

**RIBBLE VALLEY BOROUGH COUNCIL
CHIEF EXECUTIVE'S DEPARTMENT**

PERSON SPECIFICATION

**JOB TITLE: Senior Building Control Surveyor
REFERENCE NO: CE133**

ATTRIBUTES	ESSENTIAL (E) / DESIRABLE (D) REQUIREMENTS
1. EXPERIENCE	
Considerable experience and extensive knowledge of Building control practice, with supporting evidence of experience of larger projects.	E
Experience and ability to deal with high workloads and competing work pressures whilst ensuring that corporate, departmental and service requirements and performance targets are achieved.	E
Experience and ability to undertake all necessary site inspections, surveys and meetings away from the office.	E
Comprehensive knowledge of Building Control legislation.	E
Experience of supervising a Building Control section.	E
Experience of coaching, directing and assisting lower graded or less experienced members of staff.	D
Experience and ability to exercise judgement, make balanced assessments beyond that of standard technical guidance and put forward rational, evidence based recommendations.	D
Experience of effectively managing performance.	D
Minimum 5 years' experience.	D
2. QUALIFICATIONS	
Possess a relevant degree or equivalent along with full membership of the Chartered Association of Building Engineers (CABE), or Royal Institute of Chartered Surveyors (RICS) or other relevant professional membership.	E

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3. SKILLS/KNOWLEDGE	
Able to carry out fire safety risk assessments and domestic access audits.	E
To have a proven history of Continuing Professional Development (CPD)	E
Excellent communication skills both orally and in writing.	E
A current driving licence and access to vehicle.	E
Demonstrable excellent customer care skills	D
4. PERSONAL QUALITIES	
A positive approach to work, the team and customers.	E
Ability to work with little supervision.	E
Have a commitment to valuing diversity and equality, respecting customers and colleagues in all relationships and service delivery.	E
Reasonably agile, as the site inspection aspect of the post will involve climbing ladders, working in confined spaces and work in a typical site environment.	E