



Ribble Valley
Borough Council
www.ribblevalley.gov.uk

LICENSING ACT 2003

Ribble Valley Borough Council, as the relevant licensing authority, hereby **GIVE NOTICE** that it has received an application for the **VARIATION** of Premises Licence **PRE(A)0181**:

Applicant:	West Bradford Village Hall Committee
Premises Details:	West Bradford Village Hall, Grindleton Road, West Bradford, Clitheroe BB7 4QH
Nature of Proposed Variation:	<ol style="list-style-type: none">1. To amend the supply of alcohol for consumption on and off the premises:<ul style="list-style-type: none">▪ Monday to Sunday: 0800hrs to 0100hrs2. To amend the provision of Plays, Films, Boxing or Wrestling and anything of a similar description to Live and Recorded Music and Performance of Dance all indoors and outdoors:<ul style="list-style-type: none">▪ Monday to Sunday: 0800hrs to 0000hrs3. To amend the provision of Indoor Sporting Events:<ul style="list-style-type: none">▪ Monday to Sunday: 0800hrs to 0000hrs4. To amend the provision of Live Music both indoors and outdoors:<ul style="list-style-type: none">▪ Monday to Saturday: 0800hrs to 0100hrs▪ Sunday: 0800hrs to Midnight5. To amend the provision of Recorded Music and Performances of Dance both indoors and outdoors:<ul style="list-style-type: none">▪ Monday to Sunday: 0800hrs to 0100hrs6. To add the provision of Late Night Refreshment both indoors and outdoors<ul style="list-style-type: none">▪ Monday to Sunday: 2300hrs to 0000hrs7. To update the plan which accompanies the premises licence8. To amend the hours premises are open to the public:<ul style="list-style-type: none">▪ Monday to Sunday: 0800hrs until 0130hrs9. To remove outdated conditions name those currently attached at Annex 2 numbered 1-87

A copy of the variation application is attached to this notice and a record has been placed on the licensing authority's public register: https://www.ribblevalley.gov.uk/info/200293/licensing_and_law

Any Responsible Authority or Other Person who wishes to make representations regarding this application must give notice in writing to the Licensing Officer (Alcohol & Entertainment), Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe BB7 2RA or by email to licensing@ribblevalley.gov.uk no later than **22 May 2023**.

Under Section 158 of the Licensing Act 2003 it is an offence to knowingly or recklessly make a false statement in connection with an application. The fine for which a person is liable on summary conviction is unlimited.

M. H. Scott

Marshal Scott
Chief Executive

Dated: 24 April 2023

Cm
Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe BB7 2RA

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We WEST BRADFORD VILLAGE HALL COMMITTEE (Insert name(s) of applicant) being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 0181

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
WEST BRADFORD VILLAGE HALL
Grindleton Road
West Bradford
Clitheroe
BB7 4

Post town	Clitheroe	Postcode	BB7 4TE
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Telephone number at premises (if any)	None
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Non-domestic rateable value of premises	£
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Part 2 – Applicant details

Daytime telephone number	[REDACTED]
Email address (optional)	[REDACTED]

Current postal address if different from premises address		[REDACTED]	
Post town	[REDACTED]	Postcode	[REDACTED]

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

YES ☐

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) ☐ ☐ No X

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

Our license conditions are very old and need updating.
 I want to streamline the license so the hours are similar
 I hope to slim down the conditions which are out of date and unnecessary
 I would like to extend some of the hours to accommodate events.
 The village hall is used for community and charity events and is not open all the time.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend: N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)**Please tick all that apply**

- | | | |
|--|-------|--------------------------|
| a) plays (if ticking yes, fill in box A) | x Yes | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | x Yes | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | x Yes | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | x Yes | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | x Yes | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | x Yes | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | x Yes | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H) | x Yes | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)☐**Supply of alcohol** (if ticking yes, fill in box J)

x. Yes

☐**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both X	X
					<input type="checkbox"/>
Day	Start	Finish			
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 5) Stream lining hours to cover all events		
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur	08:00	00:00			
Fri	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	08:00	00:00			
Sun	08:00	00:00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	X <input type="checkbox"/>
Mon	08:00	00:00	<u>Please give further details here</u> (please read guidance note 5)		
Tue	08.00	00.00			
Wed	08.00	00.00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur	08:00	00:00			
Fri	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	08:00	00:00			
Sun	08.00	00.00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5) Events such as indoor matt bowling, table tennis.
Day	Start	Finish	
Mon	08.00	00.00	
Tue	08.00	00.00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Wed	08.00	00.00	
Thur	08.00	00.00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri	08.00	00.00	
Sat	08.00	00.00	
Sun	08.00	00.00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4) We have never had an event of this nature to date	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
					<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon	08.00	00.00			
Tue	08.00	00.00	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Wed	08.00	00.00	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur	08.00	00.00			
Fri	08.00	00.00			
Sat	08.00	00.00			
Sun	08.00	00.00			

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
					<input type="checkbox"/>
Day	Start	Finish			
Mon	08.00	01.00	<u>Please give further details here</u> (please read guidance note 5) This is to cover events such as jubilee celebrations were we had a silver band playing on the field.		
Tue	08.00	01.00			
Wed	08.00	01.00	<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur	08.00	01.00			
Fri	08.00	01.00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	08.00	01.00			
Sun	08.00	00.00			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4) We hold events on the playing field sports day etc.	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	X
					<input type="checkbox"/>
Day	Start	Finish			
Mon	08.00	01.00	<u>Please give further details here</u> (please read guidance note 5) When we have sports day we have music playing outside.		
Tue	08.00	01.00			
Wed	08.00	01.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur	08.00	01.00			
Fri	08.00	01.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	08.00	01.00			
Sun	08.00	01.00			

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)		Indoors	<input type="checkbox"/>
			Maypole dancing community events such jubilee.		Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	X <input type="checkbox"/>
Mon	08.00	01.00	<u>Please give further details here</u> (please read guidance note 5)			
Tue	08.00	01.00				
Wed	08.00	01.00	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)			
Thur	08.00	01.00				
Fri	08.00	01.00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
Sat	08.00	01.00				
Sun	08.00	01.00				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing As we are in the process of developing our playing field we might hold charity and fund raising that sometimes included the playing field.	
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors
Mon	08.00	00.00		<input type="checkbox"/>
				<input type="checkbox"/>
				X
Tue	08.00	00.00	<u>Please give further details here</u> (please read guidance note 5)	
Wed	08.00	00.00		
Thur	08.00	00.00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)	
Fri	08.00	00.00		
Sat	08.00	00.00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)	
Sun	08.00	00.00		

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both. X	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 5)	
Mon	23.00	00.00		
Tue	23.00	00.00		
			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)	
Wed	23.00	00.00		
Thur	23.00	00.00		
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)	
Fri	23.00	00.00		
Sat	23.00	00.00		
Sun	23.00	00.00		

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9) We do events that included us using the outside area such as sports day. We use plastic glasses. We do not hold events every weekend.		On the premises	<input type="checkbox"/>
					Off the premises	<input type="checkbox"/>
					Both.	X <input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)			
Mon	08.00	01.00				
Tue	08.00	01.00				
Wed	08.00	01.00				
Thur	08.00	01.00				
Fri	08.00	01.00				
			<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)			
Sat	08.00	01.00				
Sun	08.00	01.00				

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

Hours premises are open to the public Standard days and timings (please read guidance note 8)			<u>State any seasonal variations</u> (please read guidance note 6) I have put long hours for opening this is only when there is an event on such as a wedding set, Table Top Sale which we open the hall to allow person access. The 1.30 finish is to allow time for anyone hiring the hall to clean up after, and for bands, djs to remove their equipment from the hall after an event has finished. There is often a committee member in attendance waiting to lock the hall after everyone has left. Again this does not happen every weekend.
Day	Start	Finish	
Mon	08.00	01.30	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 7)
Tue	08.00	01.30	
Wed	08.00	01.30	
Thur	08.00	01.30	
Fri	08.00	01.30	
Sat	08.00	01.30	
Sun	08.00	01.30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

REMOVE CONDITIONS 1 TO 87 AS THESE ARE OLD CONDITON AND NO
LONGER RELEVANT. See updates attached.

Please tick as appropriate

- I have enclosed the premises licence ☐
- I have enclosed the relevant part of the premises licence ☐

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

The village hall committee will work with the Licensing objectives as part of the day to day running of the premises.

Committee members and relevant staff will receive appropriate training when working or volunteering at the Village Hall. Refresher training will be provided as and when is necessary.

A copy of the Ribbles Valley Borough Council Environmental Health Best Practice guide is available to all hall users to remind them of duties and responsibilities.

b) The prevention of crime and disorder

Our car park is fully lit when events are ongoing.

The hall is alarmed.

We have CCTV there is signage informing people of the use of CCTV. This is kept for 28 days.

The system records 24/7. CCTV is available to authorised person in accordance with data protection act or alternative legislation.

There is info available for local taxi companies to discourage any thoughts of driving allowing people to leave the premises safely.

Notices will be placed in prominent position at exits requesting customers to leave quietly.

c) Public safety

There is a responsible person in charge of safety including the whereabouts of fire exits. There are yellow hi vis jackets to hand to staff in case of evacuation.

We have polycarbonate glasses for events that are using the outside areas.

Outside areas are checked at the end of events to make sure all areas are clear of rubbish cans or any glass wear that might have been taken out.

All fixtures and fitting are regularly checked maintained and kept in good order.

d) The prevention of public nuisance

All regulated entertainment is controlled and monitored by accountable adults. Doors and windows will be kept closed in minimise any disturbance.

We always check the playground after events for rubbish. We have the correct equipment for smokers and have polycarbonate glasses for outside events.

e) The protection of children from harm

Challenge 25 – If anyone looks under 25 we will actively seek id.
 A recognised proof of age.
 Photo driving licence
 Passport
 Citizens card supported by home office
 Official ID card issued by HM forces or European Union member state bearing a photo and birth date of holder.
 We do not sell tobacco.
 We would not tolerate drug taking.


Checklist:

Please tick to indicate agreement	
<ul style="list-style-type: none"> I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. 	<div style="text-align: right;">£190.00</div> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> I have sent copies of this application and the plan to responsible authorities and others where applicable. YES 	<input type="checkbox"/>
<ul style="list-style-type: none"> I understand that I must now advertise my application. Yes 	<input type="checkbox"/>
<ul style="list-style-type: none"> I have enclosed the premises licence or relevant part of it or explanation. N/A 	<input type="checkbox"/>
<ul style="list-style-type: none"> I understand that if I do not comply with the above requirements my application will be rejected. YES 	<input type="checkbox"/>

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	19th April 23
Capacity	Vice chair

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

[REDACTED]

Post town	[REDACTED]	Post code	[REDACTED]
Telephone number (if any)	[REDACTED]		

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

[REDACTED]

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

PLAYING
FIELD



CAR
PARK

CAR
PARK

Entrance To Car Park

GRINDLETON RD