



Revenues Section  
Ribble Valley Borough Council  
Church Walk, Clitheroe  
BB7 2RA  
Tel: 01200 425111  
Email: [ctax@ribblevalley.gov.uk](mailto:ctax@ribblevalley.gov.uk)

## Notification of Credit Balance

### Please complete all information in this section

|                                  |   |
|----------------------------------|---|
| Name of Council Tax Payer        |   |
| Council Tax Account Reference    |   |
| Property to which credit relates |   |
| Amount of credit                 | £ |

### Please complete this section if you would like this credit to be transferred to another Council Tax Account within the Ribble Valley area

|  |  |
|--|--|
| Council Tax Account Reference  |  |
| Name and address of the council tax payer the credit is to be transferred to |  |

### Please complete this section if you would like this refund to be credited directly to a bank or building society account

| BANK ACCOUNT           |  | BUILDING SOCIETY ACCOUNT |  |
|------------------------|--|--------------------------|--|
| Name of Account Holder |  | Name of Account Holder   |  |
| Sort Code              |  | Sort Code                |  |
| Account Number         |  | Account Number           |  |
|                        |  | Roll Number              |  |

### Declaration

I confirm that the refund refers to money paid by me and I undertake to repay any money claimed in error.

|                           |  |       |
|---------------------------|--|-------|
| Signature                 |  |       |
| Print name                |  | Date: |
| Contact telephone number: |  |       |
| Email address:            |  |       |