

Revenues Section Ribble Valley Borough Council Church Walk, Clitheroe BB7 2RA Tel: 01200 425111 Email: ctax@ribblevalley.gov.uk

## Joint Liability Credit Balance

Names of Council Tax Payers	
Council Tax Account Reference	
Property to which credit relates	
Amount of Credit	£

To refund the credit **or** transfer the amount to another council tax account (if still in the Ribble Valley area), we need authorisation from both parties.

## REFUND

BANK ACCOUNT		BUILDING SOCIETY ACCOUNT	
Name of Account Holder		Name of Account Holder	
Sort code		Sort Code	
Account Number		Account Number	
		Roll Number	

## TRANSFER

Transfer credit to council tax account number	
Address of property concerned	

## Declaration

I confirm that the refund refers to money paid by me and I undertake to repay any money claimed in error.

Signature(s)	1)	2)
Print name(s)		
Date:		
Contact telephone number:		
Email address:		