

Joint Liability Credit Balance

Names of Council Tax Payers	
Council Tax Account Reference	
Property to which credit relates	
Amount of Credit	£

To refund the credit **or** transfer the amount to another council tax account (if still in the Ribble Valley area), we need authorisation from both parties.

REFUND

BANK ACCOUNT		BUILDING SOCIETY ACCOUNT	
Name of Account Holder		Name of Account Holder	
Sort code		Sort Code	
Account Number		Account Number	
		Roll Number	

TRANSFER

Transfer credit to council tax account number	
Address of property concerned	

Declaration

I confirm that the refund refers to money paid by me and I undertake to repay any money claimed in error.

Signature(s)	1)	2)
Print name(s)		
Date:		
Contact telephone number:		
Email address:		