - 60 1 Bed Apartments Elevations Rev A
- BDC HSF - 61 1 Bed Apartments Plans Rev A
- BDC HSF - 62 2 Bed Apartments Elevations A-C Rev A
- BDC HSF - 63 - 2 Bed Apartments Elevations D-F Rev C
- BDC HSF - 64 2 Bed Apartments Plans Rev A
- BDC HSF - 65 Bin & Cycle Store Plans & Elevations
- BDC HSF - 70 Single Garage Plans & Elevations
- BDC Higher Standen Farm - Composite Location Plan Rev B
- BDC Higher Standen Farm - Site Sections 1, 2 & 3 Rev B
- BDC Higher Standen Farm - Site Sections 4, 5 & 6 Rev B
- BDC Higher Standen Farm - Street Scenes A, B & C Rev G
- BDC Higher Standen Farm - Street Scenes D, E & F Rev C
- The Development Edge Characteristics 1
- The Development Edge Characteristics 2
- The Lanes Characteristics 1
- The Lanes Characteristics 2
- The Lanes Characteristics 3
- The Village Street Characteristics
- BDC Higher Standen Farm - Composite Surface Materials Layout Rev E
- BDC Higher Standen Farm - Materials layout Sheet 1 Rev I
- BDC Higher Standen Farm - Materials layout Sheet 2 Rev I
- BDC Higher Standen Farm - Composite Nett Areas Plan Rev G
- BDC Higher Standen Farm - Composite Site Layout Rev P
- BDC Higher Standen Farm - Site Layout Sheet 1 Rev P
- BDC Higher Standen Farm - Site Layout Sheet 2 Rev P
- BDC Higher Standen Farm - Storey Heights Plan Sheet 1 Rev F
- BDC Higher Standen Farm - Storey Heights Plan Sheet 2 Rev F
- BDC Higher Standen Farm - Site Sections 4, 5 & 6 Rev B
- BDC Higher Standen Farm - Composite Surface Materials Layout Rev E
- BDC Higher Standen Farm - Waste Management Plan Sheet 1 Rev E
- BDC Higher Standen Farm - Waste Management Plan Sheet 2 Rev E
- 16078 I Standen Clitheroe - Landscape proposals, POS- Sheet 1-6, Revision I
- 16078 I Standen Clitheroe - Landscape proposals- Sheet 1-5, Revision I
- 16925 E Standen Clitheroe Ph4- Landscape proposals-Sheet 01-05, Revision E

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

Landscape and Ecology

2. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall be submitted on a dwelling/building dependent species site plan and include details of plot numbers and identify the actual wall and roof elevations into which the above provisions shall be incorporated.

The artificial bird/bat boxes shall be incorporated into the identified individual dwellings during their construction and be made available for use before each such dwelling is occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and to minimise/mitigate the potential impacts upon protected species resultant from the development.

3. During the construction period, all trees to be retained shall be protected in accordance with British Standard BS 5837:2012 or any subsequent amendment to the British Standard.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the development hereby approved.

Flooding and Drainage

4. In accordance with the approved Drainage Strategy Ref 6263 P2/SK01-(1B, 2B, 3B, 4B, 5B and 6B), foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

Heritage and Archaeology

5. No works shall take place on the site until the applicant, or their agent or successors in title, has secured the implementation of a programme of archaeological investigation and mitigation. This must be carried out in accordance with a written scheme of investigation, which shall first have been submitted to and agreed in writing by the Local Planning Authority.

REASON: To enable the appropriate archaeological recording, excavation and analysis of any surviving upstanding earthworks and buried below-ground archaeological remains of interest.

Further Control over Development

6. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle upon the street scene/area.

7. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, the dwelling hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the curtilage of the dwellings hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area.

(James Berggrem spoke in favour of the above application).

(Councillor Rogerson declared an interest in the next item of business and left the meeting).

3. APPLICATION REF: 3/2019/0907
GRID REF: SD 373582 437748

DEVELOPMENT DESCRIPTION:

OUTLINE APPLICATION FOR THE ERECTION OF ONE NEW DWELLING AND ASSOCIATED WORKS AT LAND OFF CLITHEROE ROAD, WHALLEY BB7 9AQ

The Head of Planning Services informed Committee that condition 3 had been deleted.

DEFERRED AND DELEGATED to the Director of Economic Development and Planning for approval subject to it being publicised in accordance with the requirements of article 15(3) of the Development Management Procedure Order and there being no new issues raised by any representations and subject to the following conditions:

1. An application for approval of the reserved matters (namely the appearance, layout, scale and landscaping of the site) must be made to the Council before

the expiration of three years from the date of this permission and the development hereby permitted must be begun not later than whichever is the later of the following dates.

- (a) The expiration of three years from the date of this permission; or
- (b) The expiration of two years from the final approval of the reserved matters or, in the case of approval on different dates, the final approval of the last such matter to be approved.

REASON: This condition is required to be imposed by the provisions of Section 92 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2. The development hereby permitted shall be limited to no more than 1 dwelling and shall be carried out in accordance with the following plans and documents:

1305-PL01A Location Plan

REASON: To define the permission and in the interests of the proper development of the site.

- 3. The height of the dwelling proposed in any subsequent reserved matters application(s) pursuant to this consent shall not exceed one storey in height.

REASON: To clarify the scope and nature of the consent and in the interests of the amenity of the area and the residential amenity of neighbouring occupants.

- 4. The application for approval of reserved matters shall be accompanied by full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site), notwithstanding any such detail shown on previously submitted plan(s). The development shall only be carried out in conformity with the approved details.

REASON: To protect the appearance of the locality and in the interests of the amenities of local residents.

- 5. Prior to commencement of any site works including delivery of building materials and excavations for foundations or services all trees identified to be retained in the Arboricultural Constraints Appraisal (Bowland Tree Consultancy, September 2019) shall be protected in accordance with the BS5837:2012 [Trees in Relation to Demolition, Design & Construction].

The protection zone must cover the entire branch spread of the trees, [the area of the root soil environment from the trunk to the edge of the branch spread] and shall remain in place until all building work has been completed and all excess materials have been removed from site including soil/spoil and rubble.

During the building works no excavations or changes in ground levels shall take place and no building materials/spoil/soil/rubble shall be stored or

redistributed within the protection/exclusion zone, in addition no impermeable surfacing shall be constructed within the protection zone.

No tree surgery or pruning shall be implemented without prior written consent, which will only be granted when the local authority is satisfied that it is necessary is in accordance with BS3998 for tree work and carried out by an approved arboricultural contractor.

REASON: In order to ensure that any trees affected by development and considered to be of visual, historic or botanical value are afforded maximum physical protection from the potential adverse effects of development.

6. As part of any reserved matters application and prior to the commencement of any site works including delivery of building materials and excavations for foundations or services, details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites shall have been submitted to, and approved in writing by the Local Planning Authority.

Thereafter the approved provisions shall be implemented and made available for use prior to the occupation of the dwelling hereby approved.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and protected species.

7. Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

8. No development shall commence until a surface water drainage scheme has been submitted to and approved in writing by the Local Planning Authority. The drainage scheme must include:

- (i) An investigation of the hierarchy of drainage options in the National Planning Practice Guidance (or any subsequent amendment thereof). This investigation shall include evidence of an assessment of ground conditions and the potential for infiltration of surface water;
- (ii) A restricted rate of discharge of surface water agreed with the local planning authority (if it is agreed that infiltration is discounted by the investigations); and
- (iii) A timetable for its implementation.

The approved scheme shall also be in accordance with the Non-Statutory Technical Standards for Sustainable Drainage Systems (March 2015) or any subsequent replacement national standards.

The development hereby permitted shall be carried out only in accordance with the approved drainage scheme.

REASON: To promote sustainable development, secure proper drainage and to manage the risk of flooding and pollution.

9. No building or engineering operations within the site shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: In order to protect the amenities of existing residents and within the interests of highway safety.

10. Either prior to commencement of the development hereby approved or as part of the first reserved matters application a Construction Method Statement shall be submitted to, and approved in writing by, the Local Planning Authority. The approved Statement shall be adhered to throughout the construction period. The Statement shall provide for:

- i. the parking of vehicles of site operatives and visitors;
- ii. loading and unloading of plant and materials within the confines of the site;
- iii. storage of plant and materials used in constructing the development;
- iv. wheel washing facilities and/or road sweeping facilities (as appropriate);
- v. measures to control the emission of dust and dirt during construction;
- vi. the timing and routing of construction vehicles to and from the site;
- vii. contact details for the site manager.

REASON: In order to avoid the possibility of the public highway being affected by the deposit of mud/or loose materials which could create a potential hazard to road users, in order to protect the amenity of the occupiers of the adjacent properties and the interests of highway safety the above information is required prior to the commencement of the development.

NOTE: The grant of planning permission does not entitle a developer to obstruct a right of way and any proposed stopping-up or diversion of a right of way should be the subject of an Order under the appropriate Act. Further details can be found by contacting PROWplanning@lancashire.gov.uk

(Josh Halliwell spoke in favour of the above application).
(Councillor Rogerson returned to the meeting).

4. APPLICATION REF: 3/2019/1085
GRID REF: SD 373527 437948

DEVELOPMENT DESCRIPTION:

ERECTION OF 21 DWELLINGS ON PHASE 5, AND PARTIAL RE-PLAN OF THE DEVELOPMENT APPROVED UNDER PLANNING PERMISSION 3/2018/0924 TO CHANGE THE TENURE OF 7 DWELLINGS; VEHICULAR ACCESS, CAR PARKING, LANDSCAPING TREATMENT AND ASSOCIATED ENGINEERING OPERATIONS. LAND SOUTH WEST OF BARROW AND WEST OF WHALLEY ROAD BARROW

The Head of Planning Services referred to a request for a construction management plan.

DEFERRED and DELEGATED to the Director of Economic Development for the satisfactory completion of a Legal Agreement, within 3 months from the date of

this Committee meeting or delegated to the Director of Planning in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months.

Any conditions required by the Highway and Lead Local Flood authorities will be imposed as necessary following the receipt of consultation responses in addition to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Boundary treatment plan - COMP/BTP/004 – dated 11.11.19

Detailed site layout - COMP/DSL/01- dated 11.11.19

Highway Materials - 4424-Eng-110A- dated 20.11.19

House types- undated

Land disposal plan - COMP/LDP/02- dated 11.11.19

Landscaping - 6198.02- dated Oct.19

Location plan - WR-LP-01- dated 16.1.17

Longsections Sheet 1 - 4424-Eng-200B- dated 19.11.19

Longsections Sheet 2 - 4424-Eng-201B- dated 19.11.19

Drainage Layout – 4424-Eng-101B- dated 18.11.19

Section 38 adoptions plan - 4424-Eng-114A- dated 21.11.19

Street scenes - SS-01- dated 18.11.19

Topographical survey – allotments- dated 10.7.2018

Topographical survey – balancing ponds- dated 10.7.2018

Tree Survey - TREE SURVEY AND ROOT PROTECTION AREAS- dated Oct.19

Vehicle Swept Path – 4424-Eng-VSP-SDW- dated 24.2.20

Waste Management Plan – Comp/WMPO/03- dated 11.11.19

Housetypes

Bungalow 4

Bungalow 4 – Semi

Leamington Lifestyle

Shaftesbury

Welwyn

Henley

Cherry and Hornbeam

Canterbury

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

3. The dwellings hereby permitted shall be constructed in complete accordance with the material details included on COMP/MP/05 - Materials Plan received 11/11/19.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

Details

4. The development shall only be carried out in conformity with the level details included on the following drawings:
Detailed site layout COMP/DSL/01 11.11.19
Site layout and Street scene SS-01 18.11.19

REASON: To protect the appearance of the locality and in the interests of the amenities of local residents.

Residential Amenity

5. No building or engineering operations within the site or deliveries to and from the site shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: In order to protect the amenities of existing residents and land uses.

Ecology and trees

6. The development hereby approved shall be carried out in complete accordance with the recommendations and ecological enhancement measures detailed within Section 5 of the submitted Ecological Survey and Assessment (Ref: 2019-288 - November 2019).

REASON: In the interests of biodiversity and to enhance opportunities for species of conservation concern and reduce the impact of development.

7. No above ground level works shall commence or be undertaken on the construction of any dwelling until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority.

For the avoidance of doubt the details shall be submitted on a dwelling/building dependent bird/bat species site plan and include details of plot numbers and the numbers (there shall be at least 1 nest brick/bat tile per dwelling) of artificial bird nesting boxes and artificial bat roosting site per individual dwelling and type. The details shall also identify the actual wall and roof elevations into which the above provisions shall be incorporated.

The artificial bird/bat boxes shall be incorporated into those individual dwellings during construction and be made available for use before each such dwelling is occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and protected species.

8. All trees identified to be retained on approved plan "TREE SURVEY AND ROOT PROTECTION AREAS" shall be enclosed with temporary protective fencing in accordance with BS5837:2012 [Trees in Relation to Demolition, Design & Construction]. The fencing shall be retained during the period of construction and no work, excavation, tipping, or stacking/storage of materials shall take place within such protective fencing during the construction period.

REASON: To ensure that existing trees are adequately protected during construction in the interests of the visual amenity of the area.

9. Any removal of vegetation, including trees and hedges, should be undertaken outside the nesting bird season (March to August) unless an up-dated pre-clearance check has by carried out by a licensed ecologist on the day of removal and no nesting birds are present. The up-dated pre-clearance check shall be have submitted to the Local Planning Authority prior to the removal of any trees and/or hedges.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds and to protect the bird population from damaging activities.

10. No development, including any site preparation, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site place until a detailed method statement for the removal or long-term management/eradication of Himalayan Balsam on the site has been submitted to and approved in writing by the Local Planning Authority. The method statement shall include proposed measures to prevent the spread of Himalayan Balsam during any operations such as mowing, strimming or soil movement. It shall also contain measures to ensure that any soils brought to the site are free of the seeds/ root / stem of any invasive plant covered under the Wildlife and Countryside Act 1981. Development shall thereafter proceed in strict accordance with the duly approved method statement.

REASON: Himalayan Balsam is an invasive plant, the spread of which is prohibited under the Wildlife and Countryside Act 1981. Without measures to prevent its spread as a result of the development there would be the risk of an offence being committed and avoidable harm to the environment.

REASON FOR PRE-COMMENCEMENT CONDITIONS: The removal of invasive species from the site needs to take place prior to work commencing on site.

11. No above ground works shall commence on site until details of a scheme for any external building or ground mounted lighting/illumination, shall have been submitted to and approved in writing by the local planning authority.

For the avoidance of doubt the submitted details shall include luminance levels and demonstrate how any proposed external lighting has been designed and located to avoid excessive light spill/pollution and shall include details to demonstrate how artificial illumination of important wildlife habitats is minimised/mitigated.

The lighting schemes shall be implemented in accordance with the approved details and retained as approved

REASON: To enable the Local Planning Authority to exercise control over development which could prove materially harmful the character and visual amenities of the immediate area and to minimise/mitigate the potential impacts upon protected species resultant from the development

12. Notwithstanding the submitted details, prior to any dwelling being occupied, details/elevations at a scale of not less than 1:20 of the proposed boundary walling, gates and fencing shall have been submitted to and approved by the Local Planning Authority and these details shall identify the measures to be taken to encourage habitat connectivity throughout the site. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality and to enhance biodiversity.

13. Within three months of commencement of development on site, a scheme/timetable of phasing for the approved landscaping areas shall have been submitted for the written approval of the Local Planning Authority. The development shall be carried out in strict accordance with the duly approved timings and phasing's and the areas which are landscaped shall be retained as landscaped areas thereafter. Any trees or shrubs removed, dying, being severely damaged or becoming seriously diseased within five years of planting shall be replaced by trees or shrubs of similar size and species to those originally required to be planted.

REASON: To ensure the proposed landscaped areas are provided on a phase by phase basis.

14. Prior to occupation of the first dwelling, a landscape management plan including long term design objectives, management responsibilities and maintenance schedules for all landscaped areas (other than within curtilages of buildings), shall be submitted to and approved in writing by the Local Planning Authority. The site thereafter shall be managed and maintained in accordance with the approved plan for a minimum period of 25 years.

REASON: To ensure the proper long-term management and maintenance of the landscaped areas in the interests of visual amenity and biodiversity enhancement.

Highways

15. Each dwelling shall have been provided with an electric vehicle charging point in a location suitable to enable electric vehicles to be charged at the dwelling prior to first occupation.

REASON: To ensure that the development provides adequate and appropriate sustainable transport options and in the interest of lowering emissions resultant from vehicular movements associated with the development.

16. All car parking and manoeuvring areas, shown on the approved plans, shall be marked out and made available for use before each dwelling, to be served by such areas, is brought into use. The approved parking and manoeuvring areas shall be permanently maintained as approved thereafter.

REASON: To allow for the effective use of the parking areas.

17. No development shall take place, including any works of demolition, until a construction method statement has been submitted to and approved in writing by the local planning authority. The approved statement shall be adhered to throughout the construction period. It shall provide details in respect of:

- Timing of delivery of all off site highway works
- The parking of vehicles of site operatives and visitors
- The loading and unloading of plant and materials
- The storage of plant and materials used in constructing the development
- The erection and maintenance of security hoarding
- Wheel washing facilities and road sweeper
- Details of working hours
- Contact details for the site manager
- Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
- Routes to be used by vehicles carrying plant and materials to and from the site
- Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.

REASON: In order to ensure that appropriate measures are put in place to limit noise, nuisance and disturbance to the occupiers of neighbouring dwellings and to ensure the development would not be of detriment to the safe operation of the immediate highway during the construction of the development.

18. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety in accordance with Policies DMG1 and DMG3 of the Ribble Valley Core Strategy.

5. (Anthony Blackwell spoke in favour of the above application).
APPLICATION REF: 3/2020/0004
GRID REF: SD 373753 440773

DEVELOPMENT DESCRIPTION:

VARIATION OF CONDITIONS 2 (APPROVED PLANS), 4 (FOOTPATH ENTRANCE) AND 5 (FLOOD RISK ASSESSMENT) FROM PLANNING PERMISSION 3/2019/0388 TO ALLOW CHANGES TO DESIGN, FOOTPATH ENTRANCE AND FLOOD RISK ASSESSMENT – PRIMROSE LODGE, CLITHEROE

APPROVED subject to the following conditions:

Plan related

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Title	Reference
Location Plan	PLBGPLP01
Primrose Lodge Footpath and Access Plan	DPLACVP01 Rev H
Primrose Lodge Footpath and Access Plan	DPLACVP02 Rev A
Fish Pass General Arrangement	EVY0823-01Rev P2
Fish Pass General Arrangement	EVY0823-01Rev P2
General Arrangement and Specification Plan	DPLDG01 Revision F
Planting and Species specification document	2/13/2019

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Drainage

- 2 Prior to the commencement of the construction of the fish pass (ref: drawing EVY0823-01Rev P2) and footbridge full details of the materials of the fish pass shall be submitted to and approved in writing by the Local Planning Authority. No work on the fish pass or footbridge shall commence until further details to comply with the requirements of the Environment Agency have been submitted and agreed to the satisfaction of the Local Planning Authority.

The fish pass shall, thereafter, be constructed in accordance with the approved materials.

REASON: In the interest of visual amenity.

Highways

- 3 For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety.

- 4 Demolition or construction works shall not take place outside 08:00 hours to 17:00 hours Mondays to Fridays nor at any time on Saturdays, Sundays or Bank Holidays.

REASON: To protect the amenities of the nearby residents.

- 5 This permission shall be carried out in accordance with the Traffic Management Plan documents received on the 20/06/19 and 21/06/19.

REASON: To protect existing road users in the interest of highway safety.

- 6 This proposal shall be in accordance with the recommendations of the Bowland Ecology report dated April 2019.

Prior to public access to the site the location of the additional bat boxes within the site shall be submitted to and approved in writing by the Local Planning Authority. The bat boxes shall be erected in accordance with the approved details prior to public access to the site.

REASON: To encourage and promote biodiversity.

7. The proposed development must proceed in strict accordance with the FRA, addendum and plans submitted FRA, (EVY0793 rev. A, December 2019) and Primrose Lodge Fish Pass Flood Risk Assessment: Addendum Report (EVY0793 rev. A, January 2020) prepared by Eden Vale Young).

8. Throughout the lifetime of the development access must be provided to the Environment Agency or other such authorised body to Mearley Brook and Main River for maintenance purposes.

REASON: To provide adequate access for future maintenance/improvement of Mearley Brook,

INFORMATIVES:

Environmental permit - advice to applicant for flood risk activities

The Environmental Permitting (England and Wales) Regulations 2016 require a permit to be obtained for any activities which will take place:

- on or within 8 metres of a main river (16 metres if tidal)
- on or within 8 metres of a flood defence structure or culvert (16 metres if tidal)
- on or within 16 metres of a sea defence

- involving quarrying or excavation within 16 metres of any main river, flood defence (including a remote defence) or culvert
- in a floodplain more than 8 metres from the river bank, culvert or flood defence structure (16 metres if it's a tidal main river) and you don't already have planning permission.

For further guidance please visit <https://www.gov.uk/guidance/flood-risk-activitiesenvironmental-permits> or contact our National Customer Contact Centre on 03702 422 549. The applicant should not assume that a permit will automatically be forthcoming once planning permission has been granted, and we advise them to consult with us at the earliest opportunity.

Environmental permit - advice to applicant for waste activities

Any development using waste or other material for engineering works may require an environmental Permit, unless it is exempt from the need for a permit. If a permit is required, it must be obtained prior to commencing the activity and the applicant should allow three months for the determination of a standard rules permit and four months for the determination of a bespoke permit. Waste transported to and from the development must only be carried by a registered waste carrier.

If planning permission is granted, the applicant should arrange a meeting with the Environment Agency to discuss the permitting implications. For information, the applicant will have to agree a waste recovery plan with the Environment Agency for any activity involving the recovery of waste on land as part of End 3 the Environmental Permit (unless the activity is exempt from the need for a permit).

Please contact our National Customer Call Centre (Tel: 03708 506 506) for advice prior to commencing work. General waste advice is available at: <https://www.gov.uk/topic/environmental-management/waste>

The public register is available at: <https://www.gov.uk/guidance/access-the-public-register-for-environmental-information>
The applicant is advised that it should contact LCC Highways at an early stage as the proposed works on to Woone Lane would require a S218 Agreement with the County Council.

641

APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/0582 R of permission in principle	21/05/2019	Land to the south of Chatburn Old Rd Chatburn	Changed to Hearing Procedure		8/10/19 10.00am Cttee Rm 1	Appeal Allowed Costs application partially awarded to appellant. 23/01/2020

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/0507 R of outline PP	24/09/2019	Land adj John Smith Playing Field, Chaigley Road, Longridge	Hearing		10/12/2019 meeting room on level D	Appeal Dismissed 19/02/2020
3/2019/0497 R of pp	29/10/2019	DJP Domestic Appliances Ltd 1-3 King Lane Clitheroe	CAS			Awaiting Decision
3/2019/0390 R of Prior Approval	26/09/2019	Dutton Manor Mill Clitheroe Road Dutton	WR			Appeal Dismissed 07/02/2020
3/2019/0554	11/11/2019	Three Millstones Waddington Rd West Bradford	WR			Appeal Dismissed 24/02/2020
3/2019/0698 R	02/01/2020	Wilkinsons Farmhouse Simonstone Lane Simonstone	HH			Awaiting Decision
3/2019/0698 R	22/01/2020	Land at Hawthorne Place Clitheroe	WR			Statement due 26/02/2020
3/2018/0246 R (Enforcement appeal)	05/12/2019	12 Poplar Drive Longridge	WR			Awaiting Decision
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Road Bolton by Bowland	WR			Statement due 02/04/2020
3/2018/1105 R	09/01/2020	Higher College Fm Lower Road Longridge	Hearing		17/03/20 Council Chamber	
3/2019/0561 R	Awaiting start date from PINS	Pewter House Farm, Carr Lane Balderstone	WR (to be confirmed by PINS)			
3/2019/0777 R	Awaiting start date from PINS	8 Back Lane Rimington	WR (to be confirmed by PINS)			
3/2019/0822 R of tree work application	13/12/2019	Crafnant 14 Whinney Lane Langho	Environmental Procedure			Awaiting Decision
3/2019/0556 R	Awaiting start date from PINS	Oakhaven Showley Road Clayton le Dale	WR (to be confirmed by PINS)			
3/2019/0622 R	Awaiting start date from PINS	3 Old Road Chatburn	WR (to be confirmed by PINS)			

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0448 R	Awaiting start date from PINS	land at Wiswell Ln Whalley	Inquiry (to be confirmed by PINS			
3/2019/1021 R	Awaiting start date from PINS	Birley Fold Farm Saccary Lane Mellor	HH (to be confirmed by PINS			
3/2019/0510 R	Awaiting start date from PINS	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing (to be confirmed by PINS			

642 REPAIR WORK TO PRESERVE CHAMPION FLOOD POOL

The Director of Economic Development and Planning submitted a report for Committee to consider a request for a grant towards the preservation of Champion Flood Pool. Champion Flood Pool is a naturally occurring wet land about 50m wide and 80m long located along Tinklers Lane, Slaidburn. The pool provides critical habitat for several species of breeding wader birds.

A historical stone field drain which had been blocked for several years had recently opened up again allowing water to drain out of the Flood Pool. If allowed to continue this drainage will render the pool unusable by the birds, which rely on it as breeding and feeding habitat. An agricultural contractor would be able to reverse the drainage issue by closing the land drain with a mini digger.

RESOLVED: That Committee approve utilising the Voluntary Community and Social Enterprise organisation's grant scheme to fund the works to seal the land drain at Champion Flood Pool at a cost of £248.

643 VALIDATION OF PLANNING APPLICATIONS

The Director of Economic Development and Planning submitted a report seeking Member approval in relation to an administrative charge in connection with the validation process of planning applications that are never made valid. It was requested that Members confirm and adopt the charging regime from 31 March 2020.

Upon receipt all applications are checked to ensure that all the appropriate information had been submitted in accordance with the adopted validation checklist. If an application is submitted without the necessary information required to allow officers to assess the proposals, then the application is made invalid. This means it is placed on hold until the necessary amendments or documents have been received. It is important that the Council seeks ways of improving the service and reviews the cost and time associated with each element of the application process. It was evident that there was a considerable amount of officer time and work associated with invalid applications.

In the interests of improving the service, it was proposed to introduce a charge which would be levied for any application which was made invalid and where the additional information requested was not submitted within the required timeframe (usually 2 months). In these cases, the application would be returned and the following administrative charge would be deducted from the planning fee refund: £50 or 10% of the application fee whichever was the greater. This is set at a rate intended to discourage the submission of invalid applications whilst recovering the administration cost of processing the invalid application.

RESOLVED: That Committee

1. adopt the fee charging schedule as outlined in the report for applications received after 31 March 2020 which are not validated; and
2. publicise the new fee charge as widely as possible and inform the main users of the planning application services directly.

644 ANNUAL POSITION STATEMENTS – HOUSING

The Director of Economic Development and Planning submitted a report outlining the approach to the use of annual position statements for 2020/21.

The report outlined the revisions recently introduced to the National Planning Policy Framework in 2019 of the option to use an Annual Position Statement (APS) to confirm a local authority's housing delivery position, namely five year suppl, was introduced. Councils can utilise the APS on an annual basis following Examination by an Inspector to demonstrate that their housing land supply was robust. In effect with an agreed APS the Council's housing land supply position would be fixed for 12 months (subject to predetermined timescales) and would avoid the need to debate such evidence at planning appeals. Members would be aware that considerable time can be taken up in appeals and related expenses in establishing the housing land supply. In the right circumstances, there are merits in using the APS.

It was clear that the APS may provide some benefits in certain circumstances but these do not currently relate to those of this Council. In the case of Ribble Valley, as we currently do not meet the criteria of a relevant, recently adopted plan, it would not be possible for the Council to meet the tests for an APS.

RESOLVED: That the report be noted.

645 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES.

There were no reports from Representatives on Outside Bodies.

646 CAPITAL PROGRAMME 2020/21

The Director of Resources submitted a report for Committee's information of the schemes approved for inclusion in this Committee's 2020/21 capital programme. The total for this Committee is £40,920 over the five year life of the programme of which all of it relates to the 2020/21 financial year.

RESOLVED: That the report be noted.

647 REVENUE MONITORING 2019/20

The Director of Resources submitted a report informing Committee of the position for the period April 2019 to January 2020 of this year's revenue budget as far as this Committee was concerned. It was pointed out that there was an overall underspend of £57,148 on the net cost of services and £55,613 after allowing for transfers to/from earmarked reserves. The report outlined the variations between the budget and actuals for Committee's information.

RESOLVED: That the report be noted.

648 APPEALS

- a) 3/2019/0390 – change of use from offices to dwellings (4 No bungalows and 2 No houses) at Health Rack Ltd, Dutton Manor Mill, Clitheroe Road, Dutton – appeal dismissed.
- b) 3/2018/0507 – outline application for up to 10 No self-build dwellings with all matters reserved save for access at The Stables, Chaigley Road, Longridge – appeal dismissed.
- c) 3/2019/0554 – The Three Millstones Inn, Waddington Road, West Bradford, new single storey building at the rear of the public house to create an additional guest bedroom – appeal dismissed.

The meeting closed at 7.05pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Emergency Committee

Meeting Date: Thursday, 7 May 2020, starting at 9am
Present: Councillor S Atkinson (Chairman)

Councillors:

A Brown
S Hore
A Knox

In attendance: Chief Executive, Director of Community Services, Director of Resources, Director of Economic Development and Planning and Borough Solicitor.

Also in attendance: T Austin, R Bennett, D Berryman, D Birtwhistle, S Brunskill, B Buller, J Clark, L Edge, S Fletcher, A Humphreys, G Mirfin, R Newmark, S O'Rourke, D Peat, J Schumann, R Sherras.

649 APOLOGIES

There were no apologies for absence.

650 COVID-19 – CONSTITUTIONAL AMENDMENTS

The Chief Executive submitted a report informing Committee that in consultation with the Leader and Leader of the Opposition, they had agreed that the present Covid-19 pandemic, together with requirements under the Coronavirus Act 2020 and regulations made thereunder meant that it was not advisable, reasonable or safe for the Council to continue to meet as normal. It was therefore necessary to put in place alternative decision-making processes for the Council which must be within the context of the Local Government Act 1972, the Coronavirus Act 2020 and other legislation governing local authority decision-making.

This would also include amendment or addition to Standing Orders where appropriate, approval of delegated decision-making processes and consideration of dispensation for Members with regard to their attendance at meetings due to the pandemic.

He informed Committee that on 4 April 2020 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force and would remain in effect until 7 May 2021.

The Regulations would allow for Councillors to attend and fully participate in formal meetings of the authority remotely via audio, or where practicable video link. The Regulations would also allow for electronic publication of notice of meetings and/or for the public to be able to attend remotely.

The proposed addendum to the general Standing Orders would not change any responsibilities or functions of any Councillors or meetings but would seek to

ensure that there are no barriers in the Constitution to delivering remote attendance.

It was proposed the Council waive the requirement of Section 85 of the Local Government Act 1972 where Councillors who failed to attend a meeting for a period of 6 months automatically ceased to be a Councillor in the light of the Coronavirus outbreak. It was however, noted that as and when meetings are reinstated remote attendance would count as attendance for the purposes of this requirement.

It was also proposed that the Council delegate the following decision-making powers to the Chief Executive, or in his absence, his nominated deputies, in consultation where appropriate with the Leader and the Leader of the Opposition, or in their absence, their nominated deputies:

- Power to take any decision on behalf of the Council which can lawfully be delegated to officers, subject where appropriate to the decision-maker, before taking decision, having taken appropriate steps to consult the Leader and the Leader of the Opposition or their deputies and if necessary the Chairman of the relevant Committee which would, save for the delegated power, have taken the decision.
- Power to cancel Council, committee or sub-committee meetings.

It was also proposed that the Council dispenses with the requirement to hold the annual meeting scheduled for 12 May 2020 and it be noted that the appointments made by the Annual Council on 14 May 2019, with the exception of the appointment of the Vice Chair of the Licensing Committee would continue.

Councillors G Mirfin and R Sherras were given permission to speak.

The Chairman felt it was important that democracy should where possible get back to normal and therefore suggested an additional proposal that the aforementioned decisions be kept under review and reconsidered at any time appropriate in advance of May 2021.

He also proposed that the new Vice Chairman of the Licensing Committee should be Councillor David Berryman.

It was also confirmed that any major planning applications would still be considered by the Planning and Development Committee and that should there be a virtual meeting that public participation would be made possible.

A verbal vote of the Committee Members was taken and it was:

RESOLVED: That Committee

1. approve the temporary addendum to the Council's Standing Orders in relation to remote attendance at formal meetings as attached to the report;

2. approve a waiver of the 6-month rule for Councillor attendance at meetings in the light of the Covid-19 pandemic until 7 May 2021;
3. approve delegation of decision-making powers to the Chief Executive or in his absence his nominated deputies in consultation where appropriate with the Council Leader and the Leader of the Opposition or in their absence their deputies;
4. dispense with holding the Annual Meeting of the Council in 2020 and confirm the continuation of appointments until the next Annual Meeting with the exception of the Vice Chairman of Licensing Committee where the appointment of Councillor David Berryman would be effective immediately; and
5. these decisions be kept under review and reconsidered by the Emergency Committee if the Leader and Leader of the Opposition request it at any time.

The meeting closed at 9.25am.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Emergency Committee

Meeting Date: Friday, 5 June 2020 starting at 9am
Present: Councillor S Atkinson (Chairman)

Councillors:
A Brown
S Hore
A Knox

In attendance: Chief Executive, Director of Resources, Director of Community Services, Director of Economic Development and Planning, Solicitor, Head of Financial Services, ICT Manager.

Also in attendance: Councillors T Austin, D Berryman, R Bennett, J Clark, S O'Rourke, J Schuman and R Thompson.

651 APOLOGIES

There were no apologies for absence from the meeting.

652 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following item of business being exempt information under Part 1, Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

653 LICENSING ARRANGEMENTS FOR MICROSOFT PRODUCTS

The Director of Resources submitted a report informing Committee that the present licensing arrangement for Microsoft products had come to an end and needed renewing. There was an option at this point to make a move over to Office 365 which was the product of choice under the Government Framework Agreement, which was being separately promoted by Microsoft due to added functionality.

Office 365 also had added benefits giving access to a number of additional Microsoft products and also allowing some element of increased business continuity as far as Microsoft products were concerned being able to access files from any PC.

The report provided details around a number of licensing options with one particular option being seen as the most advantageous for the Council.

The report outlined the background to the Microsoft Enterprise Agreement, which was a volume licensing package offered by Microsoft, where the price was tiered to the number of computers being licensed and was a three-year contract that gave the Council the option to licence almost every Microsoft product that might be needed. It was also on a subscription basis.

The report went on to outline how the Microsoft Enterprise Agreements had worked at Ribble Valley for the two previous three-year contracts from 2014 and 2017.

The framework agreements and increased costs for a Microsoft Enterprise Agreement renewal from 2020 were outlined with the various options available.

It was highlighted that in the current changing working environments, that had to some extent been thrust upon us of late due to Covid19, it was recognised that Office 365 offered the most flexible method of working.

A tendering exercise had taken place resulting in four final options being put out to tender:

- Option 1 – Like for like (Office 2019 and other licenses)
- Option 2 – Office 365 (and other licenses)
- Option 3 – M365 E3 (and other licences as previously)
- Option 4 – M365 E5 (and other licences)

Of these options, Option 3 was the preferred option providing the various licenses needed but replacing Office 2019 with Office 365 giving the resulting additional functionality and flexibilities.

The costs had increased substantially and the report sought Member approval for an increase to the Council's budget for these licenses. For the first year of the new three-year agreement the annual cost would be £47,880 being an increase of £21,390 after allowing for savings from the Blackberry Enterprise licence. It was suggested that the additional budget be funded from the Business Rates Growth Earmarked Reserve for 2020/21 and then brought into the base budget for future years.

Members asked questions regarding the security of Microsoft and the need for ongoing staff training.

RESOLVED: That Committee approve the additional budget of £21,390 required to enable the purchase of the Microsoft licenses for 2020/21 under Option 3 (M365 E3 and other licenses) and that it be funded from the Business Rates Earmarked Reserve for 2020/21 and then brought into the base budget for future years.

The meeting closed at 9.14am.

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 25 June 2020 starting at 5pm
Present: Councillor A Brown (Chairman)

Councillors:

T Austin	A Humphreys
I Brown	S Knox
B Buller	S O'Rourke
J Clark	J Rogerson
M French	R Sherras
B Holden	R Thompson

In attendance: Director of Economic Development and Planning, Head of Planning Services, Solicitor, Principal Planning Officer, Countryside Officer.

Not in attendance: Councillor S Carefoot.

Also in attendance: Councillors S Atkinson, B Hilton and S Hore.

654 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor N Walsh.

655 MINUTES

The minutes of the meeting held on 12 March 2020 were approved as a correct record and signed by the Chairman.

656 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor J Rogerson declared an interest in planning application 3/2020/0143 – Unit 39, Shay Lane, Longridge.

657 PUBLIC PARTICIPATION

There was no public participation.

658 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2019/1119
GRID REF: SD 377329 449543

DEVELOPMENT DESCRIPTION:

CHANGE OF USE OF AGRICULTURAL/HORTICULTURAL LAND TO OVERFLOW CAR PARK AND ASSOCIATED LANDSCAPING (RESUBMISSION OF APPLICATION 3/2019/0588). RETROSPECTIVE CONSENT FOR TWO SUBTERRANEAN LPG TANKS AND STONE GRAVEL SURFACE SERVICE AREA TO THE REAR (NORTH) OF THE EXISTING POTTING SHED.

RETENTION OF PLANT GROWING AREA IN ASSOCIATION WITH EXISTING NURSERY

APPROVED subject to the imposition of the following conditions:

Time

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchasing Act 2004.

Plans

2. Unless explicitly required by this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:
 - Location Plan
 - Proposed Site Plan (Amended Plans Received 19/02/2020)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

3. The materials to be used on the external surfaces of the development, as indicated within the submitted application form and approved drawings, shall be implemented as indicated.

Prior to the installation of the grasscrete further specification, which shall include a method statement of its installation, shall be submitted to and approved in writing by the Local Planning Authority. Thereafter the grasscrete shall be installed in accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials of the grasscrete and post and wire fencing are acceptable. It shall provide for:

Lighting

4. The proposed car park hereby approved shall have low level lighting in accordance with the submitted approved details. For the avoidance of doubt the lighting bollards hereby approved shall be The Eco City 700 LED Bollard with a maximum Lumens of Approx. 700Lm. These lights must be switched off and not illuminated from 5.30pm every day.

REASON: To protect nearby residential amenity.

Ecology

5. Notwithstanding the submitted landscaping details a further landscaping scheme including additional planting areas adjacent to western boundary of the car parking area and the southern boundary of the growing area as well as details of the planting specification shown on approved drawing (Proposed Site Plan Amended Plan Received 19/02/2020), shall be submitted to and agreed in writing by the Local Planning Authority prior to the commencement of the landscaping at the site.

Thereafter the approved landscaping shall be implemented in the first planting season following use of the overflow car park hereby approved and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority.

This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

REASON: To ensure the proposal is satisfactorily landscaped and appropriate to the locality.

Opening hours

6. The overflow car park hereby approved shall only be used between the hours of 8:30AM to 17:30PM on any day.

REASON: To protect nearby residential amenity.

7. Within one month of the date of this consent a scheme for signage within the site shall be submitted to and approved in writing by the Local Planning Authority. The signage shall advise of the available on-site parking provision and discourage parking by visitors/ customers/ staff to the Nursery on Barrett Hill Brow. The approved signage shall be erected prior to the first use of the overflow car park hereby approved and maintained in perpetuity thereafter.

REASON: In the interest of highway safety and residential amenity.

8. Within one month of the date of this consent a construction method statement shall be submitted to and approved in writing by the Local Planning Authority. The approved statement shall be adhered to throughout the construction period. It shall provide for:

- A parking area for site operatives and visitors within the application site which is separated from the retained customer/ staff parking for the Nursery;
- An area of land for the loading and unloading of plant and materials which shall be wholly within the application site;
- An area for the storage of plant and materials used in constructing the development;
- Contact details for the site manager.

REASON: Due to the narrowness of the surrounding highways and the presence of on-street parking it is considered essential that the construction activities associated with this development are contained within the application site.

9. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety.

(John Foley spoke in favour of the above application).

2. APPLICATION REF: 3/2020/0013
GRID REF: SD 368832 434044

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF FOUR TWO-STOREY HOLIDAY COTTAGES AND FORMATION OF SHORT LENGTH OF ACCESS ROAD (RESUBMISSION OF 3/2019/0671) AT DEWHURST FARM, LONGSIGHT ROAD, LANGHO BB6 8AD

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Units 1 & 2 Proposed Floor Plans, Roof Plan & Elevations, Proposed Cross Section (Tur/155/2672/01A)

Units 3 & 4 Proposed Floor Plans, Roof Plan & Elevations, Proposed Cross Section (Tur/155/2672/02 A)

Existing and Proposed Site Plans (Tur/155/2672/03 C) (amended 09.03.2020)

Location Plan (Tur/155/2672/04 C) (amended 09.03.2020)

Proposed Bin Storage Areas. Plan and Elevations of Bin Store. Swept Path Analysis for Refuse Wagon (Tur/155/2672/05 C) (amended 09.03.2020)

Highway Plan (Tur/155/2672/06 C) (amended 09.03.2020)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. For the avoidance of doubt this planning approval does not incorporate the erection of external lighting on any structure hereby approved, or elsewhere within the site.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising.

4. No unit of holiday accommodation hereby approved shall be brought into use until 1.2 metre high natural stone walls to bound its plot, have been erected.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality.

5. External refuse recycling/bin stores shall be made available for use in accordance with drawing no. Tur/155/2672/05 before the development hereby approved is first brought into use and retained thereafter.

REASON: To ensure the provision of satisfactory facilities for the storage of refuse and recycling and in the interest of visual amenity.

6. The proposed new length of track between the application site and the existing access track from the A59 to Dewhurst Farm shall be constructed from two strips of dark coloured gravel, with a central grass strip (as per the email from Colin Sharpe (GHA) dated 16.09.2019).

REASON: To ensure that the materials used are visually appropriate to the locality.

7. Notwithstanding the submitted details, precise specifications or samples of external facing and roofing materials shall have been approved in writing before their use in the proposed development. The materials shall be implemented within the development in strict accordance with the approved details submitted to and approved in writing by the Local Planning Authority.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

8. A dedicated electric vehicle charging point shall be provided for each unit of holiday accommodation prior to first use of the development hereby approved. Thereafter, the electric vehicle charging points shall be permanently maintained.

REASON: To promote sustainable modes of transport.

9. Notwithstanding the provisions of The Town and Country Planning (Use Classes) (Amendment) (England) Order 2015, or any equivalent Order following the revocation and re-enactment thereof (with or without modification), the holiday units hereby approved shall only be used as short-term holiday accommodation and for no other purpose.

REASON: For the avoidance of doubt, and to avoid an over-intensive use and to ensure that the development remains compatible with the character of the area and the intensity and frequency of usage remains proportionate to the use hereby approved.

10. Each holiday unit hereby approved shall not be let to or occupied by the owner, any one person or group of persons for a combined total period exceeding 28

days in any one calendar year and in any event shall not be used as a unit of permanent accommodation or any individual(s) sole place of residence.

The owner shall maintain a register of all guests of each unit of accommodation hereby approved at all times and shall be made available for inspection by the Local Planning Authority on request. For the avoidance of doubt the register shall contain the name and address of the owner and the main guest who made the booking together with dates of occupation.

REASON: The permission relates to the provision of holiday accommodation. The condition is necessary to define the scope of the permission hereby approved and to ensure that the development promotes sustainable tourism and contributes to the area's economy.

11. Prior to the first use of the development hereby permitted, sight lines of 200m in both directions from a point 2.4m south of the edge of the carriageway of the A59 shall be provided as shown on drawing no. Tur/155/2672/06.

The land within these splays shall be maintained thereafter, free from obstructions such as walls, fences, trees, hedges, shrubs, ground growth or other structures within the splays in excess of 1.0 metre in height above the height at the centre line of the adjacent carriageway.

REASON: To enable vehicles to enter and leave the premises in a safe manner without causing a hazard to other road users.

12. The access road improvements shown on submitted drawing Tur/155/2672/06 shall have been fully completed prior to any unit of holiday accommodation hereby permitted being brought into use. For the avoidance of doubt this shall include the provision of a post and rail fence between the application site and Dewhurst Road as denoted on drawing Tur/155/2672/06 which shall thereafter be retained and maintained at all times.

REASON: In the interests of highway safety.

13. The car parking and manoeuvring areas shall be laid out in accordance with the approved plans before the holiday accommodation hereby approved is first brought into use and shall be permanently maintained as such thereafter.

REASON: To allow for the effective use of the parking areas

14. Any removal of vegetation including trees and hedges shall be undertaken outside the nesting bird season [March - August inclusive] unless preceded by a pre-clearance check by a licensed ecologist on the day of removal which confirms the absence of nesting birds.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds.

15. No above ground development shall take place until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority. The details shall be

submitted on a building dependent bird and bat species development site plan and include details of the numbers of artificial bird nesting boxes and artificial bat roosting sites. The details shall also identify the actual wall and roof elevations into which the above provisions shall be incorporated. The artificial bird/bat boxes shall be incorporated into the building during the construction works before the development is first brought into use and shall be retained and maintained thereafter.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern and protected species.

16. Prior to first rental period of each holiday unit hereby approved a Management Plan shall have been submitted to, and agreed in writing by, the Local Planning Authority and shall provide details of the following:
- i) Measures to ensure that the behaviour of the guests is reasonable and not detrimental to the amenities of nearby residents.
 - ii) Details of the person or persons who would be responsible for assisting the guests of the cottage(s) with any queries/problems; and would also be responsible for ensuring that the behaviour of guests is reasonable and not detrimental to the amenities of nearby residents.
 - iii) The addresses of the person or persons responsible for the operation of the holiday unit(s).

Thereafter, the development shall be operated in strict accordance with the approved details.

REASON: To ensure the satisfactory management of the site in the interests of general amenity of the area, to safeguard where appropriate neighbouring residential amenity.

17. No building or engineering operations within the site or deliveries to and from the site shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: In order to protect the amenities of existing residents.

18. Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

NOTE: This permission should be read in conjunction with the Unilateral Undertaking signed and dated 26 April 2020.

(Councillor Rogerson declared an interest in the next item of business and left the meeting).

3. APPLICATION REF: 3/2020/0143
GRID REF: SD 359504 436070

DEVELOPMENT DESCRIPTION:

CREATION OF 4 PARKING SPACES OFF SHAY LANE, LONGRIDGE

APPROVED subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

3151/001

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. Prior to the development hereby approved being first brought into use, the parking spaces shall be laid out hard surfaced sealed and drained in accordance with the details shown on drawing number 3151 001 and thereafter retained as such.

REASON: In the interests of visual amenity, highway safety and to ensure the proper drainage of the site in accordance with policy DMG1 of the Core Strategy for the Ribble Valley.

(Councillor Rogerson returned to the meeting).

4. APPLICATION REF: 3/2020/0266
GRID REF: SD 373006 440751

DEVELOPMENT DESCRIPTION:

RESERVED MATTERS APPLICATION FOR THE ERECTION OF 110 DWELLINGS WITH PUBLIC OPEN SPACE, LANDSCAPING, SUSTAINABLE DRAINAGE SYSTEM (SUDS) AND INTERNAL LAYOUT, FOLLOWING OUTLINE PLANNING PERMISSION 3/2018/0688. LAND OFF HENTHORN ROAD, CLITHEROE BB7 2QF

APPROVED subject to the following conditions:

Approved plans and house types

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Affordable Housing Plan - CLITH/AFF/01 - REVA
Bat and Bird Boxes Detail and Location - 80-256-001
Close Boarded Screen Fence - SD/SF1
Engineering planning layout 10-01 P2
Entrance Details
Estate Road Specification
House types
Layout - CLITH/001
Kerb Construction Plan - D003 Rev A
Landscape Layout - 101 B
Larch Lap Fence - SD/SF 24
Location Plan - CLITH/LOC/01
Materials and Boundary Plan - CLITH/MAT/01 - REVB
Planting Plan 101B, 201A, 202A, 203A, 204A
Section 278 Plan (1-5)
Screen Wall - SD/ED/SW1
Single Garage 090/SG1/001
Site Plan - CLITH/01 Rev J
Stone Wall SD/SW8
Street Scene 2017/04
Swept Path 2922/SP01
Topographical Survey Topo 01/02 / 20
Waste Management Plan CLITH/WMP/01 REVA
House Types:
Windsor Bungalow
Overton
Maplewood
Kingston
Hazelwood
Eaton
Blackwood
Ashwood
Marchmont
Bede Bungalow

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

2. The materials to be used on the external surfaces of the development as indicated on Proposed Plan: CLITH/MAT/01 REVB shall be implemented as indicated.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

Contaminated Land - Contamination Found During Works

3. Once works commence on the site, should site operatives discover any adverse ground conditions and suspect it to be contaminated, they should report this to the Site Manager and the Contaminated Land Officer at Ribble

Valley Borough Council. Works in that location should cease and the problem area roped off. A Competent Person shall be employed to undertake sampling and analysis of the suspected contaminated materials. A Report which contains details of sampling methodologies and analysis results, together with remedial methodologies shall be submitted to the Local Planning Authority for approval in writing. The approved remediation scheme shall be implemented prior to further development works taking place and prior to occupation of the development.

Should no adverse ground conditions be encountered during site works and/or development, a Verification Statement shall be forwarded in writing to the Local Planning Authority prior to occupation of the building(s), which confirms that no adverse ground conditions were found.

REASON: To ensure that the site investigation and remediation strategy will not cause pollution of ground and surface waters both on and off site.

Landscaping

4. The approved landscaping scheme shall be implemented in the first planting season following occupation or use of the development and shall be maintained in accordance with the landscape / habitat management and maintenance report by TPM Ref: 3550/50 REVA, dated June 2020 to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

REASON: To the interest of visual amenity and biodiversity.

Tree protection

5. Prior to commencement of any site works including delivery of building materials and excavations for foundations or services all trees identified in the arboricultural/tree survey dated March 2020 shall be protected in accordance with the BS5837 2012 [Trees in Relation to Demolition, Design & Construction]

The details of which shall be implemented in full under the supervision of a qualified arboriculturalist and in liaison with the Countryside/Tree Officer. A tree protection monitoring schedule shall be agreed and tree protection measures inspected by the local planning authority before any site works are begun.

The root protection/exclusion zone shall remain in place until all building work has been completed and all excess materials have been removed from site including soil/spoil and rubble. During the building works no excavations or changes in ground levels shall take place and no building materials/spoil/soil/rubble shall be stored or redistributed within the protection/exclusion zone, in addition no impermeable surfacing shall be constructed within the protection zone.

No tree felling or pruning shall be implemented without prior written consent, which will only be granted when the local authority is satisfied that it is necessary is in accordance with BS3998 for tree work and carried out by an approved arboricultural contractor.

REASON: In order to ensure that any trees affected by development and included in a Tree Preservation Order/ Conservation area/considered to be of visual, historic or botanical value are afforded maximum physical protection from the potential adverse effects of development.

REASON: In order to ensure that trees of visual amenity/botanical/historical value are protected against adverse effects of the development.

REASON: for pre-commencement condition: To ensure that the trees are adequately protected before works commence on site.

Artificial Lighting

7. The artificial lighting shall be installed in accordance with the detailed street lighting design and calculations submitted to the Council on 12th June 2020 prior to the occupation of the dwellings and thereafter be retained as such.

REASON: In the interests of amenity and in order to reduce the harmful impact of artificial lighting on the natural foraging/roosting/nesting behaviour of a protected/species of conservation concern.

Sustainable Drainage Systems

8. Prior to occupation of the development a sustainable drainage management and maintenance plan for the lifetime of the development shall be submitted to the Local Planning Authority and agreed in writing. The sustainable drainage management and maintenance plan shall include as a minimum:
 - a. Arrangements for adoption by an appropriate public body or statutory undertaker, or, management and maintenance by a resident's management company; and
 - b. Arrangements for inspection and ongoing maintenance of all elements of the sustainable drainage system to secure the operation of the surface water drainage scheme throughout its lifetime.

The development shall subsequently be completed, maintained and managed in accordance with the approved plan.

REASON: To ensure that management arrangements are in place for the sustainable drainage system in order to manage the risk of flooding and pollution during the lifetime of the development.

Permitted development rights removed garages

9. The proposed garage shall not be used for any purpose (including any purpose ordinarily incidental to the enjoyment of the dwelling house as such) which would preclude its use for the parking of a private motor vehicle.

REASON: To facilitate adequate vehicle parking and/or turning facilities to serve the dwelling in accordance with Policy DMG1 of the Ribble Valley Core Strategy Adopted Version.

Screen fences

10. Notwithstanding the submitted details, prior to the commencement of the development full details of existing and proposed ground levels and proposed building finished floor levels (all relative to ground levels adjoining the site) shall have been submitted to and approved in writing by the Local Planning Authority. The development thereafter shall be carried out strictly in conformity with the approved details.

REASON: To protect the appearance of the locality and in the interests of the amenities of local residents.

REASON: for pre-commencement condition: To ensure that the finished levels are appropriate before works commence on site.

11. Prior to the commencement of any above ground works full details of the alignment, height and appearance of all fences and walls and gates to be erected (notwithstanding any such detail shown on previously submitted plan(s)) shall have been submitted to and approved in writing by the Local Planning Authority. No dwelling shall be occupied until all fences and walls shown in the approved details to bound its plot have been erected in conformity with the approved details. Other fences and walls shown in the approved details shall have been erected in conformity with the approved details prior to substantial completion of the development.

REASON: To ensure a visually satisfactory form of development and to provide reasonable standards of privacy to residents.

(David Brackley spoke in favour of the above app).

5. APPLICATION REF: 3/2020/0219
GRID REF: SD 375906 445495

DEVELOPMENT DESCRIPTION:

CHANGE OF USE FROM PUBLIC HOUSE WITH LIVING ACCOMMODATION (A4 DRINKING ESTABLISHMENT) TO RESIDENTIAL USE (C3 DWELLING) (RESUBMISSION OF APPLICATION 3/2019/0049 AT DUKE OF YORK INN GRINDLETON BROW GRINDLETON BB7 4QR

REFUSED for the following reasons:

1. The proposed change of use of the Grade II listed building, the Duke of York Hotel, would result in less than substantial harm to its special historic interest and would harm the character of Grindleton Conservation Area. The proposals would fail to meet the requirements of paragraph 196 of the Framework and the optimal viable use of the premises have not been adequately examined to support the proposed alternative use. The proposals would be in conflict with Key Statement EN5 and Policy DME4 of the Core Strategy.

2. The proposed development would lead to a loss of commercial premises and a valued community facility in a village without sufficient justification as explicitly required by Core Strategy Key Statement EC2 and Policy DMR3.

(John Halley spoke against the above application. Councillor B Hilton was given permission to speak on the above application).

659 APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0497 R	29/10/2019	DJP Domestic Appliances Ltd 1-3 King Lane Clitheroe	CAS			Appeal Dismissed 28/04/2020
3/2019/0698 R	02/01/2020	Wilkinsons Farmhouse Simonstone Ln Simonstone	HH			Appeal Dismissed 06/05/2020
3/2019/0262 R	22/01/2020	land at Hawthorne Place Clitheroe	WR			Awaiting Decision
3/2018/0246 R (Enforcement appeal)	05/12/2019	12 Poplar Drive Longridge	WR	Appellant costs application refused		Appeal Dismissed 06/05/2020
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Rd Bolton by Bowland	WR			Awaiting Decision
3/2018/1105 R	09/01/2020	Higher College Farm Lower Rd Longridge	Hearing		17/03/20 Council Chamber	Hearing opened, then adjourned until after lockdown – no new date given yet. Turned Away 26/05/2020
3/2019/0561 R	27/02/2020	Pewter House Farm Carr Lane Balderstone	WR			Awaiting Decision
3/2019/0777 R	24/03/2020	8 Back Lane Rimington	HH			Awaiting Decision
3/2019/0822 R of tree work application	13/12/2019	Crafnant 14 Whinney Lane Langho	Environmental Procedure			Awaiting Decision
3/2019/0556 R	06/03/2020	Oakhaven Showley Road Clayton le Dale	WR			Awaiting Decision

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0622 R	09/03/2020	3 Old Road Chatburn	HH			Awaiting Decision
3/2019/0448 R	28/04/2020	land at Wiswell Lane Whalley	Hearing		Waiting for PINS	Statement due 22/06/2020
3/2019/1021 R	15/04/2020	Birley Fold Farm Saccary Lane Mellor	HH			Appeal Allowed 26/05/2020
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing		Waiting for PINS	Awaiting Hearing
3/2019/0975 R	22/05/2020	The White House Sawley Road Sawley	HH			Awaiting Decision
3/2020/0039 R	08/06/2020	90 Mitton Road Whalley	HH			Awaiting Decision
3/2020/0649 R	18/05/2020	land to the south of 5 Chapel Brow Longridge	WR			Statement due 22/06/2020
3/2020/0037 R	18/05/2020	Fairclough Barn Loud Bridge Chipping	HH			Awaiting Decision
3/2020/0036 R	18/05/2020	28 Calfcote Lane Longridge	WR			Statement due 22/06/2020
3/2020/0167 R	02/06/2020	2 Moorend Cottages Ribchester Road Langho	WR			Statement due 07/07/2020
3/2019/0877 U	Awaiting start date from PINS	Land at the junction of Chatburn Road and Pimlico Link Road Clitheroe	WR (to be confirmed by PINS)			

660 NON-DETERMINATION APPEAL IN RELATION TO FULL PLANNING CONSENT FOR THE ERECTION OF 39 DWELLINGS WITH LANDSCAPING, ASSOCIATED WORKS AND ACCESS FROM ADJACENT DEVELOPMENT SITE, LAND AT CHATBURN ROAD, CLITHEROE

The Director of Economic Development and Planning submitted a report advising and informing Committee in relation to a recently received non-determination appeal and to request support and agreement for the reasons for refusal to be presented to the Planning Inspectorate.

The application (3/2019/0877) was submitted to the local authority on 20 September 2019 and made valid on 8 October 2019 with the 13 weeks timeframe for determination ending on 7 January 2020. To allow for the resolution of highways matters and to enable internal discussions regarding policy implications

of the proposal, extensions of time were sought and agreed that extended the determination period to 31 March 2020.

Upon the expiration of the extended determination timeframe, applicants can exercise the right to appeal for non-determination.

Internal discussion as to how policies DMG2 and DMH3 should be interpreted, engaged and applied were concluded informally prior to the non-determination appeal being received. However, at this stage the applicant had not agreed an extension of time for the determination of the application with the non-determination appeal having been received on 28 May 2020 with the Inspectorate finding the appeal as valid on 9 June 2020.

The appellant had requested that the appeal be considered under the written representations procedure which the authority considers appropriate.

Members should also note that objectors, those that had made representations and statutory consultees would be given the opportunity to give further representations to the Inspectorate with any material matters raised informing the Inspector's decision.

In the case of non-determination appeals, it was important that the Planning and Development Committee were also given the opportunity to consider the planning merits of the proposal so as to form a view as to whether they were satisfied with the recommendation that would be presented to the Inspectorate in response to the appeal.

A copy of the Officer's report was appended for Members' consideration. On the basis of the merits of the case and having had regard to all material considerations and matters raised, it was considered that should a formal recommendation had been made, the application would have been recommended for refusal for the following reason:

Planning application 3/2019/0877

The proposal is considered contrary to key statement DS1 and Policies DMG2 and DMH3 of the Ribble Valley Core Strategy in that approval would lead to the creation of new residential dwellings in the defined open countryside, located outside of a defined settlement boundary, without sufficient justification insofar that it has not been adequately demonstrated that the proposal is for that of local needs housing that meets a current identified and evidenced outstanding need. It is further considered that the proposal fails to meet the requirements of key statement DS1 insofar as there are not identified regeneration benefits associated with the proposal.

RESOLVED: That Committee

1. agree with the Officer recommendation and were minded to refuse the application for the reasons outlined; and
2. agree that the written representations procedure was the most appropriate procedure for the appeal.

661

TREE PRESENTATION ORDER 7/19/3/216 – CARR HALL WOODLANDS

The Director of Economic Development and Planning submitted a report for Committee to consider whether the Carr Hall woodlands, off Whalley Road, Wilpshire Tree Presentation Order 2020 should be confirmed.

Following an anonymous report in February 2020 that a number of mature Beech trees had been felled at woodland at Carr Hall near Wilpshire, the Council's Countryside Officer had carried out a site visit to ascertain the amount of damage caused. It was clear that a number of mature trees had been removed.

From initial assessments all of the woodlands surrounding Carr Hall were considered to be of high visual amenity value, and following a Tree Evaluation Method for a Tree Preservation Order (TEMPO) and on the basis of the results and the threat of further clear felling of the woodland, the local authority it expedient to serve a TPO.

Issues contained in a letter from a landlord were considered by the Director of Economic Development and Planning and the Council's legal team and determined not to affect the validity of the order.

Members were reminded that any of the landowners that have an interest in applying for planning permission must realise that trees are a material consideration at any stage of the pre-planning, outline or detailed planning process.

RESOLVED: That Committee confirm Tree Preservation Order 7/19/3/216 at Carr Hall woodlands, off Whalley Road, Wilpshire.

662

APPEALS

- i) 3/2019/0497 – refurbishment of existing shop front at 1 – 3 King Lane, Clitheroe – appeal dismissed.
- ii) Appeal against Enforcement Notice at land at 12 Poplar Drive, Longridge – appeal dismissed and Enforcement Notice upheld with a variation in the terms.
- iii) Costs decision – land at 12 Poplar Drive, Longridge – refused.
- iv) 3/2019/0698 – erection of a double garage structure with a first-floor home office at Wilkinson's Farmhouse, Simonstone Lane, Simonstone – appeal dismissed.
- v) 3/2019/1021 – attached double garage, patio and external balcony at Birley Fold Farm, Saccary Lane, Mellor – appeal allowed with conditions.

The meeting closed at 6pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Licensing Sub-Committee

Meeting Date: Thursday, 9 July 2020 at 10.00am
Present: Councillor D Berryman (Chairman)

Councillors:

A Knox
S Hirst

In attendance: Solicitor (RVBC), Admin & Licensing (Alcohol & Entertainment) Officer (RVBC), Committee Clerk (RVBC), Gill Sherratt (Applicant's representative), Edward and Tom Marsh (Applicants), Tim Ashworth (Objector).

663 APOLOGIES

There were no apologies for absence from the meeting.

664 PROCEDURE FOR THE CONDUCT OF REMOTE MEETINGS

This had previously been circulated to the Members of the Sub-Committee and approved.

665 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

666 THE SALVAGE HOUSE – UNIT 6A ABBOT WORKS, BACK KING STREET, WHALLEY, BB7 9SP

The Sub-Committee considered a report submitted by the Head of Legal and Democratic Services on the determination of an application required under Section 18 of the Licensing Act 2003. A copy of the application for a premises licence to be granted to the Salvage House in Whalley was included in the report.

The applicant's representative made verbal representations to the Sub-Committee setting out the background to the current application and the fact that the application related to the unique concept of the collective at the Salvage House, Whalley.

An offer was made to amend the application so as to reduce the hours of opening to finish at 10.30pm with everyone being off the premises by 11.00pm.

The objector also made verbal representations that related to issues surrounding public nuisance, in particular that of noise. Reference as also made to the Cumulative Impact Assessment relating to Whalley and the need to take this into consideration. This was taken into account by the Sub-Committee.

The Sub-Committee gave careful consideration to the representations made by both parties. The Sub-Committee also considered the requirements of the Licensing Act 2003, the licensing objectives, the relevant representations, the Council's Licensing Policy and the Cumulative Impact Assessment relating to Whalley.

RESOLVED: That the Sub-Committee resolve to grant the application for a premises licence as applied for (and amended at the hearing) subject to additional conditions. The Sub-Committee decision is available at:

https://www.ribblevalley.gov.uk/download/downloads/id/12710/the_salvage_house_whalley.pdf

The meeting closed at 11.08am.

If you have any queries on these minutes please contact Stephen Barker (413216).

Minutes of Licensing Sub-Committee

Meeting Date: Friday, 10 July 2020 at 10.00am
Present: Councillor D Berryman (Chairman)

Councillors:

A Knox
S Hore

In attendance: Head of Legal and Democratic Services (RVBC), Admin & Licensing (Alcohol & Entertainment) Officer (RVBC), Committee Clerk (RVBC), Malcolm Ireland (Applicant's representative), Tom Jones (Applicant), Tim Ashworth and Peter Hitchen (Objectors).

667 APOLOGIES

There were no apologies for absence from the meeting.

668 PROCEDURE FOR THE CONDUCT OF REMOTE MEETINGS

This had previously been circulated to the Members of the Sub-Committee and was approved.

669 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

670 WHALLEY WINE BAR, 65-67 KING STREET, WHALLEY BB7 9SW

The Sub-Committee considered a report submitted by the Head of Legal and Democratic Services on the determination of an application required under Section 18 of the Licensing Act 2003. A copy of the application for a premises licence to be granted to the Whalley Wine Bar in Whalley was included in the report.

The applicant's representative made verbal representations to the Sub-Committee setting out the background to the current application and the fact that the application related to the successfully run business of the wine shop next door.

The Applicant's Solicitor explained the amended application included in the Applicant's bundle on the reasons for the amendments and the inclusion of additional and revised conditions.

The persons who had submitted relevant representations also made verbal representations that related to issues surrounding public nuisance, in particular that of noise at the rear of the property. Reference was also made to the Cumulative Impact Assessment for Whalley and Painter Wood and the need to take this into consideration.

Written representations by another objector were also taken into consideration.

The Sub-Committee gave careful consideration to the representations made by all parties both written and verbal. The Sub-Committee also considered the requirements of the Licensing Act 2003, the licensing objectives, the relevant representations, the Council's Statement of Licensing Principles and the Cumulative Impact Assessment for Whalley and Painter Wood.

RESOLVED: That the Sub-Committee resolve to grant the application for a premises licence as applied for (and amended at the hearing), to include the additional conditions proposed by the Applicant. The Sub-Committee decision is available at:

https://www.ribblevalley.gov.uk/download/downloads/id/12711/the_whalley_wine_bar.pdf

The meeting closed at 11.23am.

If you have any queries on these minutes please contact Mair Hill 414418.



Ribble Valley Borough Council

www.ribblevalley.gov.uk

Members of the Council are hereby summoned to attend an Extraordinary meeting of the Council to be held by **ZOOM** on **TUESDAY, 28 JULY 2020** at **6.30PM**.

M. H. Sutt

CHIEF EXECUTIVE
20 JULY 2020

BUSINESS

Part I – items of business to be discussed in public

1. Apologies for absence.
2. Declarations of interest.
3. Public Participation session.
4. Lancashire Combined Authority and Devolution – report of Chief Executive – copy enclosed.

Part II - items of business **not** to be discussed in public

None.

NOTES:

1. Questions (attention is drawn to Standing Orders 9, 10 and 12).
 - (i) A Member may ask the Mayor or the Chairman of any Committee any question on any matter where the Council has powers or duties or which affects the Borough. A question must either be given to the Chief Executive by noon on the Friday before the meeting or relate to urgent business in which case agreement of the Mayor to the question being put shall be required and, where possible, a copy of the question will be given to the Chief Executive before 10.00am on the day of the meeting.
 - (ii) Any Member may ask a question or make a comment on any minute before the Council, provided that he or she does not speak for more than five minutes in total on the minutes of a particular Committee. The Chairman may decline to answer a question unless written notice of the question has been given to the Chief Executive by noon on the Friday before the meeting.
 - (iii) Any Member may ask questions of the Leader of the Council on matters relating to the general work of the Council which do not fall within the remit of any particular Committee. Notice in writing specifying the nature of the question in sufficient detail to enable a reply to be prepared must be given to the Chief Executive by not later than noon on the Friday before the meeting.

Minutes of Meeting of the Extraordinary Council

Meeting Date: Tuesday, 28 July 2020, starting at 6.30pm held via ZOOM
Present: Councillor S Brunskill (Chairman)

Councillors:

J E Alcock	S A Hirst
S Atkinson	B Holden
A Austin	S Hore
R Bennett	A Humphreys
D Berryman	A M Knox
S Bibby	S Knox
D Birtwhistle	G Mirfin
A Brown	R Newmark
I Brown	D O'Rourke
R Buller	S O'Rourke
J Clark	D Peat
L Edge	M Robinson
S Fletcher	J Rogerson
M French	J Schumann
J Hill	G Scott
B Hilton	R E Sherras
M Hindle	R J Thompson

In attendance: Chief Executive, Director of Community Services, Director of Economic Development and Planning, Director of Resources, Head of Legal and Democratic Services, Head of HR.

671 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Baxter, S Carefoot, R Elms, S Rainford, and N Walsh

672 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary or non-pecuniary interest.

673 PUBLIC PARTICIPATION

There were no items of public participation.

674 LANCASHIRE COMBINED AUTHORITY AND DEVOLUTION

Consideration was given to the written report of the Chief Executive updating the Council on the latest position on devolution and asking members to reconsider whether or not the Council supported the creation on a Combined Authority for Lancashire with a Directly Elected Mayor.

The report outlined previous discussions that had taken place over recent years regarding the possibility of creating a Combined Authority for Lancashire, the

position of other Lancashire Authorities and the latest position on matters taking account of the most recent Government position on devolution which was due to be laid out in a Devolution White Paper in the Autumn.

The report also outlined the implications of devolution for the Ribble Valley.

The Leader of the Council, Councillor S Atkinson, spoke on the report and highlighted issues for the Ribble Valley particularly in respect of how much consideration would be given to rural matters if a new unitary authority was created. He was also concerned that no decision should be made on the future of local government in Lancashire without proper public consultation.

The Leader proposed that the Council:

1. await the publication of the Government's English Devolution White Paper before exploring further the creation of a Lancashire Combined Authority with a Directly Elected Mayor with limited powers;
2. reject any form of local government reorganisation as a precondition for the devolution of funding and powers from the Government to Lancashire; and
3. instruct the Chief Executive to write to the Secretary of State setting out the Council's position and urging him to ensure that any future proposals to reorganise local government in Lancashire must be based on evidence that clearly demonstrated that local government and service delivery in the area would be improved and have a good deal of community support following a local referendum.

The proposal was seconded by Cllr Allan Knox.

The matter was then debated and members voted unanimously to support the recommendation.

RESOLVED: That the Council:

1. await the publication of the Government's English Devolution White Paper before exploring further the creation of a Lancashire Combined Authority with a Directly Elected Mayor with limited powers;
2. reject any form of local government reorganisation as a precondition for the devolution of funding and powers from the Government to Lancashire; and
3. instruct the Chief Executive to write to the Secretary of State setting out the Council's position and urging him to ensure that any future proposals to reorganise local government in Lancashire must be based on evidence that clearly demonstrated that local government and service delivery in the area would be improved and have a good deal of community support following a local referendum.

The meeting closed at 7.13pm.

If you have any queries on these minutes please contact Marshal Scott (414400)

Minutes of Planning and Development Committee

Meeting Date: Thursday, 30 July 2020, starting at 6.30pm by ZOOM
Present: Councillor A Brown (Chair)

Councillors:

T Austin	S Knox
I Brown	R Sherras
B Buller	R Thompson
S Clark	
M French	
B Holden	
A Humphreys	

In attendance: Director of Economic Development and Planning, Head of Planning Services and Head of Legal and Democratic Services.

Also in attendance: Councillor S Rainford.

675 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Carefoot, S O'Rourke, J Rogerson and N Walsh.

676 MINUTES

The minutes of the meeting held on 25 June 2020 were approved as a correct record and signed by the Chairman.

677 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

678 PUBLIC PARTICIPATION

There was no public participation.

679 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2020/0415
GRID REF: SD 361652 439073

DEVELOPMENT DESCRIPTION:

CONVERSION OF BARN INTO ONE NEW DWELLING AT OAKS BARN, BIRKS FARM, BIRKS BROW, LONGRIDGE

REFUSED for the following reasons:

1. The proposal has a harmful impact upon the special architectural and historic interest of the listed building and the setting of listed buildings (including

Higher Birks Farmhouse) because the extension is prominent, incongruous and conspicuous resulting from its scale, location, materials and detailed design and because of the loss and alteration of important historic fabric. This is contrary to Key Statement EN5 and Policies DME4 and DMG1 of the Ribble Valley Core Strategy.

2. The proposal has a harmful impact upon the Ribble Valley Development Strategy and the landscape character of the Forest of Bowland Area of Outstanding Natural Beauty because of the proposed dwelling's isolation in the countryside and the incongruity and conspicuousness in the landscape of the proposed extension, formalised access and extensive residential curtilage. This is contrary to Key Statements DS1 and EN2 and Policies DMG1, DMG2 and DMH4 of the Ribble Valley Core Strategy.

(Mr Pearson spoke in favour of the above application. Councillor Rainford was given permission to speak on the above application).

2. APPLICATION REF: 3/2020/0416
GRID REF: SD 361652 439073

DEVELOPMENT DESCRIPTION:

CONVERSION OF BARN INTO ONE NEW DWELLING AT OAKS BARN, BIRKS FARM, BIRKS BROW, LONGRIDGE

REFUSED for the following reason:

1. The proposal has a harmful impact upon the special architectural and historic interest of the listed building, its setting and features of special architectural and historic interest because the extension is prominent, incongruous and conspicuous resulting from its scale, location, materials and detailed design and because of the loss and alteration of important historic fabric.

(Mr Pearson spoke in favour of the above application).

3. APPLICATION REF: 3/2019/1011
GRID REF: SD 382491 446963

DEVELOPMENT DESCRIPTION:

CHANGE OF USE OF LAND TO FORM EXTENSIONS TO EXISTING CARAVAN SITE FOR THE SITING OF A FURTHER 62 HOLIDAY CARAVANS AND ASSOCIATED ENGINEERING WORKS, DEMOLITION OF EXISTING BUILDING, ERECTION OF EXTENSION TO FACILITIES BUILDING, CREATION OF NEW CHILDREN'S PLAY AREA, ERECTION OF STORAGE BUILDING AND RETENTION OF ACCESS TRACK AT RIMINGTON CARAVAN PARK, HARDACRE LANE, RIMINGTON BB7 4EE

APPROVED subject to the following conditions:

Plan related

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan SK-RLP-001
Proposed Layout Plans SK-S-100A, SK-S-1.1A and SK-N-1.2A
Landscaping Planting Plan RTP 700 Rev 0 and RTP 701 Rev 0
Caravan Elevation Plan RTP 081 Rev 0
Proposed Conservatory site Plan SK-RLP-CH.103
Proposed Store Building site block plan SK-RLP-SB.101A
Proposed Conservatory Elevation Plan SK-RLP-CH.104
Proposed Store Building Elevation Plan SK-RLP-SB.100

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Drainage

3. No development shall commence until final details of the design and implementation of an appropriate sustainable drainage scheme have been submitted to and approved in writing by the local planning authority.

Those details shall include:

- a) A final sustainable drainage layout plan showing how surface water will be managed over the lifetime of the development; managing any increased runoff generated by the new impermeable surfaces and mitigating any pollution of the receiving groundwater and/or surface waters, including watercourses;
- b) Surface water flow calculations for the sustainable drainage scheme. The calculations must show the full network design criteria, pipeline schedules and simulation outputs for the 1 in 1 year, 1 in 30 year and 1 in 100 year return period, plus an appropriate allowance for climate change. The calculations must demonstrate that surface water runoff from the application site will not exceed the existing pre-development surface water runoff rates and volumes for the corresponding rainfall event;
- c) A final site plan showing all on-site surface water catchment areas, i.e. areas that will contribute to the sustainable drainage scheme;
- d) Confirmation of how surface water will be managed within any non-drained areas of the site, i.e. gardens and public open space.
- e) A final site plan showing all overland flow routes and flood water exceedance routes, both on and off site;
- f) Details of how the sustainable drainage scheme will be managed and maintained over the lifetime of the development.

The scheme shall be implemented in accordance with the approved details prior to first occupation or completion of the development, whichever is the

sooner. Thereafter the drainage system shall be retained, managed and maintained in accordance with the approved details.

REASONS

- 1) To ensure that the proposed development can be adequately drained;
- 2) To ensure that there is no flood risk on or off the site resulting from the proposed development;
- 3) To ensure that water quality is not detrimentally impacted by the development proposal; and
- 4) To ensure that appropriate maintenance mechanisms are put in place for the lifetime of the development.

REASON FOR PRE-COMMENCEMENT CONDITIONS:

Drainage is a material consideration and the proposed pre-commencement condition(s) allows for the principle of development to be granted and detailed drainage designs to be conditioned for approval via a discharge of condition.

4. No development shall commence until a surface water drainage scheme has been submitted to and approved in writing by the Local Planning Authority. The drainage scheme must include:
 - (i) An investigation of the hierarchy of drainage options in the National Planning Practice Guidance (or any subsequent amendment thereof). This investigation shall include evidence of an assessment of ground conditions and the potential for infiltration of surface water;
 - (ii) A restricted rate of discharge of surface water agreed with the local planning authority (if it is agreed that infiltration is discounted by the investigations); and
 - (iii) A timetable for its implementation.

The approved scheme shall also be in accordance with the Non-Statutory Technical Standards for Sustainable Drainage Systems (March 2015) or any subsequent replacement national standards.

The development hereby permitted shall be carried out only in accordance with the approved drainage scheme.

REASON: To promote sustainable development, secure proper drainage and to manage the risk of flooding and pollution.

5. Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

Highways

6. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the

highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety.

7. Demolition or construction works shall not take place outside 08:00 hours to 17:00 hours Mondays to Saturday and not on Sundays or Bank Holidays.

REASON: To protect the amenities of the nearby residents.

8. No development shall take place, including any works of demolition, until a construction method statement has been submitted to and approved in writing by the local planning authority. The approved statement shall be adhered to throughout the construction period. It shall provide for:

- The parking of vehicles of site operatives and visitors
- The loading and unloading of plant and materials
- The storage of plant and materials used in constructing the development
- The erection and maintenance of security hoarding
- Details of working hours
- Caravan delivery times and routeing to / from the site
- Contact details for the site manager
- Details of a phased programme for construction works.

REASON: To protect existing road users in the interest of highway safety.

9. Notwithstanding the access details shown on the submitted plans Sk-S-100A there shall be no vehicular access to and from the site on to Rimington Lane with the exception of emergency purposes or for construction traffic purposes previously agreed in accordance with the construction phasing plan submitted in compliance with Condition 8.

Within one month of the commencement of the development full details of a gate or other form of enclosure shall be submitted to and approved in writing by the Local Planning Authority. The approved measure(s) shall be installed within 6 months of the date of this consent.

REASON: To protect existing road users in the interest of highway safety.

10. Within one month of the commencement of the development further details showing:

- How adequate intervisibility between vehicles and pedestrians using the PROW3-36FP4 will be secured
- Full details of the surface materials of the crossing point
- Details of the future management and maintenance of this part of the site

shall be submitted to and approved in writing by the Local Planning Authority.

The development thereafter shall be completed in accordance with the approved details prior to the first use of the caravans hereby approved and the area of land maintained in accordance with the approved details thereafter.

REASON: To protect existing road users in the interest of highway safety.

11. Prior to the commencement of the development full details of the location of 3 bat boxes, to be attached to mature trees within the site, shall be submitted to and approved in writing by the Local Planning Authority. The bat boxes shall be erected prior to the first use of the caravans hereby permitted.

REASON: To encourage and promote biodiversity.

12. Within three months of commencement of development on site, a scheme/timetable of phasing for the approved landscaping areas shown on Landscaping Planting Plan RTP 700 Rev 0 and RTP 701 Rev 0 shall have been submitted to and approved in writing by the Local Planning Authority.

The development shall be carried out in strict accordance with the duly approved timings and phasing's and the areas which are landscaped shall be retained as landscaped areas thereafter.

Any trees or shrubs removed, dying, being severely damaged or becoming seriously diseased within five years of planting shall be replaced by trees or shrubs of similar size and species to those originally required to be planted.

REASON: To ensure the proposed landscaped areas are provided on a phase by phase basis in the interest of visual amenity.

13. Each caravan hereby approved shall not be let to or occupied by any one person or group of persons for a combined total period exceeding 3 months in any one calendar year and in any event shall not be used as a unit of permanent accommodation or any individual(s) sole place of residence.

The owner shall maintain a register of all guests of each unit of accommodation hereby approved at all times and shall be made available for inspection by the Local Planning Authority on request. For the avoidance of doubt the register shall contain the name and address of the owner and the main guest who made the booking together with dates of occupation.

REASON: The permission relates to the provision of holiday accommodation. The condition is necessary to define the scope of the permission hereby approved and to ensure that the development promotes sustainable tourism and contributes to the area's economy.

14. Prior to the erection of extension to facilities building, creation of new children's play area or erection of storage building, whichever is the earlier, samples of all external facing and roofing materials (notwithstanding any details shown on previously submitted plan(s) and specification) shall be submitted to and approved in writing by the Local Planning Authority. All works shall be undertaken strictly in accordance with the details as approved.

REASON: To ensure that the materials used are visually appropriate to the locality.

15. Prior to the erection of extension to facilities building, creation of new children's play area or erection of storage building, whichever is the earlier, full details of the colour, form and texture of all hard landscaping (ground surfacing materials) (notwithstanding any such detail shown on previously submitted plans and specification) shall have been submitted to and approved in writing by the Local Planning Authority. All works shall be undertaken strictly in accordance with the details as approved, and shall be completed in all respects before the final completion of the development and thereafter retained.

REASON: To ensure a satisfactory form of development in the interest of the visual amenity of the area.

16. Prior to the first use of the caravans hereby permitted a scheme showing dedicated electric vehicle charging points throughout the application site shall be submitted to and approved in writing by the Local Planning Authority. Thereafter, the electric vehicle charging points shall be provided in accordance with the approved scheme prior to the first use of the caravans hereby permitted.

REASON: To promote options for sustainable modes of transport within the site.

INFORMATIVE

The grant of planning permission does not entitle a developer to obstruct a right of way and any proposed stopping up or diversion of a right of way should be the subject of an Order under the appropriate Act.

(Mr Tonge spoke in favour of the above application. Mr McLean spoke against the above application).

680

APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0262 R	22/01/2020	land at Hawthorne Place, Clitheroe	WR			Awaiting Decision
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Rd Bolton by Bowland	WR			Awaiting Decision

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/1105 R	09/01/2020	Higher College Farm Lower Road Longridge	Hearing		17/03/20 Council Chamber	Hearing opened, then adjourned until after lockdown – no new date given yet.
3/2019/0777 R	24/03/2020	8 Back Lane Rimington	HH			Awaiting Decision
3/2019/0822 R of tree work application	13/12/2019	Crafnant 14 Whinney Lane Langho	Environmental Procedure			Appeal Dismissed 25/06/2020
3/2019/0556 R	06/03/2020	Oakhaven Showley Road Clayton le Dale	WR			Appeal Dismissed 19/06/2020
3/2019/0622 R	09/03/2020	3 Old Road Chatburn	HH			Appeal Dismissed 09/07/2020
3/2019/0448 R	28/04/2020	land at Wiswell Lane Whalley	Hearing		Waiting for PINS	Awaiting Hearing
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing		Waiting for PINS	Awaiting Hearing
3/2019/0975 R	22/05/2020	The White House Sawley Road Sawley	HH			Awaiting Decision
3/2020/0039 R	08/06/2020	90 Mitton Road Whalley	HH			Awaiting Decision
3/2020/0649 R	18/05/2020	land to the south of 5 Chapel Brow Longridge	WR			Awaiting Decision
3/2020/0037 R	18/05/2020	Fairclough Barn Loud Bridge Chipping	HH			Appeal Allowed 22/06/2020
3/2020/0036 R	18/05/2020	28 Calfcote Lane Longridge	WR			Awaiting Decision
3/2020/0167 R	02/06/2020	2 Moorend Cottages Ribchester Road Langho	WR			Statement due 07/07/2020
3/2019/0877 U	12/06/2020	Land at the junction of Chatburn Road and Pimlico Link Rd Clitheroe	WR			Statement due 17/07/2020

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2020/0114 R	Waiting for start date from PINS	Barn at Crooked Field Chipping Road Chaigley	WR (tbc by PINS)			

681

APPEALS

- i) 3/2019/0556 – construction of three dwellings following the demolition of existing buildings at land at Oakhaven, Showley Road, Clayton-le-Dale – appeal dismissed.
- ii) 3/2020/0037 – two storey side extension following removal of existing conservatory at Fairclough Barn, Loud Bridge Road, Chipping – appeal allowed with conditions.
- iii) 3/2019/0622 – replacement of existing roof, external windows and doors and provision of insulating and cladding to the exterior of the building at 3 Loneslack, Chatburn Road Road, Chatburn – appeal dismissed.

The meeting closed at 7.26pm

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Emergency Committee

Meeting Date: Monday, 10 August 2020 starting at 4pm
Present: Councillor S Atkinson (Chairman)

Councillors:

A Brown
S Hore
A Knox

In attendance: Chief Executive, Director of Resources, Director of Community Services, Director of Economic Development and Planning, Solicitor, Head of Legal and Democratic Services, Head of Regeneration and Housing.

682 APOLOGIES

There were no apologies for absence from the meeting.

683 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor Hore declared a non-pecuniary interest in Agenda Item 4 – Request for Grant Towards the Purchase of Fourth Bungalow in Chipping.

684 CHANGES TO COMMITTEE APPOINTMENTS

The Chief Executive submitted a report asking Committee to appoint a new Chair and Vice Chair to Community Services Committee; recalculate political balance following the deaths of two Councillors and decide upon the subsequent membership of committees and outside bodies.

The Chair expressed his condolences to the families of the two Councillors who had recently passed away.

By virtue of the Coronavirus Act 2020 and the Local Government and Police and Crime Commissioner (Coronavirus) (Postponement of Elections and Referendums) (England and Wales) Regulations 2020 the by-elections would not currently take place. The details of the necessary changes to political balance were outlined, along with the suggested changes in personnel from each political group.

RESOLVED That Committee:

1. Agreed to appoint Councillor Richard Newmark as Chair of Community Services Committee and Councillor Louise Edge as the Vice Chair for the remainder of the municipal year 2020/21;
2. Approved the recalculated political balance and the subsequent membership of committees as outlined in the Appendix until such a time as by-elections take place; and
3. Appoint Councillor Tony Austin to serve on Langho Football Club outside body.

685

REVIEW OF APPOINTMENT OF INDEPENDENT PERSONS

The Chief Executive submitted a report seeking Committee's approval of the continuation in the post of the Council's Independent Person and to put in place arrangements for review and recruitment of the same.

The Council appointed two Independent Persons in July 2012. In March 2017 the Accounts and Audit Committee resolved to review the position in a further 3 years' time. In early 2020 one of the Independent Persons indicated that he no longer wished to continue in post. A review did not take place in March 2020 due to Covid-19, and therefore there was a need to approve the continuation of the one remaining Independent Person until a review can take place.

It is proposed to carry out this review at the next scheduled meeting of Accounts and Audit Committee in November 2020 as well as consider the recruitment of additional Independent Persons.

The LGA had recently launched a consultation upon a Model Code of Conduct and issued guidance on best practice. A comprehensive report on this issue will also be presented to the next Accounts and Audit Committee for their consideration and approval.

RESOLVED: That Committee:

1. approved the review of the appointment of Independent Persons be postponed until the next meeting of the Accounts and Audit Committee on 25 November 2020;
2. approved the continuation of the appointment of Mr B Dearing as the Council's Independent Person until the next Accounts and Audit Committee on 25 November 2020; and
3. approved the recruitment of additional/replacement Independent Persons take place following the recommendations of the next meeting of the Accounts and Audit Committee on 25 November 2020.

686

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following items of business being exempt information under Part 1, Category 3 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

(Councillor S Hore declared an interest in the next item of business and left the meeting.)

687

REQUEST OF GRANT TOWARDS THE PURCHASE OF A FOURTH BUNGALOW IN CHIPPING

The Director of Economic Development and Planning submitted a report proposing that the Council support the Chipping Community Land Trust in purchasing a fourth bungalow at the Fellside, Church Raike, Chipping.

In 2018 the Council had previously approved a 50% grant to the same body to purchase 3 affordable bungalows on this development. The grant conditions were very specific with the funding going to community led housing provision. The opportunity had now arisen to purchase a fourth bungalow under the same conditions.

Members considered the request.

RESOLVED: That Committee approved the contribution of a grant towards the purchase of a fourth affordable bungalow on the scheme at Fellside, Church Raikie, Chipping, with all four bungalows to be delivered as affordable rent (Local Housing Allowance rates) to tenants over 55 years of age with a local connection.

(Councillor S Hore returned to the meeting.)

688 PURCHASE OF LAND BEHIND OLD ROW, BARROW

The Director of Community Services submitted a report seeking approval to acquire a piece of land in Barrow in order to secure its continued availability for community use.

He gave the background to the specific piece of land and outlined its current state and use and the reasons for the Council's interest in retaining it for community use. He reported that some preliminary negotiations had taken place with the landowner and a price agreed.

RESOLVED: That Committee:

1. approved the acquisition of the site in question from Admiral Taverns Ltd for the sum set out in the report subject to the appropriate agreements being secured;
2. approved an additional budget of up to £5k for the demolition and removal of existing garages;
3. agreed that a licence to occupy the site for use as an informal car parking and amenity space be offered to Barrow Parish Council with an appropriate annual fee to be negotiated; and
4. on completion, recommend to Policy and Finance Committee that the asset be added to the Council's asset register.

The meeting closed at 4.22pm.

If you have any queries on these minutes please contact Marshal Scott (414400).

CONSERVATIVE		LIBERAL DEMOCRAT	INDEPENDENT	
COMMUNITY SERVICES (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Ricky Newmark	Mary Robinson	David Birtwhistle	
Vice Chairman:	Louise Edge	Sue Knox		
	Jan Alcock	Simon O'Rourke		
	Stephen Atkinson	Jenni Schumann		
	Tony Austin			
	Stuart Carefoot			
	Angeline Humphreys			
	Ged Mirfin			
	Sarah Rainford			
	Gary Scott			
PLANNING & DEVELOPMENT (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Alison Brown	Sue Knox	Robert Thompson	
Vice Chairman:	Richard Sherras	Bob Buller		
	Tony Austin	Mark French		
	Ian Brown	Simon O'Rourke		
	Stuart Carefoot			
	Judith Clark			
	Louise Edge			
	Brian Holden			
	Angeline Humphreys			
	Jim Rogerson			
HEALTH & HOUSING (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Bridget Hilton	Mary Robinson	David Birtwhistle	
Vice Chairman:	Jan Alcock	Jonathan Hill		
	Stephen Atkinson	Allan Knox		
	Tony Austin	Donna O'Rourke		
	Rosie Elms			
	Mark Hindle			
	Brian Holden			
	Ricky Newmark			
	David Peat			
	Richard Sherras			

CONSERVATIVE		LIBERAL DEMOCRAT	INDEPENDENT	
PERSONNEL (9)				
	(7 seats)	(2 seats)	(0 seats)	
Chairman:	Rosie Elms	Jenni Schumann		
Vice Chairman:	Sue Bibby	Donna O'Rourke		
	Stephen Atkinson			
	Richard Bennett			
	David Berryman			
	Mark Hindle			
	Sarah Rainford			
LICENSING (15)				
	(11 seats)	(4 seats)	(0 seat)	
Chairman:	Ged Mirfin	Simon O'Rourke		
Vice Chairman:	David Berryman	Donna O'Rourke		
	Jan Alcock	Mary Robinson		
	Richard Bennett	Allan Knox		
	Rosie Elms			
	Bridget Hilton			
	Stuart Hirst			
	Simon Hore			
	Ricky Newmark			
	Sarah Rainford			
	Gary Scott			
POLICY & FINANCE (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Stephen Atkinson	Allan Knox	Robert Thompson	
Vice Chairman:	Simon Hore	Mark French		
	Sue Bibby	Stewart Fletcher		
	Alison Brown	Jonathan Hill		
	Stuart Carefoot			
	Judith Clark			
	Mark Hindle			
	Stuart Hirst			
	David Peat			
	Jim Rogerson			

CONSERVATIVE		LIBERAL DEMOCRAT	INDEPENDENT	
ACCOUNTS & AUDIT (11)				
	(7 seats)	(3 seats)	(1 seat)	
Chairman:	Richard Bennett	Bob Buller	David Birtwhistle	
Vice Chairman:	Ian Brown	Jonathan Hill		
	Louise Edge	Stewart Fletcher		
	Angeline Humpheys			
	Ricky Newmark			
	David Peat			
	Richard Sherras			
ECONOMIC DEVELOPMENT (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Stuart Hirst	Mark French	David Birtwhistle	
Vice Chairman:	Jim Rogerson	Stewart Fletcher		
	Sue Bibby	Bob Buller		
	Ian Brown	Sue Knox		
	Judith Clark			
	David Berryman			
	Rosie Elms			
	Mark Hindle			
	Simon Hore			
	Ged Mirfin			
PARISH COUNCIL LIAISON (10 + 2 + 1)				
	(10 seats)	(2 seats)	(1 seat)	
Vice Chairman:	David Peat	Jenni Schumann	Robert Thompson	
	Richard Bennett	Bob Buller		
	Alison Brown			
	Bridget Hilton			
	Stuart Hirst			
	Brian Holden			
	Simon Hore			
	Ged Mirfin			
	Gary Scott			
	Richard Sherras			

CONSERVATIVE		LIBERAL DEMOCRAT	INDEPENDENT	
COMMUNITY SERVICES (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Ricky Newmark	Mary Robinson	David Birtwhistle	
Vice Chairman:	Louise Edge	Sue Knox		
	Jan Alcock	Simon O'Rourke		
	Stephen Atkinson	Jenni Schumann		
	Tony Austin			
	Stuart Carefoot			
	Angeline Humphreys			
	Ged Mirfin			
	Sarah Rainford			
	Gary Scott			
PLANNING & DEVELOPMENT (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Alison Brown	Sue Knox	Robert Thompson	
Vice Chairman:	Richard Sherras	Bob Buller		
	Tony Austin	Mark French		
	Ian Brown	Simon O'Rourke		
	Stuart Carefoot			
	Judith Clark			
	Louise Edge			
	Brian Holden			
	Angeline Humphreys			
	Jim Rogerson			
HEALTH & HOUSING (15)				
	(10 seats)	(4 seats)	(1 seat)	
Chairman:	Bridget Hilton	Mary Robinson	David Birtwhistle	
Vice Chairman:	Jan Alcock	Jonathan Hill		
	Stephen Atkinson	Allan Knox		
	Tony Austin	Donna O'Rourke		
	Rosie Elms			
	Mark Hindle			
	Brian Holden			
	Ricky Newmark			
	David Peat			
	Richard Sherras			

Minutes of Licensing Sub-Committee

Meeting Date: Wednesday, 26 August 2020 at 11.00am
Present: Councillor G Mirfin (Chair)

Councillors:

J Alcock
A Knox

In attendance: Solicitor (RVBC), Admin & Licensing (Alcohol & Entertainment) Officer (RVBC), Committee Clerk (RVBC), Gill Sherratt (Applicant's representative), Robyn Isherwood (Applicant), Guy Hindley (Owner), John Gordon on behalf of Ribblesdale Park Lodge owners and Catherine Kendal, Doreen Hounslea, Katrina Hartley, William and Mae Morton, Stuart Wilson Louise Harrison and Dr Keith Kirby on behalf of Gisburn Parish Council (Objectors).

689 APOLOGIES AND RECONSTRUCTION OF MEMBERSHIP

There were no apologies for absence from the meeting.

690 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

691 PROCEDURE FOR THE CONDUCT OF REMOTE MEETINGS

This had previously been circulated to the Members of the Sub-Committee and was approved.

692 RIVERSIDE HOUSE, GISBURNE PARK ESTATE, GISBURN, BB7 4HU

The Sub-Committee considered a report submitted by the Head of Legal and Democratic Services on the determination of an application required under Section 35 of the Licensing Act 2003. A copy of the application for a premises licence to be varied for Gisburne Park Estates Ltd was included in the report.

The applicant's representative made verbal representations to the Sub-Committee setting out the background to the current application to vary the licensable hours, to include in the licence the premises known as Riverside House, and to extend the licensable activities to include the display of films.

She explained the reasons for the requested variation and inclusion of both films and Riverside House. She included suggested conditions based on representations made by Ribble Valley Environmental Health Officers.

Some of the people who had submitted relevant written representations made verbal representations that related to issues surrounding public nuisance, in particular that of noise in the early hours in the vicinity of the lodges.

Written representations by other objectors were also taken into consideration.

The Sub-Committee gave careful consideration to the representations made by all parties both written and verbal. The Sub-Committee also considered the requirements of the Licensing Act 2003, the licensing objectives, the relevant representations and the Council's Statement of Licensing Principles.

RESOLVED: That the Sub-Committee resolved to grant the variation with regard to the inclusion of films and Riverside House and limited extension to hours to include the additional conditions proposed by both the Applicant and themselves. The Sub-Committee decision is available at:

https://www.ribblevalley.gov.uk/download/downloads/id/13002/riverside_house_gisburne_park_estate_gisburn.pdf

The meeting closed at 1.15pm.

If you have any queries on these minutes please contact Stephen Barker on 413216.

Minutes of Planning and Development Committee

Meeting Date: Thursday, 27 August 2020 at 6.30pm by Zoom
Present: Councillor A Brown (Chair)

Councillors:

T Austin	B Holden
I Brown	S Knox
B Buller	S O'Rourke
S Carefoot	J Rogerson
J Clark	R Sherras
L Edge	R Thompson
M French	

In attendance: Director of Economic Development and Planning, Head of Planning Services and Head of Legal and Democratic Services.

Also in attendance: Councillors D Birtwhistle, A Knox, R Newmark and G Scott.

693 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor A Humphreys.

694 MINUTES

The minutes of the meeting held on 27 July 2020 were approved as a correct record and signed by the Chairman.

695 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

696 PUBLIC PARTICIPATION

There was no public participation.

697 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2020/0112
GRID REF: SD 377138 444025

DEVELOPMENT DESCRIPTION:

DEMOLITION AND REBUILD OF EXISTING DWELLING AND ERECTION OF NEW ADDITIONAL DWELLING. GLENCROFT PENDLE AVENUE CHATBURN BB7 4AX

APPROVED subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

0344 (S)2-01-PP: Site Plan Existing and Proposed
0344 (S)2-02-PP A: Site Plan as Proposed
0344 (GA)3-02-PP A: Sections as Proposed
0344 (P)4-01-PP A: Glencroft Basement and Ground Floor Plans
0344 (P)4-02-PP B: Glencroft First Floor and Second Floor Plans
0344 (P)4-03-PP: Basement and Ground Floor Plans
0344 (P)4-04-PP: First Floor and Second Floor Plans
0344 (E)5-01-PP B: Glencroft North West and South West Elevations
0344 (E)5-02-PP B: Glencroft South East and North East Elevations
0344 (E)5-03-PP B: North West and South West Elevations
0344 (E)5-04-PP B: South East and North East Elevations
0344 (E)5-05-PP: North East Site Elevation
0344 0-03PP Site Section Plan

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

3. Notwithstanding the submitted details, details or specifications of all materials to be used on the external surfaces of the development hereby approved shall have been submitted to and approved in writing by the Local Planning Authority before their use in the proposed development. The approved materials shall be implemented within the development in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality and respond positively to the inherent character of the area.

4. Details of the alignment, height, and appearance of all boundary treatments, fencing, walling, retaining wall structures and gates to be erected within the development shall have been submitted to and approved in writing by the Local Planning Authority prior to their installation.

For the avoidance of doubt the submitted details shall include the precise nature and location for the provision of measures to maintain and enhance wildlife movement within and around the site by virtue of the inclusion of suitable sized gaps/corridors at ground level.

The development shall be carried out in strict accordance with the approved details. The agreed wildlife corridors/gaps shall be retained in perpetuity and thereafter remain free from obstructions which would preclude their use by wildlife.

REASON: To ensure a satisfactory standard of appearance in the interests of the visual amenities of the area and to minimise the potential impacts of the development upon protected and non-protected species through the inclusion of measures to retain and enhance habitat connectivity for species of importance or conservation concern.

Landscape and Ecology

5. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until a scheme for the hard and soft landscaping of the site, including compensatory tree-planting (as suggested within the submitted Arboricultural Implications Assessment) shall be submitted to and approved in writing by the local planning authority.

The scheme shall indicate the types and numbers of trees and shrubs, their distribution on site, those areas to be seeded, turfed, paved or hard landscaped, including details of any changes of level or landform and the types and specifications of all retaining structures (where applicable).

The approved soft landscaping scheme shall be implemented in the first planting season following occupation or use of the development, whether in whole or part and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted. For the avoidance of doubt all trees/hedgerow shown as being retained within the approved details shall be retained as such in perpetuity.

REASON: To ensure the proposal is satisfactorily landscaped and trees/hedgerow of landscape/visual amenity value are retained as part of the development.

6. For the full duration of the construction period of the development hereby approved, all trees indicated to be to be retained within the submitted Arboricultural Method Statement (Ref:TRE/GPA) shall be protected in accordance with British Standard BS 5837:2012 or any subsequent amendment to the British Standard.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the development hereby approved.

Flooding and Drainage

7. The development shall be carried out in strict accordance with Submitted Flood Risk Assessment (June 2020 Revision: D).

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

Construction Management

8. No development shall take place until a Construction Method Statement has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted information shall provide precise details of:
 - A. The siting and location of parking for vehicles of site operatives and visitors
 - B. The siting and location for the loading and unloading of plant and materials
 - C. The siting and locations of all site cabins
 - D. The siting and location of storage of plant and materials used in constructing the development
 - E. The siting and locations of security hoarding
 - F. The siting location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development).
 - G. The timings/frequencies of mechanical sweeping of the adjacent roads/highway
 - H. Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
 - I. The highway routes of plant and material deliveries to and from the site.
 - J. Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
 - K. Days and hours of operation for all construction works.
 - L. Contact details for the site manager(s)

The approved statement shall be adhered to throughout the construction period of the development hereby approved.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway for the duration of the construction phase of the development.

Further Control over Development

9. The garage(s) hereby approved shall be kept available for the parking of vehicles ancillary to the enjoyment of the household(s) and shall not be used for any use that would preclude the ability for their use for the parking of private motor vehicles, whether or not permitted by the provisions of the Town and Country Planning (General Permitted Development) Order 2015 or any order amending or revoking and re-enacting that order.

REASON: To ensure to ensure that adequate parking provision is retained on site that limits the visual impact of the parked motor-vehicle upon the street scene/area.

10. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 or any Order revoking and re-enacting that Order, the dwelling hereby permitted shall not be altered or extended, no new windows shall be inserted, no alterations to the roof shall be undertaken and no buildings or structures shall be erected within the curtilage

of the dwellings hereby approved unless planning permission has first been granted by the Local Planning Authority.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area.

(Mr McDonald spoke in favour of the above application. Sharon Jennison spoke against the above application. Councillor G Scott was given permission to speak on the above application).

2. APPLICATION REF: 3/2020/0142
GRID REF: 373884 439302

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF 10 BAY DRIVING RANGE BUILDING AND ASSOCIATED TEACHING SWING ROOM, (RETROSPECTIVE APPLICATION) PLUS LOW-LEVEL LIGHTING. CREATION OF 2.5 M WIDE GRAVEL ACCESS TRACK, ERECTION OF 6 METRE HIGH SAFETY FENCE AND ANCILLARY LANDSCAPING AT CLITHEROE GOLF CLUB

APPROVED subject to the imposition of the following condition(s):

Plan

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Site Location Plan: Dwg no 1 RLB

Site Plan 5825-1-6 (amended plan received 17.07.2020)

Roof Plan and Elevations 5825 -1 -2B (amended plan received 17.07.2020)

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Ecology

2. Within the first planting season (October to March inclusive) following the granting of planning permission the trees, shrub and wild flower planting shown on the approved plans, of species and size first to be agreed in writing with the Local Planning Authority, shall be planted and shall be maintained thereafter for a period of not less than ten years to the satisfaction of the Local Planning Authority. This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

REASON: To ensure the proposal is satisfactorily landscaped and appropriate to the locality.

3. The existing natural hedgerow along the north boundary of the site shall be retained and reinforced/enhanced where necessary. Any such

reinforcement/enhancement shall be carried out during the planting season (October to March inclusive) following the first use of buildings hereby approved and shall be maintained for a period of ten years during which time any plants that are found to be dead or dying shall be replaced.

REASON: To ensure the hedge to be affected is replaced/replanted in the interests of visual amenity and species protection/biodiversity enhancement.

Amenity

4. The development approved shall only be used between the hours of 0700-2200 Monday to Sunday.

REASON: In order to protect the amenities of existing residents

5. The use of the external lighting and sources of illumination as indicated on Dwg: no 5825-1-2B amended plan received 17.07.2020 shall be restricted to the hours of 08:00 and 21:00 Monday – Sunday. For the avoidance of doubt no sources of illumination hereby approved shall be operational or lit outside of these hours.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising.

6. The external lighting shall be implemented in strict accordance with the lighting report by Lumenata Lighting Design dated 21.08.2019 and plans submitted with the application. Only the duly approved lighting shall be installed.

REASON: In order to ensure a satisfactory appearance in the interests of visual amenity and to prevent nuisance arising.

(Julie Christie spoke against the above application. Councillor D Birtwhistle was given permission to speak on the above application).

3. APPLICATION REF: 3/2020/0510
GRID REF: SD 363946 431244

DEVELOPMENT DESCRIPTION:

PROPOSED SINGLE STOREY EXTENSION TO SIDE AND REAR AT OULTON, MYERSCOUGH ROAD, MELLOR, BB2 7LB

APPROVED subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

20-011 PL01
 20-011 PL02
 20-011 PL03
 20-011 PL04
 20-011 PL05
 20-011 PL06
 20-011 PL07

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. The materials to be used on the external surfaces of the development as indicated on Proposed Plan: 20-011 PL07 shall be implemented as indicated unless otherwise agreed in writing by the Local planning Authority.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality.

698

APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0262 R	22/01/2020	land at Hawthorne Place Clitheroe	WR			Awaiting Decision
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Fm Bolton by Bowland Road Bolton by Bowland	WR			Awaiting Decision
3/2018/1105 R	09/01/2020	Higher College Fm Lower Road Longridge	Hearing		17/03/20 Council Chamber	Hearing opened, then adjourned until after lockdown – no new date given yet.
3/2019/0777 R	24/03/2020	8 Back Lane Rimington	HH			Awaiting Decision
3/2019/0448 R	28/04/2020	land at Wiswell Lane Whalley	Hearing		22/09/2020 with 23/09/2020 in reserve virtual	Awaiting Formal Hearing details before notifying interested parties

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing		15/09/2020 and 16/09/2020 virtual	Notification sent to interested parties. Awaiting Hearing. Awaiting Decision
3/2019/0975 R	22/05/2020	The White House Sawley Road Sawley	HH			Awaiting Decision
3/2020/0039 R	08/06/2020	90 Mitton Road Whalley	HH			Appeal Dismissed 17/07/2020
3/2020/0649 R	18/05/2020	land to the south of 5 Chapel Brow Longridge	WR			Appeal Dismissed 23/07/2020
3/2020/0036 R	18/05/2020	28 Calfcote Lane Longridge	WR			Appeal Dismissed 24/07/2020
3/2020/0167 R	02/06/2020	2 Moorend Cottages, Ribchester Road Langho	WR			Awaiting Decision
3/2019/0877 U	12/06/2020	Land at the junction of Chatburn Road and Pimlico Link Road Clitheroe	WR	Costs app made by appellant 06/08/20		Awaiting Decision
3/2020/0114 R	28/07/2020	Barn at Crooked Field, Chipping Road, Chaigley	WR			Awaiting Decision
3/2020/0288 R	Waiting for PINS	Bay Gate Farm Barrett Hill Brow Bolton by Bowland	WR (to be confirmed by PINS)			

699

APPEALS

- i) 3/2020/0039 – demolition of existing detached brick built garage with slate pitched roof, erection of in-fill structure between the gable end of the property and boundary wall of the neighbouring property, which currently supports the existing garage at 90 Mitton Road, Whalley – appeal dismissed.
- ii) 3/2019/0649 – proposed three two bedroom dwellings at land to the south of 5 Chapel Brow, Longridge – appeal dismissed.
- iii) 3/2020/0036 – detached bungalow and land to rear of 28 Calfcote Lane accessed from Brindle Close, Longridge – appeal dismissed.

The meeting closed at 7.20pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Community Services Committee

Meeting Date: Tuesday, 1 September 2020 starting at 6.30pm
Present: Councillor R Newmark (Chair)

Councillors:

J E Alcock	S O'Rourke
T Austin	S Rainford
D Birtwhistle	M Robinson
L Edge	J Schumann
S Knox	G Scott
G Mirfin	

In attendance: Director of Community Services, Head of Cultural and Leisure Services, Head of Financial Services and Waste Management Officer.

Also in attendance: Councillor D O'Rourke.

700 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors S Atkinson, S Carefoot and A Humphreys.

701 MINUTES

The minutes of the meeting held on 10 March 2020 were approved as a correct record and signed by the Chairman.

702 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor R Newmark declared an interest in agenda item 12 – Council Recreational Land.

703 PUBLIC PARTICIPATION

There was no public participation.

704 HEALTH AND WELLBEING INITIATIVES

The Director of Community Services submitted a report providing an overview of the Council's health and wellbeing initiatives which were primarily funded through external sources.

Members were reminded that following LCC's decision to end funding for the Up and Active programme, all the staff on fixed term contracts had been made redundant on 31 March 2020 and the projects linked to it had ended.

The Council had two posts on the establishment providing health related work, one full time and the other part time working 19 hours per week. Historically much of the work the Council had done and the services offered had been externally funded and these posts had both added to that and provided the management of the service.

This Council had been a partner in the Pennine Lancashire TaAF (Together an Active Future) project since the outset in 2017 when the scheme was announced and this was now coming to fruition following the successful application and award to the borough from Sport England. The total funding for Ribble Valley was £222,888 that would be overseen by the Health and Wellbeing Partnership and would focus on rural impact, connecting through schools, support for people with mental health challenges and connecting professionals.

In addition to and as part of TaAF a Pennine Lancashire test and learn project had also been established that would require the appointment of a health activator in Ribble Valley for a 12-month period. A full time Community Engagement Officer would be appointed to undertake project work on the ground with the focus being to explore reasons why people and communities are not acting and then to support them into sustainable physical activity. The locality lead work was currently being done by our own Health and Fitness Officer and this was proposed to continue.

LCC had made a limited amount of funding available for each district to provide a health weight management service, for Ribble Valley this amounted to around £18,500 per year over three years. This had been due to start on 1 April 2020 but had been delayed due to the pandemic. However, districts would still be awarded a full year's funding this year. This project required the appointment of a part time post to deliver the service and would be managed by existing RVBC staff.

Cardiac rehabilitation had also been delivered by the Council on behalf of the Clinical Commissioning Group for some time and we had again been awarded funding to continue this programme. Work was already taking place on how this could be delivered safely to a vulnerable group of people following the pandemic.

RESOLVED: That Committee approve the actions of the officers in securing and planning to deliver these projects.

705 UPDATE ON RECYCLING AND THE DISTRICT GRANT FUND APPLICATION

The Director of Community Services submitted a report providing Members with an update on recycling rates and the district grant fund applications.

Figures recently published by LCC had shown excellent results for Ribble Valley recyclers. 2-year analysis had shown Ribble Valley had the most improved performance for collection of green waste having increased by 24% over the last 2 years. Comingled collections had also topped the table for the most improved performance, an increase by 22% over the same period. Ribble Valley was fourth in the table for quality of target material.

Monies from the district grant fund 2019/20 received from LCC to increase recycling in the borough was continuing to be used to change lilac sack customers to bins thus enabling them to recycle their household waste. This had been slow due to the pandemic, however to date nearly 100 households had requested the exchange to bins. It was suggested that for those residents who wished to recycle but cannot due to location and/or storage space, that they could be offered a clear plastic sack into which they could place their recyclable items.

LCC had now recognised the logistical challenges facing districts over infrastructure and were offering financial support for one-off capital improvements between September 2020 and February 2021. It was intended to submit a bid for separation barriers for the recyclables at the Depot.

Members were impressed with the performance of the Council and the improvements made to recycling.

RESOLVED: That Committee

1. note the increases in recycling and reduction of landfill elements of the report;
2. approve that officers make an application for the district grant fund capital scheme; and
3. offer clear recycling sacks to current lilac sack households that do not have sufficient space for recycling bins.

706 RECYCLING REPORT

The Director of Community Services submitted a report asking Members to review the criteria for issuing of 240L bins for recycling.

During lockdown the Council has been inundated for requests for larger blue recycling bins, however the current criteria for this was that to qualify households had to be 5 persons or more.

Members discussed in some detail the current criteria for all bins and the best way forward to maximise recycling but keep the collection service manageable.

RESOLVED: That Committee

1. retain the status quo for burgundy bins ie a household of 6 or more;
2. reduce the criteria for blue bins to a household of 4 or more; and
3. review the criteria again in 12 months' time.

707 UPDATE ON SERVICES AS A RESULT OF COVID 19

The Director of Community Services submitted a report informing Committee how services had responded and adapted during the Coronavirus pandemic with specific reference to amenity cleaning and grounds maintenance staff, the Platform Gallery, play areas and Ribblesdale Pool.

Members discussed the problems around littering and fly tipping. The Director of Community Services informed them that locations and servicing of litter bins in certain areas was currently being examined.

RESOLVED: That the report be noted.

(Councillor Schumann left the meeting).

708 UPDATE ON WASTE PAPER COLLECTION

The Director of Community Services submitted a report providing Members with an update on waste paper and card collection in relation to recent problems experienced with Seal Recycling, our collection agent. Talks had taken place and resolutions discussed, however should the issues continue, the Council would be forced to terminate the contract and make other arrangements for the waste paper and card.

RESOLVED: That the report be noted.

709 SUMMARY FINANCIAL UPDATE

The Director of Resources submitted a report providing Members with a summary financial update on the revenue and capital outturn position for 2019/20 and the revenue and capital budget monitoring for 2020/21 up to the end of July. More detailed analysis reports would follow in the coming weeks.

The revenue outturn position for 2019/20 showed an overall overspend of £83,287 on the net cost of services. After transfers to and from earmarked reserves, overall there was an overspend of £120,735 that had been taken from general fund balances.

The summary revenue budget monitoring 2020/21 showed an overall overspend (or under achievement of income) of £334,983 on the net cost of services, the impact of Covid 19 being clearly evident.

The summary capital outturn position 2019/20 showed the capital programme was largely completed in line with the budget. However, there were five schemes not fully completed where the budget needed to be moved to the 2020/21 financial year to allow the scheme to be fully completed.

Progress on the capital programme in the 2020/21 financial year had inevitably been impacted by the Covid 19 pandemic.

RESOLVED: That the report be noted.

710 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

711 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the following item of business being exempt information under Part 1, Categories 3 and 4 of Schedule 12A of the Local Government Act 1972 the press and public be now excluded from the meeting.

(Councillor Newmark declared an interest in the next item of business and left the meeting. The Vice Chairman, Councillor Edge took the Chair)

712 COUNCIL RECREATIONAL LAND

The Director of Community Services submitted a report outlining a request to purchase an area of Council recreational land relating to the bowling club in Sabden.

RESOLVED: That Committee agree that the Council decline to sell the land.

713 CLITHEROE MUSEUM AND ATRIUM CAFÉ

The Director of Community Services submitted a report providing Committee with an update on the management of Clitheroe Museum and Atrium Café.

Committee had received a report at the January 2020 meeting where Members had agreed to engage LCC to manage the service for a further year. At the same time the operator of the Atrium Café was also provided with an extension to his contract for the same period to the end of March 2021.

The Coronavirus had turned plans outlined in earlier reports on their head as the museum and café had both been closed for the past several months. The museum had reopened in late August but the café operator had informed the Council in June that he no longer wished to operate the café for economic reasons and a new tender was therefore being prepared to let the café again as soon as possible.

Options for the operation of the museum from April 2021 now needed to be considered and Members discussed them. It was felt that more information was required to make a long-term decision.

RESOLVED: That Committee agree for officers to negotiate an extension of the current contract with LCC for a further three years.

The meeting closed at 8.30pm.

If you have any queries on these minutes please contact John Heap (414461).

Minutes of Personnel Committee

Meeting Date: Wednesday, 16 September 2020, starting at 6.30pm
Present: Councillor S Bibby (Chairman)

Councillors:

S Atkinson	S Rainford
D Berryman	J Schumann
D O'Rourke	

In attendance: Chief Executive, Head of HR.

Not in attendance: Councillor M Hindle.

714

APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors R Bennett and R Elms.

715

MINUTES

The minutes of the meeting held on 15 January 2020 were approved as a correct record and signed by the Chairman.

716

DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

717

PUBLIC PARTICIPATION

There was no public participation.

718

REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

719

UPDATE TO TERMS OF REFERENCE OF COMMITTEE

The Director of Resources submitted a report asking Members to approve an amendment to the Terms of Reference for Committee.

The Local Authority (Standing Order) (England) (Amendment) Regulations 2015 amended the previous legislation to change the statutory process for dismissing the Head of Paid Service, Monitoring Officer and Chief Finance Officer.

The JNC Conditions of Service Handbook for Chief Executives includes a Model Disciplinary Procedure and Guidance that recommends that in order for potential

disciplinary issues to be considered quickly, Councils should establish the following:

- An Investigating and Disciplinary Committee
- An Appeals Committee
- An Independent Panel
- An elected Member with the designated power to suspend the Chief Executive in an emergency

It was logical that should there be a need to take disciplinary action against the Chief Executive, such a Committee should be drawn from Members of this Committee.

RESOLVED: That

1. Members receive the report;
2. the following be added to the terms of reference of Personnel committee for approval at Annual Council:

'To act as the investigating and disciplinary Committee in relation to the Chief Executive and Chief Officers'

'To hear and determine matters of discipline in relation to the Chief Executive and Chief Officers including taking action up to and including dismissal. Where dismissal is the outcome in the relation to the Head of Paid Service, the Monitoring Officer and the Chief Financial (Section 151) Officer the Committee will recommend this to Full Council for final decision';

3. the Constitution be updated accordingly when approval has been granted; and
4. the Chief Executive in conjunction with the Head of HR bring a report to the next meeting with proposals for the establishment of an Appeals Committee and Independent Panel in line with the JNC conditions of service for Chief Executives model disciplinary procedure and guidance.

720 COVID 19 – UPDATE

The Chief Executive and Head of HR gave a verbal update to Members on issues relating to staff since lockdown in March 2020.

The Council had faced enormous and unprecedented challenges in protecting staff, keeping services running and continuing to support residents. Key services had had to be prioritised.

A significant number of staff had worked from home for varying reasons with some staff being deployed to other areas of work where they could not carry out their normal duties.

A community hub had been created to help vulnerable residents. 4000 phone calls had been made to vulnerable residents, and a database of over 300 volunteers had been established throughout the Ribble Valley.

Following risk assessments most staff had returned to work by 20 July 2020.

The Chief Executive had kept staff informed of issues/developments with a weekly bulletin.

Members expressed their thanks to the Chief Executive and all staff who had ensured that services continued during the pandemic and for the support given to residents throughout the Ribble Valley via the community hub.

It was suggested a joint letter of thanks be written to staff from the Leader and Chair of Personnel Committee.

721 WORKFORCE PROFILE

The Director of Resources submitted a report for Committee's information updating Members on the workforce data to be published in compliance with the Equality Act 2010. Members were given a detailed analysis of figures.

RESOLVED: That the report be noted.

722 2019/2020 YEAR END PERFORMANCE INFORMATION

The Director of Resources submitted a report for Committee's information presenting the year end performance information for the HR section. Members were given detailed analysis of the figures.

RESOLVED: That the report be noted.

723 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be exempt information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

724 GENERAL STAFFING UPDATE

The Director of Resources submitted a report informing Members of appointments and resignations that had taken place since the last meeting of Committee.

The report also included job title changes, internal movements, changes to the establishment - including the creation of a new post of part time Cleaner at the Depot and a review of the HGV and Municipal Vehicle Technician post which had been re-evaluated. That had resulted in a change to the job title to Senior HGV and Municipal Vehicle Technician and in an increase in the grade of the post from scale 5 to scale 6. In addition the report also included details of honorarium payments, retirements, and additional fixed term contracts. It was reported that the

Council had received funding for 3 new posts from Sport England as part of a Pennine Lancashire pilot scheme called Together an Active Future.

RESOLVED: That Committee

1. note and approve the decisions taken by CMT and the Chairman as outlined in the report; and
2. write letters of thanks to those staff retiring/leaving the authority where appropriate.

725 STAFF SURVEY RESULTS

The Director of Resources submitted a report outlining the results of the Employee Survey 2019. The analysis of the results had been considered by CMT and feedback was being sought from all staff with a view to developing an action plan that would be shared with Committee in due course.

RESOLVED: That the report be noted.

726 ANNUAL ABSENCE MANAGEMENT UPDATE

The Director of Resources submitted a report providing Members with the levels of sickness absence across the authority for 2019/20. The report gave a detailed breakdown of the absences.

Absence had increased in the last 12 months from an average of 10.15 days per employee in the year ended March 2019 to 11.5 days per employee in the year to 31 March 2020.

Members were advised that absence management remained a priority task in order to control absence and identify trends, and that the proactive approach towards management of absence, particularly with potential long term absences, had a significant impact on overall performance and thus diligence remained to ensure that this continued.

RESOLVED: That the report be noted.

727 STAFF ESTABLISHMENT UPDATE

The Director of Resources submitted a report updating Members on the full staffing establishment for the Council that included a list of those posts based either at the Council offices or one of the Council's other facilities which comprised the approved establishment for which specific budgetary provision is made.

RESOLVED: That the report be noted.

728 UPDATE ON NATIONAL PAY NEGOTIATIONS

The Director of Resources submitted a report updating Members on the latest position in respect of the national trade union pay claim for 2020 which had now resulted in a final offer of 2.75% being accepted. The pay deal also included an increase in the minimum annual leave entitlement from 21 to 22 days for employees with less than 5 years' service. A budget provision of 3% had been allowed by the Council so this final agreement fell within this provision.

RESOLVED: That the report be noted.

729 ANNUAL ANALYSIS OF EXIT INTERVIEWS

The Director of Resources submitted a report providing Members with information relating to staff who had left Ribble Valley Borough Council between 1 January 2019 and 31 December 2019.

As an aid to improve recruitment and retention strategies for the future, exit interviews were helpful in obtaining information about why an employee was leaving the authority and highlighted what the Council did well and areas for improvement. Information was shared with both CMT and the relevant Head of Service to ensure consideration was given to any points raised.

RESOLVED: That the report be noted.

The meeting closed at 7.18pm

If you have any queries on these minutes please contact Marshal Scott (414400).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 24 September 2020 starting at 6.30pm
Present: Councillor A Brown (Chair)

Councillors:

T Austin	B Holden
I Brown	A Humphreys
B Buller	S Knox
S Carefoot	S O'Rourke
J Clark	J Rogerson
L Edge	R Sherras
M French	

In attendance: Director of Economic Development and Planning, Head of Planning Services, Head of Legal and Democratic Services, Principal Planning Officer and the Senior Accountant.

Also in attendance: Councillors S Atkinson, J Hill, S Fletcher, G Mirfin and M Robinson.

730 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor R Thompson.

731 MINUTES

The minutes of the meeting held on 27 August 2020 were approved as a correct record and signed by the Chairman.

732 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

Councillor Austin declared a non-pecuniary interest in planning application 3/2020/0315 – Langho Football Sports and Social Club.

733 PUBLIC PARTICIPATION

There was no public participation.

734 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

(Councillor Austin declared an interest in the next application and left the meeting)

1. APPLICATION REF: 3/2020/0315
GRID REF: SD 36972 34193

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF AN ALL-WEATHER FOOTBALL PITCH WITH BOUNDARY FENCING AND FLOODLIGHTS AND AN EXTENSION OF AN EXISTING CAR PARK. LANGHO FOOTBALL CLUB, DEWHURST ROAD, LANGHO, BB6 8AF

MINDED TO REFUSE based on residential amenity impact and visual impact.

(Duncan Metcalf spoke against the above application. Councillor Atkinson was given permission to speak on the above application).

(Councillor Austin returned to the meeting).

2. APPLICATION REF: 3/2020/0424
GRID REF: SD 372658 443997

DEVELOPMENT DESCRIPTION:

DEMOLITION OF EXISTING DWELLING AND ERECTION OF REPLACEMENT DWELLING, RESUBMISSION OF 3/2019/1099. PARSONS CROFT, SLAIDBURN ROAD, WADDINGTON, BB7 3JQ

APPROVED subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan 1833 - EX00
Existing Site Plan 1833 – EX01
Existing Floor Plans 1833 – EX02
Proposed Site Plan 1833 – PL10
Proposed Floor Plans 1833 – PL11
Proposed Elevations 1833 – PL12
Context Elevations 1833 – PL13

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

3. Notwithstanding the submitted details, precise specifications and samples of walling and roofing materials including details of all proposed window and door surrounds, jambs, mullions, sills and heads to be implemented within the development hereby approved shall have been submitted to and approved in writing by the Local Planning Authority before their use in the proposed development. The development shall be carried out in strict accordance with the approved details.

REASON: In order that the Local Planning Authority may ensure that the materials to be used are appropriate to the locality and respond positively to the inherent character of the area.

4. Precise specifications, locations and the timings for the installation of 2 bat boxes on trees within the garden as recommended within the submitted preliminary Bat Roost Assessment Report dated 13.5.2020 and indicated on the approved site plan shall have first been submitted to and approved by the Local Planning Authority prior to the commencement of any development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal.

The development shall be carried out in strict accordance with the approved details including the agreed timings for installation and duration for retention of the bat box provision.

REASON: To ensure the protection of species/habitat protected by the Wildlife and Countryside Act 1981 (as Amended) and in the interests of biodiversity and to enhance habitat opportunities for species of conservation concern/protected species and to minimise/mitigate the potential impacts upon protected species resultant from the development

5. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) (Schedule 2, Part 1, Class A-E) or any subsequent re-enactment thereof no development normally permitted by these provisions shall be constructed without express planning permission first being obtained.

REASON: To enable the Local Planning Authority to exercise control over development which could materially harm the character and visual amenities of the immediate area.

6. During the construction period, all trees to be retained shall be protected in accordance with British Standard BS 5837:2012 or any subsequent amendment to the British Standard.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development hereby approved.

7. No building or engineering operations within the site or deliveries to and from the site shall take place other than between 07:30 hours and 18:00 hours Monday to Friday and between 08:30 hours and 14:00 hours on Saturdays, and not at all on Sundays or Bank Holidays.

REASON: In order to protect the amenities of existing residents and land uses.

(Stephanie Beswick spoke in favour of the above application. Andrew Knowles spoke against the above application).

3. APPLICATION REF: 3/2020/0640
GRID REF: SD 374344 441761

DEVELOPMENT DESCRIPTION:

PROPOSED CHANGE OF USE FROM RETAIL (USE CLASS A1) WITH ANCILLARY CAFE (USE CLASS A3) TO RESTAURANT AND CAFE (A3) (NEW CLASS E). OPENING HOURS 9.00 AM TO 10.30 PM TUESDAY TO SATURDAY AND 9.00 AM TO 5.00 PM SUNDAY TO MONDAY. TOM'S TABLE, GROUND FLOOR, LEE CARTER HOUSE, LOWERGATE CLITHEROE BB7 1AD

MINDED TO REFUSE on the grounds on adverse impact on residential amenity including noise disturbance.

(Judith Douglas spoke in favour of the above application. Jane Bennett spoke against the above application. Councillor Mirfin was given permission to speak on the above application).

4. APPLICATION REF: 3/2019/1104
GRID REF: 374343 442743

DEVELOPMENT DESCRIPTION:

ERECTION OF 58 DWELLINGS (INCLUDING 30% AFFORDABLE) WITH OPEN SPACE, INFRASTRUCTURE AND ASSOCIATED WORKS. LAND OFF HAWTHORNE FARM, HAWTHORNE PLACE, CLITHEROE BB7 2HU

MINDED TO REFUSE on the grounds of inappropriate density, housing mix.

(Katie Pearson spoke in favour of the above application. Dawn Elliot-Field spoke against the above application. Councillors Hill, Fletcher and Robinson were given permission to speak on the above application).

5. APPLICATION REF: 3/2020/0309
GRID REF: 360283 436019

DEVELOPMENT DESCRIPTION:

ERECTION OF 34 DWELLINGS AND ASSOCIATED WORKS. SPOUT FARM, PRESTON ROAD LONGRIDGE PR3 3BE

TAKEN OFF THE AGENDA BY OFFICERS

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicabl</u>	<u>Progress</u>
3/2019/0262 R	22/01/2020	land at Hawthorne Place, Clitheroe	WR			Awaiting Decision
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Road	WR			Awaiting Decision
3/2018/1105 R	09/01/2020	Bolton by Bowland Higher College Fm Lower Road Longridge	Hearing		17/03/20 Council Chamber	Hearing opened, then adjourned until after lockdown – no new date given yet. Appeal Dismissed 17/08/2020
3/2019/0777 R	24/03/2020	8 Back Lane Rimington	HH			Notification sent to interested parties. Awaiting Hearing.
3/2019/0448 R	28/04/2020	land at Wiswell Lane Whalley	Hearing		22/09/2020 with 23/09/2020 in reserve virtual	Notification sent to interested parties. Awaiting Hearing.
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing		15/09/2020 and 16/09/2020 virtual	Notification sent to interested parties. Awaiting Hearing.
3/2019/0975 R	22/05/2020	The White House Sawley Road Sawley	HH			Appeal Dismissed 20/08/2020
3/2020/0167 R	02/06/2020	2 Moorend Cottages Ribchester Road Langho	WR			Appeal Dismissed 25/08/2020
3/2019/0877 U	12/06/2020	Land at the junction of Chatburn Road / Pimlico Link Road Clitheroe	WR	Costs application made by appellant 06/08/2020		Awaiting Decision
3/2020/0114 R	28/07/2020	Barn at Crooked Field Chipping Road Chaigley	WR			Awaiting Decision
3/2020/0288 R	26/08/2020	Bay Gate Farm Barrett Hill Brow Bolton by Bowland	WR			Statement due 30/09/2020

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicabl</u>	<u>Progress</u>
3/2020/0329 R	Waiting for start date from PINS	Three Millstones Hotel Waddington Road West Bradford	WR (to be confirmed by PINS)			
736		REVENUE OUTTURN 2019/20				<p>The Director of Resources submitted a report for Committee's information on the outturn for the financial year 2019/20 in respect of the revenue budget for this Committee.</p> <p>RESOLVED: That the report be noted.</p>
737		REVENUE MONITORING 2020/21				<p>The Director of Resources submitted a report for Committee's information on the position for the period April 2020 to August 2020 of this year's original revenue budget as far as this Committee was concerned. She informed Committee that a grant claim will be submitted for the loss of income on planning control and enforcement.</p> <p>RESOLVED: That the report be noted.</p>
738		CAPITAL OUTTURN 2019/20				<p>The Director of Resources submitted a report for Committee's information on the 2019/20 capital programme outturn for this Committee and to set out the capital budget slippage that had been moved from 2019/20 to 2020/21.</p> <p>RESOLVED: That the report be noted.</p>
739		CAPITAL MONITORING 2020/21				<p>The Director of Resources submitted a report for Committee's information on the progress of this Committee's 2020/21 capital programme for the period to the end of August 2020.</p> <p>RESOLVED: That the report be noted.</p>
740		APPEALS				<p>i) 3/2019/0777 – Proposed two storey extensions to rear and front and a single storey side extension at 8 Back Lane, Rimington – appeal dismissed.</p> <p>ii) 3/2019/0975 – Proposed alteration of the principal elevation to include the construction of a single storey porch and two storey gable elevation. The works to include the addition of a replacement conservatory with decked terrace to</p>

the south-west of the property at The White House, Sawley Road, Sawley – appeal dismissed.

- iii) 3/2020/0167 – Proposed demolition of existing single storey lean-to extension to side and replacement with new two-storey extension to side and rear, including balcony to rear and Juliet balcony to side. Single storey extension to side of new two storey extension. Relocation of front door and construction of new single storey porch. Further fenestration at front and rear of existing dwelling including insertion of roof lights. Extension of domestic curtilage to provide new vehicular access and parking at 2 Moorend Cottages, Ribchester Road, Langho – appeal dismissed.

741

REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside
The meeting closed at 8.48pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Special Planning and Development Committee

Meeting Date: Thursday, 30 September 2020 at 6.30pm
Present: Councillor A Brown (Chair)

Councillors:

T Austin	A Humphreys
I Brown	S Knox
S Carefoot	S O'Rourke
J Clark	J Rogerson
L Edge	R Sherras
M French	R Thompson
B Holden	

In attendance: Director of Economic Development and Planning, Director of Community Services, Head of Planning Services, Head of Legal and Democratic Services and Head of Regeneration and Housing.

Also in attendance: Councillors Alcock, Bibby, Birtwhistle, Brunskill, Fletcher, Hill, Hindle, Hilton, Hore, A Knox, Mirfin, Newmark, D O'Rourke, Peat, Rainford, Schumann, Scott.

742 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor B Buller.

743 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

744 PUBLIC PARTICIPATION

Mrs Pat Young spoke in relation to the White Paper and expressed her concerns that influence from the Parishes and local people would be reduced. She also asked a question regarding CIL and who would be the recipient of this levy.

All non-members of Planning and Development Committee were given permission to speak at this meeting.

745 WHITE PAPER – PLANNING FOR THE FUTURE – RESPONSE TO CONSULTATION

A report was submitted by the Director of Economic Development and Planning outlining a proposed response to the consultation on the Planning White Paper – Planning for the Future. This had come at an opportune time for us as we are due to review our Local Plan and this has an impact on the Local Plan process.

The report outlined The White Paper on a single page. It proposes a radical change to the planning system based on a pro-development approach and speeding up decisions. A lot of factors would be outside Local Authority control.

It is based on 3 pillars:

- Planning for development
- Planning for beautiful and sustainable places
- Planning for infrastructure and connected places

Under these 3 pillars sits 24 key proposals that were outlined in the report.

The Head of Regeneration and Housing highlighted the positive points to the proposed plan making process which included clarifying the test for soundness; more focused evidence, and promoting digital based work (presentation and accessible).

He informed Committee that core areas for development to take place would need to be identified, along with design codes for each area. However, he did point out that one size does not fit all, especially in smaller rural districts. The outcome would mean being engulfed in national standards. With regard to local infrastructure, there would be a nationally set levy on schemes which would take away the local negotiations on affordable housing contributions and may therefore affect the success of provision that we currently have. He also stated that the underlying concern was the intention to try to standardize things and remove the local opportunity to influence things.

The Head of Regeneration and Housing reminded Members they could all submit a personal response if they wished.

Expressions of concern were given with regard to the lack of localism, taking power away from the Local Authority, centralising decisions, and access to CIL monies. It was considered that the response should be strengthened and where possible 'not sure' answers should be 'no'. Supporting the economy was paramount and enforcement should be made stronger.

RESOLVED: That

1. Members instruct the Director of Economic Development and Planning to submit a response to the consultation;
2. delegated authority is given to the Director of Economic Development and Planning in consultation with the Chair and Vice Chair, plus the Leader of the opposition, to provide a consultation response which incorporates the draft response tabled at the meeting and reflects subsequent comments received in writing from Members;
3. a letter be written from the Leader/CEO/Mayor to the Secretary of State setting out the strong concerns of Members with the proposals; and
4. a letter be written from the Leader/CEO/Mayor to the MP, Nigel Evans setting out the strong concerns of Members with the proposals.

746

CONSULTATION ON CHANGES TO THE CURRENT PLANNING SYSTEM

A report was submitted by the Director of Economic Development and Planning outlining a proposed response to the consultation paper on Changes to the Current

Planning System. The main concern about this paper was that it could be introduced very quickly without any primary legislation following the completion of the consultation.

The most important issues highlighted were the proposed standard methodology on housing numbers that would immediately impact on our housing requirement with an increase from 143 to 293 overnight; and implications of measure on affordable housing which would be critical in terms of operations in losing delivery and influence at a local level.

This consultation needed to be submitted by 1 October 2020 so it was imperative that any comments from members be received immediately.

Members felt that if the methodology was to be changed that it should be made more rigid so that there could be less challenges made from developers and on appeal. It was agreed that the baseline figure should be the level of 0.5% of housing stock in each local authority as opposed to using whichever is the higher. Also, that a summary of our achievements of development and affordable housing should be included in the response.

RESOLVED: That Committee endorse the consultation response as set out in the report taking on board suggestions from members and instruct the Director of Economic Development and Planning to submit the comments to the Government's consultation.

747 LOCAL DEVELOPMENT FRAMEWORK – AUTHORITY MONITORING REPORT 2019/20

A monitoring report was submitted for Members' information covering the period 1 April 2019 to 31 March 2020. It included information on the environment, housing, the economy, delivery mechanisms and infrastructure, the strategic site and development policies.

RESOLVED: That the report be noted.

The meeting closed at 8.10pm

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Health & Housing Committee

Meeting Date: Thursday, 1 October 2020, starting 6.30pm
Present: Councillor B Hilton (Chair)

Councillors:

J Alcock	A Knox
T Austin	R Newmark
D Birtwhistle	D O'Rourke
J Hill	D Peat
M Hindle	M Robinson
B Holden	R Sherras

In attendance: Chief Executive, Head of Regeneration and Housing, Head of Environmental Health Services, Senior Accountant, Strategic Housing Officer.

748 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor S Atkinson.

749 MINUTES

The minutes of the meeting held on 16 January 2020 were approved as a correct record and signed by the Chairman.

750 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

751 PUBLIC PARTICIPATION

There was no public participation.

752 PURCHASE OF AN AFFORDABLE PROPERTY IN CLITHEROE

The Director of Economic Development and Planning submitted a report for members to consider the purchase of a property in Clitheroe using commuted sum monies that could be rented out as an affordable property using the same model as the two properties recently purchased in Longridge.

The Council had received off site commuted sum monies from two development sites in Clitheroe and Barrow which was required to be spent on delivering affordable housing in the locality. It was proposed to purchase a property in Clitheroe in accordance with the requirements of the planning obligations and registered in the Council's ownership. Once the property was purchased, the nomination of the tenant would come from the Council's affordable housing waiting list. It was anticipated that the property would be a 2-bed terraced within walking distance of the town centre with access to services.

Commuted sums of £123,840 from a development site in Barrow, and £17,000 from a site in Clitheroe had been secured providing a total sum of £140,840. This would cover the purchase of a property and any repair works needed within the project budget.

Management of the property would be in line with the current model of a 5-year management agreement with Moss Care St Vincent's (MSV) in order to protect it from right to buy and therefore ensure that we could continue to offer an affordable property for rent. MSV would manage the day to day management services, maintenance and repairs. A standard agreement would be drawn up replicating that done for the properties in Longridge.

Members discussed the issue and were in favour of the purchase, however they felt that a strategic plan should be drawn up for the future that covered the need for affordable housing throughout the villages as well as the main service centres of Clitheroe and Longridge. Investigation should also take place into whether the monies could be used for 'buy to let' properties at 30/40% to enable more properties for the sum overall.

RESOLVED: That Committee

1. agree to the purchase of an affordable property within Clitheroe using the commuted sum monies, and authorise the Chief Executive to undertake negotiations and approve the purchase of a suitable property;
2. agree to follow the established management model with Moss Care St Vincent's and that the setting of the yearly lease income be delegated to the Chief Executive; and
3. that a long-term strategy for the purchase of affordable housing properties be drawn up and presented to committee in due course.

753 PROPOSED AMENDMENT TO DISABLED FACILITIES GRANTS DISCRETIONARY GRANT POLICY

The Director of Economic Development and Planning submitted a report asking committee to consider revising the private sector housing policy and the disabled facilities grant offer to households.

Members were reminded that the current discretionary disabled facilities grant policy was adopted in January 2018 and had now operated for two years. This had introduced the provision of a non-means tested discretionary grant for one item recommended by the OT to a maximum of £5000; allowed a £10,000 top up grant above the mandatory maximum; and a 10% admin fee for all DFGs and RVAs.

It was now proposed that:

- the non-means tested discretionary grant for one item and associated works recommended by the OT be increased to a maximum of £7,000 per application;

- the top up grant be maintained at £10,000 except in those cases where the total value of the grant exceeds £40,000 (plus admin) where the applicant may request additional discretionary funding up to a maximum of £15,000 (plus admin) if approved by the Director of Economic Development and Planning in consultation with the Chair of committee;
- the 10% admin fee continues to be charged on all DFGs and RVAs.

The proposed policy would be consulted upon with all relevant partners and any feedback would be considered by the Director of Economic Development and Planning and Chair of Committee.

It was reported that there were currently 4 grants in progress that have works that would exceed the current grant maximum that could benefit from the change in the policy should it be changed. The mechanism for approving such cases was discussed and it was agreed they be approved as required by delegated powers to avoid delays in progressing the grants.

Members were supportive of the proposed changes to the policy.

RESOLVED: That Committee

1. agree to the proposed changes to the DFG policy as outlined in the report, and that they be subject to a 6-week period of consultation, following which, subject to there being no issues of significance raised, delegated to the Director of Economic Development and Planning in consultation with the Chair of Health and Housing committee the policy be adopted and operational as soon as practicable thereafter; and
2. ask the Policy and Finance committee to consider and approve the financial implications of these proposed changes to the DFG policy.

754 DOG CONTROL PUBLIC SPACES PROTECTION ORDER (PSPO)

The Chief Executive submitted a report asking committee to note the outcome of the recent public consultation and consider the proposed extension to the Dog Control and Dog Fouling Public Spaces Protection Order 2017 for a further 3-year period.

Members were reminded that on 20 October 2017 the Council made the PSPO 2017 to address the problem of dog fouling and problematic dog behaviour across the borough for a 3-year period and that it would expire on 20 October 2020 unless it was reviewed and extended.

Since the PSPO had been made the Council had continued to experience a high volume of complaints about dog fouling, and it was therefore considered necessary to extend the PSPO to prevent the occurrence or reoccurrence of the issues identified when the order was made and to prevent an increase in the frequency or seriousness of those activities. Not extending the order would take away the powers for the Council to deal with the issues of dog fouling and enforcement against irresponsible dog owners.

To extend the PSPO the Act requires that a full consultation take place with the local community, local interest groups, parish and borough councillors, the Police and Crime Commissioner and the Police. This had been carried out and the results were summarised for committee's information. Once made, the regulations require that the Order is published on the Council website and notices are erected sufficient for members of the public to be informed. It was proposed that the council officers work closely with the Police to ensure appropriate controls and enforcement.

Members supported extending the PSPO for a further three years and asked that enforcement of it be a priority for the dog wardens.

RESOLVED: That Committee

1. approve the extension of the 2017 PSPO for another 3 years as set out in the report having regard to the provisions of Section 60 of the Act, and
2. authorise the Chief Executive to make the Order.

755 REVENUE OUTTURN 2019/20

The Director of Resources submitted a report for committee's information on the revenue outturn for 2019/20. After allowing for transfers to and from earmarked reserves there was an overall underspend of £63,036 for this committee.

RESOLVED: That the report be noted.

756 REVENUE MONITORING 2020/21

The Director of Resources submitted a report for committee's information relating to the progress of the 2020/21 revenue budget as at the end of August 2020 for this committee.

RESOLVED: That the report be noted

757 CAPITAL OUTTURN 2019/20

The Director of Resources submitted a report for committee's information on the 2019/20 capital programme outturn for this committee, and on slippage on some capital schemes that had been moved from 2019/20 to 2020/21. Actual expenditure in 2019/20 was £595,815. Slippage from 2019/20 to 2020/21 amounted to £658,890 on five schemes.

RESOLVED: That the report be noted.

758 CAPITAL MONITORING 2020/21

The Director of Resources submitted a report for committee's information relating to the progress of the 2020/21 capital programme for the period to the end of August 2020 for this committee.

RESOLVED: That the report be noted.

759 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

760 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Category 1 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

761 UPDATE ON GRANT APPROVALS

The Director of Economic Development and Planning submitted a report informing committee of recent approval for 15 Disabled Facilities grants, 18 Ribble Valley Adaptation Grants and 2 Landlord Tenant Grants.

RESOLVED: That the report be noted

If you have any queries on these minutes please contact Marshal Scott (414400).

Meeting closed 7.50pm.

Minutes of Licensing Sub-Committee

Meeting Date: Tuesday, 6 October 2020 starting at 11am
Present: Councillor G Mirfin (Chair)

Councillors:

D Berryman
M Robinson

In attendance: Solicitor (RVBC), Admin & Licensing (Alcohol & Entertainment) Officer (RVBC). Committee Clerk (RVBC), Gill Sherratt (Applicant's representative), Diane Despard (Applicant), Michael & Yvonne Johnson, Helen Knight, Dennis Langley, Diane Walmsley (Objectors), Hazel Lavelle (Supporter) and Graham Kelsall on behalf of a group of supporters.

762 APOLOGIES AND RECONSTITUTION OF MEMBERSHIP

There were no apologies for absence from the meeting.

763 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

764 PROCEDURE FOR THE CONDUCT OF REMOTE MEETINGS

This had previously been circulated to the Members of the Sub-Committee and was approved.

765 DMD DESIGN LTD, 1 LOWER LANE, LONGRIDGE, PR3 3SL

The Sub-Committee considered a report submitted by the Head of Legal and Democratic Services on the determination of an application required under Section 18 of the Licensing Act 2003. A copy of the application for a premises licence to be granted for 1 Lower Lane, Longridge was included in the report.

The applicant's representative made verbal representations to the Sub-Committee setting out the background to the current application following a refusal to grant a licence in October 2019.

She explained the reasons for the application which was to support the retail business of the applicant. The limit of TENs had been exhausted and having secured planning permission for the business the applicant now wanted a permanent licence to coincide with the retail hours of the shop premises. An additional condition was offered that only 4 seated persons would be allowed to drink outside the premises.

Some of the people who had submitted relevant written representations made verbal representations of objection that related to issues surrounding parking, operating outside licensing hours and noise disturbance. Others made supporting statements for the applicant and business.

Written representations by other objectors and supporters were also taken into consideration.

The Sub-Committee gave careful consideration to the representations made by all parties both written and verbal. The Sub-Committee also considered the requirements of the Licensing Act 2003, the licensing objectives, the relevant representations and the Council's Statement of Licensing Principles.

RESOLVED: That the Sub-Committee resolved to grant the licence to include the additional conditions proposed by the applicant and extended by themselves. The Sub-Committee decision is available at:

https://www.ribblevalley.gov.uk/download/downloads/id/13054/1_lower_lane_lon_gridge.pdf

The meeting closed at 12.55pm.

If you have any queries on these minutes please contact Stephen Barker on 413216.

Minutes of Licensing Committee

Meeting Date: Tuesday, 20 October 2020 starting at 6.30pm
Present: Councillor G Mirfin (Chair)

Councillors:

Councillors J Alcock	D O'Rourke
R Bennett	S O'Rourke
D Berryman	S Rainford
R Elms	M Robinson
S Hore	G Scott
R Newmark	

In attendance: Head of Legal and Democratic Services and Solicitor

766 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillors B Hilton, S Hirst and A Knox

767 MINUTES

The minutes of the meeting held on 28 January 2020 were approved as a correct record and signed by the Chairman.

768 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

769 PUBLIC PARTICIPATION

There was no public participation.

770 REVISION OF TAXI LICENSING POLICY AND PROCEDURES FOLLOWING PUBLICATION OF THE STATUTORY TAXI AND PRIVATE HIRE VEHICLE STANDARDS

The Chief Executive submitted a report informing Committee of the Statutory Taxi and Private Hire Vehicle Standards and seeking approval to amend the Council's policies and procedures.

The Head of Legal and Democratic Services reported that in July 2020 the Department for Transport had published its Statutory Taxi and Private Hire Vehicle Standards which were intended to reflect the significant changes in the industry and the lessons learned from experiences in local areas since the 2010 version of their Best Practice Guidance. The Standards set out a framework of policies which local authorities must have regard to when exercising their functions. The Department expects that the recommendations be implemented unless there is a compelling reason not to do so.

In light of the guidance, the Council had reviewed its current Taxi and Private Hire Licensing Policies and Procedures against the Standards, a review of which

was appended to the report. The Appendix outlined where action would be required and consulted upon.

Members were pleased to see a Complaints Procedure would be added and that Members would receive more training when necessary.

RESOLVED: That Committee approve in principle the action proposed in Appendix 2 to the report, and authorise the Head of Legal and Democratic Services to consult upon any material amendments to the Council's Taxi and Private Hire Licensing Policy.

771 REVISION OF STATEMENT OF LICENSING POLICY

The Chief Executive submitted a report seeking approval for the revision of the Council's Statement of Licensing Policy to form the basis for a consultation. The Licensing Act 2003 requires that the Council's Statement of Licensing Policy be reviewed every 5 years. The current Policy is in effect until 6 January 2021 and therefore must be reviewed so that the revised policy can come into force.

The factual amendments made to the Policy were shown as tracked changes for Committee's information. However, before determining the Policy, the Council was required to consult with parties specified in Section 5 of the Act. It was proposed to run the consultation from 21 October 2020 to 2 December 2020 and the results of the consultation would be brought to Full Council on 15 December 2020 for their approval.

Reference was made to the approval made in April 2019 for the Cumulative Impact Assessment in respect of Whalley and Painter Wood ward which would not need reviewing at this relatively early stage. Where appropriate, full consideration was being given to the CIA in determining relevant applications.

Members considered the draft changes suggested and were in favour of the CIA staying in place for the Whalley and Painter Wood ward. They also requested that the consultation list be updated as necessary and that the issues around the order in which planning and licensing applications can be submitted be placed on record.

RESOLVED: That Committee

1. approve the draft Statement of Licensing Policy as attached at Appendix 1 to the report; and
2. authorise the Head of Legal and Democratic Services to consult upon the draft Statement of Policy, and to report on the outcome of consultation and seek approval of the Licensing Policy by Full Council at its meeting on 15 December 2020.

772 AMENDMENT OF CONDITIONS FOR PRIVATE HIRE OPERATORS

The Chief Executive submitted a report seeking Committee's formal approval of amendment of the conditions applicable to Private Hire Operators.

Committee were reminded that at their meeting in January 2020 they had approved in principle that a further condition to be added to the conditions

applicable to Private Hire Operators relating to issues reported when Ribble Valley Private Hire Operators utilised the services of Hackney Carriages licensed by another authority as a Private Hire vehicle in the Ribble Valley and that it be duly consulted upon

Notice had also been given that breach of the proposed condition would result in the imposition of 3 penalty points under the Council's Infringement Points Scheme (Private Hire).

Following the consultation three responses had been received that were all in support of the proposed additional condition.

RESOLVED: That Committee

1. approve the amendment of the Council's Standard Conditions for Private Hire Operators licences by introduction of condition 25 as follows:
 25. Out of Borough Hackney Carriages Acting as Private Hire Vehicles in the Ribble Valley Borough Council Licensing District:
 - a) The Private Hire Operator shall notify Ribble Valley Borough Council's Administration Assistant (Licensing) in writing within 48 hours of each and every Hackney Carriage vehicle employed or used by the operator that is licenced by another licensing authority.
 - b) Where a private hire operator ceases to employ or use such licensed Hackney Carriage vehicle, the Operator shall forthwith, and in any event within 48 hours, notify Ribble Valley Borough Council's Administration Assistant (Licensing) in writing.
 - c) The Private Hire Operator shall retain a copy of the Hackney Carriage Vehicle Licence granted by the other authority, along with a copy of the MOT Certificate, Certificate and Policy of Insurance and vehicle registration document and any applicable driver's licence document and badge and forward a copy of those documents to the Ribble Valley Borough Council's Administration Assistant (Licensing) within 48 hours.
 - d) Where a Hackney Carriage vehicle is licensed by another authority, such a Hackney Carriage driver or Hackney Carriage vehicle is prohibited from using any literature, any documentation, any advertising or displaying any signage associated to the Private Hire Operator or Ribble Valley Borough Council which suggests or might lead to a misunderstanding that the vehicle is licensed by Ribble Valley Borough Council.
 - e) The receipt of advanced bookings by the licensed Operator for Hackney Carriages which have been licenced by another authority or for any booking which is subsequently allocated to a Hackney Carriage vehicle which has been licenced by another authority, must be maintained in a completely separate register of bookings and in the same format as condition 10. If a computerised

booking system is in place, those booking records must be kept on a completely separate and distinct area of the system's hard drive to enable easy inspection by Ribble Valley Borough Council.

- f) In the event that a Ribble Valley licensed Private Hire Operator proposes to use a Hackney Carriage vehicle licenced by another authority on a pre-booked journey, the Operator shall notify the prospective customer at the time of booking of the following:

"The driver and vehicle which you are about to book are not licenced by Ribble Valley Borough Council and therefore Ribble Valley Borough Council is not empowered to take licensing action against them in the event of a complaint. In the event of a complaint, customers will have to deal with the other authority where they may be licenced."

- g) In any advertising literature or web information, a form of words must be used which clearly states to prospective customers the following, in the event that it is intended that Hackney Carriage vehicles licensed by another authority will be used for private hire purposes in the Ribble Valley:

"In certain circumstances, a vehicle which is booked may not be licensed by Ribble Valley Borough Council and therefore Ribble Valley Borough Council is not empowered to take enforcement action against the driver and vehicle in the event of a complaint. In the event of a complaint in such circumstances, you will have to deal with the other authority with which the driver and vehicle are licensed".

2. approve consequential amendment of the Council's Infringement Points Scheme (Private Hire).

773 TEMPORARY PAVEMENT LICENCES

The Chief Executive submitted a report for Committee's information on the provisions put in place for the issue of temporary pavement licences pursuant to the Business and Planning Act 2020. The Act had come into force on 22 July 2020 and would remain in place until 3 September 2021.

RESOLVED: That the report be noted.

774 MINUTES OF LICENSING SUB-COMMITTEES

The minutes of the Licensing Sub-Committees dated 9 July 2020, 10 July 2020, 26 August 2020 and 6 October 2020 were submitted for Committee's information.

RESOLVED: That the minutes be noted.

The meeting closed at 7.16pm.

If you have any queries on these minutes please contact Mair Hill (414418).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 29 October 2020 starting at 6.30pm
Present: Councillor A Brown (Chair)

Councillors:

T Austin	B Holden (6.50pm)
I Brown	A Humphreys
B Buller	S Knox
J Clark	J Rogerson
L Edge	R Sherras
M French	R Thompson

In attendance: Director of Economic Development and Planning, Head of Planning Services, Solicitor and Principal Planning Officer.

Not in attendance: Councillor S Carefoot.

775 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor S O'Rourke.

776 MINUTES

The minutes of the meetings held on 24 September 2020 and 30 September 2020 respectively were approved as a correct record and signed by the Chairman.

777 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

778 PUBLIC PARTICIPATION

There was no public participation.

779 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

(Councillor Austin declared an interest in the next application and left the meeting)

1. APPLICATION REF: 3/2020/0315
GRID REF: SD 36972 34193

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF AN ALL WEATHER FOOTBALL PITCH WITH BOUNDARY FENCING AND FLOODLIGHTS AND AN EXTENSION OF AN EXISTING CAR PARK. LANGHO FOOTBALL CLUB, DEWHURST ROAD, LANGHO, BB6 8AF

REFUSED for the following reason:

- 1 The proposal is considered contrary to Policy DMG1 of the Adopted Core Strategy. The proposed all-weather pitch due to the boundary fence, floodlights and intensification of the use will have a detrimental impact on the amenities of surrounding neighbours by reason of noise and light pollution as well as resulting in harm to the visual qualities of the area.

(Duncan Metcalf spoke against the above application, Councillor Austin returned to the meeting)

2. APPLICATION REF: 3/2020/0641
GRID REF: SD 360820 437733

DEVELOPMENT DESCRIPTION:

ERECTION OF GAZEBO IN REAR GARDEN (RETROSPECTIVE) AND ALTERATION TO FRONT DRIVEWAY TO CREATE ADDITIONAL PARKING AREA AT 12 WHEATLEY DRIVE, LONGRIDGE PR3 3TT

APPROVED subject to the following conditions:

1. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan

Site Plan to include driveway – received 12 September 2020

Photos – received 10th August 2020

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

2. The driveway hereby approved shall be hard surfaced, sealed and drained within the curtilage of the site or surfaced in a permeable material, prior to it first being brought into use and thereafter retained as such

REASON: To ensure that the proposal is properly drained and reduce surface water runoff onto adjoining land from the development.

3. APPLICATION REF: 3/2020/0688
GRID REF: SD 360142 437068

DEVELOPMENT DESCRIPTION:

PROPOSED CHANGE OF USE FROM B2 INDUSTRIAL TO D2 LEISURE (NEW CLASS E) AND ALTERATIONS TO WINDOW TO CREATE DOOR AND FIRE ESCAPE AT UNIT 5, STONEBRIDGE MILL, PRESTON ROAD, LONGRIDGE PR3 3AN

APPROVED subject to the following conditions:

- 1 Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:
 - Location Plan A3324/PL10
 - Proposed Elevational Plan including Fire Escape and door A3324/PL04.
 - Proposed Elevational Plan A3324/PL03
 - Travel Plan received on the 6/10/20.

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

2. The use of unit 5 (first floor) of Stonebridge Mill as a dance school, hereby permitted, shall be occupied only by Sutcliffe School of Dance. In the event that Sutcliffe School of Dance vacates the unit the use shall be discontinued and the unit restored to its former condition/use in accordance with a scheme of work which has first been submitted to and approved by the Local Planning Authority. The unit shall thereafter be restored to its former B2 use in accordance with the approved details.

REASON: In order to safeguard residential amenities, in the interest of highway safety and to protect an employment generating premises.

3. The use hereby approved shall only be operated between the following hours:
 - 0900 to 2100 Monday to Friday
 - 0800 to 1400 Saturday

There shall be no business operated from the premises or site outside the stated operating hours.

REASON: To comply with the terms of the application and in the interests of protecting the residential amenities of nearby residents.

4. The temporary use of the building as a dance studio hereby permitted shall cease no later than the 31 December 2022 unless a further application has been submitted to and approved by the Local Planning Authority.

REASON: To allow effective control of the proposal and to monitor highway safety issues.

5. The proposed fire escape and door alterations as shown on drawing A3324/PL04 shall be carried out to the satisfaction of the Local Planning Authority within 3 months of the date of this permission and retained thereafter.

REASON: In the interest of safeguarding amenity.

6. Within 3 months of this planning permission full details of the marketing documentation/ publications which relate to the location of available car parking within the vicinity of Stonebridge Mill and means of accessing the Mill other than by private car shall be submitted to and approved in writing by the Local Planning Authority. The information shall include an annotated plan detailing the location of car parking and detail how students/ parents visiting the dance studio will be encouraged to either utilise the available parking or

access the premises by alternative measures. Thereafter the approved details shall be made available to view on Sutcliffe School of Dance social media platforms and/ or web-site.

REASON: In the interests of highway safety and neighbour amenity to ensure that users of the dance school are made aware of the lack of parking in the vicinity of the site and have all available options for travel clearly detailed.

4. APPLICATION REF: 3/2020/0309
GRID REF: 360283 436019

DEVELOPMENT DESCRIPTION:

ERECTION OF 34 DWELLINGS AND ASSOCIATED WORKS. SPOUT FARM, PRESTON ROAD, LONGRIDGE PR3 3BE

DEFERRED and DELEGATED to the Director of Economic Development and Planning for the satisfactory completion of a Legal Agreement, within 3 months from the date of this Committee meeting or delegated to the Director of Economic Development and Planning in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months.

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed pursuant to section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

Approved Plans

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Location Plan 2586-100

Proposed site plan 19-133-0001-E

Hard Landscape Plan – UG-487-LAN-HL-DRW-02

Soft Landscape Plan - UG-487-LAN-SL-DRW-03

General Arrangement - UG-487-LAN-GA-DRW-01

HOUSE TYPES

New 2 Bed Bungalow – 19-133 HT2BB

New 4 Bed Detached – 19-133 HT4BD

New 4 Bed Detached 1646sqft – 19-133-HT1646 Rev E

New 4 Bed Detached 1998sqft – 19-133-HT1998 FP Rev D

New 4 Bed Detached 1998sqft – 19-133-HT1998 E Rev D

New 4 Bed Detached 1703sqft – 19-133-HT1703 FP1 Rev D

New 4 Bed Detached 1703sqft – 19-133-HT1703 FP2 Rev D

New 4 Bed Detached 1703sqft – 19-133-HT1703 E Rev D

New 3 Bed Bungalow – 19-133 HT3BB Rev E

Churchtown 19-133 CHU Rev C

Scorton – 19-133 SCO Rev C

Sowerby – 19-133 SOW-FP Rev D
Sowerby – 19-133 SOW-E Rev D
Rawcliffe – 19-133 RAW-FP Rev A
Rawcliffe – 19-133 RAW-E Rev B
Warren - 19-133 WAR-FP Rev D
Warren - 19-133 WAR-E Rev D
Stalmine – 19-133 STA-FP Rev B
Stalmine – 19-133 STA-E Rev B
REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

3. Prior to the commencement of the construction of the development hereby approved full details of the external materials and surfacing materials shall be submitted to and approved in writing by the Local Planning Authority. The development thereafter shall be constructed in accordance with the approved materials.

REASON: To ensure that the appearance of the development is appropriate to the character and setting of the area.

Highway conditions

4. The development shall be carried out in strict accordance with the Construction Management Plan Rev 1.1 received on 16 July 2020 and there shall be no pedestrian access to the site office from Preston Road during the construction phase.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway for the duration of the construction phase of the development.

5. The new estate road/access between the site and Preston Road shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads to at least base course level before any development takes place within the site.

REASON: To ensure that satisfactory access is provided to the site before the development hereby permitted becomes operative.

6. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 there shall not at any time in connection with the development hereby permitted be erected or planted or allowed to remain upon the land hereinafter defined any building, wall, fence, hedge, tree, shrub or other device over 1m above road level.

The visibility splay to be the subject of this condition shall be that land in front of a line drawn from a point 2.4m measured along the centre line of the proposed road from the continuation of the nearer edge of the carriageway of Preston Road to points measured 59m in each direction along the nearer edge of the carriageway of Preston Road, from the centre line of the access, and shall be constructed and maintained at footway/verge level in accordance with

a scheme which has been submitted to and agreed in writing by the Local Planning Authority before development commences and completed in accordance with the approved details prior to occupation of the first dwelling.

REASON: To ensure adequate visibility at the street junction or site access.

7. No part of the development hereby approved shall commence until a scheme for the construction of the site access and the off-site works of highway improvement has been submitted to, and approved in writing by the Local Planning Authority. The site access and off-site works of highway improvement shall be implemented and completed in accordance with the approved details prior to occupation of the first dwelling hereby approved

REASON: In order to satisfy the Local Planning and Highway Authorities that the final details of the highway scheme/works are acceptable before work commences on site.

8. For the full period of construction, facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud and stones being carried onto the highway. The roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones and mud being carried onto the public highway to the detriment of road safety.

9. No residential unit hereby permitted shall be occupied until details of arrangements for the future management and maintenance of proposed carriageways, footways, footpaths, landscaped areas and bin storage areas not put forward for adoption within the site have been submitted to and approved in writing by the Local Planning Authority. Following occupation of the first residential unit on the site, the areas shall be maintained in accordance with the approved management and maintenance details.

REASON: To ensure that all private streets, landscaped areas and other communal spaces are appropriately managed and maintained to ensure the safety of all users.

10. Each dwelling shall have been provided with an electric vehicle charging point in a location suitable to enable electric vehicles to be charged at the dwelling prior to first occupation.

REASON: To ensure that the development provides adequate and appropriate sustainable transport options and in the interest of lowering emissions resultant from vehicular movements associated with the development.

Surface water

11. The drainage for the development hereby approved, shall be carried out in accordance with principles set out in the submitted Flood Risk Assessment & Drainage Strategy Document (Ref No: 30429/SRG, Dated March 2020) which was prepared by Ironside Farrar Limited. No surface water will be permitted to drain directly or indirectly into the public sewer. Any variation to the discharge

of foul shall be agreed in writing by the Local Planning Authority prior to the commencement of the development. The development shall be completed in accordance with the approved details.

REASON: To ensure a satisfactory form of development and to prevent an undue increase in surface water run-off and to reduce the risk of flooding.

Foul water

12. Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

Biodiversity

13. Notwithstanding the submitted details, no development, including any site preparation, demolition, scrub/hedgerow clearance or tree works/removal shall commence or be undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority.

The artificial bird/bat boxes shall be incorporated into the identified individual dwellings during their construction and be made available for use before each such dwelling is occupied and thereafter retained. The development shall be carried out in strict accordance with the approved details.

REASON: For the avoidance of doubt the details shall be submitted on a dwelling/building dependent species site plan and include details of plot numbers and identify the actual wall and roof elevations into which the above provisions shall be incorporated.

Landscaping

14. The landscaping proposals hereby approved (Drawing:UG_487_LAN_SL_DRW_03) shall be implemented in the first planting season following occupation of the first dwelling hereby approved shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority.

This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted.

All trees/hedgerow shown as being retained within the approved details shall be retained as such in perpetuity.

REASON: To ensure the proposal is satisfactorily landscaped and trees/hedgerow of landscape/visual amenity value are retained as part of the development.

Tree Protection

15. During the construction period, all trees to be retained shall be protected in accordance with British Standard BS 5837:2012 or any subsequent amendment to the British Standard.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development hereby approved.

(Andrew Booth spoke in favour of the above application.)

780

APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2019/0262 R	22/01/2020	Land at Hawthorne Place, Clitheroe	WR			Appeal Dismissed 01/10/2020
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Rd Bolton by Bowland	WR			Awaiting Decision
3/2018/1105 R	09/01/2020	Higher College Farm, Lower Road Longridge	Hearing		02/12/20 and 02/12/20 virtual	Awaiting Hearing
3/2019/0448 R	28/04/2020	land at Wiswell Lane Whalley	Hearing		22/09/20 with 23/09/20 reserve virtual	Appeal Dismissed 09/10/2020
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow	Hearing		15/09/20 and 16/09/20 virtual	Awaiting Decision
3/2019/0877 U	12/06/2020	Land at the junction of Chatburn Road and Pimlico Link Road, Clitheroe	WR	Costs application made by appellant 06/08/2020		Awaiting Decision
3/2020/0114 R	28/07/2020	Barn at Crooked Field, Chipping Road, Chaigley	WR			Appeal Dismissed 15/10/2020
3/2020/0288 R	26/08/2020	Bay Gate Farm Barrett Hill Brow Bolton by Bowland	WR			Awaiting Decision
3/2020/0329 R	28/09/2020	Three Millstones Hotel, Waddington Road, West Bradford	WR			Statement due 02/11/2020

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2020/0058 R	Waiting for start date from PINS	Oxendale Hall Osbaldeston Lane Osbaldeston	WR (to be confirmed by PINS)			
3/2020/0057 R	Waiting for start date from PINS	Oxendale Hall Osbaldeston Lane Osbaldeston	WR (to be confirmed by PINS)			
3/2020/0669 R	Waiting for start date from PINS	3 Bradley Court Chipping	HH			

781 APPOINTMENT TO LOCAL DEVELOPMENT PLAN WORKING GROUP

The Chief Executive submitted a report asking Committee to appoint a replacement member to the Local Development Plan Working Group following the death of Councillor Noel Walsh for the remainder of the 2020/21 municipal year.

RESOLVED: That Committee approve the appointment of Councillor Louise Edge to serve on the Local Development Plan Working Group for the remainder of the 2020/21 municipal year.

782 STATEMENT OF COMMUNITY INVOLVEMENT – UPDATE AND REVISIONS

The Director of Economic Development and Planning submitted a report for Members to consider the updated and revised Statement of Community Involvement (SCI) and agree its publication for consultation.

The SCI sets out how the Council proposes to engage and involve the local community, stakeholders and relevant organisations in the preparation of planning documents and the determination of planning applications. The document sets out both the wider statutory processes and the points at which people can be involved, together with the Council's approach to ensuring engagement is as comprehensive as possible.

The SCI is not a planning policy document but a statutory Local Development document and as such is required to be consulted upon, formally adopted, reviewed and kept up to date.

The SCI has been updated to reflect the changes in the recently published new guidance which was introduced to address consultation implications of Covid 19. As the Council is in the early stages of reviewing its Development Plan, it was an ideal opportunity to review the consultation processes in this light.

Implications of ongoing Covid 19 pandemic restrictions means the greater use and development of digital consultation platforms and the need to find new ways to share information in an environment where traditional meetings and exhibitions would be challenging, and the revisions reflect this. More comprehensive information on the differing planning processes to help clarify the points at which engagement opportunities are available had also been revised.

Once approved by Committee the SCI would be published for a 6 week consultation period, giving the public and wider stakeholders the opportunity to register an interest in the new plan-making project. Any responses would be considered before the document was finalised and adopted.

An issue was raised with regard to the handling of planning applications and the public participation scheme at Committee.

RESOLVED: That Committee endorse the revised SCI as enclosed with the report and agree that it be published for a 6 week period of consultation, the outcome of which would be reported back to Committee as appropriate.

783 APPEALS

- i) 3/2019/0262 – Erection of a single dwelling with associated access, landscaping and all other works at Land at Hawthorne Place, Clitheroe BB7 2HU - appeal dismissed.
- ii) 3/2019/0448 – Outline planning application for the erection of up to 125 dwellings with public open space, landscaping and sustainable drainage system (SUDS) and vehicular access point from A671. All matters reserved except for means of access at Land at Wiswell Lane, Whalley – appeal dismissed.
- iii) Application for Costs – Land at Wiswell Lane, Whalley – refused.
- iv) 3/2020/0114 – Conversion of agricultural buildings into a single residential dwelling at Land at Crooked Field, Chaigley – appeal dismissed.

784 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

The meeting closed at 7.30pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Economic Development Committee

Meeting Date: Thursday, 5 November 2020, starting at 6.30pm
Present: Councillor S Hirst (Chair)

Councillors:

D Berryman	S Fletcher
S Bibby	M French
D Birtwhistle	S Hore
I Brown	S Knox
B Buller	G Mirfin
J Clark	J Rogerson

In attendance: Director of Economic Development and Planning, Head of Regeneration and Housing, Head of Cultural and Leisure Services, Senior Accountant.

Also in attendance: Councillor T Austin.

Not in attendance: Councillor M Hindle.

785 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor R Elms.

786 MINUTES

The minutes of the meeting held on 23 January 2020 were approved as a correct record and signed by the Chairman.

787 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

788 PUBLIC PARTICIPATION

There was no public participation.

789 EMPLOYMENT LAND MONITOR

The Director of Economic Development and Planning submitted a report providing information on employment land availability across the Ribble Valley. The report set out the initial findings of recent monitoring with a review of key aspects such as activity in relation to planning applications and their implementation. A review of commercial properties currently available in the market had also been carried out. In parallel land take up in relation to land commitments and allocations would continue to be monitored as part of the local plan process to inform the need for additional land to be identified or reviewed.

Reference was made to the current level of churn particularly in the town centres and the number of licensed properties that were closed down. It was also noted

that there had already been some changes in occupancy in premises in the appendix attached to the report.

RESOLVED: That the report be noted.

790 TOURISM PROGRESS REPORT

The Director of Community Services submitted a report outlining general progress on tourism with particular reference to measures taken to support the visitor economy during the pandemic. The Council's tourism and promotional activity was usually guided by a destination management plan; however this plan had been suspended, and in an immediate response to the crisis, officers working closely with the Ribble Valley Tourism Association had written a 'Response and Recovery Plan for Tourism and Hospitality' aimed at supporting tourism through good communication and marketing initiatives. The booklet had been circulated to members of the Committee for their information. The launch had taken place in June 2020 alongside a video called 'When the time is right' designed to keep the area in people's minds during lockdown.

It was noted that circumstances with the latest lockdown had already overtaken the recovery plans in the booklet. Members commented upon the excellent content in the booklet and asked that businesses in the hospitality sector be kept informed of any grants available to them to help them through the lockdown period.

RESOLVED: That the report be noted.

791 REVENUE OUTTURN 2019/20

The Director of Resources submitted a report for Committee's information on the outturn for the financial year 2019/20 in respect of the revenue budget for this Committee. There had been a number of variations in both income and expenditure during the year that had given rise to an overall underspend of £28,888 on the net cost of services. There had been no transfers to or from reserves.

RESOLVED: That the report be noted.

792 REVENUE MONITORING 2020/21

The Director of Resources submitted a report for Committee's information on the position for the period April to September 2020 of this year's revenue budget for this Committee. The report outlined the comparison between actual and budgeted expenditure for the period.

RESOLVED: That the report be noted.

793 CAPITAL OUTTURN 2019/20

The Director of Resources submitted a report for Committee's information on the 2019/20 capital programme outturn for this Committee. There was no expenditure in 2019/20 and the budget slippage of £20,000 had been moved into the 2020/21 financial year.

RESOLVED: That the report be noted.

794 CAPITAL MONITORING 2020/21

The Director of Resources submitted a report for Committee's information on the progress of the capital programme for the period to the end of September 2020. There had been no expenditure on the two schemes in this Committee's capital programme as at the end of September.

RESOLVED: That the report be noted.

795 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from representatives on outside bodies.

796 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the fact that the following items of business be an Exempt Information under Category 3 of Schedule 12A of the Local Government Act 1972, the press and public be now excluded from the meeting.

797 CLITHEROE TO HELLIFIELD RAIL PROJECT

The Director of Economic Development and Planning submitted a report asking Committee to agree a way forward for the production of a Strategic Outline Business Case to support the Clitheroe to Hellifield Rail Project which was identified in the Council's Economic Plan.

She reminded members that in March 2020 the Council had submitted an application to the Department of Transport Restoring Your Railways Fund. Notification had been received in May that the application had been approved and progressed to the next stage of developing a Strategic Outline Business Case. The DfT would fund 75% of costs up to £50,000 to help fund transport and economic studies and create a business case.

A Project Group had been set up and was meeting monthly, as well as discussions taking place with stakeholders. It had subsequently been identified that consultants were required to undertake the Business case on our behalf. Part of the project was a requirement to analyse the capacity of the network and as such Network Rail had been procured as the only provider able to carry out the work for technical reasons under an exemption to the Council's Contract Procedure Rules.

The Director of Economic Development and Planning reported that she had now been informed that Community Rail Lancashire had successfully secured a contribution following an application to the Community Rail Development Fund.

She reported that seven tenders for the Strategic Outline Business Case had been received and were currently being evaluated.

Members were pleased with the progress made on this project and suggested various issues that might be considered in the future including additional platforms/halts.

Councillor T Austin was given permission to speak on this item.

RESOLVED: That Committee:

1. note the appointment of Network Rail to undertake the capacity analysis work and the exemption to the Contract Procedure Rules which had already been granted;
2. recommend to Policy and Finance Committee a sum of £20,000 from the Economic Development budget be included for the scheme; and
3. agree that officers approach the organisations set out in the report for contributions towards the overall scheme in order to determine funding available.

The meeting closed at 7.40pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).

Minutes of Policy & Finance Committee

Meeting Date: Tuesday, 17 November 2020, starting at 6.30pm
Present: Councillor S Atkinson (Chair)

Councillors:

S Bibby	M Hindle
A Brown	S Hirst
S Carefoot	S Hore
J Clark	D Peat
S Fletcher	J Rogerson
M French	R Thompson
J Hill	

In attendance: Chief Executive, Director of Resources, Director of Community Services, Director of Economic Development and Planning, Head of Financial Services, Head of Revenues and Benefits, ICT Manager.

Also in attendance: Councillor R Newmark

798 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor A Knox.

799 MINUTES

The minutes of the meetings held on 21 January 2020 and 4 February 2020 were approved as a correct record and signed by the Chairman.

800 MINUTES OF EMERGENCY COMMITTEES

The minutes of the meetings held on 20 August 2019, 23 October 2019, 9 March 2020, 7 May 2020, 5 June 2020 and 10 August 2020 were circulated to the Committee.

In relation to Minute 650 of the Emergency Committee held on 7 May 2020 it was suggested that with reference to appointments being carried forward into the 2020/21 municipal year that the Mayor and Deputy Mayor receive 50% of their allowance.

RESOLVED: That Committee

1. approve the minutes of the Emergency Committees; and
2. agree to pay 50% of the Mayoral and Deputy Mayoral allowance for the financial year 2020/21.

801 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

802 PUBLIC PARTICIPATION

There was no public participation.

803 REPRESENTATIVES ON OUTSIDE BODIES

There were no reports from Representatives on Outside Bodies.

804 COVID-19: FINANCIAL UPDATE

The Director of Resources submitted a report providing an update regarding the latest financial information concerning Covid-19 and asking Members to agree next steps with regard to budget preparation for 2020/21.

The Secretary of State for MHCLG had announced various tranches of un-ringfenced emergency funding for local authorities for Covid related spending pressures. Ribble Valley Borough Council had been allocated £803,272. Each month a detailed Government survey had to be completed on Covid-19 local authority financial management information outlining estimated spend, income and cash pressures attributable to Covid-19 and expenditure of emergency Covid-19 funding. Details regarding the expenditure were outlined for the Committee. To date £671k had been identified as total spending pressure, leaving a balance of £132k unallocated at this stage.

On 2 July 2020 the Secretary of State had also announced a new scheme to reimburse councils for lost income from sales, and fees and charges due to Covid-19. Detailed guidance had been issued which set out the various principles that defined relevant losses. Councils would absorb the first 5% of all relevant irrecoverable losses compared to their original budget, with the Government compensating councils for 75p in every pound of loss thereafter. The first return for the period April – July had resulted in a claim of £193k in respect of losses.

The Director of Resources also reported upon other specific Covid funding including that for small business grants, retail, hospitality and leisure grants and discretionary business grants for which £18.926m had been received; surge enforcement funding for which £21,956 had been received; and test and trace support payment scheme for which a total of £55,684 had been allocated to cover programme costs, administration costs and discretionary payments.

She reported that on 17 October 2020 when Lancashire entered the Tier 3 Very High alert level the Department of Health and Social Care had announced funding to support proactive containment and intervention measures at a level equivalent to £8 per head of population. This equated to around £480k for the Ribble Valley area and was expected to be paid to LCC for onward disbursement. In addition to support for closed businesses there was additional funding equivalent to £20 per head would also be provided by the Government to support businesses more generally who are a key part of the local economy.

Following the announcement of the second national lockdown on 5 November 2020 guidance had been issued to Clinically Extremely Vulnerable (CEV) individuals on how to protect themselves during this period. Funding would come via LCC and was expected to be approximately £28k based on our numbers.

The Director of Resources informed Committee that on the same returns referred to earlier, estimated losses on Business Rates and Council Tax had to be included. Discussions had taken place with council taxpayers who were in arrears to make alternative payment arrangements and the Government had announced a Council Tax Hardship Fund for which we received £222k although it was anticipated our total payments would exceed that amount by the end of the financial year. Contact was also being made with business ratepayers who are in arrears to discuss payment arrangements.

With regard to business rates for 2021/22, the Government had announced that the Fair Funding review and implementation of 75% Business Rate Retention would no longer be implemented in 2021/22. Following a question raised with regard to pooling preferences, after careful consideration the Council had responded that we wished to continue as a member of the Lancashire Pool next year although it was acknowledged that any member could pull out once the provisional local government settlement was announced which would mean the whole pool would fall.

With regard to budget preparation for 2021/22, the Director of Resources reported that the Government had reduced the planned spending review to a one-year review for 2021/22 which would be announced on 25 November 2020. The Budget Working Group had met and concluded that due to the uncertainty surrounding the Covid pandemic that the budget should be prepared on the base budget plus inflation with the expectation that any variance due to Covid would be made good by the Government. It had also agreed that a new fifth year should not be added to the 5 year capital programme at this stage.

Members acknowledged the difficult and ever changing aspects of the pandemic and the position this put the Council in with regard to finances.

RESOLVED: That Committee

1. agree with the actions taken with regard to Covid financial matters; and
2. agree with the Budget Working Group that the 2021/22 budget preparations be based on the base budget plus inflation with the expectation that any variance due to Covid would be made good by the Government and that a fifth year is not added to the 5 year capital programme at this time.

805 COVID-19: GRANTS UPDATE

The Director of Resources submitted a report providing Committee with an update regarding the various Business Support Grants awarded during the Covid pandemic and informing them of the latest grant schemes announced due to further local and national restrictions.

She reminded Members that back in March in response to Covid-19 the Government had announced support for small businesses, and businesses in the retail, hospitality and leisure sectors. The Council was awarded £18.926m for these two grant funding schemes a total of £17,260,000 had been paid out to 1,544 businesses.

On 1 May 2020 additional discretionary funding of £867,750 was also made available to target small businesses with high fixed property-related costs that were not eligible under the prior schemes. For this, authorities had to design their own scheme under the guidance issued. This had been done in consultation with the Leader and Shadow Leader using the delegated powers of the Chief Executive and three application rounds had followed with a total of £867,000 being awarded.

The Director of Resources informed Committee of the latest support schemes for businesses following both the Tier 3 local restrictions and national restrictions. £30m had been negotiated for Lancashire for Tier 3 restrictions and further grant support was now available for the national restrictions.

The Director of Resources gave an update at the meeting of the grants currently being administered. These included the Local Restriction Support Grant (Closed) Tier 3 Scheme that had gone live on 2 November 2020. To date 60 applications had been received out of an anticipated 90, of which 30 had been processed for payment. The Local Restriction Support Grant (Closed) Addendum – National Lockdown Scheme had gone live on 12 November 2020 with grants payable based on rateable values. Over 200 had been received out of an anticipated 750 that were currently being processed. This scheme had now been more widely publicised.

The Local Restriction Support Grant (Open), to primarily support businesses in the hospitality, leisure and accommodation sectors during Tier 2 and Tier 3 restrictions had commenced on 22 September 2020 and ended on 5 November 2020 when we entered national lockdown restrictions. There would be no separate application process for Open grants, as they would be automatically considered when processing LRS (closed) applications

The final grant available at this stage was the Additional Restrictions Grant that had yet to be determined. The Council had received a one-off sum of £1.2m to last the next 6 – 18 months to support businesses who had been severely impacted by restrictions but who were not eligible under any of the other schemes. A priority order was suggested for the distribution of this fund.

Committee thanked the officers for the work carried out in administering all the different grants.

RESOLVED: That Committee agree with the approach taken to administer the Local Restrictions Support Grants, specifically that:

- two online application processes had been opened - one for businesses who were legally required to close due to the Tier 3 local restrictions and one for businesses who were required to close due to the national restrictions;
- eligibility for Tier 2 and Tier 3 Open grants would automatically be considered whilst processing successful applications for closed businesses in the hospitality, leisure and accommodation sectors;
- businesses that have remained open and not been legally required to close due to the local Tier 3 and the national lockdown restrictions and operate in the hospitality, leisure and accommodation sectors may be

eligible to receive an Additional Restrictions Support Grant (ARG) when the Council launches this scheme; and

- the Emergency Committee be convened to consider and approve the Council's Additional Restrictions Grant Scheme.

806 TREASURY MANAGEMENT POLICIES AND PRACTICES 2020/21

The Director of Resources submitted a report asking Committee to review, approve and adopt the Treasury Management Policy Statement and Practices for 2020/21.

The Treasury Management Policies and Practices document governs the way we manage our investments. It is reviewed on an annual basis to comply with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code. The Code identifies 12 areas where statements of treasury management practices should be developed to implement the full requirements of the Code.

The Treasury Management Practices are split in to key principles and schedules which cover the detail of how the Council will apply the key principles in carrying out its operational treasury activities.

Since the Treasury Management Policy Statement and Treasury Management Practices were approved in April 2019, there had been a number of minor updates made to the Schedules within the document which had been highlighted accordingly.

RESOLVED: That Committee

1. formally adopt the Treasury Management Policies and Practices document as outlined in the report, incorporating:
 - Treasury Management key principles;
 - Treasury Management Policy Statement;
 - Treasury Management clauses;
 - Treasury Management practices and schedules; and

2. recommend to Council the Treasury Management Policies and Practices 2020/21.

807 CAPITAL AND TREASURY MANAGEMENT STRATEGY

The Director of Resources submitted a report seeking Committee's approval for the Council's Capital and Treasury Management Strategy for the 2020/21 financial year.

The report outlined that Local Authorities are required by the Local Government Act 2003 to have regard to both CIPFA's Code of Practice on Treasury Management in the Public Service and to CIPFA's Prudential Code for Capital Finance in Local Authorities.

It is a key principle of the Code of Practice on Treasury Management that public service organisations should put in place comprehensive objectives, policies and

practices, strategies and reporting arrangements for the effective management and control of their treasury management activities. The Prudential Code imposed on Local Authorities clear governance procedures for the setting and revising of a range of Prudential Indicators that are designed to deliver accountability in taking capital financing, borrowing and treasury management decisions.

A full review of the document had taken place and updated where necessary and was attached for committee's approval prior to approval by Council.

*** RESOLVED: That Committee recommend to Council the Capital and Treasury Management Strategy as set out in the report. ***

808 LOCAL COUNCIL TAX SUPPORT SCHEME 2021/22

The Director of Resources submitted a report recommending a Local Council Tax Support Scheme for 2021/22 to Full Council.

Committee were reminded that as part of the package of welfare reform measures, the Government had decided to abolish Council Tax benefit from 1 April 2013 and replace it with locally determined schemes of Council Tax support. Our scheme matched the previous Council Tax benefit scheme but was set to cap the maximum reduction in support for working age claimants to 12% each year. Each billing authority was required to consider the scheme that it has in place each year and a table outlining the position across Lancashire was included in the report.

The Local Government Finance Bill imposes a duty on billing authorities to consider whether to revise or replace its scheme by 11 March each year and to consult with major precepting authorities and other persons likely to have an interest in the scheme if any significant changes are proposed.

Ribble Valley Borough Council currently grant approximately £1.06m in Local Council Tax Support to 1,012 pensioners and £1.113m to 1,286 working age claimants.

Committee were informed that no significant changes other than maintaining and uprating income disregards, non-dependant deductions, applicable amounts and premiums in line with housing benefit were proposed.

In March the Government had announced a Council Tax Covid-19 Hardship Fund 2020/21 to deliver relief to council tax payers. The allocated sum of £222,053 was based on our share of the national caseload for working age Local Council Tax Support recipients at 31 December 2019 and the Government expected us to provide a further £150 reduction in their annual bills. As a result of the Covid-19 pandemic, the working age caseload has increased by 25.1% and to date £209,149.29 had already been paid out. Based on these current demands for awards it was anticipated that our allocation would be spent in full by 31 December 2020. The Director of Resources informed committee that local authorities, including ourselves had made representation to the Government requesting additional funding.

RESOLVED: That Committee

- i) recommend to Full Council the approval of the Local Council Tax Support Scheme for 2021/22 as outlined in the report; and
- ii) agree to continue to award the minimum £150 hardship payments to eligible Council Tax payers and lobby the Government to reimburse us accordingly.

809 COMMITTEE MEETINGS CYCLE FROM JANUARY TO MAY 2021

The Chief Executive submitted a report outlining the proposed meeting cycle for committees for the period January 2021 to May 2021. He reminded Members that following the onset of Covid-19 and the enforced national lockdown in March 2020 all Committee meetings had been cancelled. A subsequent meeting cycle had been agreed for the period July to December 2020 under the delegated powers of the Chief Executive in consultation with the Leader and Shadow Leader that had all taken place by ZOOM. A draft timetable had now been drawn up for the remainder of the municipal year from January – May 2021 for Members' approval. It was not yet known if these would take place in the Council Chamber or by ZOOM.

RESOLVED: That Committee approve the draft cycle of meetings for the period January to May 2021 as outlined in Appendix 1 to the report.

810 ADOPTION OF WORKING DEFINITION OF ANTISEMITISM

The Chief Executive submitted a report asking Committee to consider whether the Council should adopt the non-legally binding working definition of antisemitism. He informed Committee that earlier in the year the Leader had received a letter from the Secretary of State for Housing, Communities and Local Government encouraging the Council to formally adopt the International Holocaust Remembrance Alliance's working definition of antisemitism.

Committee were supportive of this move.

RESOLVED: That Committee recommend to Council that the International Holocaust Remembrance Alliance's working definition of antisemitism be adopted.

811 REFERENCES FROM COMMITTEE – HEALTH & HOUSING COMMITTEE

- i) Purchase of an Affordable Property in Clitheroe

The Director of Resources submitted a report asking Committee to consider a request from the Health and Housing Committee to agree to the approval of additional capital budget of £140,840 in 2020/21 for the purchase of an affordable property in Clitheroe and the associated repair works.

At its meeting the Health and Housing Committee had approved the request and the resolution of the meeting was outlined for Committee's information.

RESOLVED: That Committee

1. approve the request for the additional capital budget of £140,840; and
2. approve the use of the commuted sums to fund the additional revenue budget approval.
 - ii) Proposed Amendment to Disabled Facilities Grants Discretionary Grant Policy

The Director of Resources submitted a report asking Committee to consider a request from Health and Housing Committee to agree and approve the financial implications of the proposed changes to the Disabled Facilities Grants Discretionary Grant Policy.

At its meeting the Health and Housing Committee had approved the changes to the policy subject to this Committee approving the financial implications. A summary of the forecast financial impact was provided for 2019/20 and 2020/21 which showed the change to be affordable. However, it was pointed out that it should be borne in mind that there may be an increase in applications and that budgets available fluctuate yearly and that in this context it should be closely monitored.

RESOLVED: That Committee approve the proposed changes to the DFG policy from a financial perspective on the grounds that:

- the estimated additional costs in 2020/21 are likely to be contained within the 2020/21 DFG budget available; and
- The DFG budget would continue to be monitored so that all grant approval commitments in-year are confined to the yearly DFG budget available.

812 COVID-19 DELEGATED DECISIONS

The Chief Executive submitted a report for Members' information outlining the decisions taken by himself in consultation with the Leader, Deputy Leader and Shadow Leader under delegated powers given by the Emergency Committee on 7 May 2020 with regard to the Local Government Act 1972, the Coronavirus Act 2020 and other legislation governing local authority decision making.

RESOLVED: That the report be noted.

813 REVENUE AND CAPITAL OUTTURN 2019/20 AND MONITORING 2020/21

The Director of Resources submitted reports for committee's information on the following:

- i) Revenue Outturn 2019/20
- ii) Capital Outturn 2019/20
- iii) Overall Revenue Outturn 2019/20
- iv) Overall Capital Outturn 2019/20

- v) Revenue Monitoring 2020/21
- vi) Capital Monitoring 2020/21
- vii) Overall Revenue Monitoring 2020/21
- viii) Overall Capital Monitoring 2020/21

RESOLVED: That the report be noted.

814 COUNCIL TAX BASE 2021/22

The Director of Resources submitted a report for Committee's information on the Council Tax base for 2021/202. The Council Tax base was set each year between 1 December and 31 January and is an important calculation which sets out the number of dwellings to which Council Tax is chargeable in an area or part of an area.

To calculate the Tax base for an area, the number of dwellings in each Council Tax band is adjusted to take account of any discounts, premiums or exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D and the total across all eight bands is calculated. These are then multiplied by the authority's estimated collection rate for the year.

In respect of property in common occupation and also empty dwellings, as last year it was not proposed that any changes be introduced for the forthcoming year.

The Council Tax base has increased steadily over the period 2007/08 to 2013/14 but reduced in 2013/14 as a result of the introduction of the local Council Tax Support Scheme. However since then increases have averaged at 1.5% to 2% each year. The Council Tax base for 2021/22 is 24,007.

RESOLVED: That the report be noted.

815 REVENUES AND BENEFITS GENERAL REPORT

Committee considered a report which covered the following:

- National Non-Domestic Rates (NNDR);
- Council Tax;
- Sundry debtors;
- Housing Benefit and Council Tax support performance; and
- Housing Benefit overpayments.

RESOLVED: That the report be noted.

816 TREASURY MANAGEMENT ACTIVITIES AND PRUDENTIAL INDICATORS

The Director of Resources submitted a report informing Committee of the 2019/20 Treasury Management operations and the outturn calculations of the Council's capital and treasury management prudential indicators. It is a requirement of the Treasury Management Policies and Practices that Committee receives an annual report on the Council's Treasury Management activities that took place during the preceding financial year.

The report outlined the interest rates, borrowing requirements, investments, Prudential indicators and the Local Government Bonds Agency.

RESOLVED: That the report be noted.

817 TREASURY MANAGEMENT MONITORING 2020/21

The Director of Resources submitted a report for Committee's information on the Treasury Management activities for the period 1 April 2020 to 30 September 2020. The report outlined the following topics:

- Covid impact on operations;
- Public Works Loan Board;
- borrowing requirements;
- temporary investments;
- Prudential indicators;
- approved organisations;
- recent events; and
- exposures to risk.

RESOLVED: That the report be noted.

818 BUDGET WORKING GROUP MINUTES

The minutes of the Budget Working Groups held on 16 and 23 January 2020 were submitted for information.

819 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

Councillor Richard Sherras submitted a report for information on the work of the Armed Forces Champion and the Armed Forces Covenant and Councillor Hore submitted one as a representative on the Police and Crime Panel.

820 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That by virtue of the next items of business being exempt information under Categories 1 and 3 of Schedule 12A of the Local Government Act the press and public be now excluded from the meeting.

821 LOCAL TAXATION AND HOUSING BENEFIT WRITE-OFFS

Committee considered a report asking them to approve the writing-off of a Council Tax debt and a Housing Benefit debt relating to overpayments created as a result of local authority error that cannot be recovered from the claimant.

RESOLVED: That Committee approve the writing-off of £1,225.27 of Council Tax debt and £3,997.72 of Housing Benefit debt where it had not been possible to collect the amounts due.

822 MICROSOFT 365 IMPLEMENTATION

The Director of Resources submitted a report seeking member approval for the preferred course of action for the successful implementation of Microsoft 365 and

approval of the additional resources required. This specifically related to the external provision of implementation work and resources for additional backup and security software required due to the nature of the organisation.

A number of quotes had been sought for the implementation work in line with the Council's Contract Procedure Rules and following evaluation of the 4 quotations received the most advantageous option was from Insight at a cost of £13,630. With regard to the additional software required, a number of quotes had been sought and evaluated with the most advantageous option being at a cost of £22,240 per annum.

Proposals for financing the costs were outlined in the report.

RESOLVED: That Committee

1. approve the appointment of consultancy services as proposed from Insight at a cost of £13,630 and that the associated increase in budget be funded from the Business Rates Growth Earmarked Reserve; and
2. approve the procurement of additional software as outlined at a total cost of £22,240 and that the associated increase in the budget be partly funded from savings seen in the vacant post of ICT Apprentice and partly from the Equipment Earmarked Reserve for 2020/21, and that going forward these costs are brought into the base budget.

823 REFERENCES FROM COMMITTEE – ECONOMIC DEVELOPMENT COMMITTEE

i) Clitheroe to Hellifield Rail Project

The Director of Resources submitted a report asking Committee to consider a request from the Economic Development Committee to agree to the overall budget in 2020/21 in respect of the production of a Strategic Outline Business Case to support the Clitheroe to Hellifield Rail Project which is identified in the Council's Economic Plan which also involves the approval of a virement of budget to this project.

At its meeting the Economic Development Committee had approved the request and the resolution of the meeting was outlined for Committee's information. It was pointed out that a virement would be required to transfer the available budget for use on this specific scheme.

RESOLVED: That Committee

1. approve the summary budget as outlined in the report, recognising that £20,230 be supported by a virement from the general Economic Development budget; and
2. approve the request for the virement of revenue budget of £20,230 from the general Economic Development budget to be used for this project.

The meeting closed at 8.10pm

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Emergency Committee

Meeting Date: Wednesday, 25 November 2020, starting at 5.00pm
Present: Councillor S Atkinson (Chair)

Councillors:

A Brown
S Hore
A Knox

In attendance: Chief Executive, Director of Community Services, Director of Resources, Director of Economic Development and Planning, Head of Revenues and Benefits.

Also in attendance: Councillor Judith Clark.

824 APOLOGIES

There were no apologies for absence from the meeting.

825 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

826 PUBLIC PARTICIPATION

There was no public participation.

827 ADDITIONAL RESTRICTIONS SUPPORT GRANT SCHEME

The Director of Resources submitted a report asking Committee to agree a scheme for the Additional Restrictions Support Grant (ARG) that had been allocated to the Council to provide support to businesses that had been severely impacted directly by the Tier 3 or National Lockdown restrictions but did not qualify for funding under the Local Restrictions Support Grant schemes.

Local Councils had been given the freedom to determine the eligibility criteria for these grants for which guidance had been issued by the Department for Business, Industry and Strategy (BEIS).

The Director of Resources informed Committee of the intention to launch the scheme as soon as possible and as such set out a suggested approach for the Council's scheme that would need careful consideration by the Committee to ensure it met the Council's priorities in terms of business support.

She outlined the proposed scheme including a timeline for applications being submitted; qualifying periods; eligibility criteria for each period; exclusions; grant levels; supply of evidence; general conditions and managing the risk of fraud. She also explained some of the terms used to clarify the eligibility.

Committee discussed the proposed scheme and suggested a number of amendments including the level of grants to be paid. They confirmed there should be no appeal process for these grants and also requested that canvassing of officers and members would result in an application being disqualified. The Director of Resources would make these amendments before the scheme went live the following day.

An update on the other various business support grants paid was also given.

RESOLVED: That Committee approve the scheme for the Additional Restrictions Support Grants as attached to these minutes.

The meeting closed at 5.55pm

If you have any queries on these minutes please contact Marshal Scott (414440).

Additional Restrictions Grant (ARG)

The Government recognised that some businesses that are required to close may not have rateable commercial premises (and therefore won't be covered by the LRSG scheme), and others won't have been forced to close, but they will be severely impacted due to Local and/or National Lockdown restrictions. As such Local Authorities have been allocated Additional Restrictions Grant (ARG), which will cover businesses that fall into these categories.

This grants scheme is funded by a grant allocation we have received from Central Government and the funds will be administered by the Council in accordance with the guidance <https://www.gov.uk/guidance/check-if-youre-eligible-for-the-coronavirus-additional-restrictions-grant>

Timeline

Applications for the Additional Restrictions Grant will need to be submitted using the online application form by 31 December 2020.

There will be 2 qualifying periods for these grants;

- **Period 1 Grant**- 44 days in total from 22 September 2020 to 4 November ie the Period that Ribble Valley was in the Tier 2 followed by the Tier 3 Local restrictions
- **Period 2 Grant** - 28 days from 5 November 2020 to 2 December 2020 ie the Period of National Lockdown restrictions.

Businesses may qualify for both Periods of funding or just Period 2 depending on them meeting the eligibility criteria below

Beyond these periods, this policy will be reviewed if a national or localised lockdown is implemented or extended. This grant will not be cover periods of impact before these dates.

Eligibility Criteria

To be eligible for Period 1 Grants

1. Ribble Valley businesses which are on the rating list **and**
 - Supply goods or services to the Hospitality, Leisure and Accommodation sectors but not been legally required to close (and therefore ineligible for the Local Restrictions Support Grant Closed schemes) **and**
 - Were severely impacted by the Tier 2/Tier 3 restrictions
2. Ribble Valley Bed and Breakfast businesses which are not on the rating list but registered for Council Tax and which were severely impacted* by the Tier 2/Tier 3 restrictions

To be eligible for Period 2 Grants:

1. Ribble Valley businesses which are not on the rating list (and are therefore ineligible for the Local Restrictions Support Grant Closed schemes) that occupy premises (with fixed property costs**) and have been legally required to close due to the National Lockdown restrictions,
2. Ribble Valley businesses, with or without rateable premises, which are severely impacted* by business closures caused by the National Lockdown Restrictions **but which may not be required to close themselves**. These businesses will include those that provide products and services to closed businesses in the non-essential retail, hospitality, and leisure sectors, or businesses in the events sector.

* Severely Impacted – A statement will be required from the company showing that at least 50% of their revenue comes from businesses required to close within the defined sectors, and that this will have an impact on their income of at least 30%.

** Fixed Costs – any costs relating to the operation of the business that cannot be cancelled during this period. These could include property costs such as rent for non-rateable commercial premises, utilities, etc. Fixed costs do not include employee costs.

Exclusions to the Additional Restrictions Grant

1. Businesses that are eligible for the Local Restrictions Support Grants
2. Businesses that are able to continue to trade and have suffered a drop in income of less than 30%
3. Businesses that have chosen to close but not been required to will not be eligible for this grant, unless they can demonstrate Severe Impact** through cancelled orders for products and services to closed businesses in the non-essential retail, hospitality, leisure or events sectors.
4. Where a number of businesses share premises with a common ownership, then if approved only one grant (LRSG or ARG) will be awarded.
5. Businesses which have already received grant payments that equal the maximum levels of State aid permitted under the de minimis and the Covid-19 Temporary State Aid Framework.
6. The ARG scheme is not intended to act as a wage support measure for individuals/self-employed.
7. For the avoidance of doubt, businesses that are in administration, insolvent or where a striking-off notice has been made, are not eligible for funding under this scheme.

Grant Levels

Grants will be awarded on the following basis:

	Period 1	
Rateable Value	28 Days 22 September 2020 to 19 October 2020	16 Days 20 October 2020 to 4 November 2020
Less than or equal to £15,000	£934	£534
Greater than £15,000 but less than £51,000	£1,400	£800
Greater than or equal to £51,000	£2,100	£1,200

For businesses not required to close	Period 2
Rateable Value or equivalent (see below)	28 Days 5 November 2020 to 2 December 2020
No rateable value and low fixed costs	£500
less than or equal to £15,000	£934
Greater than £15,000 but less than £51,000	£1,400
Greater than or equal to £51,000	£2,100

For businesses legally required to close	Period 2
Rateable Value or equivalent (see below)	28 Days 5 November 2020 to 2 December 2020
No rateable value and low fixed costs	£500
less than or equal to £15,000	£1,334
Greater than £15,000 but less than £51,000	£2,000
Greater than or equal to £51,000	£3,000

For Period 2, where a property does not have a rateable value or is part of a larger rateable value, rents paid, the size of the business to provide a professional judgement by officers on the level of grant that should be applied. For most businesses without a rateable value it is likely the maximum award will be £500.

Evidence

Closed businesses applying for ARG funding will be required to make a statement that confirms their eligibility. The council places responsibility on the applicant to agree that their statement is correct to the best of their knowledge. In addition, businesses that are required to close will need to provide evidence of their trading status. This will be in the form of a bank statement (showing business/applicant's name, registered address with income within the last 3 months).

Open businesses that are applying for ARG funding will be required to make a statement that confirms their eligibility. The council places responsibility on the applicant to agree that their statement is correct to the best of their knowledge. In addition, businesses that are not required to close will need to provide evidence to demonstrate they supply companies that are required to close and an impact on income. This will be in the form of a bank statement (showing the business name or applicant's name, registered address with income within the last 3 months) and an invoice (showing the business name, client name and registered address dated within the last 3 months).

General Conditions

1. Any canvassing of officers or members would result in an application being refused.
2. Businesses approved for funding will receive a one off grant award for the periods denoted under the ARG scheme.
3. The business will need to be trading*** within the Ribble Valley.
4. The business must have been actively trading on and before the day the restrictions commenced.
5. A business that has more than one property will be eligible to submit an application for each actively trading property.
6. Additional Restrictions Grants will be paid subject to State Aid regulations, meaning the business needs to check that they comply with State Aid rules and inform the Local Authority accordingly prior to payment being made. If State Aid rules are breached the responsibility lies with the applicant and, in line with the legislations, the Council can take action to recover the funding.
7. We reserve the right to close the scheme at short notice – potential applicants should apply without delay
8. Unsuccessful applicants will be advised of the outcome of an application by email. There is no right to appeal a decision
9. Payment will be made by BACS into the business bank account using the information provided in the application form.
10. Dependent on demand, we reserve the right to amend the level of grants as necessary. We also reserve the right to change the qualifying criteria at short notice if it feels it is appropriate to do so, reflecting changing circumstances and demand on funds.

APPENDIX

***Trading – a business that even if not registered within the borough on Companies House, has a presence in the area and is clearly trading from an address within the borough.

Managing the risk of fraud

Government will not accept deliberate manipulation and fraud and any business caught falsifying their records to gain grant money will face prosecution and any issued funding will be subject to claw back, as may grants paid in error.

Minutes of Accounts & Audit Committee

Meeting Date: Wednesday, 25 November 2020, starting at 6.30pm
Present: Councillor R Bennett (Chair)

Councillors:

D Birtwhistle	J Hill
I Brown (6.40pm)	A Humphreys
B Buller	D Peat
L Edge	R Sherras
S Fletcher	

In attendance: Chief Executive, Director of Resources, Head of Financial Services, Head of Legal and Democratic Services, Julie Masci and Sophia Iqbal (Grant Thornton).

Also in attendance: Councillor T Austin.

828 APOLOGIES

Apologies were submitted from Councillor R Newmark.

829 MINUTES

The minutes of the meeting held on 12 February 2020 were approved as a correct record and signed by the Chairman.

830 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

831 PUBLIC PARTICIPATION

There was no public participation.

832 LOCAL CODE OF CORPORATE GOVERNANCE

The Director of Resources asked Committee to consider the revised Local Code of Corporate Governance. The Code is a public statement that sets out the way the Council will meet its commitments to demonstrate that it has necessary corporate governance arrangements in place to perform effectively.

The Local Code of Corporate Governance is reviewed and approved annually by this Committee and is the Council's forward-looking statement of how the governance culture of the organisation will be driven. Within the framework there are seven core principles that look to steer the application of good governance in everything that Members and staff undertake by highlighting how their work on behalf of the Council will be approached.

There were no further changes proposed to the Local Code of Corporate Governance that was currently in place at this time. With regard to embedding

good governance within the organisation, subject to restrictions around Covid-19, wider training would be undertaken in order to raise awareness levels with both staff and Members, covering the seven principles and the manner in which work should be approached as detailed in the Code.

RESOLVED: That Committee approve the Local Code of Corporate Governance as outlined in the report.

833 ANNUAL GOVERNANCE STATEMENT FOR 2019/20

The Director of Resources sought Committee's approval of the Annual Governance Statement 2019/20. All Councils are required to prepare an Annual Governance Statement each year in accordance with the "Delivering Good Governance in Local Government Framework" and to publish the extent to which they comply with their own Local Code of Corporate Governance. This includes how we have monitored the effectiveness of our governance arrangements in the previous financial year and detailed any planned changes in the coming period.

A detailed exercise had been undertaken in the annual review of the Council's governance arrangements which reflects on the Council's Code of Corporate Governance and how it actually performed. In reviewing how the Council and its staff and Members have acted over the period of review, evidence was also gathered to support the conclusion reached.

There were a number of issues raised in the 2018/19 and 2019/20 Annual Governance Reviews and progress with these was detailed in the report with regard to:

Peer Challenge review;
Refuse vehicle maintenance costs;
Communications Strategy; and
Members Code of Conduct – Complaints Process

The Annual Governance Statement had been reviewed and progress in addressing the issues raised would be monitored during the year and also reviewed at the time of next year's Annual Review. The Annual Governance Statement would be published alongside the Council's Statement of Accounts and was currently on the Council's website in draft form which would be updated once approved.

Clarification of some wording in the document was requested.

RESOLVED: That Committee approve the Annual Governance Statement 2019/20 as outlined in the report.

834 AUDIT FINDINGS REPORT

Julie Masci submitted a report on behalf of Grant Thornton which outlined the audit findings and key matters arising from the audit of the Council's financial statements for the year ending 31 March 2020. A specific section was included on the Covid-19 Coronavirus pandemic.

She informed Committee that Grant Thornton anticipated providing an unqualified opinion on the financial statements subject to several outstanding queries being resolved and that there were no significant issues to be brought to Committee's attention.

The key message arising from the audit of the Council's financial statements was that there were appropriate arrangements in place for the in-year reporting and monitoring of the financial position of the Council.

She reported that as auditors, they were required to obtain sufficient appropriate audit evidence about the appropriateness of management's use of the going concern assumption in the preparation and presentation of the financial statements and to conclude whether there is a material uncertainty about the entity's ability to continue as a going concern. With regard to this she reported that there was no anticipated impact on their audit opinion and their proposed opinion would remain unmodified in respect of going concern.

The report outlined significant audit risks both specific and non-specific to Ribble Valley as well as providing details of misclassification and disclosure changes identified during the audit and that had been amended in the final set of financial statements.

The report also highlighted other matters for communication that had not raised any issues of concern other than some delays in providing audit evidence which was mainly due to Covid-19 and the remote working environment as Grant Thornton had not been allowed to work from client premises.

With regard to the value for money conclusion based on the work performed to address the significant risks including Covid-19, Grant Thornton concluded that the Council had appropriate arrangements in place for the in-year reporting and monitoring of the financial position of the Council.

Julie asked to put on record her thanks to the Head of Financial Services and his team for their work.

RESOLVED: The Chairman thanked Grant Thornton for this report.

835 LETTER OF REPRESENTATION

The Director of Resources submitted a report which included the Letter of Representation that Grant Thornton had required to be signed before they could sign off the accounts. The letter set out assurances from the Council to Grant Thornton that relevant accounting standards had been complied with and gave further assurances that the Council had disclosed information where to withhold it would undermine the accuracy and reliability of the Statement of Accounts.

RESOLVED: That Committee approve the Director of Resources signing the Letter of Representation for 2019/20 on behalf of the Council as circulated at the meeting.

836 APPROVAL OF AUDITED STATEMENT OF ACCOUNTS 2019/20

The Director of Resources submitted a report asking Committee to formally approve the Statement of Accounts for 2019/20 following completion of the audit.

The Head of Financial Services reminded Committee of Members' roles in approval of the Statement of Accounts following the conclusion of the audit that was to demonstrate their ownership of the statements, their confidence in the Director of Resources and the process by which accounting records are maintained and the statements prepared. He informed Committee that as a result of the Covid-19 pandemic the deadlines for publishing both the draft accounts and the audited accounts had been extended.

Covid-19 had impacted on the preparation of the Statement of Accounts, however the financial impact would likely be primarily in 2020/21 and perhaps 2021/22. To date in 2020/21 it had impacted around substantial falls in income, particularly during periods of lockdown, and also beyond as restrictions on services limited the numbers of users to the services. These included Ribblesdale Pool, Edisford 3G facility, trade waste services and car parking. It was inevitable that the pandemic would also impact on the achievement of the forward capital programme, the level of business rates attained and council tax received. It had also afforded the council an opportunity to review various areas of working practices and remote working.

The Head of Financial Services went on to outline the general fund outturn position for 2019/20, along with the general fund balances, earmarked reserves, business rates, collection fund and balance sheet.

The final outturn of a deficit of £96,465 means that we had taken £60,000 less from general fund balances than was estimated when the revised estimates were prepared. This left general fund balances at £2,375,646 carried forward as at 31 March 2020. The final position showed that the Council had added £2,803,867 to earmarked reserves for revenue purposes. For capital purposes £2,310,163 from earmarked reserves had been used to fund the capital programme; that meant the overall net movement was £493,704 added to earmarked reserves.

He reminded Members that during the year the Council had spent £2,781,747 on capital schemes and highlighted the main areas of expenditure. He also brought attention to those schemes that were still underway and would be carried forward into the new financial year as slippage. This accounted for £774,410.

He informed Committee that the Government had reduced the planned spending review to a one-year spending review for 2021/22 due to the uncertainty around how local government would be funded in the medium to longer term. The spending review would be announced on 25 November 2020.

The Chairman thanked the Head of Financial Services and his staff for all their hard work in achieving the closedown of the accounts.

RESOLVED: That Committee approve the audited Statement of Accounts for 2019/20.

837 REVIEW OF THE COUNCIL'S STANDARDS ARRANGEMENTS

The Head of Legal and Democratic Services submitted a report reviewing the Council's standards arrangements in the light of the recommendations of the Accounts & Audit working group and the recommendations of best practice from the Committee of Standards in Public Life. The report also included a copy of the

draft model code of conduct developed by the LGA which addressed the issues raised by both the working group and the best practice.

In view of the imminent publication of the LGA Model Code of Conduct and the fact that it reflects the recommendations of the working group, she suggested that the Council await its publication and that it be submitted to the next meeting of this committee for consideration and adoption.

The Committee of Standards in Public Life (CoSPL) had recommended that Councils review their codes of member conduct each year and as such the Head of Legal and Democratic Services suggested that this should be done at the last meeting of Accounts and Audit Committee in each municipal year.

With regard to Independent Persons, the CoSPL had recommended that Councils should have at least two, with the working group having recommended having three. The Head of Legal and Democratic Services informed Committee of the current serving Independent Person, Mr Dearing had confirmed he was willing to continue in post and it was therefore suggested that his appointment be continued and that the Council should advertise for two additional Independent Persons in accordance with the provisions of Section 28 of the Localism Act 2011. Minor amendments to the Independent Person Protocol were proposed in line with the suggestions of the working group.

The working group had also made recommendations for amendments to the Model of Procedure for dealing with complaints under the Localism Act 2011 (Arrangements), so this has been reviewed and amended, and would also be in line with the Monitoring Officer's Handbook and additional recommendations made by the CoSPL. A protocol for the Investigating officer has also been added as an Annex to the arrangements.

Members asked for clarification on several points in the protocols and requested some amendments around making the 'Arrangements' more specific in relation to the Independent Person(s).

RESOLVED: That Committee

1. approve the proposal to review the Member Code of Conduct annually at the last meeting of the Accounts and Audit Committee in the municipal year;
2. approve the amendment to the Council's arrangements under the Localism Act 2011 so that the Council shall have three Independent Persons;
3. approve the continuation of the appointment of Mr I B Dearing as an Independent Person for a period of three years;
4. authorise the Head of Legal and Democratic Services to advertise and appoint an additional two Independent Persons in accordance with Section 28 of the Localism Act 2011;
5. approve the amendments to the Independent Persons Protocol as shown in Appendix 4 to the report; and

6. approve the amendments made to the Council's arrangements for dealing with standards complaints as shown in Appendix 5 to the report with the suggested minor amendments.

838

INTERNAL AUDIT ANNUAL REPORT 2019/20

The Director of Resources submitted a report for Committee's information outlining the internal audit annual report for 2019/2020. This included the various audits that had taken place which were based on the provision of 673 days of internal audit work. It was highlighted that the large variances between planned and actual days was due to the ongoing staffing vacancies within the internal audit section. Assurance levels on the Council's key financial systems were consistently good and in all the audit work undertaken during the year, no significant control weaknesses were identified.

It was also recognised that the Covid-19 pandemic had impacted on the control environment due to the need for changing working practices in some service areas and the new work and procedures around processing the support grants.

Internal audit had reviewed the effectiveness of the Council's systems of internal control for 2019/2020 having regard to appropriate assurances obtained from other internal sources. The opinion based on this work was that the Council's systems of internal control are generally sound and effective and a 'substantial' conclusion on the adequacy and effectiveness of the Council's internal control environment was given.

RESOLVED: That the report be noted.

839

INTERNAL AUDIT PROGRESS REPORT 2020/21

The Director of Resources submitted a report for Committee's information on the internal audit progress to date for 2020/21. The report highlighted the audit work carried out since the last report to Committee. There were no finalised reports but a number of audits were underway, and to date there were no immediate highlighted concerns regarding any failings of control within services.

Progress had been particularly hindered by the continued vacancy in the role of Principal Auditor, and also the Internal Audit Assistant being used to provide valuable help in processing the various Covid-19 related grants. It was recognised that progress on the internal audit plan was not as it should be at this stage in the year and additional resources were being sought to ensure a firm audit opinion to be reached at the end of the financial year, as well as allow continued assurances to management and to committee as 'those charged with governance'.

RESOLVED: That the report be noted.

840

INDEPENDENT REVIEW OF LOCAL AUTHORITY FINANCIAL REPORTING AND EXTERNAL AUDIT IN ENGLAND (REDMOND REVIEW)

The Director of Resources submitted a report for Committee's information on the outcome of the Independent Review of Local Authority Financial Reporting and External Audit in England, otherwise known as the Redmond Review.

The review had identified a number of key issues with local audit and as a result 23 recommendations had been made, some of which would require changes to primary legislation, however, many could be implemented without. These recommendations would now be considered by relevant bodies and a timescale drawn up. The report highlighted the key implications for the Council should the recommendations be implemented.

RESOLVED: That the report be noted.

841 GRANT THORNTON EXTERNAL AUDIT PLAN

Julie Masci submitted a report on behalf of Grant Thornton that provided an overview of the planned scope and timing of the statutory audit of the Council for year ending March 2020.

The document was also an aid to understanding the consequence of their work, discussing issues of risk and the concept of materiality and identified any areas where the Council may choose to request to undertake additional procedures. The contents of the plan had been discussed with management. She highlighted the partnership approach to which the Council and Grant Thornton were committed to meet the demanding deadlines.

A question was asked with regard to the appointment of an Independent Person to the Accounts and Audit Committee as recommended in the Redmond Review, however it was suggested that the Council should wait to see if the Redmond Review was accepted before any action was taken.

RESOLVED: That the report be noted.

842 HOUSING BENEFIT ASSURANCE PROCESS – INCREASED FEES

The Director of Resources submitted a report informing Members of an increase to the previously agreed fee for the housing benefit assurance process. For 2019/20 Committee were informed at their July meeting that a fee had been agreed with Grant Thornton of £5,145 plus a day rate of £860 for any additional work required. Since that meeting, Grant Thornton had informed the Council in May 2020 that the current fee levels were unsustainable and that they were therefore proposing to increase the fee to £16,000 and that any additional work resulting from errors found would be charged on top.

Committee questioned the large increase in fees and asked for an explanation from Grant Thornton, who explained that the methodology for auditing the Housing Benefit claims was prescribed by DWP and that following a costing exercise they had taken a commercial decision that the fees needed to be increased to cover the costs of carrying out the work.

RESOLVED: That a letter be written to the DWP regarding the methodology and the extra expense incurred to the Council.

843 LOCAL GOVERNMENT AUDIT AND FINANCIAL REPORTING – THE REDMOND REVIEW

Grant Thornton submitted a report for Committee's information on the outcomes of the Redmond Review outlining the recommendations that had been made and their view that it provided a clear road map to securing appropriate scrutiny and a sustainable future for local government audit.

RESOLVED: That the report be noted

The meeting closed at 7.45pm.

If you have any queries on these minutes please contact Jane Pearson (425111).

Minutes of Planning and Development Committee

Meeting Date: Thursday, 26 November 2020 at 6.30pm
Present: Councillor A Brown (Chair)

Councillors:

T Austin	B Holden
I Brown	A Humphreys
B Buller	S Knox
S Carefoot	J Rogerson
J Clark	R Sherras
L Edge	R Thompson
M French	

In attendance: Director of Economic Development and Planning, Head of Planning Services and Head of Legal and Democratic Services

844 APOLOGIES

Apologies for absence from the meeting were submitted on behalf of Councillor S O'Rourke.

845 MINUTES

The minutes of the meeting held on 29 October 2020 were approved as a correct record and signed by the Chairman.

846 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST

There were no declarations of pecuniary and non-pecuniary interest.

847 PUBLIC PARTICIPATION

Messrs David Conroy, Alan Schofield and David Eccleston all spoke on agenda item 6 – Confirmation of TPO 3/19/3/217 at land lying south side of Ribchester Road, Clayton-le-Dale. They all urged the Committee to confirm the tree preservation order.

848 PLANNING APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACT 1990:

1. APPLICATION REF: 3/2020/0733
GRID REF: SD 368775 432788

DEVELOPMENT DESCRIPTION:

EXTENSION TO EXISTING GARAGE TO CREATE DOUBLE GARAGE WITH FIRST FLOOR ROOM ABOVE. IMPROVEMENT OF VEHICULAR ACCESS INCLUDING ERECTION OF TWO NEW GATES 1.8M HIGH. SINGLE STOREY EXTENSION TO FRONT OF HOUSE WITH TWO DORMERS ABOVE.

RESUBMISSION OF APPLICATION 3/2019/1015 AT BRAEMAR, BRYERS CROFT, WILPSHIRE BB1 9JE

APPROVED subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

Site Plan B103 and red edge location plan
Proposed Elevations B102
Proposed 3 D gate view B105
Proposed 3 D View Extension B104
20-011 PL05
20-011 PL06

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

3. The entrance gates, hereby approved, shall open away from the highway in accordance with the submitted details and shall be retained in that manner thereafter.

REASON: In the interests of highway safety.

4. Notwithstanding the submitted details, details or specifications of all materials to be used on the external surfaces of the development hereby approved shall have been submitted to and approved by the Local Planning Authority before their use in the proposed development. All works shall be undertaken strictly in accordance with the details as approved.

REASON: In order that the Local Planning Authority may ensure that the detailed design of the proposal is appropriate to the locality and to protect the character and appearance of the building.

2. APPLICATION REF: 3/2020/0325
GRID REF: SD 375227 443018

DEVELOPMENT DESCRIPTION:

CONSTRUCTION OF 17 DWELLINGS WITH ASSOCIATED WORKS, LANDSCAPING AND ACCESS. LAND NORTH OF CHATBURN ROAD CLITHEROE BB7 2EQ

DEFERRED and DELEGATED to the Director of Economic Development and Planning for approval following the satisfactory completion of a Legal Agreement, within 3 months from the date of this Committee meeting or delegated to the Director of Economic Development and Planning in conjunction with the Chairperson and Vice Chairperson of Planning and Development Committee should exceptional circumstances exist beyond the period of 3 months and subject to the following conditions:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

REASON: Required to be imposed by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Unless explicitly required by condition within this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

- Drawing No: 068-Loc01 Location Plan
- Drawing No: 068-P-01 Rev E Site Layout Plan
- Drawing No: 068-P-02 Rev B Fencing Layout
- Drawing No: 068-P-03 Rev B Vehicle Charging Layout
- Drawing No: 068-P-04 Rev B Street scene and Section
- Drawing No: 068-P-05 Rev B Site Layout with External Levels
- Drawing No: 19664-100 Revision 2 General Arrangement
- Drawing No: 19664-101 Revision 2 Contour Layout
- Drawing No: C-981-40 Rev B Landscape Proposal and Tree Survey
- Drawing No: 19.664 - 500 Revision 2 Drainage Layout
- Drawing No: 19.664 - 510 Rev C Drainage Long Section
- Drawing No: 19.664 - 530 Drainage Details
- Drawing No: 19.664 - 531 Headwall Detail and Outfall Long Section
- Drawing H3C – Headwall Flap Valve
- Drawing SHE-0104-5600-1500-5600 x2 – Hydrobrake Optimum & characteristics
- Drawing SHE-0126-7800-1280-7800 x2 – Additional Hydrobrake details & Characteristics
- Drawing No: 19.664 – 532 Drainage Details – Manhole and Hydrobrake
- Drawing No: 19.664 - 720 Long Sections
- 33624_LH_D1 – Rev A - polystorm attenuation tank - general arrangement
- Drawing No: 068-BOW-P01 Bowfell Plans
- Drawing No: 068-BOW-P02 Bowfell Elevations
- Drawing No: 068-BOW-SPL-P01 Bowfell Split Level Plans
- Drawing No: 068-BOW-SPL-P02 Bowfell Split Level Elevations
- Drawing No: 068-ENN-AG-P01 Ennerdale with attached garage Plans
- Drawing No: 068-ENN-AG-P02 Ennerdale with attached garage Elevations
- 068-GRA-P01 Grasmere Plans
- 068-GRA-P02 Grasmere Elevations
- 068-ROTH-P01 Rothay Plans
- 068-ROTH-P02 Rothay Elevations

- 068-WAS SPL-P01 Wasdale Split Level Plans
- 068-WAS SPL-P02 Wasdale Split Level Elevations
- 068-WAS-P01 Wasdale Plans
- 068-WAS-P02 Wasdale Elevations
- 068-MF-01A Material Finishes Layout
- 068-MF-01C Material House Types List Chatburn Road South
- Drawing Griz – P01
- Drawing Griz – P02
- Drawing Griz - P03
- Drawing App P01 1 Rev A
- Drawing App P02 Rev A
- Drawing App P03 Rev A
- Proposed Tenure Layout 068/P/06 Revision D
- Detailed Landscape Proposals & Tree Survey c-981-40 Revision B

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent hereby approved.

Landscape and Ecology

3. The landscaping proposals hereby approved shall be implemented in the first planting season following the first occupation of the development, whether in whole or part and shall be maintained thereafter for a period of not less than 10 years to the satisfaction of the Local Planning Authority.

This maintenance shall include the replacement of any tree or shrub which is removed, or dies, or is seriously damaged, or becomes seriously diseased, by a species of similar size to those originally planted. All trees/hedgerow shown as being retained within the approved details shall be retained as such in perpetuity.

REASON: To ensure the proposal is satisfactorily landscaped and trees/hedgerow of landscape/visual amenity value are retained as part of the development.

4. No removal of vegetation including trees or hedges shall be undertaken within the nesting bird season (1st March – 31st August inclusive) unless a pre-clearance check on the day of removal, by a licenced ecologist, confirms the absence of nesting birds. A letter from the ecologist confirming the absence of nesting birds shall be submitted to the Council within one month of the pre-clearance check being undertaken.

REASON: To ensure that there are no adverse effects on the favourable conservation status of birds, to protect the bird population and species of importance or conservation concern from the potential impacts of the development.

5. During the construction period, all trees as shown to be retained within the submitted details shall be protected in accordance with British Standard BS 5837 (2012) or any subsequent amendment to the British Standard.

All protective fencing shall be in accordance with BS5837 (2012): 'Trees in Relation to Construction' and be erected in its entirety prior to any other operations taking place on the site. The agreed tree protection shall remain in place and be maintained for the duration of the construction phase of the development. For the avoidance of doubt no vehicle, plant, temporary building or materials, including raising and or, lowering of ground levels, shall be allowed within the protection areas(s) specified.

REASON: To protect trees/hedging of landscape and visual amenity value on and adjacent to the site or those likely to be affected by the proposed development hereby approved.

Drainage and Flooding

6. The development permitted by this planning permission shall be carried out in accordance with the surface water drainage scheme set out on drawing 19.664-500 Rev C. The surface water drainage scheme shall be fully implemented prior to occupation and in accordance with the timing / phasing arrangements embodied within the scheme. The surface water drainage scheme shall then be managed and maintained thereafter in accordance with the arrangements set out in the accompanying maintenance plan (by Reford Consulting Engineers Limited, dated July 2020).

REASON: To prevent flooding by ensuring the satisfactory storage of/disposal of surface water from the site. To reduce the risk of flooding to the proposed development and future occupants. To ensure that the drainage for the proposed development can be adequately maintained and to ensure that there is no flood risk on- or off-the site resulting from the proposed development or resulting from inadequate the maintenance of the sustainable drainage system.

Highways Matters

7. No development shall take place until a Construction Method Statement has been submitted to and approved in writing by the local planning authority. For the avoidance of doubt the submitted information shall provide precise details of:
 - A. The siting and location of parking for vehicles of site operatives and visitors
 - B. The siting and location for the loading and unloading of plant and materials
 - C. The siting and locations of all site cabins
 - D. The siting and location of storage of plant and materials used in constructing the development
 - E. The siting and locations of security hoarding
 - F. The siting location and nature of wheel washing facilities to prevent mud and stones/debris being carried onto the Highway (For the avoidance of doubt such facilities shall remain in place for the duration of the construction phase of the development).
 - G. The timings/frequencies of mechanical sweeping of the adjacent roads/highway
 - H. Periods when plant and materials trips should not be made to and from the site (mainly peak hours but the developer to identify times when trips of this nature should not be made)
 - I. The highway routes of plant and material deliveries to and from the site.

- J. Measures to ensure that construction and delivery vehicles do not impede access to adjoining properties.
- K. Days and hours of operation for all construction works.
- L. Contact details for the site manager(s)

The approved statement shall be adhered to throughout the construction period of the development hereby approved.

REASON: In the interests of protecting residential amenity from noise and disturbance and to ensure the safe operation of the Highway for the duration of the construction phase of the development.

3. APPLICATION REF: 3/2020/0729
GRID REF: SD 374452 442021

DEVELOPMENT DESCRIPTION:

PROPOSED DEMOLITION OF EXTENSION AT THE REAR OF ST MARY'S CENTRE AND CONSTRUCTION OF THREE APARTMENTS AT THE INSTITUTE REAR OF ST MARY'S CENTRE, CHURCH STREET, CLITHEROE BB7 2DG

APPROVED: This permission shall be read in conjunction with the Unilateral Undertaking dated 24 November 2020 and subject to the following conditions:

Time

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission.

REASON: Required to be imposed pursuant to Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchasing Act 2004.

Plans

2. Unless explicitly required by this consent, the development hereby permitted shall be carried out in complete accordance with the proposals as detailed on drawings:

ALOC Location Plan
A101 Proposed ground floor plan - apt 01/02
A102 Proposed ground floor plan - apt 03
A103 Proposed first floor plan - apt 03
A200 Existing elevations - York St
A201 Proposed elevations - York St
A202 Proposed elevations - apt 01/02
A203 Proposed elevations - apt 03
A301 Proposed section

REASON: For the avoidance of doubt and to clarify which plans are relevant to the consent.

Materials

3. Prior to the commencement of the construction of the development hereby approved full details of the external materials and surfacing materials shall be submitted to and approved in writing by the Local Planning Authority. The development thereafter shall be constructed in accordance with the approved materials.

REASON: To ensure that the appearance of the development is appropriate to the character and setting of the area.

Foul water

- 4 Foul and surface water shall be drained on separate systems.

REASON: To secure proper drainage and to manage the risk of flooding and pollution.

Highway safety/sustainability

5. No development shall take place, including any works of demolition or site clearance, until a Construction Management Plan (CMP) or Construction Method Statement (CMS) has been submitted to, and approved in writing by the local planning authority. The approved plan / statement shall provide:

- 24 Hour emergency contact number;
- Details of the parking of vehicles of site operatives and visitors;
- Details of loading and unloading of plant and materials;
- Arrangements for turning of vehicles within the site;
- Swept path analysis showing access for the largest vehicles regularly accessing the site and measures to ensure adequate space is available and maintained, including any necessary temporary traffic management measures;
- Measures to protect vulnerable road users (pedestrians and cyclists);
- The erection and maintenance of security hoarding including decorative displays and facilities for public viewing, where appropriate;
- Wheel washing facilities;
- Measures to deal with dirt, debris, mud or loose material deposited on the highway as a result of construction;
- Measures to control the emission of dust and dirt during construction;
- Details of a scheme for recycling/disposing of waste resulting from demolition and construction works;
- Construction vehicle routing;
- Delivery, demolition and construction working hours.

The approved Construction Management Plan or Construction Method Statement shall be adhered to throughout the construction period for the development.

REASON: In the interests of the safe operation of the adopted highway during the demolition and construction phase.

6. Deliveries to the approved development shall only be accepted between the hours of 9:30am and 2:30pm Monday to Friday, to avoid peak traffic on the surrounding highway network.

REASON: In the interest of highway safety.

7. For the full period of construction facilities shall be available on site for the cleaning of the wheels of vehicles leaving the site and such equipment shall be used as necessary to prevent mud, stones and debris being carried onto the highway. Provision to sweep the surrounding highway network by mechanical means will be available and the roads adjacent to the site shall be mechanically swept as required during the full construction period.

REASON: To prevent stones, mud and debris being carried onto the public highway to the detriment of road safety.

8. The cycling storage facilities to be provided in accordance with a scheme to be first approved in writing by the Local Planning Authority and the cycling facilities to be provided in accordance with the approved plan, before the use of the premises hereby permitted becomes operative.

REASON: To allow for the effective use of the parking areas and to promote sustainable transport as a travel option, encourage healthy communities and reduce carbon emissions.

Ecology

9. Notwithstanding the submitted details, no development above ground level shall commence or be undertaken on site until details of the provisions to be made for building dependent species of conservation concern, artificial bird nesting boxes and artificial bat roosting sites have been submitted to, and approved in writing by the Local Planning Authority. The development shall be carried out in strict accordance with the approved details.

REASON: In the interests of biodiversity and to enhance nesting/roosting opportunities for species of conservation concern.

NOTES

In relation to CMP the applicant is advised of the following:

- There must be no reversing into or from the live highway at any time all vehicles entering the site must do so in a forward gear, and turn around in the site before exiting in a forward gear onto the operational public highway.
- There must be no storage of materials in the public highway at any time.
- There must be no standing or waiting of machinery or vehicles in the public highway at any time.
- Vehicles must only access the site using a designated vehicular access point.
- There must be no machinery operating over the highway at any time, this includes reference to loading/unloading operations all of which must be managed within the confines of the site.

- A licence to erect hoardings adjacent to the highway (should they be proposed) may be required. If necessary this can be obtained via the County Council (as the Highway Authority) by contacting the Council by telephoning 01772 533433 or e-mailing lhsstreetworks@lancashire.gov.uk
- All references to public highway include footway, carriageway and verge.

(Judith Douglas spoke in favour of the above application)

849 APPEALS UPDATE

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2018/0932 R (Enforcement appeal)	20/02/2020	Bolton Peel Farm Bolton by Bowland Road Bolton by Bowland BB7 4NJ	WR			Awaiting Decision
3/2018/1105 R	09/01/2020	Higher College Fm Lower Road Longridge PR3 2YY	Hearing		02/12/20 Virtual	Awaiting Hearing
3/2019/0510 R	24/04/2020	Land SW of Clitheroe Golf Club Whalley Road Barrow BB7 9BA	Hearing		16/09/20 Virtual	Awaiting Decision
3/2019/0877 U	12/06/2020	Land at the junction of Chatburn Road and Pimlico Link Road Clitheroe BB7 2EQ	WR	Costs app made by appellant 6/8/2020		Appeal allowed Costs partially allowed 10/11/20 Awaiting Decision
3/2020/0288 R	26/08/2020	Bay Gate Farm Barrett Hill Brow Bolton by Bowland BB7 4PQ	WR			Awaiting Decision
3/2020/0329 R	28/09/2020	Three Millstones Waddington Road West Bradford BB7 4SX	WR			Awaiting Decision
3/2020/0058 R	Waiting for start date from PINS	Oxendale Hall Osbaldeston Lane Osbaldeston BB2 7LZ	WR (to be confirmed by PINS)			
3/2020/0057 R	Waiting for start date from PINS	Oxendale Hall Osbaldeston Lane Osbaldeston BB2 7LZ	WR (to be confirmed by PINS)			
3/2020/0669 R	Waiting for start date from PINS	3 Bradley Court Chipping BB7 3LY	HH			

<u>Application No and reason for appeal</u>	<u>Date Received/ Appeal Start Date</u>	<u>Site Address</u>	<u>Type of Appeal Procedure</u>	<u>Costs app Received</u>	<u>Date of Inquiry or Hearing if applicable</u>	<u>Progress</u>
3/2020/0590 R	Waiting for start date from PINS	Leaside Mire Ash Brow Mellor BB2 7EZ	HH			
3/2018/0468 3/2018/0474 Redetermination of appeal following High Court Order	24/09/2020	Great Mitton Hall Mitton Road Mitton BB7 9PQ	Hearing		30/11/20 Virtual	Awaiting Hearing

850 TREE PRESERVATION ORDER 7/19/3/217 LAND LYING SOUTH SIDE OF RIBCHESTER ROAD, CLAYTON-LE-DALE

The Director of Economic Development and Planning submitted a report asking Committee to consider objections to the Tree Preservation Order (TPO) relating to land lying to the south side of Ribchester Road, Clayton-le-Dale and to decide whether the order should be confirmed.

A Tree Preservation Order had been served on two trees on the said piece of land where it was understood United Utilities needed to carry out some infrastructure improvement works to the Wilpshire Waste Water Treatment Works that would require a 4m wide permanent access road necessitating some tree and vegetation removal.

Objections to the TPO had been made by both the landowner and companies permitted access/right of way of the track, as well as emails and calls of support from residents.

She informed Committee that the trees have amenity value and the TPO was served to guarantee their protection. However, this does not preclude a planning application being submitted or determined. An application was expected to Lancashire County Council with Ribble Valley Borough Council as a consultee for the necessary works to improve the waste water provision for the local area.

RESOLVED: That Committee confirm the Tree Preservation Order 3/19/3/217 for land lying south side of Ribchester Road, Clayton-le-Dale.

851 SABDEN CHILDREN'S PLAY AREA

The Director of Economic Development and Planning submitted a report seeking Committee's authority to release Section 106 contributions for improvements to the equipped play area in Sabden.

She informed Committee that when planning permission was given to redevelop the former Victoria Mill in Sabden, the associated Section 106 secured a commuted sum of £17,785 for public open space. She reported that Sabden Parish Council, who have responsibility for the play area in the village, had approached the Council to request part of the public open space contribution be used for

improvements to the play area, including installation of a High Pedestal Slide and associated works as well as safety surfacing at a total of £13,100.66. These proposals were in accord with the requirements of the legal agreement.

RESOLVED: That Committee authorise the payment of invoice(s) from Sabden Parish Council following completion of play area improvements as set out in the report within 28 working days of receipt, up to the amount of £13,100.66 from the S106 commuted sum.

852 MINUTES OF THE DEVELOPMENT PLAN WORKING GROUP

The minutes of the Development Plan working groups dated 29 September 2020 and 21 October 2020 were submitted for committee's information.

RESOLVED: That the minutes be noted.

853 APPEALS

- a) 3/2019/0877 – erection of 39 dwellings with landscaping and associated works, and access from adjacent development site at Land at junction of Chatburn Road and Pimlico Link Road, Clitheroe – appeal allowed with conditions.
- b) Cost application in relation to Land at Chatburn Road and Pimlico Link Road, Clitheroe – allowed in part.
- c) 3/2019/0510 – erection of 14 No over 55 Bungalows and 10 No affordable bungalows and associated works at Land SW of Clitheroe Golf Club, Whalley Road, Barrow BB7 9BA.

The meeting closed at 7.10pm.

If you have any queries on these minutes please contact Nicola Hopkins (414532).