

Levelling Up Fund Application Form

This form is for bidding entities, applying for funding from the Levelling Up Fund (LUF) across the UK. Prior to completing the application form, applicants should read the [LUF Technical Note](#).

The Levelling Up Fund Prospectus is available [here](#).

The level of detail you provide in the Application Form should be in proportion to the amount of funding that you are requesting. For example, bids for more than £10m should provide considerably more information than bids for less than £10m.

Specifically, for larger transport projects requesting between £20m and £50m, bidding entities should submit the Application Form. If available, a more detailed business case may be submitted for larger transport project bids in addition to the application form. Further detail on requirements for larger transport projects is provided in the [Technical Note](#).

One application form should be completed per bid.

Applicant & Bid Information

Local authority name / Applicant name(s)*: [Ribble Valley Borough Council](#)

**If the bid is a joint bid, please enter the names of all participating local authorities / organisations and specify the lead authority*

Bid Manager Name and position: [Nicola Hopkins Director of Economic Development and Planning](#)

Name and position of officer with day-to-day responsibility for delivering the proposed scheme.

Contact telephone number: [01200414532](#) **Email address:**
nicola.hopkins@ribblevalley.gov.uk

Postal address:

[Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe, Lancashire BB7 2RA](#)

Nominated Local Authority Single Point of Contact: [Nicola Hopkins](#)

Senior Responsible Officer contact details: [Nicola Hopkins](#)

Chief Finance Officer contact details: [Jane Pearson](#)

Country:

- England**
- Scotland**
- Wales**
- Northern Ireland**

Please provide the name of any consultancy companies involved in the preparation of the bid:

Buttress Architects

Edge Economics

For bids from **Northern Ireland applicants** please confirm type of organisation

- | | |
|---|---|
| <input type="checkbox"/> Northern Ireland Executive | <input type="checkbox"/> Third Sector |
| <input type="checkbox"/> Public Sector Body | <input type="checkbox"/> Private Sector |
| <input type="checkbox"/> District Council | Other (please state) |

PART 1 GATEWAY CRITERIA

Failure to meet the criteria below will result in an application not being taken forward in this funding round

1a Gateway Criteria for **all bids**

Please tick the box to confirm that your bid includes plans for some LUF expenditure in 2021-22

Please ensure that you evidenced this in the financial case / profile.

Yes

No

1b Gateway Criteria for private and third sector organisations in **Northern Ireland bids only**

(i) Please confirm that you have attached last two years of audited accounts.

Yes

No

(ii) **Northern Ireland bids only** Please provide evidence of the delivery team having experience of delivering two capital projects of similar size and scale in the last five years. (Limit 250 words)

PART 2 EQUALITY AND DIVERSITY ANALYSIS

2a Please describe how equalities impacts of your proposal have been considered, the relevant affected groups based on protected characteristics, and any measures you propose to implement in response to these impacts. (500 words)

The intention of this bid is to invest in infrastructure to give the residents and community pride in their local area and to accommodate the needs of all.

The proposals involve the creation of a new community facility which will enable the whole community to utilise the multi-purpose use community centre. The current facility does not provide the necessary accommodation based on the requested needs of the community. The scheme seeks to address this issue ensuring that the new facility caters for all including those groups with protected characteristics.

The refurbishment of the over-60s club will bring a community asset back into use whilst providing smaller meeting rooms which will provide accommodation for smaller community groups who currently struggle to find suitable space within the Town. This refurbishment may also enable current facilities within the Town to be relocated in a more accessible location enabling access for all.

The public realm improvements will create a wider space to dwell and utilise making the high street more accessible for people with disabilities, older people, and people with prams etc. The public realm improvements will also enable cyclists to be accommodated safely and integrate safe parking into the street for close accessibility to the shops.

The scheme looks at modernising and improving infrastructure within the Town to suit a wide variety of users from all ages, races and backgrounds.

When authorities submit a bid for funding to the UKG, as part of the Government's commitment to greater openness in the public sector under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, they must also publish a version excluding any commercially sensitive information on their own website within five working days of the announcement of successful bids by UKG. UKG reserves the right to deem the bid as non-compliant if this is not adhered to.

Please specify the weblink where this bid will be published:

https://www.ribblevalley.gov.uk/info/200294/planning_and_buildings/1785/levelling_up_longridge

PART 3 BID SUMMARY

3a Please specify the type of bid you are submitting

Single Bid (one project)

Package Bid (up to 3 multiple complimentary projects)

3b Please provide an overview of the bid proposal. Where bids have multiple components (package bids) you should clearly explain how the component elements are aligned with each other and represent a coherent set of interventions (Limit 500 words).

Longridge is a town within Ribble Valley which is one of the Borough's main service centres serving both Ribble Valley and Preston (the town borders Preston). Ribble Valley Council are committed to ensuring the right infrastructure is delivered across the Borough and has identified Longridge as an area in need of such improvements.

Our bid is a package bid for the following three components:

1) Civic Hall- Council owned site

Longridge Civic Hall was built in 1973 as a Civic Centre. The building was extended in 2008 to accommodate a community gym and children's centre. The building is very dated and not particularly aesthetically attractive. A recent assessment of the building has identified over £250,000 of repairs and maintenance to bring it up to a usable standard. This element of the bid proposes to demolish the existing building and replace it with a mixed-use community hub with specialised accommodation.

Whilst the existing civic hall is within the town centre it is accessed along a residential street off the main retail high street. The location has been identified by the community as slightly divorced from the main town centre. The bid proposes to improve connectivity to this key community facility with public realm improvements along the highway.

2) Towneley Gardens/ Building- Council owned site

Towneley Gardens is an area of greenspace within the centre of the Town adjacent to an existing youth centre and over-60s club. In 2018, with funding from Tesco local community fund, the green space was improved with the replacement of historic iron work, removed prior to WW2. Provision of seating and tables, plus some interpretation panels and the regeneration the bandstand area.

The proposal for this area of greenspace is to integrate it into the community facilities within the adjacent Towneley building. The over-60s club will be refurbished to enable it to be utilised by various community groups. As part of the public engagement sessions the need to accommodate community groups with the provision of smaller rooms was identified. The introduction of new fenestration along

the current blank façade which faces the gardens will enable dual uses within both the building and the gardens and integrate the community hub of the Town.

3) Public Realm

Berry Lane is the main street through the centre of the retail area of Longridge. It is a heavily trafficked street utilised by large vehicles and vehicles. There are areas of on street parking along the highway and as part of the public engagement sessions the challenges with crossing Berry Lane due to the volume of traffic and speeds which occur was identified as a concern for the users of the high street.

The bid includes public realm improvements along the highway (Berry Lane and Calder Avenue) including the introduction of a one-way system which will enable the footpaths width to be increased and reduce the amount of traffic on the highway. Such improvements will enable the introduction of planters, benches and areas of seating along the main retail high street creating better connectivity along the whole length of Berry Lane and provide an enhanced user experience.

The proposed scheme seeks to develop two key Council owned sites and link these together through public realm improvements. The public realm improvements also create a sense of place which is unique to Longridge.

3c Please set out the value of capital grant being requested from UK Government (UKG) (£). This should align with the financial case:	£8.7 million	
3d Please specify the proportion of funding requested for each of the Fund's three investment themes	Regeneration and town centre	93%
	Cultural	0%
	Transport	7%

PART 4 STRATEGIC FIT

4.1 Member of Parliament Endorsement (GB Only)

See technical note section 5 for Role of MP in bidding and Table 1 for further guidance.

4.1a Have any MPs formally endorsed this bid? If so confirm name and constituency. Please ensure you have attached the MP's endorsement letter.

Yes

No

Nigel Evans MP
Ribble Valley

4.2 Stakeholder Engagement and Support

See technical note Table 1 for further guidance.

4.2a Describe what engagement you have undertaken with local stakeholders and the community (communities, civic society, private sector and local businesses) to inform your bid and what support you have from them. (Limit 500 words)

Since the announcement of the Levelling Up fund Ribble Valley Council quickly sought to develop a scheme to submit which involved the following stakeholder engagement:

Working Group

Ribble Valley Borough Council have set up a Member Working Group to consider our assets within Longridge. The proposed submission to the Levelling Up Fund has been discussed with the Working Group who are supportive of the proposals and endorse the bid.

Longridge Social Enterprise Company (LSEC)

Ribble Valley Borough Council own the Civic Hall however it is currently leased to LSEC. Officers of the Council met (28th May 2021) with the sole Director of LSEC to explain the proposals.

Longridge Town Council

A virtual meeting (1st June 2021) with members of Longridge Town Council, Borough Councillors, Ribble Valley Council and Buttress Architects was held to discuss the proposed bid and seek the Town Councils feedback. Longridge Town Council assisted in publicising the public engagement sessions using their website and social media channels to engage as much of the community as possible.

Public Engagement Sessions

On 8th June 2021 two public engagement sessions were held via Zoom (due to current pandemic restrictions) from 2pm to 4pm and 6pm to 8pm. All Members of the community and businesses were invited to the sessions with direct invites being sent to key stakeholders in the Town (Love Longridge Business Group, Girl Guides, Longridge Community Arts, Longridge Community Gym, Longridge Rotary Club, Palace Theatre Group, Scout Group and the University of the Third Age). Full details

of the sessions were included on the Borough Council's website and social media platforms.

Buttress Architects went through the Strategic Document which has been produced to support the bid and explained in detail the three elements of the bid. Then the attendees were split into three groups and moved into breakout sessions led by the Architects to discuss each of the three elements of the bid in detail. The breakout sessions enabled the thoughts and opinions of all parties to be discussed in respect of each of the three identified projects. All comments and suggestions were recorded on a virtual blackboard which can be viewed within the public consultation section of the accompanying Strategic document. There were several similar themes and suggestions which came out of both the afternoon and evening breakout sessions.

What the breakout sessions did emphasize was the interconnectivity of the three projects as the conversations which occurred within these sessions regularly reverted over to another of the projects as part of the discussions.

Following each attendee participating within a breakout session for each of the three projects all attendees reconvened to go through the discussions which had occurred. Enable the feedback from the breakout sessions to be discussed with the wider group for further input and feedback. This final wider group session also enabled an exploration of anything which may have been missed.

The feedback from the public engagement sessions was positive and whilst there were some conflicting opinions (see below) there was positivity in the potential of securing funding from the Levelling Up Fund.

4.2b Are any aspects of your proposal controversial or not supported by the whole community? Please provide a brief summary, including any campaigns or particular groups in support or opposition? (Limit 250 words)

During the public engagement sessions, the project involving the development of the Civic Hall site resulted in a lot of discussion with differing views as follows:

1. The Civic Hall should be retained as existing and refurbished.
2. The Civic Hall should be demolished, and a new community facility provided.
3. The Civic Hall should stay on this site.
4. The Civic Hall should be relocated to an area of greenspace in the Borough and the site developed for housing to fund the new Civic Hall.
5. The size of the facility should be retained.
6. There is a need for smaller rooms for the community groups who would like to use the facility.

The community facility is an important asset to Longridge however how that facility looks going forward, who the facility serves and who should occupy the facility is subject to debate within the community. The proposed scheme will provide a new purpose-built community facility which can be designed to accommodate as many different groups as possible whilst providing a new usable facility. The suggested introduction of specialised accommodation on the site will create an on-site community to utilise the facility, creating a community in a community.

4.2c Where the bidding local authority does not have the statutory responsibility for the delivery of projects, have you appended a letter from the responsible authority or body confirming their support?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
For Northern Ireland transport bids, have you appended a letter of support from the relevant district council	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4.3 The Case for Investment See technical note Table 1 for further guidance.	
4.3a Please provide evidence of the local challenges/barriers to growth and context that the bid is seeking to respond to. (Limit 500 words)	
<p>Whilst the 2019 Indices of Multiple Deprivation revealed that Ribble Valley was ranked within the top 50 least deprived areas out of 317 districts and unitary authorities in England, when measured by the rank of average rank and by three of the other four alternative measures, which is by far the best ranking in the Lancashire-14 authority area it is important to note that area of Longridge has pockets of deprived areas within this part of the Borough. This is one of the reasons Longridge was identified as an area where the levelling up fund could assist. The attached documents set out the areas where Longridge performs less well in respect of the LSOA when compared to the rest of the Ribble Valley.</p> <p>Longridge is one of the more sustainable parts of Ribble Valley and is identified as a location for growth within the Adopted Core Strategy. This has been evidenced in recent years through consent to erect over 750 dwellings within the Town with up to 1200 expected to be delivered by 2028. New residential development is ongoing within the Town leading to an increased population. Most of the new housing stock is family accommodation however the challenge which has arisen is the provision of community facilities to serve both the existing and growing population.</p> <p>Longridge Town Council are keen to develop a Service Centre Action Plan for Longridge acknowledging the pressures of an increasing population on community facilities and the need to improve access to such facilities. The bid seeks to address concerns raised at a local level in the context of the facilities the Local Authority have control over. The buildings which are subject to this bid are within Council ownership. It is clear that smaller meeting spaces are needed within the town to facilitate groups such as mother and toddler, group meetings etc. however the community gym is an important asset which needs to be accommodated into the community facilities provided within the town.</p> <p>The existing buildings are subject to existing lease arrangements however the challenges of the age of the buildings with associated costly maintenance issues has seen a decline in the usage of these facilities. The pandemic has further compounded this issue with the over-60s club, who lease part of the former Towneley buildings, ceasing to operate during the pandemic with an estimated re-</p>	

opening date unknown at this stage. Use of the Civic Hall has also been severely impacted by the pandemic.

Both existing buildings need repair and maintenance with the costs associated with the civic hall to bring it back up to standard in excess of £250,000 and refurbishment costs of the over-60s club in the region of £120,000. The lack of investment within the community facilities within the Town is a barrier to providing services which the community want and would utilise.

This bid is seeking to respond to the issues and concerns raised by the local community to upgrade/ replacer eyesore buildings and dated infrastructure, to invest in community infrastructure and to integrate existing public services and safe community spaces located within the town.

4.3b Explain why Government investment is needed (what is the market failure)? (Limit 250 words)

In 2018 Lancashire County Council issued their Housing with Care and Support Strategy (attached in support of this bid) with the aim to have at least one Extra Care scheme for older adults in each district. The Strategy estimates that 125 extra care beds are needed in Ribble Valley and there are currently none.

With people living longer and older age-groups increasing it is estimated that by 2041, the population aged 65 or over in Ribble Valley will increase to 20,566. This has associated financial implications and demand for health and social care services. As such there is an established need within the Borough to plan to accommodate the needs of an ageing population.

Such accommodation can only be delivered through partnership working however to date the market has failed to deliver this type of accommodation anywhere within the Borough. It is considered that with Government investment this would be the catalyst for providing much need accommodation with the associated wider town centre benefits seek out within this combined bid.

4.3c Please set out a clear explanation on what you are proposing to invest in and why the proposed interventions in the bid will address those challenges and barriers with evidence to support that explanation. As part of this, we would expect to understand the rationale for the location. (Limit 500 words)

Civic Hall

One element of the bid relates to investment at the Civic Hall site. The facility has been identified as an important community facility for the local community however the dated nature of the building and the internal configuration has created challenges in respect of delivering the services and facilities the community is seeking. The age of the building means that over £250,000 of spending is needed to bring the building back up to standard. The existing leaseholder of the building is unlikely to be able to raise this amount of money to facilitate these works in the short term.

LCC's Housing with Care and Support Strategy identifies that extra care schemes would typically have a minimum of 60 beds. Given the need within the Borough is

125 beds Longridge has been identified as one of the suitable locations to meet the identified need given it is one of the two sustainable towns within the Borough (the other being Clitheroe).

It is considered that the provision of a new purpose-built community facility will provide a multi-functional facility which the town wants and would utilise whilst meeting the needs of the ageing population. Creating a combined facility would effectively create a community within the existing community of the Town and provide on-site users of the new community facility.

The public realm improvements along Calder Avenue which serves the Civic Hall site will ensure that the Civic Hall site is further integrated into the town and the 'divorced' nature of the existing situation is removed.

Towneley Gardens/ Building

This important area of green space within the town centre has limited integration with the adjacent high street and existing community buildings. The bid proposes to refurbish the council owned properties facing onto Towneley Gardens to activate the park. Looking at bring new activity into the gardens and using it as an extension to the high street. This investment will be directly aimed at the health and well-being of the community. The integration of this public space into the existing community facilities and the high street will provide an important link between the Civic Hall site and the main high street co-ordinating the three currently 'divorced' elements of the bid.

Public Realm Improvements

This element of the proposal seeks to upgrade the public realm along Berry Street and Calder Avenue to link the community hub to the high street. The proposal looks at restructuring the road to allow clear safe cycle routes, dedicated parking and bus stops. This element of the scheme will play an important role in enhancing the town to level up the area by upgrading cycling infrastructure to improve access to jobs whilst supporting cleaner air and greener, healthier travel by targeting local road enhancements within an area of heavy congestion.

4.3d For Transport Bids: Have you provided an Option Assessment Report (OAR)	<input type="checkbox"/> Yes <input type="checkbox"/> No
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4.3e Please explain how you will deliver the outputs and confirm how results are likely to flow from the interventions. This should be demonstrated through a well-evidenced *Theory of Change*. Further guidance on producing a Theory of Change can be found within [HM Treasury's Magenta Book](#) (page 24, section 2.2.1) and [MHCLG's appraisal guidance](#). (Limit 500 words)

Ribble Valley Council with Buttress Architects have collaborated with a wide range of stakeholders, and interest groups to understand how the proposed interventions will deliver the desired outputs. The following areas of concern, in respect of the areas of the Town the bid seeks to concentrate on, within the community are clear:

- The civic hall is run down and not fit for purpose
- The civic hall is too large for most groups who would like to use it
- More flexible spaces are required
- The civic hall is not connected to the high street

- Different types of accommodation are needed as there has been a lot of house building already
- Towneley Gardens are underused
- Need linkages and interactions with the gardens
- Gardens could be used for events/ classes etc
- No real sense of place
- Heavy, fast traffic on Berry lane
- More space for pedestrians/ cyclists and outdoor eating needed

The projects seek to address these issues directly and it is considered that the desired outputs as follows will be a direct impact of the proposed interventions:

- Provision of smaller flexible accommodation which are used by a wide range of community groups- the needs of a wider range of the community are realised.
- The provision of green space and parking facilities- improving the attractiveness and connectivity of the Town
- Re-use of Towneley Building with groups who integrate with and utilise the Gardens
- Event schedules are implemented bringing activity and people into the Town
- Phased public realm improvement improve the visual appearance of the area and create a sense of place. The high street becomes more accessible for different users including cyclists and walkers
- Linkages to the community hub and community facility at the civic hall site are strengthened evidenced by increased footfall
- Improved visual appearance.
- Traffic speeds and volumes along Berry Lane are reduced providing a more usable and attractive Town Centre
- Specialised accommodation is provided which brings a new needed housing model into the town and creates a small new community within the existing community.

It is considered that delivery of the desired outputs will deliver the following outcomes as expected by the fund:

- Reduced road traffic flows
- Local economic benefits
- Reduced transport carbon emissions
- Improved air quality
- Enhanced townscape that is more attractive and more accessible to residents, businesses and visitors.

4.4 Alignment with the local and national context

See technical note Table 1 for further guidance.

4.4a Explain how your bid aligns to and supports relevant local strategies (such as Local Plans, local economic strategies or Local Transport Plans) and local objectives for investment, improving infrastructure and levelling up. (Limit 500 words)

Longridge Action Plan

Longridge is a key service centre however the LDF evidence base for the existing Core Strategy identified that a poor share of spending was retained within the catchment. Longridge was the worse performing service centre within the Ribble Valley. It is important to address this issue relatively quickly if the centre is to provide a strong service centre function. The council adopted an Action Plan for Longridge aimed at enhancing the economic prosperity of the town which has provided a foundation for the council's approach in Longridge.

Ribble Valley Core Strategy

The Council's Core Strategy was adopted in 2014. The bid supports the council's strategy of directing development towards Longridge promoting business growth and enhancement of the centre. This reflects its status as the service centre for the wider rural area including neighbouring areas of Preston. The aim is to ensure that opportunities to align and balance growth with community aspirations can be delivered thereby creating a truly sustainable service centre.

Housing and Economic Development DPD

The Council adopted its Housing and Economic Development DPD in 2019. The proposals in the bid aligns with the provisions of this plan. It identifies the main service centre of Longridge incorporating key retail, community services, employment and transport nodes.

Ribble Valley Economic Plan

In 2019 the Economic Plan for the Ribble Valley was refreshed acknowledging that the work undertaken to support the Core Strategy was dated. A focused service centre action plan is progressing for Longridge with discussions underway with the Town Council and newly formed business group. The bid reflects current needs and will feed into the refreshed action plan for Longridge.

Longridge 2028 Neighbourhood Development Plan

In parallel with the Council, the Parish Council, developed the Longridge Neighbourhood Plan. Adopted in 2019 it seeks to create a town centre with a wide range of retail premises, well-maintained highways free from congestion and supported by off-street parking facilities. The Plan seeks to ensure that residents have access to a range of public services, healthy leisure activities and designated green spaces, with improvement to community facilities.

The Community facilities subject to this bid are listed within Policy LNDP12 of the Neighbourhood Plan as essential to retaining the health and vitality of the area. With significant residential development proposed for Longridge the Plan considers that such facilities will be in even greater demand they will, therefore, be retained and proposals for their enhancement will be supported.

Lancashire Transport Plan 2011-2021

The County Council as Highway Authority has put in place relevant Transport Plans identifying a series of priorities, including reducing carbon, encouraging greater and easier access by public transport and promoting access to services. The proposals in the bid assist in delivering the priorities primarily reducing the need to travel by ensuring the right services are more accessible to the community. As well as reducing wider travel demands this will contribute to reducing carbon. Enhancing the

high street will make the centre more attractive to visit, creating a more attractive gateway.

4.4b Explain how the bid aligns to and supports the UK Government policy objectives, legal and statutory commitments, such as delivering Net Zero carbon emissions and improving air quality. Bids for transport projects in particular should clearly explain their carbon benefits. (Limit 250 words)

Reducing carbon emissions in the built environment is the least expensive way of lessening the adverse impacts of climate change, but there are also significant opportunities to reduce carbon, materials and waste if infrastructure is designed and built better.

The existing Civic Hall is very dated and was constructed to old energy standards. Replacing this dated infrastructure with a new energy efficient building which is carbon neutral will contribute to the Government's new zero carbon targets.

The main high street through Longridge is heavily trafficked. The proposals will see a reduction in traffic along the highway along with opportunities for increased walking and cycling along the high street. These measures will see a reduction in emissions improving air quality along the main retail high street of Longridge.

The proposals include refurbishing a dated 1960s extension at the Towneley buildings which will improve the energy efficiency of the building and assist in reducing carbon emissions.

4.4c Where applicable explain how the bid complements / or aligns to and supports other investments from different funding streams. (Limit 250 words)

Longridge has seen significant residential development in recent years which associated planning obligations. In this regard £1,625,950 in commuted sum contributions has been secured for the provision of off-site affordable housing in Longridge. This contribution can be utilised to part fund the delivery of the specialised accommodation element of the bid.

Additionally, Lancashire County Council as the Highway Authority have secured over £60,000 in commuted sum contributions from the new housing developments for public realm improvements in Longridge. These contributions could be utilised to part fund the public realm improvements element of this bid.

4.4d Please explain how the bid aligns to and supports the Government's expectation that all local road projects will deliver or improve cycling and walking infrastructure and include bus priority measures (unless it can be shown that there is little or no need to do so). Cycling elements of proposals should follow the Government's cycling design guidance which sets out the standards required. (Limit 250 words)

The current nature and heavy vehicle usage of Berry Lane makes it difficult for cyclists to use. The public realm improvements element of the bid will reduce traffic along the highway and will enable the provision of a cycle lane which can be

physically separated from the vehicles to ensure the route is safe for users and attractive.

The changes to the priorities within the highway will allow sufficient width to enable the provision of a cycle way wide enough to cater for all potential users.

Existing community groups within Longridge are keen to support new events within the Town. Later this year the Longridge Long Ride event is proposed commencing at Longridge Civic Hall. Re-prioritising the highway movements as part of the public realm element of the bid with the inclusion of a new cycleway which accords with current Government guidance will assist in the safe delivery of such similar events within Longridge.

PART 5 VALUE FOR MONEY

5.1 Appropriateness of data sources and evidence

See technical note Annex B and Table 1 for further guidance.

All costs and benefits must be compliant or in line with [HMT's Green Book](#), [DfT Transport Analysis Guidance](#) and [MHCLG Appraisal Guidance](#).

5.1a Please use up to date evidence to demonstrate the scale and significance of local problems and issues. (Limit 250 words)

The priorities for Ribble Valley are rehearsed in Section 3 and 4. The latest evidence that provide the rationale for this package bid in the district and Longridge can be summarised as follows:

Changing Demographics

Longridge has grown by 5.6%, or 434 people since 2011 (for the parish area). Since 2011 there has been a fall of 116 in the numbers of the population aged 0-44 and the share of this age group has gone from 53% to 49%.

There has been an increase in the over 65 population of 26%, an increase of 398.

Good performance on a range of economic indicators

Ribble Valley:

- Has highest workplace earnings in (12 Lancashire LAs) and the 2nd highest residence based (2020 Annual Survey on Hours and Earnings);
- Has the 2nd lowest unemployment rate in the North West (39 LAs) (Annual Population Survey);
- Has the highest level of those in employment with NVQ4 plus qualifications (12 Lancashire LAs); and
- Is ranked 282 least deprived out of 317 LAs nationally.

But Productivity lags behind key benchmark areas, using the ONS measure of GVA per filled job, Ribble valley is:

- 12% lower than the England average
- 17% lower than the SE average
- 56% lower than the London average.

Co2 emissions per capita have increased since 2013 (to 2018) (latest data from Department for Business, Energy and Industrial Strategy) by 10%.

5.1b Bids should demonstrate the quality assurance of data analysis and evidence for explaining the scale and significance of local problems and issues. Please demonstrate how any data, surveys and evidence is robust, up to date and unbiased. (Limit 500 words)

Taking the key evidence themes from 5.1a above –

Longridge (using the parish area) has a 2019 population of around 8,215 (the latest Office for National Statistics) estimates.

Longridge has 23% of its total population aged over 65, and this has increased by 26.5% since 2011 (400 people). As well as the increase in the over 65 population, the over 85 cohort in Longridge has increased by 25%.

In the same period, Longridge has less people aged 0-44 (116 in total) and the 16-24 age group has declined by 9.4%, and the 25-44 age group 5.8%.

While there is a good pipeline of wider general housing in the area, unlocking under-occupation of larger houses by smaller household older residents through the provision of specialist over 55 housing, and providing for the recent and expected future growth in older people has the potential to cascade a number of benefits for the area. The extra care housing element is an important anchor for the redevelopment of the Civic Hall and responds to the clear need identified in the recently published Local Plan Strategic Housing and Economic Needs Assessment to increase extra care housing provision across Ribble Valley. The demographic change highlighted above means that Longridge is the right place to seek to meet some of this district wide need.

Addressing both older persons housing, and the wider socio-economic conditions of the town, will make Longridge an attractive place to live and work in the future for the younger population, and make specific provision to a clearly identified need for older person housing, in a form that is proven to bring wider public sector savings.

The mix and range of housing provision, and ensuring communities are balanced in both age a range of characteristics, are key components to underpinning sustainable future growth and prosperity in local areas.

While Ribble Valley as a whole saw significant reductions in Co2 per capita Co2 emissions from 2005 to 2008 (a halving of the per capita rate), since 2008 (to 2018) the per capita Co2 emissions have increased, by 10%.

Addressing clearly established community needs, and replacing inefficient and not fit for purpose community facilities with more modern, flexible and energy efficient buildings is a key way that the Council can show leadership to local residents and businesses, with new and renovated facilities adding to the areas carbon reduction plans.

Addressing issues in the heart of the commercial town centre, currently a heavily trafficked street utilised by large vehicles alongside domestic vehicles, is a way of contributing to the Government's Net Zero and wider environmental ambitions and

represents a key part of our commitment to building back better, with positive outcomes for local residents and businesses. Investment in these improvements will improve the street scene, encourage more walking and cycling, improve air quality and reduce traffic flows and emissions.

Longridge can gain momentum in aiding the Government's levelling up agenda, and making sure that the recovery from Covid impacts has robust foundations.

5.1c Please demonstrate that data and evidence chosen is appropriate to the area of influence of the interventions. (Limit 250 words)

The package bid has three key elements, namely:

- An extra care housing and community provision replacing an inefficient community asset;
- Town centre support and traffic calming, to encourage walking and cycling; and
- The better use of existing community resource linked to a popular park area.

Transport improvements and public realm investments can be small in scale but have major impacts in how resident, business and visitors engage and view an area.

Improving the public realm including high streets, parks and green spaces, can also design out opportunities for crime and anti-social behaviour. While crime levels are not high in the Longridge town centre area, there were still over 500 recorded crimes in both 2019 and 2020.

Perception of place is an important 'pull' factor in investment and business location decisions and can affect a place's capacity to attract talent – especially young people – and retain workers. Many towns already have a strong heritage and sense of place, and benefit from their cultural and civic assets both directly, from tourism and visitor revenue, and indirectly, by inspiring a sense of local pride and community cohesion, making places more attractive to live and work in. This addresses key national policy objectives to promote and improve town centre activity and appearances, promote active travel and improve the physical environment and safety of a key part of Longridge.

5.2 Effectiveness of proposal in addressing problems

5.2a Please provide analysis and evidence to demonstrate how the proposal will address existing or anticipated future problems. Quantifiable impacts should usually be forecasted using a suitable model. (Limit 500 words)

The package will improve access to key public assets, healthy leisure activities and green spaces, and will enhance community facilities.

The three key projects are:

Zone 1 - Specialised Accommodation and Community Hub

There are fit-for-purpose issues that exist with Longridge Civic Hall, which is used as a community centre, gym and nursery.

The 1970s building does not meet the needs of the community today. It is approaching the end of its operational life (a March 2020 valuation indicates a remaining life of 19 years).

Longridge has had significant housing development recently and the population is increasing. There is a need to provide fit for purpose facilities that meet future needs. Lancashire County Council and Ribble Valley Local Plan have also identified a need for extra care accommodation.

The investment will address both needs. The existing civic hall will be demolished and a new mixed-use facility erected. It will deliver:

- A modern community hub with shared hall facility and work hub;
- A 60 unit extra care accommodation unit;
- Public realm improvements to improve connections between the development and the high street; and
- A new bus stop to link the facility to the wider community.

Zone 2 - Activating Towneley Gardens

This zone addresses fit-for-purpose issues that currently exist within public buildings. These are used for community activities including Youth Services.

The site consists of a main building (a former fire station) and ancillary Portacabin type space. The spaces are dated and do not adequately meet the local needs. The ancillary Portacabin is uninviting and has been closed for over a year.

The buildings are located alongside Towneley Gardens, an open space but do not currently link to this space.

The investment will address the changing local needs. It will redevelop and reconfigure the existing buildings, delivering:

- Activated façades facing Towneley Gardens;
- Repurposing the utilisation of existing assets.

It is expected that Youth services would continue to operate on site and that alternative community uses would use the ancillary space. This solution would significantly improve the quality and utilisation of the site, consistent with constraints (namely a residential flat in private ownership).

Zone 3 - Public Realm improvements

This zone addresses accessibility and amenity issues on Berry Lane and Calder Avenue. These are key local areas and support the health and vitality of the High Street.

The investment builds on work funded by the Reopening High Streets Fund that widened pedestrian areas. Building on the successes of that work and addressing community feedback (accessibility constraints and poor visual amenity from the use of temporary water filled barriers to frame parking bays). Specifically, it will deliver:

- Public realm improvements including cycle ways along Berry Lane and Calder Avenue; and
- Improved pedestrian routes and introduction of seating along Calder Ave.

The investment will be highly visible and significantly improve accessibility and visual amenity, including at the junction of Berry Lane and Calder Avenue, which is a key Gateway, and orientation point.

5.2b Please describe the robustness of the forecast assumptions, methodology and model outputs. Key factors to be covered include the quality of the analysis or model (in terms of its accuracy and functionality) (Limit 500 words)

Approach

The package will generate a range of outcomes and impacts across the economy, society and environment. The ultimate impact of the package will be to address the current and future needs of Longridge’s growing population.

This impact framework is developed with reference to government guidance on evaluation and economic impact assessments; in particular HM Treasury.

The analysis considers the direct, indirect and wider impacts of the package. The focus of the analysis is on quantifying direct and indirect impacts in terms of employment and GVA. Wider impacts are assessed qualitatively only.

Key assumptions

The key assumptions underpinning the cost-benefit analysis are set out in the following Table 5.1.

Appraisal parameter	Assumption	Source/Notes
Prices (Year)	2021 – all values discounted to 2021	Starting year
Appraisal period (years)	20	HM Treasury ‘Green Book’ standard appraisal assumption. Whilst it is expected that the benefits of the package will extend beyond this period, it is likely that some reinvestment would be required to secure these future benefits.

Discount rate (%)	3.5%	HM Treasury 'Green Book'
Inflation	2.0%	Assumption based on recent trends
Spatial scale	Ribble Valley	Based on levelling up of the local economy
Leakage:	5%	The majority of benefits will be retained within Ribble Valley. For employment impacts, this is supported by data collated on staffing of similar comparable facilities facility and firms demonstrating an interest in utilisation. For other impacts, this is supported by the nature of the interventions and identification of beneficiaries as those resident in the local community.
Displacement/S substitution:	5%	Displacement effects associated with the benefits that have been monetised are expected to be low. An allowance has been made for the potential for some direct posts to be displaced through alternative project activity.
Economic multiplier:	1.1	The multiplier applied is based on a medium level composite multiplier at the local level – drawing on the English Partnerships Additionality Guide, 3 rd Edition https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/191511/Additionality_Guide_0.pdf Wider benefits - A qualitative analysis of the potential wider impacts has been undertaken; although these benefits are not monetised, they are material considerations in the economic appraisal and additional to the other impacts identified.
Optimism bias	24%	Applied to costs based on 'standard buildings' project type in Supplementary Green Book Guidance on Optimism Bias. The upper band percentage from the guidance range (2% - 24%) has been applied, reflecting the stage of project development with detailed costs to be developed as the package is progressed. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/191507/Optimism_bias.pdf
Sensitivity testing	Costs	Risk and sensitivity analysis has been prepared in accordance with HM Treasury Green Book

Outputs

Table 5.2 shows the profile of benefits across the three zones.

Table 5.2: Package benefits (£m discounted)

Package Zone	Benefits, £m
Zone 1	18.4
Zone 2	0.5
Zone 3	3.5
Total package	22.5

The package is expected to generate benefits from 2021/22 onwards to the end of the appraisal period. The LUF investment will be concluded in 2023/24.

5.3 Economic costs of proposal

5.3a Please explain the economic costs of the bid. Costs should be consistent with the costs in the financial case, but adjusted for the economic case. This should include but not be limited to providing evidence of costs having been adjusted to an appropriate base year and that inflation has been included or taken into account. In addition, please provide detail that cost risks and uncertainty have been considered and adequately quantified. Optimism bias must also be included in the cost estimates in the economic case. (Limit 500 words)

Costs

The economic costs of the package comprise the capital investment to deliver the associated works and maintenance/management costs.

The LUF funding investment requirement for the project is estimated to be approximately £11.3 million (discounted). This is capital only and relates to the period to 2023/24. Table 5.3 outlines the costs.

Table 5.3: Package costs (£m discounted, before OB adj)

Package Zone	Costs, £m				
	2021/22	2022/23	2023/24	2024/25	Total
Zone 1	3.3	3.3	3.2	0.0	9.8
Zone 2	0.3	0.0	0.0	0.0	0.3
Zone 3	1.3	0.0	0.0	0.0	1.3
Total	4.9	3.3	3.2	0.0	11.3

Note – Figures rounded to 1d.p

The base year is 2021 and an inflation allowance of 2% p.a. is included.

Risk and uncertainty

There is a demonstrated, systematic, tendency for project appraisers to be overly optimistic. To redress this tendency the Green Book recommends that adjustments be made to account for this 'optimism bias'.

The proposed package comprises of standard new building construction, building refurbishment and public realm works. It could be expected that this is associated with a relatively lower level of cost risk and uncertainty relative to more complex schemes. However, it is recognised that whilst the estimated costs for the package have been informed by similar comparator works, a full detailed costing exercise will need to be undertaken.

The modelled costs for the BCR are therefore based on an adjusted estimate, applying optimism bias of 12% to projected costs. This factor is applied to costs based on 'standard buildings' project type in Supplementary Green Book Guidance on Optimism Bias. The middle band percentage from the guidance range (2% -

24%) has been applied, reflecting the stage of project development with detailed costs to be developed as the package is progressed.

5.4 Analysis of monetised costs and benefits

5.4a Please describe how the economic benefits have been estimated. These must be categorised according to different impact. Depending on the nature of intervention, there could be land value uplift, air quality benefits, reduce journey times, support economic growth, support employment, or reduce carbon emissions. (Limit 750 words)

An analysis of the monetised benefits has been undertaken for the package, broken down into its three components.

Zone 1 - Specialised Accommodation and Community Hub

Benefits

The investment will:

- Support economic growth – by providing modern infrastructure to support housing and population growth;
- Support employment - through creation of 23 new jobs (gross) and 200 apprenticeship weeks; and
- Generate care efficiency savings – housing with care saves money in Adult Social Care budgets;
- Reduce carbon emissions – through provision of a modern energy efficient building, replacing an inefficient 1970s building. This will deliver substantial reductions in carbon emissions.

Table 5.4: Approach to Benefits, Zone 1

Category	Approach
Support economic growth	Considered as a non-monetised benefit
Support employment	<p>Comparator schemes of a similar scale are used to estimate additional jobs and number of apprenticeship weeks. The value of these jobs is estimated using 2018 average GVA per filled job from Table B3: Nominal (smoothed) GVA (B) per filled job (£); Local Authority District, 2002 – 2018, Sub-regional productivity: labour productivity indices by local authority district - Office for National Statistics (ons.gov.uk)</p> <p>https://www.ons.gov.uk/employmentandlabourmarket/peopleinwork/labourproductivity/datasets/subregionalproductivitylabourproductivityindicesbylocalauthoritydistrict</p> <p>Apprentice weeks are not monetised.</p>
Care efficiency savings	Based on average saving per person to local / national ASC, Source: Evaluating Extra Care – valuing what really matters, Housing LIN Case Study 129 (Lacey and Moody) Dec 2016.

Reduce carbon emissions	<p>Average energy consumption for the type of existing and proposed buildings is based on data from DEC2 - Annual Energy Use and CO2 Emissions of Buildings Assessed in England & Wales by Local Authority – in each Year/Quarter to 31/03/2021.</p> <p>The estimated reduction in carbon achieved is valued using 'Updated short-term traded carbon values used for UK public policy appraisal: 2018' (publishing.service.gov.uk) https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/794186/2018-short-term-traded-carbon-values-for-appraisal-purposes.pdf</p>
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Zone 2 - Activating Towneley Gardens

Benefits

The investment will:

- Support economic growth – by providing modern infrastructure to support housing and population growth;
- Support crime reduction – by providing safe and suitable space for Youth Activities and community groups;
- Reduce carbon emissions – through refurbishment works to the historic building and ancillary space. This will deliver substantial reductions in carbon emissions.

Table 5.5: Approach to Benefits, Zone 2

Category	Approach
Support economic growth	Considered as a non-monetised benefit
Crime reduction	<p>The ukcrimestats website is used to establish the numbers of incidents of crime in categories relevant to the intervention: www.ukcrimestats.com</p> <p>A % reduction in then applied to take into account the impact on the intervention in increasing barriers to criminal activity.</p> <p>This is then valued by applying the average cost of crime from the GMCA cost/ savings database. Figures derived from 'The Economic and Social Costs of Crime, Second Edition'. This estimates the total cost (fiscal, economic and social) of crime. These costs have been disaggregated to identify the breakdown into fiscal, economic and social elements of the cost of crime and the breakdown of the fiscal costs to each agency using the split of expenditure from the same report. Analysis carried out by the GMCA Research Team and assured by the Home Office. The economic cost element has been applied to estimate benefits.</p>

Zone 3 - Public Realm improvements

Benefits

The investment will:

- Support economic growth – by providing modern infrastructure to support the health and vitality of the High Street and businesses;
- Support crime reduction – by providing a well designed and inviting space that encourages increased footfall throughout the day and evening;
- Support land value uplift in the wider area – by improving visual amenity, supporting increased footfall and investment confidence; and
- Reduce carbon emissions & improve air quality – by encouraging walking and cycling as alternatives to vehicle use.

Table 5.6: Approach to Benefits, Zone 3

Category	Approach
Support economic growth	Considered qualitatively only as a non-monetised benefit
Crime reduction	Same approach as detailed in Table 5.5
Land value uplift in the wider area	<p>This zone addresses accessibility and amenity issues on Berry Lane and Calder Avenue. These are key areas of Longridge and support the health and vitality of the High Street.</p> <p>The potential land value uplift within a reasonable geographic scope of the High Street/Town centre has been estimated. This is based on the number of residential and commercial units within 100m, values from the Land Registry and applying % uplift per annum for a 5-year period.</p>
Reduce carbon emissions & Improve air quality	Considered qualitatively only as a non-monetised benefit

Summary of benefits

Table 5.7: Profile of Benefits (£m Discounted)

Zone and Category	Benefit
Zone 1	
Jobs (care accommodation)	16.0
Care efficiencies	2.5
CO2 emissions (civic hall)	0.0
	18.4
Zone 2	
Crime	0.5
CO2 emissions (refurb)	0.0
	0.5
Zone 3	
Crime	0.3
Amenity (wider property value uplift)	3.3
	3.5
Total benefit	22.5

Note – figures rounded to 1.dp

5.4b Please complete Tab A and B on the **appended excel spreadsheet** to demonstrate your:

Tab A - Discounted total costs by funding source (£m)

Tab B – Discounted benefits by category (£m)

5.5 Value for money of proposal

5.5a Please provide a summary of the overall Value for Money of the proposal. This should include reporting of Benefit Cost Ratios. If a Benefit Cost Ratio (BCR) has been estimated there should be a clear explanation of how this is estimated in a methodology note. Benefit Cost Ratios should be calculated in a way that is consistent with [HMT's Green Book](#). For non-transport bids it should be consistent with [MHCLG's appraisal guidance](#). For bids requesting funding for transport projects this should be consistent with [DfT Transport Analysis Guidance](#). (Limit 500 words)

The proposed package offers good value for money with a BCR of 1.8. This reflects the potential for the package to stimulate significant economy activity in the long-term. Impacts will take a number of years to build up and be fully realised.

The estimate is based on the profile of net costs and benefits to Ribble Valley over a 20-year appraisal period, applying the assumptions as outlined in Table 5.1 under the response to Question 5.2b. Optimism bias is included.

The following table shows the BCR for the package as a whole and its 3 constituent parts.

Table 5.8: Net Costs and Benefits (£m discounted)

	Zone 1	Zone 2	Zone 3	Package
Costs (with OB)	11.0	0.3	1.5	12.7
Benefits	18.4	0.5	3.5	22.5
BCR	1.7	1.8	2.4	1.8

Further details of the methodology are provided in the response to Q5.4a.

5.5b Please describe what other non-monetised impacts the bid will have, and provide a summary of how these have been assessed. (Limit 250 words)

Non-monetised benefits

In addition to the monetised benefits in the cost benefit appraisal, the package is expected to generate significant wider economic impacts to the Ribble Valley economy.

These wider benefits represent an economic benefit to society of the proposed intervention.

These wider benefits include:

- Supporting economic growth, inward investment and social cohesion;
- The social benefits of providing suitable accommodation for an aging population; and
- Health gains through encouragement of walking and cycling in the Town Centre and improved air quality achieved through mode switch from vehicles. In addition, there are expected to be health gains associated with opening up frontages to Towneley Gardens open space.

The wider economic benefits of the package therefore have the potential to be highly significant. Although these wider benefits are not monetised within the economic appraisal, they are material considerations in assessing the costs and benefits of the package and hence Value for Money associated with the investment.

5.5c Please provide a summary assessment of risks and uncertainties that could affect the overall Value for Money of the bid. (Limit 250 words)

Risk and uncertainty

The following table provides a summary of the most significant risks identified with the package, along with mitigation measures.

Table 16: Risk assessment

Description	Likelihood	Impact	Mitigation
Lack of commitment from public sector funders	Medium	High	On-going communication with funders
Lack of buy in from local community	Low	Medium	Stakeholder engagement plan, clear identification of benefits to be gained from being part of project
Cost overrun	Low	High	OB has been included in estimates. Further detailed costing work and surveys will be required to manage costs. Tight project management following start.
Delays to delivery	Medium	Medium	The main risk is associated with Zone 1. Pursue planning permission and detailed design as soon as possible to mitigate. Less risk with zones 2 and 3, these can proceed without significant constraints.

5.5d For transport bids, we would expect the [Appraisal Summary Table](#), to be completed to enable a full range of transport impacts to be considered. Other material supporting the assessment of the scheme described in this section should be appended to your bid.

PART 6 DELIVERABILITY

6.1 Financial

See technical note Table 1 for further guidance.

6.1a Please summarise below your financial ask of the LUF, and what if any local and third party contributions have been secured (please note that a minimum local (public or private sector) contribution of 10% of the bid costs is encouraged). Please also note that a contribution will be expected from private sector stakeholders, such as developers, if they stand to benefit from a specific bid (Limit 250 words)

Section 106 contributions have already been secured, with some already receipted, in Longridge from the significant residential development which has occurred. With over £1.6 million in offsite affordable housing contributions and public realm contributions this equates to over 10% of the requested bid costs.

6.1b Please also complete Tabs C and D in the **appended excel spreadsheet**, setting out details of the costs and spend profile at the project and bid level in the format requested within the excel sheet. The funding detail should be as accurate as possible as it will form the basis for funding agreements. Please note that we would expect all funding provided from the Fund to be spent by 31 March 2024, and, exceptionally, into 2024-25 for larger schemes.

Excel spreadsheet is attached

6.1c Please confirm if the bid will be part funded through other third-party funding (public or private sector). If so, please include evidence (i.e. letters, contractual commitments) to show how any third-party contributions are being secured, the level of commitment and when they will become available. The UKG may accept the provision of land from third parties as part of the local contribution towards scheme costs. Where relevant, bidders should provide evidence in the form of an attached letter from an independent valuer to verify the true market value of the land.

Yes

No

6.1d Please explain what if any funding gaps there are, or what further work needs to be done to secure third party funding contributions. (Limit 250 words)

The delivery of an extra care scheme will involve detailed discussion with Lancashire County Council, in its duty to deliver housing with care and support needs, along with Homes England. To date there has been insufficient funding to deliver a scheme of this nature and the market has not delivered and as such discussions with Homes England have not yet been engaged from a funding perspective.

A successful levelling up bid will enable discussions to develop and identify the level of funding which could be secured from this agency for this scheme. The bid envisages a contribution of £1 million from Homes England which is a conservative estimate based on the level of contributions provided to other similar schemes in Lancashire.

6.1e Please list any other funding applications you have made for this scheme or variants thereof and the outcome of these applications, including any reasons for rejection. (Limit 250 words)

No funding applications have been submitted yet however part funding for the extra care scheme will be sought from Homes England.

6.1f Please provide information on margins and contingencies that have been allowed for and the rationale behind them. (Limit 250 words)

- A contractors margin of 5% for the construction work
- A 'profit' figure of (10%) has been allowed for to cover unforeseen expenditure and material inflation
- The contract will be let on an 'all risk' basis working with a preferred contractor whilst abiding by our procurement rules
- A contingency pot of 5% will be attributed to each element of the works to cover on-site eventualities.
- A retention figure will be agreed with the main contractor to cover the defects period as well as any other statutory responsibilities that may fall to them under the build agreement.
- Liquidated and ascertained damages

6.1g Please set out below, what the main financial risks are and how they will be mitigated, including how cost overruns will be dealt with and shared between non-UKG funding partners. (you should cross refer to the Risk Register). (Limit 500 words)

The project will be broken down into stages with payments made upon application by the contractor, RVBC will appoint an experienced employers agent to act on our behalf ensuring that we as the employer are paying for work that has been carried out at the appropriate times.

Payment applications tied to the all-risk contract will ensure that all elements of risk have been identified and costed accordingly, the payment on application will ensure that works are appropriately signed off by a professional prior to payments being released.

6.2 Commercial

See technical note Section 4 and Table 1 for further guidance.

6.2a Please summarise your commercial structure, risk allocation and procurement strategy which sets out the rationale for the strategy selected and other options considered and discounted. The procurement route should also be set out with an explanation as to why it is appropriate for a bid of the scale and nature submitted.

Please note - all procurements must be made in accordance with all relevant legal requirements. Applicants must describe their approach to ensuring full compliance in order to discharge their legal duties. (Limit 500 words)

RVBC as land/asset owner and employer

- Employers Agent
 - o Main contractor (TBA)

The contract will be let on an all-risk basis through a competitive tender process, firms with relevant experience, turnover and appetite will be invited to tender in a two-stage format with the two winners moving to a final round, all agreed risk items will be included and costed appropriately by both experienced contractors before signing with one.

This way ensures commercial efficiencies as well as allowing multiple firms to contribute to the risk register that the eventual contractor will be working to.

6.3 Management

See technical note Section 4 and Table 1 for further guidance

Delivery Plan: Places are asked to submit a delivery plan which demonstrates:

- Clear milestones, key dependencies and interfaces, resource requirements, task durations and contingency.
- An understanding of the roles and responsibilities, skills, capability, or capacity needed.
- Arrangements for managing any delivery partners and the plan for benefits realisation.
- Engagement of developers/ occupiers (where needed)
- The strategy for managing stakeholders and considering their interests and influences.
- Confirmation of any powers or consents needed, and statutory approvals eg Planning permission and details of information of ownership or agreements of land/ assets needed to deliver the bid with evidence
- Please also list any powers / consents etc needed/ obtained, details of date acquired, challenge period (if applicable) and date of expiry of powers and conditions attached to them.

6.3a Please summarise the delivery plan, with reference to the above (Limit 500 words)

Task Name	Duration	Start	Finish
Application	4 wks	Fri 18/06/21	Thu 15/07/21
Technical Design	85 days	Fri 16/07/21	Thu 11/11/21
Detailed Design Procured	2 wks	Fri 16/07/21	Thu 29/07/21
Detailed Engineering Design	2 wks	Fri 30/07/21	Thu 12/08/21
Planning Permission	13 wks	Fri 13/08/21	Thu 11/11/21
Tender Process	55 days	Fri 13/08/21	Thu 28/10/21
Stage One Tender	4 wks	Fri 13/08/21	Thu 09/09/21
Stage One Review	1 wk	Fri 10/09/21	Thu 16/09/21
Stage Two Tender	4 wks	Fri 17/09/21	Thu 14/10/21
Stage Two Review	1 wk	Fri 15/10/21	Thu 21/10/21
Contract Negotiation and Award	1 wk	Fri 22/10/21	Thu 28/10/21
Construction Works for Extra Care	200 days	Fri 12/11/21	Thu 18/08/22
Demolition	10 days	Fri 12/11/21	Thu 25/11/21
Substructure Works	8 wks	Fri 26/11/21	Thu 20/01/22
Superstructure Works	24 wks	Fri 21/01/22	Thu 07/07/22
Internal fit out	20 wks	Fri 04/03/22	Thu 21/07/22
Street works / Public Realm	4 wks	Fri 04/02/22	Thu 03/03/22
Finishing	4 wks	Fri 22/07/22	Thu 18/08/22
Practical completion	0 days	Thu 18/08/22	Thu 18/08/22
Defects Period	24 mons	Fri 19/08/22	Thu 20/06/24

6.3b Has a delivery plan been appended to your bid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.3c Can you demonstrate ability to begin delivery on the ground in 2021-22?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<p>6.3e Risk Management: Places are asked to set out a detailed risk assessment which sets out (word limit 500 words not including the risk register):</p> <ul style="list-style-type: none"> • the barriers and level of risk to the delivery of your bid • appropriate and effective arrangements for managing and mitigating these risk • a clear understanding on roles / responsibilities for risk 	
RIBA stages for payment release until construction start.	

Payment on application for the agreed work stages approved by an experienced Employees Agent.

Retention monies to be held until 2 years after PC unless otherwise agreed.

*Existing users of the building to be programme managed so that all elements remain useable where possible.

6.3f Has a risk register been appended to your bid? Yes
 No

6.3g Please evidence your track record and past experience of delivering schemes of a similar scale and type (Limit 250 words)

Ribble Valley have a track record of delivering multi-million pound projects on time and within budget. This is despite being the smallest district council in Lancashire, we are committed to providing high quality facilities for the benefit of our residents. One recent example of such delivery is:

Edisford Sports Complex Project

The Council made a decision to invest £1.4m into the construction of a sports facility comprising artificial pitches, tennis courts, a community room, toilet block, footpaths, drainage and lighting. There is an identified need for such provision within the Borough and rather than waiting for the market to deliver this facility the Council moved forward quickly and effectively. This work was designed and project managed in-house by Council officers.

The work started on site in May 2019 after a 6-month design and tender process. Partial completion was achieved by 23rd September allowing the football pitches to open and the total project was completed in December 2019.

The project was completed on time and within budget.

6.3h Assurance: We will require Chief Financial Officer confirmation that adequate assurance systems are in place.

For larger transport projects (between £20m - £50m) please provide evidence of an integrated assurance and approval plan. This should include details around planned health checks or gateway reviews. (Limit 250 words)

- RIBA Stages
- Employees Agent / Project Manager
- Collateral warranties
- Warrantied work from reputable contractor
- Work history of deliverability.

6.4 Monitoring and Evaluation

See technical note Section 4 and Table 1 for further guidance.

6.4a Monitoring and Evaluation Plan: Please set out proportionate plans for M&E which should include (1000 word limit):

- Bid level M&E objectives and research questions
- Outline of bid level M&E approach
- Overview of key metrics for M&E (covering inputs, outputs, outcomes and impacts), informed by bid objectives and Theory of Change. Please complete Tabs E and F on the **appended excel spreadsheet**
- Resourcing and governance arrangements for bid level M&E

The objectives of the bid are to improve infrastructure to reduce carbon emissions, improve air quality, reduce congestion, support economic growth and upgrade dated infrastructure.

The intention is for a Senior Responsible Officer to oversee the project from receipt of confirmation of funding to completion with post-completion monitoring to understand how the outcomes have been realised. This will result in assurances that all the Councils policies and procedures are adhered to particularly in respect of procurement and financial regulations.

Key Metrics

The inputs will be as follows:

1. Transport Interventions
2. Regeneration and town centre investment

The outputs will be as follows:

1. Demolition of the existing Civic Hall and construction of a new community facility with specialised accommodation
2. Refurbishment of the Towneley Building with integration into Towneley Gardens
3. Public Realm improvements

The outcomes will be as follows:

1. Reduced road traffic flows for road schemes
2. Improved pedestrian / cycle schemes
3. Local economic benefits
4. Reduced transport carbon emissions
5. Improved air quality
6. Enhanced townscape that is more attractive and more accessible to residents, businesses and visitors

The impacts will be improved facilities for the residents and visitors to Longridge, the creation of a sense of place, increased visitors to Longridge with associated spend and a less trafficked safer highway for the users of the Town.

The Director of Economic Development and Planning will have overall responsibility for the project with the assistance from the Economic Development Team. Any decisions will be taken to Economic Development Committee for

Member approval and referred to Policy and Finance Committee for any monetary decisions.

An employee's agent will be contracted as part of the project to interface between the Local Authority and the contractors and oversee the delivery of the project on time.

PART 7 DECLARATIONS

7.1 Senior Responsible Owner Declaration

As Senior Responsible Owner for Levelling Up Longridge I hereby submit this request for approval to UKG on behalf of Ribble Valley Council and confirm that I have the necessary authority to do so.

I confirm that Ribble Valley Council will have all the necessary statutory powers and other relevant consents in place to ensure the planned timescales in the application can be realised.

Name: Nicola Hopkins

Signed:



7.2 Chief Finance Officer Declaration

As Chief Finance Officer for Ribble Valley Council I declare that the scheme cost estimates quoted in this bid are accurate to the best of my knowledge and that Ribble Valley Council

- has allocated sufficient budget to deliver this scheme on the basis of its proposed funding contribution
- accepts responsibility for meeting any costs over and above the UKG contribution requested, including potential cost overruns and the underwriting of any funding contributions expected from third parties
- accepts responsibility for meeting any ongoing revenue requirements in relation to the scheme
- accepts that no further increase in UKG funding will be considered beyond the maximum contribution requested and that no UKG funding will be provided after 2024-25
- confirm that the authority commits to ensure successful bids will deliver value for money or best value.
- confirms that the authority has the necessary governance / assurance arrangements in place and that all legal and other statutory obligations and consents will be adhered to.

Name: Jane Pearson

Signed:



7.3 Data Protection

Please note that the The Ministry of Housing, Communities and Local Government (MHCLG) is a data controller for all Levelling Up Fund related personal data collected with the relevant forms submitted to MHCLG, and the control and processing of Personal Data.

The Department, and its contractors where relevant, may process the Personal Data that it collects from you, and use the information provided as part of the application to the Department for funding from the Levelling Up Fund, as well as in accordance with its privacy policies. For the purposes of assessing your bid the Department may need to share your Personal Data with other Government departments and departments in the Devolved Administrations and by submitting this form you are agreeing to your Personal Data being used in this way.

Any information you provide will be kept securely and destroyed within 7 years of the application process completing.

You can find more information about how the Department deals with your data [here](#).

Annex A - Project One Summary (only required for a package bid)

Project 1	
A1. Project Name	
Specialised accommodation and Community Hub	
A2. Strategic Linkage to bid: Please enter a brief explanation of how this project links strategically to the overall bid. (in no more than 100 words)	
<p>Longridge Civic Hall is an important facility for the community of Longridge however its location is somewhat 'divorced' from the main heart of the Town. the building is very dated now and in need of significant repair and maintenance. Additionally, the layout of the building does not lend itself to providing for all groups in the community in need of accommodation.</p> <p>The scheme proposes the erection of a new purpose built, multi-functional community facility. The scheme also includes the provision of specialised accommodation to create a community within the wider community.</p> <p>Public realm improvements form part of the proposals along Calder Avenue to form better connections between the development and the high street.</p>	
A3. Geographical area: Please provide a short description of the area covered by the bid (<u>in no more than 100 words</u>)	
<p>Longridge is a market town located within the Borough of Ribble Valley. The town is on the edge of the ancient Forest of Bowland, which was designated as an Area of Outstanding Natural Beauty (AONB) in 1964.</p> <p>The existing Civic Hall building is approximately 740 square metres located on a site of approximately 1.39 acres. The Civic Hall site is accessed via the main retail high street within Longridge down a predominantly residential street, approximately 170m from the main high street, Berry Lane. The Civic Hall is surrounded by residential properties.</p>	
A4. OS Grid Reference	SD 60404 37531
A5. Postcode	PR3 3HT
A6. For Counties, Greater London Authority and Combined Authorities/Mayoral Combined Authorities, please provide details of the district council or unitary authority where the bid is located (or predominantly located)	Ribble Valley Borough Council
A7. Please append a map showing the location (and where applicable the route) of the proposed scheme, existing	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

transport infrastructure and other points of particular interest to the bid e.g. development sites, areas of existing employment, constraints etc.	Please see attached Strategic Overview
A8. Project theme Please select the project theme	<input type="checkbox"/> Transport investment <input checked="" type="checkbox"/> Regeneration and town centre investment <input type="checkbox"/> Cultural investment
A9. Value of capital grant being requested for this project (£):	£7.2 million
A10. Value of match funding and sources (£):	£1.6million- Section 106 Contributions
<p>A11. Value for Money</p> <p>This section should set out the full range of impacts – both beneficial and adverse – of the project. Where possible, impacts should be described, quantified and also reported in monetary terms. However there may be some impacts where only a qualitative assessment is possible due to limitations in the available analysis. There should be a clear and detailed explanation of how all impacts reported have been identified, considered and analysed. When deciding what are the most significant impacts to consider, bidders should consider what impacts and outcomes the project is intended to achieve, taking into account the strategic case, but should also consider if there are other possible significant positive or negative impacts, to the economy, people, or environment (Limit 250 word</p>	
<p>Zone 1 - Specialised Accommodation and Community Hub</p> <p><u>Benefits</u></p> <p>The investment will:</p> <ul style="list-style-type: none"> • Support economic growth – by providing modern infrastructure to support housing and population growth; • Support employment - through creation of 23 new jobs (gross) and 200 apprenticeship weeks; and • Generate care efficiency savings – housing with care saves money in Adult Social Care budgets; • Reduce carbon emissions – through provision of a modern energy efficient building, replacing an inefficient 1970s building. This will deliver substantial reductions in carbon emissions. 	
<p>A12. It will be generally expected that an overall Benefit Cost Ratio and Value for Money Assessment will be reported in applications. If this is not possible, then the application should include a clear explanation of why not.</p>	
<p>An overall BCR and VFM assessment is provided.</p>	
A13. Where available, please provide the BCR for this project	1.7

<p>A14. Does your proposal deliver strong non-monetised benefits? Please set out what these are and evidence them.</p>	<p>Yes, it will support economic growth more broadly by providing modern infrastructure to support housing and population growth.</p> <p>It is also expected that it will deliver:</p> <ul style="list-style-type: none"> • 200 apprenticeship weeks opportunities; • Support for co-working and business start-ups through provision of a work hub <p>This project brings robust non monetised benefits under a broad regeneration and town centre heading, proposing to upgrade an out of date and inefficient community asset with a modern, energy efficient replacement which will incorporate a modern community space and work hub, (scope and scale to be worked up further), an on-site extra care housing development and public realm improvements.</p> <p>This investment will secure a modern and safe piece of community infrastructure, and provide much needed extra housing for an increasingly older local population. The public realm contributions will aid the wider package approach to safer walking and cycling, and reducing congestion.</p>
<p>A15. Deliverability Deliverability is one of the key criteria for this Fund and as such any bid should set out any necessary statutory procedures that are needed before it can be constructed.</p>	
<p>Planning permission will need to be secured to enable this element of the project to proceed. The design and build element of the project will need to go out for tender in accordance with the Council's procurement procedures.</p>	
<p>A16. The Bid – demonstrating investment or ability to begin delivery on the ground in 2021-22</p> <p>As stated in the prospectus UKG seeks for the first round of the funding that priority will be given to bids that can demonstrate investment and ability to deliver on the ground in 2021-22</p>	

A17. Does this project includes plans for some LUF expenditure in 2021-22?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
A18. Could this project be delivered as a standalone project or do it require to be part of the overall bid?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
A19. Please provide evidence	The Council own the site and subject to receipt of levelling up funding could commence work on the project this financial year
A20. Can you demonstrate ability to deliver on the ground in 2021-22.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
A21. Please provide evidence	The necessary procurement procedures and permissions will need to be obtained however this could commence this financial year.
Statutory Powers and Consents	
A22. Please list separately each power / consents etc obtained, details of date acquired, challenge period (if applicable) and date of expiry of powers and conditions attached to them. Any key dates should be referenced in your project plan.	
A23. Please list separately any <u>outstanding</u> statutory powers / consents etc, including the timetable for obtaining them.	Planning permission Building Regulation Approval

Annex B - Project Two description and funding profile (only required for package bid)

Project 2	
B1. Project Name	Activating Towneley Gardens
B2. Strategic Linkage to bid: Please enter a brief explanation of how this project links strategically to the overall bid. (in no more than 100 words)	
This element of the bid seeks to refurbish the council owned properties facing onto Towneley Gardens to activate the park. Looking at bring new activity into the gardens and using it as an extension to the high street	
B3. Geographical area: Please provide a short description of the area covered by the bid (<u>in no more than 100 words</u>)	
Towneley Gardens is an important area of greenspace within the centre of the Town adjacent to an existing youth centre and over-60s club. Access is achieved via Berry Lane and via various footpath links. Towneley Building is a prominent and attractive stone-built building on the main high street through Longridge. The building formally housed the fire station and now houses Lancashire County Council Youth services, an independent residential flat and space used by the over-60s club. At the rear of the building a single storey extension was added several years ago. This extension does not respect the character of the building and detracts from the visual qualities of the area.	
B4. OS Grid Reference	SD 60324 37496
B5. Postcode	PR3 3JP
B6. For Counties, Greater London Authority and Combined Authorities/Mayoral Combined Authorities, please provide details of the district council or unitary authority where the bid is located (or predominantly located)	Ribble Valley Borough Council
B7. Please append a map showing the location (and where applicable the route) of the proposed scheme, existing transport infrastructure and other points of particular interest to the bid e.g. development sites, areas of existing employment, constraints etc.	
B8. Project theme Please select the project theme	<input type="checkbox"/> Transport investment <input checked="" type="checkbox"/> Regeneration and town centre investment <input type="checkbox"/> Cultural investment
B9. Value of capital grant being requested for this project (£):	£300,000

B10. Value of match funding and sources (£):	N/A
<p>B11. Value for Money</p> <p>This section should set out the full range of impacts – both beneficial and adverse – of the project. Where possible, impacts should be described, quantified and also reported in monetary terms. However there may be some impacts where only a qualitative assessment is possible due to limitations in the available analysis. There should be a clear and detailed explanation of how all impacts reported have been identified, considered and analysed. When deciding what are the most significant impacts to consider, bidders should consider what impacts and outcomes the project is intended to achieve, taking into account the strategic case, but should also consider if there are other possible significant positive or negative impacts, to the economy, people, or environment</p> <p>Zone 2 - Activating Towneley Gardens</p> <p>The investment will:</p> <ul style="list-style-type: none"> • Support economic growth – by providing modern infrastructure to support housing and population growth; • Support crime reduction – by providing safe and suitable space for Youth Activities and community groups; • Reduce carbon emissions – through refurbishment works to the historic building and ancillary space. This will deliver substantial reductions in carbon emissions. 	
<p>B12. It will be generally expected that an overall Benefit Cost Ratio and Value for Money Assessment will be reported in applications. If this is not possible, then the application should include a clear explanation of why not.</p> <p>An overall BCR and VFM assessment is provided.</p>	
B13. Where available, please provide the BCR for this project	1.8
B14. Does your proposal deliver strong non-monetised benefits? Please set out what these are and evidence them.	<p>Yes, it will support economic growth more broadly by providing modern infrastructure to support housing and population growth.</p> <p>By reimaging and renovating tired and not fit for purpose existing facilities that host socially important community groups, a youth group and over 60s club, this investment will improve the area's wider drive to regeneration and town centre improvements.</p> <p>By upgrading eyesore buildings and dated infrastructure, the investment will contribute to the important social role that the youth club delivers in the area.</p>

	<p>By orientating the building to link in better to the adjoining gardens, there will be tangible benefits in recreation, safety, and it is expected patronage of the renovated spaces will increase, increasing the important preventative benefits that youth clubs have been proven to deliver. This project will enable key services to be more accessible for residents, and there will be wider energy efficiency gains.</p>
<p>B15. Deliverability Deliverability is one of the key criteria for this Fund and as such any bid should set out any necessary statutory procedures that are needed before it can be constructed.</p>	
<p>Ribble Valley Council own the building and are in discussions with the over-60s club in respect of their part of the building they lease. The building could be refurbished within this financial year as the building is in our control.</p>	
<p>B16. The Bid – demonstrating investment or ability to begin delivery on the ground in 2021-22</p> <p>As stated in the prospectus UKG seeks for the first round of the funding that priority will be given to bids that can demonstrate investment and ability to deliver on the ground in 2021-22</p>	
<p>This element of the bid is relatively minor however could be progressed quickly to provide much needed community space within the heart of the Town</p>	
<p>B17. Does this project includes plans for some LUF expenditure in 2021-22?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>B18. Could this project be delivered as a standalone project or do it require to be part of the overall bid?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>B19. Please provide evidence</p>	<p>Whilst the three elements of the bid are intrinsically linked each element could be done independently of the others.</p>
<p>B20. Can you demonstrate ability to deliver on the ground in 2021-22.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

B21. Please provide evidence	The building is within Council ownership and is currently not in use due to the pandemic. This is an opportune time to undertake refurbishments.
Statutory Powers and Consents	
B22. Please list separately each power / consents etc obtained, details of date acquired, challenge period (if applicable) and date of expiry of powers and conditions attached to them. Any key dates should be referenced in your project plan.	
B23. Please list separately any <u>outstanding</u> statutory powers / consents etc, including the timetable for obtaining them.	Building Regulations

Annex C – Project Three- description and funding profile (only required for package bid)

Project 3	
C1. Project Name	Public Realm Improvements
C2. Strategic Linkage to bid: Please enter a brief explanation of how this project links strategically to the overall bid. (in no more than 100 words)	
Projects 1 and 2 see the development of two key sites. Project three seeks to link these together through public realm improvements. The public realm improvements will also create a sense of place which is unique to Longridge.	
C3. Geographical area: Please provide a short description of the area covered by the bid (<u>in no more than 100 words</u>)	
Berry Lane is the main retail high street through the centre of Longridge which provides vehicle and pedestrian access to all of the key facilities within the Town. Calder Avenue links with Berry Lane and provides vehicular and pedestrian access to the Civic Hall site.	
C4. OS Grid Reference	SD 60399 37423 and SD 60409 37559
C5. Postcode	PR3 3NH
C6. For Counties, Greater London Authority and Combined Authorities/Mayoral Combined Authorities, please provide details of the district council or unitary authority where the bid is located (or predominantly located)	Ribble Valley Borough Council
C7. Please append a map showing the location (and where applicable the route) of the proposed scheme, existing transport infrastructure and other points of particular interest to the bid e.g. development sites, areas of existing employment, constraints etc.	
C8. Project theme Please select the project theme	<input checked="" type="checkbox"/> Transport investment <input type="checkbox"/> Regeneration and town centre investment <input type="checkbox"/> Cultural investment
C9. Value of capital grant being requested for this project (£):	£1.3 million
C10. Value of match funding and sources (£):	£60,000
C11. Value for Money	

This section should set out the full range of impacts – both beneficial and adverse – of the project. Where possible, impacts should be described, quantified and also reported in monetary terms. However there may be some impacts where only a qualitative assessment is possible due to limitations in the available analysis. There should be a clear and detailed explanation of how all impacts reported have been identified, considered and analysed. When deciding what are the most significant impacts to consider, bidders should consider what impacts and outcomes the project is intended to achieve, taking into account the strategic case, but should also consider if there are other possible significant positive or negative impacts, to the economy, people, or environment

Zone 3 - Public Realm improvements

Benefits

The investment will:

- Support economic growth – by providing modern infrastructure to support the health and vitality of the High Street and businesses;
- Support crime reduction – by providing a well designed and inviting space that encourages increased footfall throughout the day and evening;
- Support land value uplift in the wider area – by improving visual amenity, supporting increased footfall and investment confidence; and
- Reduce carbon emissions & improve air quality – by encouraging walking and cycling as alternatives to vehicle use.

C12. It will be generally expected that an overall Benefit Cost Ratio and Value for Money Assessment will be reported in applications. If this is not possible, then the application should include a clear explanation of why not.

An overall BCR and VFM assessment is provided.

C13. Where available, please provide the BCR for this project

2.4

C14. Does your proposal deliver strong non-monetised benefits? Please set out what these are and evidence them.

Yes, the investment will support economic growth more broadly by providing modern infrastructure to support the health and vitality of the High Street and businesses.

The investment will bring key improvements to the street scene, and overall ambience of the town centre, providing a key link from the new community hub and town centre. There are key safety, air quality and journey time opportunities when the final designs are finalised.

There will be improvements in public services and safer community spaces

	<p>into town and city centres.</p> <p>This project will enable key services to be more accessible for residents with overall increased footfall in town and city centres, and social value to local communities.</p> <p>It is also expected to improve air quality – by encouraging walking and cycling as alternatives to vehicle use.</p>
<p>C15. Deliverability Deliverability is one of the key criteria for this Fund and as such any bid should set out any necessary statutory procedures that are needed before it can be constructed.</p>	
<p>This element of the project looks at public realm improvements along the whole length of the main high street and expands on the interventions undertaken as part of the Reopening the High Street work. Acknowledging the complexities of changing traffic priorities along the whole stretch this bid seeks funding for part of the public realm (phase 3 of the proposed strategy document). Interventions were implemented as part of the reopening the high street scheme which secured the necessary TRO from Lancashire County Council (LCC) as the Highway Authority. Discussions with LCC have confirmed the costs involved.</p> <p>The public realm improvements to Calder Avenue (phase 2 of the proposed strategy document) will be linked to the redevelopment of the Civic Hall site (Project 1).</p>	
<p>C16. The Bid – demonstrating investment or ability to begin delivery on the ground in 2021-22</p> <p>As stated in the prospectus UKG seeks for the first round of the funding that priority will be given to bids that can demonstrate investment and ability to deliver on the ground in 2021-22</p>	
<p>C17. Does this project includes plans for some LUF expenditure in 2021-22?</p>	<p><input checked="" type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>C18. Could this project be delivered as a standalone project or do it require to be part of the overall bid?</p>	<p><input type="checkbox"/> Yes</p> <p><input checked="" type="checkbox"/> No</p>
<p>C19. Please provide evidence</p>	<p>The public realm improvements are linked to the first 2 projects although phase 3 of the proposed public realm improvements could be delivered in isolation.</p>

C20. Can you demonstrate ability to deliver on the ground in 2021-22.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
C21. Please provide evidence	LCC have been informed of our proposed bid and provided costings which include the whole scheme delivery cost and would include and project delivery/ detailed design/ supervision and intrinsic elements such as TROs etc. Subject to capacity at LCC one phase of the scheme could be delivered this year.
Statutory Powers and Consents	
C22. Please list separately each power / consents etc obtained, details of date acquired, challenge period (if applicable) and date of expiry of powers and conditions attached to them. Any key dates should be referenced in your project plan.	
C23. Please list separately any <u>outstanding</u> statutory powers / consents etc, including the timetable for obtaining them.	Traffic Regulation Orders

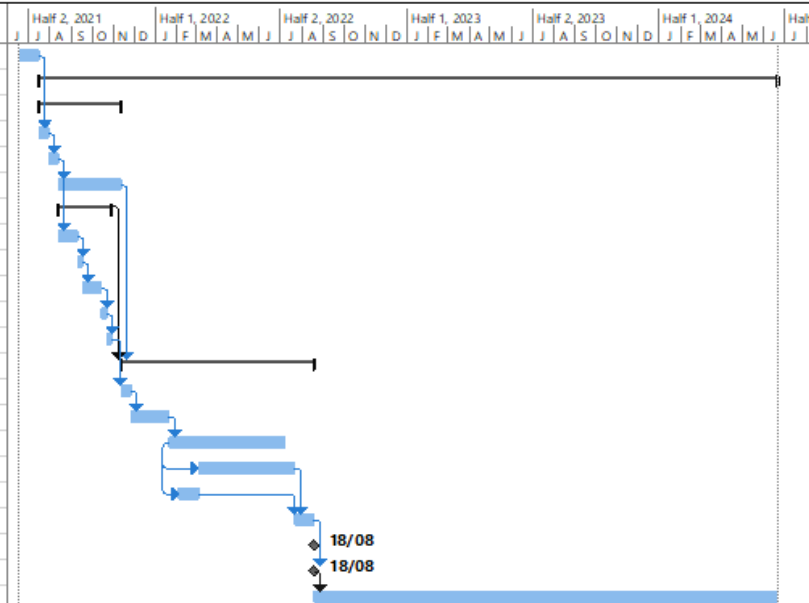
ANNEX D - Check List Great Britain Local Authorities

Questions	Y/N	Comments
4.1a Member of Parliament support		
MPs have the option of providing formal written support for one bid which they see as a priority. Have you appended a letter from the MP to support this case?	Y	
Part 4.2 Stakeholder Engagement and Support		
Where the bidding local authority does not have responsibility for the delivery of projects, have you appended a letter from the responsible authority or body confirming their support?	Y	
Part 4.3 The Case for Investment		
For Transport Bids: Have you provided an Option Assessment Report (OAR)	N/A	
Part 6.1 Financial		
Have you appended copies of confirmed match funding?	Y	
The UKG may accept the provision of land from third parties as part of the local contribution towards scheme costs. Please provide evidence in the form of a letter from an independent valuer to verify the true market value of the land. Have you appended a letter to support this case?	Y	
Part 6.3 Management		
Has a delivery plan been appended to your bid?	Y	
Has a letter relating to land acquisition been appended?	n/a	
Have you attached a copy of your Risk Register?	Y	
Annex A-C - Project description Summary (only required for package bid)		
Have you appended a map showing the location (and where applicable the route) of the proposed scheme, existing transport infrastructure and other points of particular interest to the bid e.g. development sites, areas of existing employment, constraints etc.	Y	

Annex E Checklist for Northern Ireland Bidding Entities

Questions	Y/N	Comments
Part 1 Gateway Criteria		
You have attached two years of audited accounts		
You have provided evidence of the delivery team having experience of delivering two capital projects of similar size and in the last five years		
Part 4.2 Stakeholder Engagement and Support		
For transport bids, have you appended a letter of support from the relevant district council	N/A	
Part 6.1 Financial		
Have you appended copies of confirmed match funding	Y	
The UKG may accept the provision of land from third parties as part of the local contribution towards scheme costs. Please provide evidence in the form of a letter from an independent valuer to verify the true market value of the land.	Y	
Part 6.3 Management		
Has a delivery plan been appended to your bid?	Y	
Has a letter relating to land acquisition been appended?	N/A	
Have you attached a copy of your Risk Register?	Y	
Annex A-C - Project description Summary (only required for package bid)		
Have you appended a map showing the location (and where applicable the route) of the proposed scheme, existing transport infrastructure and other points of particular interest to the bid e.g. development sites, areas of existing employment, constraints etc.	Y	

D	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	Half 2, 2021	Half 1, 2022	Half 2, 2022	Half 1, 2023	Half 2, 2023	Half 1, 2024	Half
								J	J	J	J	J	J	J
1		Application Submission	4 wks	Fri 18/06/21	Thu 15/07/21									
2		Phase 1	765 days	Fri 16/07/21	Thu 20/06/24									
3		Technical Design	85 days	Fri 16/07/21	Thu 11/11/21									
4		Detailed Design Procured	2 wks	Fri 16/07/21	Thu 29/07/21	1								
5		Detailed Engineering Design	2 wks	Fri 30/07/21	Thu 12/08/21	4								
6		Planning Permission	13 wks	Fri 13/08/21	Thu 11/11/21	5								
7		Tender Process	55 days	Fri 13/08/21	Thu 28/10/21									
8		Stage One Tender	4 wks	Fri 13/08/21	Thu 09/09/21	5								
9		Stage One Review	1 wk	Fri 10/09/21	Thu 16/09/21	8								
10		Stage Two Tender	4 wks	Fri 17/09/21	Thu 14/10/21	9								
11		Stage Two Review	1 wk	Fri 15/10/21	Thu 21/10/21	10								
12		Contract Negotiation and Award	1 wk	Fri 22/10/21	Thu 28/10/21	11								
13		Construction Works for Extra Care	200 days	Fri 12/11/21	Thu 18/08/22	6,7	6							
14		Demolition	10 days	Fri 12/11/21	Thu 25/11/21	12								
15		Substructure Works	8 wks	Fri 26/11/21	Thu 20/01/22	14								
16		Superstructure Works	24 wks	Fri 21/01/22	Thu 07/07/22	15								
17		Internal fit out	20 wks	Fri 04/03/22	Thu 21/07/22	16SS+6 wks								
18		Street works / Public Realm	4 wks	Fri 04/02/22	Thu 03/03/22	16SS+2 wks								
19		Finishing	4 wks	Fri 22/07/22	Thu 18/08/22	18,17								
20		<New Summary Task>	0 days	Thu 18/08/2	Thu 18/08/22									
21		Practical completion	0 days	Thu 18/08/2	Thu 18/08/22	19								
22		Defects Period	24 mons	Fri 19/08/22	Thu 20/06/24	21								



Project: Project1 Date: Thu 17/06/21	Task	Project Summary	Manual Task	Start-only	Deadline	Progress
	Split	Inactive Task	Duration-only	Finish-only	Manual Progress	Progress
	Milestone	Inactive Milestone	Manual Summary Rollup	External Tasks	Manual Progress	Progress
	Summary	Inactive Summary	Manual Summary	External Milestone	Manual Progress	Progress

